

## Felixstowe Town Council Budget Notes

Code	Title	Cost Centre	Notes
1000	Hirings	201 Town Hall	Same as budget set pre-covid
1001	Weddings	201 Town Hall	Same as budget set pre-covid
1030	Leases, Rents & Licences	201 Town Hall	Figure based on existing agreements continuing
4003	Employee Salaries	201 Town Hall	As recommended by Personnel Committee 6 Oct 2021
4004	Employer National Insurance	201 Town Hall	As recommended by Personnel Committee 6 Oct 2021
4005	Employer Pension Contributions	201 Town Hall	As recommended by Personnel Committee 6 Oct 2021
4031	Training	201 Town Hall	As recommended by Personnel Committee 6 Oct 2021
4110	Rates	201 Town Hall	Rates +3.5% + 2% BID levy (Est. only until confirmation in March 2022)
4115	Water & Sewerage	201 Town Hall	Based on average annual usage +5%
4120	Gas	201 Town Hall	Based on average annual usage +5%
4122	Electricity	201 Town Hall	Based on average annual usage +5%
4155	Cleaning Materials	201 Town Hall	Provision based on expected outturn in current year
4170	Repairs & Maintenance	201 Town Hall	Based on existing routine maintenance costs
4180	Licences	201 Town Hall	£1,800 wedding licence over three years
4260	Equipment Purchases	201 Town Hall	Retain same figure for 2022/23
4466	Catering Sundries	201 Town Hall	Cost of catering supplies for hired and other meetings
4553	Loan Repayments	201 Town Hall	Fixed PWLB repayment cost
1002	Hirings	202 Walton	Same as budget set pre-covid
4006	Employee Salaries	202 Walton	As recommended by Personnel Committee 6 Oct 2021
4007	Employer National Insurance	202 Walton	As recommended by Personnel Committee 6 Oct 2021
4008	Employer Pension Contributions	202 Walton	As recommended by Personnel Committee 6 Oct 2021
4111	Rates	202 Walton	Rates +3.5% (Est. only until confirmation in March 2022)
4116	Water & Sewerage	202 Walton	Based on average annual usage +5%
4123	Electricity	202 Walton	Based on average annual usage +5%
4171	Repairs & Maintenance	202 Walton	Based on existing routine maintenance costs
4261	Equipment Purchases	202 Walton	Retain same figure for 2022/23
1031	Leases, Rents & Licences	203 Broadway House	Current year projected plus RPI increase
4009	Employee Salaries	203 Broadway House	As recommended by Personnel Committee 6 Oct 2021
4010	Employer National Insurance	203 Broadway House	As recommended by Personnel Committee 6 Oct 2021
4011	Employer Pension Contributions	203 Broadway House	As recommended by Personnel Committee 6 Oct 2021

4172	Repairs & Maintenance	203 Broadway House	Based on existing routine maintenance costs
1032	Mobile Phone Mast	204 Cemetery	O2 Mast licence fee
1100	Interment Fees	204 Cemetery	2022/23 budget based on previous year and current year projection
1120	Purchase of Graves	204 Cemetery	2022/23 budget based on previous year and current year projection
1130	Memorials	204 Cemetery	2022/23 budget based on previous year and current year projection
1140	Upkeep of Graves Spaces	204 Cemetery	2022/23 budget based on previous year and current year projection
1160	Admin Fees	204 Cemetery	2022/23 budget based on previous year and current year projection
4012	Employee Salaries	204 Cemetery	As recommended by Personnel Committee 6 Oct 2021
4013	Employer National Insurance	204 Cemetery	As recommended by Personnel Committee 6 Oct 2021
4014	Employer Pension Contributions	204 Cemetery	As recommended by Personnel Committee 6 Oct 2021
4032	Training	204 Cemetery	As recommended by Personnel Committee 6 Oct 2021
4112	Rates	204 Cemetery	Rates +3.5% (Est. only until confirmation in March 2022)
4117	Water & Sewerage	204 Cemetery	Based on average annual usage +5%
4124	Electricity	204 Cemetery	Based on average annual usage +5% and increased for charging Electric Van
4173	Repairs & Maintenance	204 Cemetery	Retain provision for ongoing maintenance and in year repairs
4262	Equipment Purchases	204 Cemetery	Provision for purchase of tools, PPE and other equipment . Retain same figure for 2022/23
4300	Vehicle Running Costs	204 Cemetery	To cover tax, MOT, service and running repairs to truck, tractor & trailers
4310	Electric Van Lease	204 Cemetery	To cover lease on new Electric Van
4320	Vehicles/Tool Hire	204 Cemetery	Based on current usage for digger/skip hire.
4330	Fuel	204 Cemetery	Fuel based on consumption for previous year minus a reduction for Electric Van
4447	Mobile Phones	204 Cemetery	Cost of sim only 1 year contract - Phones reduced from 3 to 2
4467	Catering Sundries	204 Cemetery	Cost of catering supplies
1080	Allotment Rents	205 Allotments	Modest increase to allotment tenancy fee
4015	Employee Salaries	205 Allotments	As recommended by Personnel Committee 6 Oct 2021
4016	Employer National Insurance	205 Allotments	As recommended by Personnel Committee 6 Oct 2021
4017	Employer Pension Contributions	205 Allotments	As recommended by Personnel Committee 6 Oct 2021
4118	Water & Sewerage	205 Allotments	Based on average annual usage +5%
4174	Repairs & Maintenance	205 Allotments	Based on existing routine maintenance costs
4321	Vehicles/Tool Hire	205 Allotments	Based on current usage for digger/skip hire.
4175	Repairs & Maintenance	206 Parks and Recreation	Overhead for management and maintenance of council-owned parks
4280	Security	206 Parks and Recreation	Current quoted cost for lock/unlock of Allenby Park
4615	Street Furniture	206 Parks and Recreation	Overhead for management and maintenance of council-owned outdoor assets
4660	Play Equipment	206 Parks and Recreation	Overhead for management and maintenance of council-owned play equipment