

Notes

Felixstowe Town Council / East Suffolk Council Joint Liaison Group

Date: 27th July 2021 (14:00pm – 16:00pm)

Venue: Teams Call

Attendees:		
Steve Gallant	ESC	Chair
Nick Barber	FTC	
Letitia Smith	ESC	
Sharon Harkin	FTC	
Craig Rivett	ESC	Apologies

Officer		
Representatives:		
Andrew Jarvis	ESC	
Ash Tadjrishi	FTC	
Laura Hack	ESC	
Helen Greengrass	FF	
Neil Cockshaw	ESC	
Tim Snook	ESC	
Chris Phillips	ESC	

	ITEM	Notes	Lead / Action
1.	Welcome and apologies	As noted	
2.	Minutes of the last meeting -27 April 2021	These were agreed as a correct record.	
3.	Programme Updates	<p>North Felixstowe / Leisure</p> <p>Noted that discussions are still ongoing with Trinity College on the land purchase. An initial draft HOs have been sent and responded to. There is much more to discuss in relation to land for the new Leisure Centre and associated matters.</p> <p>TS noted that the leisure centre side is progressing. The team are ensuring that the designs are ready for when the land is available. A Built Facility strategy is being prepared and the externals of the building are currently being planned out.</p> <p>NC noted that the original overall programme timeline has shifted due to COVID and new personnel at both Trinity and their agent Bidwells, but the build programme for the new Leisure centre would still be of the same duration once started.</p> <p>Discussions are currently underway with SCC over the primary school site for North Felixstowe.</p>	

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		<p>The Felixstowe Country Park group have been contacted and are keen help enhance the Grove and Abbey grove areas where possible.</p> <p>In terms of the Masterplan for the whole of North Felixstowe – this will be guided by Planning and discussions with other landowners and there will be an extensive period of public consultation. LDA consultants are working on the next level of masterplanning.</p> <p>SG asked for a masterplan timeline and updated programme timeline that is achievable.</p> <p>NB raised the issue of the 60mph speed limit currently on Candlelit Road and whether this was being reviewed. Assured that it is part of the Highways work on the whole site. Noted that the plan was to move the gateway to Felixstowe further west.</p> <p>Deben School site Demolition works have started on site. There is an issue with the presence of bats (or none presence at the current time), but this is a known risk and is being dealt with.</p> <p>The Felixstowe Society are collecting a range of items soon that have been salvaged for them.</p> <p>The drone operator is booked to undertake some works this week.</p> <p>Planning has been granted for the housing aspect of the site and works are expected to start later this year.</p> <p>The Lions have requested the fitness centre portacabin on the site and note that they have the skills to de and reconstruct this. They have asked FTC and ESC if there are any potential locations and have been directed to Garrison Lane car park.</p> <p>South Seafront (Martello café, Beach Village, Martello P, Public Realm) The café project is nearing completion of the shell build. There has been a delay in getting the glass, but an expected completion date has now been</p>	<p><i>NC to co-ordinate</i></p>
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		<p>given as mid-August. This is not a significant issue as the new operator is still preparing for their internal fitout works and dealing with their existing businesses as we emerge from COVID lockdowns. The Operator is aiming to open the new business later this year.</p> <p>LS asked whether any promotional videos or slideshows of the build were available. It was noted that a media pack will be put together.</p> <p>Martello P Tower has been the subject of a report by a conservation architect to look at uses for the site. A consultation period with stakeholders has just finished and the next step is a public consultation on potential plans. This will take place online and through face-to-face interviews along the Prom area.</p> <p>AT asked for the Town Council to input into the work, as an entity.</p> <p>Discussions are also being had with Landguard Trust and the Fort to look at better pathways/connections between the sites and historical interpretation.</p> <p>The review of the Prom area masterplan is underway. This will cover items such as railings, seating, CCTV, lighting and the south seafront gardens. HG is leading on this piece of work.</p> <p>The Beach Village application is still in planning with a decision potentially in August or Sept. NC noted that the cost of materials has risen dramatically lately. For example, quotes to build the traditional huts have risen by 40% to £5K per hut. NB asked whether the hedge is coming out on both sites and it was confirmed that it is.</p> <p>The latest plans for the site were shown to the group, which are being sent to Planning as supplementary items for the application. The rockpanel scheme for the outside of the beach pods and toilets has been changed to a wooden pattern, as demonstrated by the example here:</p>	<p>NC</p> <p><i>NC will arrange for this.</i></p>
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		<p>Beach huts</p> <p>CP noted that solutions were still trying to be found for the Spa beach huts and there is a meeting between ESC and the owners of the 44 displaced huts this Thursday. ESC will be showing where new potential sites could be, which are currently in pre-app with Planning. It was agreed that the presentation be shared with the Town Council in case of any queries arising.</p>	<p><i>LH to send to AT</i></p>
4	Assets and Capital Projects	<p>Hamilton Road Alleyway</p> <p>SCC have been in contact on this project and have promised to deliver a quote for test holes. SH noted that there is concern locally that residents and shop owners will be asked to contribute towards the scheme. Concern has also been raised around whether the roadway will be part of the scheme or whether it is just the cobbled area. Further discussions with SCC will be entered into once a quote is forthcoming.</p> <p>Langer Park</p> <p>Area – a landscape architect consultants have been appointed to develop concept designs for the park, taking on board the request for a COVID memorial, movement of the trim trail, tree planting and relocation of the play area. The concept design will be shared at the next meeting.</p> <p>Use of spill out land for cafes on seafront</p> <p>This project is out to tender for a scheme and quotes are expected back soon. NB noted that the current temporary scheme is working well. It was discussed that the leases will be at market rate but that ESC will be funding the capital project. There is an agreed draft Heads of Terms in place with the 5 businesses.</p>	<p><i>LH</i></p> <p><i>LH</i></p>

