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TOWN HALL
FELIXSTOWE
SUFFOLK
IP11 2AG

9 am to 4 pm Mondays to Fridays

TO ALL MEMBERS OF THE PLANNING & ENVIRONMENT COMMITTEE

Cllr S Bird (Chairman)
Cllr A Smith (Vice Chairman)
Cllr S Bennett
Cllr S Gallant
Cllr M Jepson

Cllr M Morris
Cllr D Savage
Cllr S Wiles
Cllr K Williams

You are hereby summoned to attend a meeting of the **PLANNING & ENVIRONMENT COMMITTEE** to be held at **ONLINE** on **Wednesday 4 November 2020** at **9.15am**.

Public Attendance

Online meetings of the Town Council and its Committees are open to the press and public who are welcome to attend via Zoom. Members of the public are invited to make representations or put questions to the Committee during the public session. Members of the public wishing to comment on a specific planning application may be invited to do so, at the direction of the Chairman, immediately prior to consideration of the application.

To join the meeting please follow this link:

<https://us02web.zoom.us/j/82892513980>

Alternatively, you may join via the meeting ID 828 9251 3980 or over the telephone by calling 0131 460 1196.

Our online meeting guidance can be found here: <https://www.felixstowe.gov.uk/wp-content/uploads/2020/05/Remote-Meeting-Guidelines.pdf>

Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity in its decision-making and Members are reminded to consider the Council's commitment to climate action.

Ash Tadjrishi
Town Clerk
29 October 2020

For information (via email):

All Town Councillors
Local Press
Felixstowe Chamber of Trade & Commerce

A G E N D A

1. **Public Question Time**

Up to 15 minutes is set aside to allow members of the public (up to one minute each) to make representations or put questions to the Committee on any relevant matters.

Members of the public wishing to comment on a specific planning application may be invited to do so, at the direction of the Chairman, immediately prior to consideration of the application.

2. **Apologies for Absence**

To receive any apologies for absence.

3. **Declarations of Interest**

To receive any declarations of interest and to consider requests for dispensations from Members on matters in which they have a disclosable pecuniary interest.

4. **Confirmation of Minutes**

To confirm the Minutes of the Planning & Environment Committee meeting held on 21 October 2020 as a true record. **(Pages 4-6)**

5. **Planning Applications**

To consider the following planning, and other, applications received since the previous agenda:

- a) **DC/20/1002/ARM** | Approval of Reserved Matters and Discharge of Condition 18 relating to Outline Planning Consent (PP/J3530/W/15/3138710 - DC/15/1128/OUT) - Phase 1 - Residential (262 Dwellings, open space and supporting services and infrastructure), Candlet Road, Felixstowe.
Land At Candlet Road
Applicant: Mr S McAdams [Link to Documents](#)

- b) **DC/20/4188/FUL** | Removal of conservatory. Addition of ground and first floor extension.
12 College Green
Applicant: Mr & Mrs A Dugdall-Marshall [Link to Documents](#)

- c) **DC/20/4226/FUL** | Demolition of conservatory and erect rear flat roof extension with lantern light. Convert existing kitchen to bedroom with ensuite, extend garage into store rooms.
132 Colneis Road
Applicant: Mr A Simmen [Link to Documents](#)

- d) **DC/20/4112/FUL** | Single storey White UPVC Edwardian style conservatory to the side of the property

17 Bacton Road

Applicant: Mr & Mrs Pender

[Link to Documents](#)

- e) **DC/20/4288/TCA** | T1 Holly - reduce canopy to reduce shading of stained glass window. T2 Holly - fell; advanced main stem decay, heavy shading of windows, heavy overhang of neighbouring property. T3 Holly - fell; heavy shading of windows.

