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9 am to 4 pm Mondays to Fridays



TOWN HALL
FELIXSTOWE
SUFFOLK
IP11 2AG

TO ALL MEMBERS OF THE PLANNING & ENVIRONMENT COMMITTEE

Cllr S Bird (Chairman)

Cllr A Smith (Vice Chairman)

Cllr S Bennett

Cllr S Gallant

Cllr M Jepson

Cllr M Morris

Cllr D Savage

Cllr S Wiles

Cllr K Williams

You are hereby summoned to attend a meeting of the **PLANNING & ENVIRONMENT COMMITTEE** to be held at **TOWN HALL, FELIXSTOWE**, on **Wednesday 3rd November 2021** at **9.15am**.

Public Attendance

Meetings of the Town Council and its Committees are open to the press and public who are welcome to attend. Members of the public are invited to make representations or put questions to the Committee during the public session.

There is a limit to the number of public attending in-person. If you wish to attend in person, please email townclerk@felixstowe.gov.uk to confirm capacity.

Public are very welcome join via Zoom using the following link:

<https://us02web.zoom.us/j/82892513980>

Alternatively, you may join via the meeting ID 828 9251 3980 or over the telephone by calling 0131 460 1196.

Ash Tadjrishi
Town Clerk
28 October 2021

For information (via email):

All Town Councillors

Local Press

Felixstowe Chamber of Trade & Commerce

Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity in its decision-making and Members are reminded to consider the Council's commitment to climate action.

A G E N D A

1. Public Question Time

Up to 15 minutes is set aside to allow members of the public (up to three minutes each) to make representations or put questions to the Committee on any relevant matters.

Members of the public wishing to comment on a specific planning application may be invited to do so, at the direction of the Chairman, immediately prior to consideration of the application.

2. Apologies for Absence

To receive any apologies for absence.

3. Declarations of Interest

To receive any declarations of interest and to consider requests for dispensations from Members on matters in which they have a disclosable pecuniary interest.

4. Confirmation of Minutes

To confirm the Minutes of the Planning & Environment Committee meeting held on 20 October 2021 as a true record. **(Pages 4-7)**

5. Planning Applications

To consider the following planning, and other, applications received since the previous agenda:

- a. **DC/21/4715/FUL** | Change of use from class E to Sui Generis. The unit is to be utilised as a beauticians which will offer :- Manicures, pedicures, waxing, facials, eyelash & brow treatment, nail enhancement & tanning. There will also be a small amount of retailing beauty products.

3 Great Eastern Square

Applicant: Mr A Fox

[Link to Documents](#)

- b. **DC/21/4052/FUL** | Retrospective Application for retention of development comprising: cladding along the rear side and back of No27; and a balcony and stair on the 1st floor gable end

Seaside House 27 Bath Road

Applicant: Mr N Goodridge

[Link to Documents](#)

- c. **DC/21/4609/FUL** | Single height extension to the south. Replacement windows in places. Replacement conservatory. Internal alterations.

55 Dovedale

Applicant: Mrs B Fields

[Link to Documents](#)

- d. **DC/21/4867/TCA | Monkey Puzzle (T1) Fell** because of (alleged) poor health (Please see photos) out-growing position, proximity to overhead wires and proximity to public path

45 Bath Road

Applicant: Mr and Mrs Spencer

[Link to Documents](#)

6. Vision for Route Strategy – National Highways Consultation

To consider and decide on any response to this consultation, the deadline for which is 30th November 2021. **(Page 7)**

7. Lorry Network Map – SCC Community Review 2021

To consider and decide on any response to this consultation, the deadline for which is 17th December 2021. **(Page 8)**

8. Planning Decisions

To note the decisions received from East Suffolk Council since the date of the previous agenda and up until the date of this agenda. **(Pages 9-10)**

9. Correspondence

To note any items of correspondence.

10. Closure

To close proceedings and confirm the date of the next meeting as scheduled for Wednesday 17th November 2021 at 9.15am.

AGENDA ITEM 4: CONFIRMATION OF MINUTES

MINUTES of a **PLANNING & ENVIRONMENT COMMITTEE MEETING** held at **TOWN HALL, Felixstowe**, on **Wednesday 20 October 2021** at **9.15am**

PRESENT: Cllr S Bird (Chairman) Cllr M Jepson
Cllr A Smith (Vice-Chairman) Cllr D Savage
Cllr S Bennet Cllr S Wiles
Cllr S Gallant

OFFICERS: Mr A Tadjrishi (Town Clerk)
Mrs S Morrison (Planning Administration Assistant) (*via Zoom*)

IN ATTENDANCE: Mr C Phillips, ESC Surveyor (*via Zoom*)
Ms L Hack, ESC Project Officer (*via Zoom*)
4 Members of the public (*1 in person, 3 via Zoom*)

185. PUBLIC QUESTION TIME

None.

