

**MINUTES** of a **MEETING** held on **Wednesday 29 April 2020** at **9.15am** by **VIDEOCONFERENCE** to review Planning Applications under Delegated Authority to the Town Clerk.

**PRESENT (by video):** Cllr A Smith (P&E Committee Chairman)  
Cllr S Bird (P&E Vice-Chairman)  
Cllr K Williams  
Mr A Tadjrishi (Town Clerk)  
Mrs S Morrison (Planning Administration Assistant)

#### **542. DECLARATIONS OF INTEREST**

<b>Member(s)</b>	<b>Minute No.</b>	<b>Nature of Interest</b>
Cllr S Bird	All	Local Non-Pecuniary (as a Member of East Suffolk Council and as a Member of Suffolk County Council)

As no Pecuniary declarations were made, there were no requests for dispensation.

#### **543. CONFIRMATION OF MINUTES**

**Members present confirmed that the Minutes of the previous Planning Applications review meeting held on 22 April 2020 were a true record.**

**These Minutes and a record of all recommendations made under Delegated Authority would be presented to the next full Committee meeting for formal approval and adoption.**

#### **544. PLANNING APPLICATIONS**

The Town Clerk confirmed that all Felixstowe Town Councillors had been emailed a copy of the agenda and invited to submit comments.

The Planning & Administration Assistant confirmed that no material planning concerns had been raised prior to the meeting.

**Members present discussed the planning applications below and the following recommendations were made under the Delegated Authority given to the Town Clerk in accordance with Extraordinary Council Minute #518 of 2019/20 and were submitted to East Suffolk Council:**

a	<p><b>DC/20/1466/FUL   Proposed change of use with new front entrance Post Office 143 Hamilton Road</b></p>
<p><b>Committee welcomed in principle the proposal to bring this attractive town centre building back in to use. However, we were concerned at the proposal to retain the existing front doors in an apparently closed state, in front of the new wall. This could have the effect of perpetuating an appearance of decline in the town centre. We would therefore ask that the applicant consider a revised layout that would enable the main entrance to be re-established as such, which would also enable the attractive feature of the three arched windows to be retained in their current aspect.</b></p> <p><b>It is also noted that the application is for A3 use only: however, it is our understanding that this business in its existing premises at 187 Hamilton Road is also a significant and valued retailer of wool products. We would suggest therefore that the application be modified accordingly to encompass both A1 and A3 uses.</b></p> <p><b>Committee recommends APPROVAL, subject to the accessibility concerns raised by the Suffolk Coastal Disability Forum.</b></p>	
b	<p><b>DC/20/1491/FUL   2 Storey Rear Extension Coel Na Mara 69 Cliff Road</b></p>
<p><b>Committee recommended REFUSAL due to the very significant loss of amenity to the neighbouring property to the north, in contravention of SPG16 and the following other policies:</b></p> <p><b>DM 21 (a) proposals should relate well to the scale and character of their surroundings particularly in terms of their siting, height, massing and form; and, DM 21 (c) alterations and extensions to existing buildings, should normally respect the plan form, style and architectural characteristics.</b></p> <p><b>DM23 (b) outlook; (c) access to daylight and sunlight; and (e) the resulting physical relationship with other properties.</b></p>	
c	<p><b>DC/20/1544/FUL   Proposed undercover terrace Deben Reach 218 Ferry Road</b></p>
<p><b>Committee recommended APPROVAL</b></p>	

<b>d</b>	<b>DC/20/1262/FUL</b>   Side extension, which is also linked to the existing outbuilding. <b>196 Grange Road</b>
<b>Committee recommended APPROVAL.</b>	

**545. PLANNING DECISIONS**

**Members present noted the decisions received from East Suffolk Council since the date of the previous agenda and up until the date of the agenda for this meeting be noted.**

**546. CORRESPONDENCE**

**Members noted the following:**

**i) DC/19/4442/FUL- 1 College Green**

This application was due to be considered by the ESC Planning Review Panel. It was noted that it had been agreed that no further representation would be sought on the application since Committee’s concerns, which had centred on the contribution made to the Conservation Area by the wooden detailing of properties in College Green, had been largely overcome since the proposed resin cladding to the exterior of the house had been removed from the application.

**547. CLOSURE**

It was noted that this was the final meeting to review planning applications under delegated authority and that the Planning & Environment Committee would reconvene in full at a meeting via videoconference on Wednesday 6<sup>th</sup> May at 9.15am.

The meeting was closed at 10.35 am.