8 Gainsborough Road

Applicant: Fr John Barnes

[Link to Documents](#)

6. **Planning Decisions**

To note the decisions received from East Suffolk Council since the date of the previous agenda and up until the date of this agenda. **(Page 7)**

7. **East Suffolk Council consultations**

To consider three consultations which are taking places over a six-week period from 19th October 2020 to 30th November 2020. **(Page 8)**

8. **Pre-Planning Consultation WHP Telecoms**

To consider any comments on proposals to upgrade swap out the existing monopole and install a second monopole at Garrison Lane for the purposes of upgrading to 5G, prior to a formal planning application being submitted by WHP Telecoms. **(Appendix A)**

9. **Correspondence**

To note any items of correspondence.

10. **Closure**

To close proceedings and confirm the date of the meeting as scheduled for Wednesday 18th November 2020 at 9.15am.

AGENDA ITEM 4: CONFIRMATION OF MINUTES

MINUTES of a PLANNING & ENVIRONMENT COMMITTEE MEETING held ONLINE on Wednesday 21 October 2020 at 9.15am

PRESENT: Cllr S Bird (Chairman) Cllr S Gallant
 Cllr A Smith (Vice-Chairman) Cllr M Jepson
 Cllr S Bennett Cllr D Savage

OFFICERS: Mr A Tadjrishi (Town Clerk)
 Mrs S Morrison (Planning Administration Assistant)

272. PUBLIC QUESTIONS

None

273. APOLOGIES FOR ABSENCE

Apologies for absence were received from **Cllr M Morris, Cllr S Wiles** and **Cllr K Williams**.

274. DECLARATIONS OF INTEREST

Member(s)	Minute No.	Nature of Interest
Cllr S Bird Cllr S Gallant Cllr M Jepson	All	Local Non-Pecuniary (as Members of East Suffolk Council)
Cllr S Bird	All	Local Non-Pecuniary (as a Member of Suffolk County Council)

As no Pecuniary declarations were made, there were no requests for dispensation.

275. CONFIRMATION OF MINUTES

It was **RESOLVED** that the Minutes of the Planning & Environment Committee meeting held on 7 October 2020 be confirmed as a true record.

276. PLANNING APPLICATIONS

Committee considered the following planning applications received since the last meeting and **RESOLVED** to submit the following observations to East Suffolk Council:

A	DC/20/3816/PN3 Prior Notification - Removal of 14 + offices and replacement with 5 flats 22 Hamilton Road
Committee had NO OBJECTION.	
B	DC/20/4028/FUL Proposed public toilets drainage improvements, construction of annex building for treatment plant and reconfiguration of public toilet building. Public Conveniences The Ferry
Committee recommended APPROVAL but ask that consideration is given to including appropriate flood resilience measures to the existing conveniences.	
C	DC/20/3981/PN3 Prior Notification - Change of use of ground floor shop unit (class A1) to single bedroom self-contained flat (class C3) 224 High Street Walton
Committee had NO OBJECTION.	
D	DC/20/3990/FUL Conversion of existing single garage to residential annexe. 1 Whitehouse Cottages Gulpher Road
Committee recommended APPROVAL subject to a condition that the annexe remains ancillary to the main property and not a separate dwelling.	
E	DC/20/4054/TCA Prunus (Cherry) in rear garden on back boundary; to be felled after major limb failure and main stem fungal decay. 87 Ranelagh Road
Committee had NO OBJECTION to the work proposed subject to the guidance of the East Suffolk Council's Arboricultural Officer.	

277. PLANNING DECISIONS

RESOLVED that the decisions received from East Suffolk Council since the date of the previous agenda and up until the date of the agenda for this meeting be noted.

278. CONSULTATIONS: CHANGES TO THE CURRENT PLANNING SYSTEM

Committee considered a draft response to the MHCLG planning white paper consultation, which had been prepared following a Members' workshop. The Clerk confirmed that the draft response had been published on the Town Council website to accompany the agenda for this meeting. Following a brief discussion,

it was agreed that this draft should be finalised as the formal response from Felixstowe Town Council and sent to the Ministry of Housing, Communities and Local Government before the deadline of 29 October.

It was RESOLVED that the draft response to the MHCLG planning white paper consultation be finalised as the formal response from Felixstowe Town Council and submitted before the deadline of 29 October.