186. APOLOGIES FOR ABSENCE

Apologies for absence were received from **Cllr M Morris** and **Cllr K Williams** requiring to attend to other business.

187. DECLARATIONS OF INTEREST

Member(s)	Minute No.	Nature of Interest
Cllr S Bird Cllr S Gallant Cllr M Jepson Cllr S Wiles	All	Local Non-Pecuniary (as Members of East Suffolk Council)
Cllr S Bird Cllr S Wiles	All	Local Non-Pecuniary (as a Member of Suffolk County Council)

188. CONFIRMATION OF MINUTES

It was **RESOLVED** that the **Minutes of the Planning & Environment Committee meeting held on 6 October 2021** be confirmed as a true record.

189. PLANNING APPLICATIONS

During the first application (A) below, Mr C Phillips, ESC Surveyor, provided further information on the drainage and other changes since the previous iteration of the project proposals.

Committee considered the following planning applications received since the last meeting and **RESOLVED** to submit the following observations to East Suffolk Council:

A	<p>DC/21/2444/FUL Development of a 'beach village' area with 27 traditional wooden huts, accessible pods to hire and new public conveniences- plus movement of trim trail to new activity park area, comprising of three petanque rinks, table tennis tables and exercise space.</p> <p>Trim Train And Volley Ball Area Sea Road</p>
<p>We welcome the apparent improvements to foul and surface water drainage, subsequent to the holding objections of the LLFA and, subject to confirmation of the adequacy of these arrangements, Committee recommended APPROVAL.</p>	
B	<p>DC/21/4457/FUL Alterations and roof extensions to form additional 3 flats, with associated parking and vehicular access</p> <p>Glenfield Court Glenfield Avenue</p>
<p>Committee recommends REFUSAL. We welcome the addition of three new units of accommodation; however, we do regret the lack of provision of affordable units on this overall site and would wish ESC to ensure that affordable housing should be considered in accordance with SCLP 5.66. As such, we request that a viability assessment be carried out. Regarding this revised plan, we have carefully considered the relationship of the proposed new windows on this new second storey accommodation on each of the four elevations. We are satisfied that there is not a significant issue of overlooking existing properties from these new windows.</p>	
C	<p>DC/21/4630/FUL Rebuilt garden room, new walls and roof, plinth to remain</p> <p>Manor Court 9 The Courts</p>
<p>Committee recommended APPROVAL</p>	
D	<p>DC/21/4506/FUL Loft conversion including the formation of a roof dormer and the insertion of rooflights</p> <p>1A Maybush Lane</p>
<p>Committee recommended APPROVAL</p>	
E	<p>DC/21/4609/FUL Single height extension to the south. Replacement windows in places. Replacement conservatory. Internal alterations.</p> <p>55 Dovedale</p>

We are unable to consider this application as there were no drawings of the proposed scheme on the East Suffolk planning portal. We are therefore unable to recommend either refusal or approval.

190. PLANNING DECISIONS

RESOLVED that the decisions received from East Suffolk Council since the date of the previous agenda and up until the date of the agenda for this meeting be noted.

191. CORRESPONDENCE

Committee NOTED the following:

i) Sizewell C Project

The Clerk reported that the Planning Inspectorate had completed its Examination of the Sizewell C project application on 14 October 2021. The findings, conclusions and recommendations arising from which were to be sent to the Secretary of State for Business, Energy and Industrial Strategy by 14 January 2022, with a decision expected around April 2022.

ii) DC/21/1322/ARM – Land North of Walton Hight Street

Cllr S Wiles reported that he had corresponded with Anglian Water regarding Committee's concerns over foul water drainage plans for the above development site. He would forward their response to Committee once received.

192. CLOSURE

The meeting was closed at 10.33 am. It was noted that the next meeting was scheduled to take place on Wednesday 3rd November at 9.15am.

AGENDA ITEM 6: VISION FOR ROUTE STRATEGY – NATIONAL HIGHWAYS CONSULTATION

National Highways has announced the start of their third round of route strategies, following the launch in June, as outline in their publication [*'Vision for Route Strategies – Planning for the future of our roads'*](#).

National Highways is keen to undertake a thorough review of how the strategic road network is currently performing and to understand the needs of their strategic partners, road users and local communities, and inform where their network may need potential investment in the future.