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		<p>Assets Update CP noted that the Ferry toilets refurbishment has now been completed but the old underground system is being replaced by a digester. This is being fitted this week.</p> <p>CP noted that the resort is generally busy and there have been some minor issues highlighted to Assets. One of these is the use of jet skis and there was a recent meeting around putting in place a public protection order. However, there is wider discussion on the bye-laws and whether these cover the use of jet skis or whether a PSPO can be put in place over water. ESC Legal Team are looking into this.</p> <p>Proposed new toilets – Town Hall It was agreed that the demolition and replacement of the toilets was not urgent. AT and LH to meet in Sept and work through an options paper to bring back to the next meeting.</p> <p>Private sector projects and initiatives It was noted that the Spa Pavilion was seeking to put in redevelopment plans – a question was raised around whether these included public toilet facilities.</p> <p>The Ferris Wheel application has been submitted to Planning. FTC rejected it at their Planning Committee due to the location and the use of a diesel generator (see note under AOB item 7 below).</p> <p>NC noted that as part of the masterplan refresh, private investment was being highlighted and there is a great deal at the current time.</p>	<p style="text-align: center;"><i>AT & LH</i></p> <p style="text-align: center;"><i>CP to check</i></p>
5.	Update on work of Town Council	<p>Resort Walkround A joint walkround took place recently along the Prom with ESC, FTC and Norse reps. A few minor issues were picked up. SG raised the issue that toilet doors needed repainting throughout the town. This has been programme in for Sept. The old SCDC noticeboards have come to end of life. It was agreed to locate each of these and</p>	

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		<p>remove them, replacing the key ones, such as at the Spa with new, marine condition resistant ones.</p> <p>Update on CCTV / Lighting group A CCTV meeting is being held tomorrow to look at current provision and potential new locations.</p> <p>AT noted that the TC were looking into the ESC walking and cycling strategy for Felixstowe and the Trimleys. This is to determine what tangible outcomes can be had from such a strategy.</p> <p>Langley Avenue There is currently no timeline for this area to be transferred to the TC. SCC were going to follow up with the school who had indicated a wish to relinquish the lease of the site, but no further progress has been made yet. There are concerns that the local youth teams cannot now play on it, due to COVID restrictions by the school. TS noted that he was hopeful for a second cricket pitch on this site. The Felixstowe & District Sports Council have been in discussion with AT about upgrading the pavilion.</p>	<i>LH & HG</i>
6	Events	<p>Apply4 event application process HG noted that the budget was now in place to purchase this system and the project starts next week to install it and train staff. Events on Council owned land will now be booked through this system.</p> <p>BID lead on Events Strategy for Town HG noted that the BID were looking at the type of events held in the town. It was noted that the BID cannot dictate which organisations / types of events that ESC licence their land to, however.</p>	
7	AOB	<p>Street cleaning AJ noted that ESC were in the process of reviewing the street cleaning strategy with Norse. If the TC have any particular areas that they feel require cleaning more to highlight this. It was noted that Highways have not sprayed the gutters this year, which is having a knock on effect of mechanical sweeping, as litter gets stuck in the weeds at the side of the roads.</p> <p>Blue Flag</p>	<i>AT</i>

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		<p>CP asked the extent of the Blue Flag area – this was confirmed as running from the Town Hall to Arwella Road.</p> <p>Hamilton Road Shared Space The issue of misuse of the shared space by car drivers is now on its way to be resolved. HG and a BID representative recently met with Parking Services to look at signage and TPO's in the space.</p> <p>Power supply to seafront The issue of needing a dedicated power supply to the Prom was discussed, prompted by the Ferris wheel application which would have necessitate the use of a large diesel generator to power the wheel. AJ noted that this request would be taken away and plugged into the plans for the south seafront including the refresh of the masterplan.</p> <p>Parking Review AJ noted that a timetable for a town by town review of parking issues and regulations was being put in place. There are 7600 different parking regulations throughout East Suffolk and the work aims to simplify these.</p>	<i>HG</i>
8	Date of next meeting	2 November 2-4pm This should include an agenda item on the outcome of the Women's Tour for Felixstowe.	<i>LH</i>