279. CORRESPONDENCE

The Clerk advised that notice had been received of three East Suffolk Council consultations taking places over a six-week period from 19th October 2020 to 30th November 2020. These were:

- i) **Statement of Community Involvement (SCI)** which is seeking how to encourage greater engagement with the community with the ESC creating planning documents and determining planning applications.
- ii) **Cycling and Walking Strategy** which will supersede the Waveney Cycle Strategy (2016). This consultation is seeking to make cycling and walking in East Suffolk safer, more convenient and more desirable. There will be a map-based consultation for the Strategy to assist in identifying cycling and walking infrastructure issues.
- iii) **Recreational Disturbance Avoidance and Mitigation Strategy (RAMS) Supplementary Planning Document.** This is a partnership between East Suffolk Council, Ipswich Borough Council and Babergh and Mid Suffolk District Councils with the aim to reduce the impact of increased levels of recreational use of Habitat Sites, due to new residential development in the Suffolk Coastal area and to provide a simple, coordinated way for developers to deliver mitigation for their developments.

It was RESOLVED that the correspondence be noted and the Clerk was asked to bring these consultations to Committee for formal consideration at forthcoming meetings.

280. CLOSURE

The meeting was closed at 10.15pm. The date of the next meeting was noted as being Wednesday 4 November 2020, 9.15am.

AGENDA ITEM 6: PLANNING DECISIONS

Approved by ESC (and recommended for Approval by this Committee):

DC/20/3301/FUL | Construction of a two storey extension to the side of the existing dwelling and single story garden room to the rear
14 St Georges Road

DC/20/3118/FUL | Single storey side extension to existing nursery provision
Day Nursery Convent Of Jesus And Mary 61-63 Orwell Road

DC/20/3113/FUL | Side and rear extension (reduced scheme from that approved under DC/18/0760/FUL)
2 Looe Road

DC/20/2827/FUL | Extension living/dining area for sun room area. Convert external toilet to internal.
6 High Road West

DC/20/3592/TCA | Ranelagh Road council car park 1 x Oak - Crown reduce and shape by up to 30% Reason: to reduce overhang and improve light into garden
Car Park Ranelagh Road

DC/20/3519/TCA | Reduce height and bulk of liquidamber tree by 33%. The tree was planted 20 years ago in the rear garden near a boundary fence / neighbours property and has grown too big for the garden. Our neighbours have asked us to reduce the height. The tree needs to be crowned and re-shaped.
1 College Green

Refused (and recommended for Refusal by this Committee):

DC/20/3562/FUL | Proposed loft conversion to single story detached dwelling
24 Cliff Road

Approved (and recommended for Refusal by this Committee):

DC/20/3458/FUL | Proposed modified drive/highway access, boundary wall and access gates
Old Thurlow Golf Road

Refused (and recommended for Approval by this Committee):

None

AGENDA ITEM 7: EAST SUFFOLK CONSULTATIONS

East Suffolk Council has recently launched three consultations. They are:

- a) **Statement of Community Involvement (SCI)** which is seeking how to encourage greater engagement with the community with the ESC creating planning documents and determining planning applications.
- b) **Cycling and Walking Strategy** which will supersede the Waveney Cycle Strategy (2016). This consultation is seeking to make cycling and walking in East Suffolk safer, more convenient and more desirable. There will be a map-based consultation for the Strategy to assist in identifying cycling and walking infrastructure issues.
- c) **Recreational Disturbance Avoidance and Mitigation Strategy (RAMS)** Supplementary Planning Document. This is a partnership between East Suffolk Council, Ipswich Borough Council and Babergh and Mid Suffolk District Councils with the aim to reduce the impact of increased levels of recreational use of Habitat Sites, due to new residential development in the Suffolk Coastal area and to provide a simple, coordinated way for developers to deliver mitigation for their developments.

The consultations are taking places over a six-week period from 19th October - 30th November 2020.

Further details on the consultations and links to the documents can be found here: <https://sway.office.com/Srx8JnLoIFRbef0b?ref=Link>

Committee is requested to consider the consultations and decide on any actions necessary in order to respond on behalf of the Town Council by the deadline of 30th November 2020.