They are now beginning the engagement phase to inform the evidence base so they can develop the route strategies and inform the investment plans from 2025. National Highways are therefore seeking feedback on the performance and needs of the network.

The Town Council is invited you to use the online feedback tool found on our [Route Strategies webpage](#) to give its views.

Responses are required by the 30th November 2021

Committee is requested to consider and decide on any response it deems appropriate.

AGENDA ITEM 7: LORRY NETWORK MAP – SCC COMMUNITY REVIEW

Suffolk County Council is undertaking a review of recommended lorry routes across the county. The review is formed of two parts: a technical review of routes and a community-led review of issues on lorry routes. It is the first meaningful review of the plan since 2011 and in the meantime various changes have been made to the local highway network.

The technical review is nearing completion and has considered a range of factors affecting the suitability of lorry routes including road safety data, restrictions to HGV movements on certain routes and the overall resilience of the network. The review has drawn on customer reports received from members of the public and local stakeholders as well as findings from Lorry Watch schemes to provide some local context.

The County Council is commencing a community-led review by inviting parish and town councils to use a survey link <https://forms.office.com/r/EXa8fHbhAr> to report the three most important issues associated with lorry movements in their community. Parish councils are then asked to liaise with their local County Councillor to endorse the issues for inclusion as part of the review.

The County Council will collate responses and review the feedback to ensure changes to the Lorry Network map are appropriate and to collate information about local issues. The review will help to inform future plans and proposals associated with lorry movements as part of any future developments.

The outcome of the technical and community review will be a newly published and more interactive Lorry Route Network map. It should be noted that we anticipate a small number of minor changes to the map as there are limitations to our highway network.

The following links to a more detailed briefing note that includes the questions on the survey:

[https://mcusercontent.com/7e08469569c2cfa1901c585e2/files/7fc3904e-ef92-d1bf-8849-a04e043f39e3/Town and Parish Council Briefing Note v1.docx](https://mcusercontent.com/7e08469569c2cfa1901c585e2/files/7fc3904e-ef92-d1bf-8849-a04e043f39e3/Town_and_Parish_Council_Briefing_Note_v1.docx)

For further information, please visit:

<https://www.suffolk.gov.uk/roads-and-transport/lorry-management/lorry-route-plan-review-in-suffolk/>

Responses are required by 17th December 2021.

Committee is requested to consider and decide on any response it deems appropriate.

AGENDA ITEM 8: PLANNING DECISIONS

Approved by ESC (and recommended for Approval by this Committee):

DC/21/4073/FUL Proposed alterations and extension to provide larger kitchen with toilet off. 122 High Road West
DC/21/4021/FUL First floor rear extension 1 Queens Road
DC/21/3989/FUL Retrospective application - two storey front/side extension The Priory 2 Cliff Road
DC/21/3990/LBC Listed Building Consent - two storey front/side extension (retention of works already undertaken). The Priory 2 Cliff Road
DC/21/3983/FUL Proposed Alterations and Extensions To Dwelling Including Conversion Of Existing Garage 8 Ennerdale Close
DC/21/3812/ADI Advertisement Consents - Illuminated Fascia Signage 120 Hamilton Road
DC/21/3494/FUL Construction of two-storey extension. Existing conservatory to be demolished. 29A Quilter Road
DC/21/3158/FUL Proposed single storey garage and garden room extension 107 St Andrews Road
DC/21/1638/FUL Single storey wrap around extension 17 Manwick Road
DC/21/3966/FUL Rear extension & new parking space 2A Sunray Avenue
DC/21/4209/FUL Balcony to front of house 37 Norman Close
DC/21/2711/FUL Single storey rear extension, brick plinth cladding upper section 23 Rogers Close
DC/21/2701/FUL Provision of new replacement accessible beach access ramp over sea defence wall. Martello Ramp (adjacent New Cafe) Corner Sea Road Orford Road
DC/21/3979/FUL Erection of timber post and rail fencing - retrospective Suffolk Sands Caravan Park Carr Road
DC/21/4202/TCA 1x Eucalyptus - To be felled; tree is touching electric wiring. I am advised by a tree surgeon that is too near the house. 1x Cherry - Grown too high and now touching same electric wiring; to be crown reduced up to 30% to more manageable scale. Beech House 20 Buregate Road

Refused (and recommended for Refusal by this Committee):

DC/21/2214/FUL | Construction of a chalet bungalow (following demolition of existing outbuildings)
193 Maidstone Road

Approved (and recommended for Refusal by this Committee): None

Refused (and recommended for Approval by this Committee):

DC/21/3878/FUL | Single storey detached dwelling and new driveway connection to un-adopted access road
Land To The Rear Of 9 To 15 York Road