

Telephone: 01394 282086  
Fax: 01394 285920  
email: enquiries@felixstowe.gov.uk

9 am to 4 pm Mondays to Fridays



TOWN HALL  
FELIXSTOWE  
SUFFOLK  
IP11 2AG

## TO ALL MEMBERS OF THE CIVIC & COMMUNITY COMMITTEE

Cllr S Wiles (Chairman)

Cllr D Savage (Vice Chairman)

Cllr S Bennett

Cllr S Gallant

Cllr S Harkin

Cllr G Newman

Cllr M Morris

Cllr M Richardson

Cllr K Williams

You are hereby summoned to attend a meeting of the **CIVIC & COMMUNITY COMMITTEE** to be held at the **Town Hall, Felixstowe** on **Wednesday 17 June 2020** at **7.30pm** for the transaction of the following business:

### **Public Attendance**

*Online meetings of the Town Council and its Committees are open to the press and public who are welcome to attend via Zoom. Members of the public are invited to make representations or put questions to the Committee during the public session.*

**To join the meeting please follow this link:**

<https://us02web.zoom.us/j/87878734022>

Alternatively, you may join via the meeting ID 878 7873 4022 or over the telephone by calling 0131 460 1196.

Our online meeting guidance can be found here: <https://www.felixstowe.gov.uk/wp-content/uploads/2020/05/Remote-Meeting-Guidelines.pdf>

*Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity in its decision-making and Members are reminded to consider the Council's commitment to climate action.*

**Ash Tadjrishi**  
**Town Clerk**  
**12 June 2020**

For information (via email):

All Town Councillors  
Local Press

## **A G E N D A**

- 1. Public Question Time**  
Up to 15 minutes is set aside to allow members of the public (up to one minute each) to make representations or put questions to the Committee on any relevant matters.
- 2. Apologies for Absence**  
To receive any apologies for absence.
- 3. Declarations of Interest**  
To receive any declarations of interest and to consider any requests for dispensations from Members on matters in which they have a disclosable pecuniary interest.
- 4. Confirmation of Minutes**  
To confirm the Minutes of Civic & Community Committee meeting held on 19 February 2020 as a true record. **(Pages 4-7)**
- 5. Civic & Community Budget Report**  
To receive the Civic & Community Budget report to 10 June 2020 and consider any actions deemed necessary. **(Page 8 & Appendix A)**
- 6. Coronavirus Grants update**  
To note the report on Coronavirus Grant applications received to date. **(Page 9)**
- 7. VE Day 75 funds**  
To consider options for the funds received for VE Day. **(Page 10)**
- 8. FelixFest/Women's Tour**  
To note the postponement until June 2021. **(Page 10)**
- 9. Remembrance 2020**  
To consider Remembrance events in 2020 and how the Coronavirus may affect usual plans. **(Page 11)**
- 10. Felixstowe Town Council Magazine**  
To receive an update on the Summer edition of the Town Council Magazine. **(Pages 11-12)**
- 11. Felixstowe in Flower 2020**  
To receive an update on arrangements for Felixstowe in Flower 2020. **(Page 13)**
- 12. Summer Bedding**  
To receive an update report from East Suffolk Norse regarding planting of flower beds. **(Pages 13-14)**

- 13. Flag Raising at the Town Hall**  
To note arrangements for forthcoming flag-raising events **(Page 14)**
- 14. Suffolk Day**  
To receive an update regarding arrangements for Suffolk Day. **(Page 15)**
- 15. Town Twinning**  
To receive a report on the effects of the Coronavirus on planned twinning arrangements. **(Page 15)**
- 16. Blue Flag and Seaside Awards 2020**  
To consider an update on the Blue Flag and Seaside Awards 2020 since the Town Council's application to Keep Britain Tidy. **(Page 16)**
- 17. CCTV Report: 2019/20**  
To note the CCTV maintenance report for the year 2019/2020. **(Appendix B)**
- 18. Closure**  
To close proceedings and confirm the date of the next meeting scheduled for Wednesday 16 September 2020 at 7.30pm.



project had the potential to provide a benefit for the whole community, to consider how the Town Council might be able to support this project in a significant way and had invited the Library to give this presentation.

Members heard how the project proposed a complete refurbishment of the Children's Library to include:

- Bright and new shelves, storage and furniture, with a seaside theme;
- Facilities suitable for children with special needs (e.g. sensory wall, 'hideaways')
- and moveable equipment to allow space for large children's events, with new carpet and re-decoration.

Funding was being sought from a variety of other funders. Members considered the project and Committee agreed to recommend to Council that funding of £10,000 should be authorised via the Community Fund Earmarked Reserve 9075/900. This would be due to be paid to the Friends of Felixstowe Library once confirmation is received that all funding is in place for the project to go ahead.

**It was RESOLVED that Council be recommended to approve funding of £10,000 for the refurbishment of the children's section of the library to the Friends of Felixstowe Library, to be authorised from the Community Fund Earmarked Reserve 9075/900.**

#### **600. FELIX FEST/WOMEN'S TOUR 2020**

Sarah Shinnie, Active Communities Officer, East Suffolk Council gave a presentation of the plans for the Felix Fest/Women's Tour on the weekend of 12 – 14 June.

Members discussed the proposed activities and were interested to hear about the filming package and media archive that was being commissioned to provide broadcasters with lots of variations of footage to use to promote Felixstowe.

Members considered various sponsorship/funding options and agreed to recommend to Council a contribution of £25,000 to sponsor the Big Screen, the Triathlon and Cycle Simulators. This would mean the Town Council would be the primary sponsor of the event and also enable additional filming/photography of the town and access to the media archive for future promotional activities..

**RESOLVED that Council be recommended to approve sponsorship of £25,000 towards the Felix Fest/Women's Tour 2020, to be authorised from the Community Fund Earmarked Reserve 9075/900.**

#### **601. FLORAL BEDDING ARRANGEMENTS**

East Suffolk Norse Assistant Grounds Manager, Mr Paul Tynan gave members a summary of the bedding plants that had been successful and other options for sustainable bedding which would be hardy enough for the seafront location. It

was noted that lavenders and hebes could be a suitable choice as these would withstand the salt and spray. Regular pruning would still need to be carried out.

Members were keen to consider bedding plants that were more sustainable yet interesting enough to show to others what can be done to encourage wildlife.

A mixture of flowers and sustainable plants would be an ideal improvement. It was agreed that the area around the War Memorial should continue to be planted in an appropriate manner.

Mr Tynan confirmed that, if the Town Council no longer funded floral bedding (the annual cost this year being £12,391.05) then the beds would be planted up with sustainable bedding and maintained on behalf of East Suffolk Council.

Mr Tynan agreed to produce a plan detailing options from 2021/22 to be circulated to Members for further consideration.

**RESOLVED that:**

- i. **The Floral Bedding arrangements of the 2020/21 financial year be noted, and;**
- ii. **East Suffolk Norse Assistant Grounds Manager, Mr Paul Tynan creates a planting plan to include sustainable bedding plants.**

**602. FELIXSTOWE IN FLOWER 2020**

Members congratulated Sue Faversham and Shaun Congi for the work done in reducing the amount of paper and postage by obtaining email addresses for both sponsors and competitors. Members were pleased to hear that Felixstowe Golf Club had been approached and appeared keen to assist with provision of water from the Kingsfleet estuary as a trial this year to reduce the reliance on drinking water. Members were looking forward to seeing entries in the 'Sustainable Bedding' and School's 'Environmental Projects'.

**RESOLVED that the Felixstowe in Flower 2020 report be noted.**

**603. CIVIC & COMMUNITY BUDGET REPORT**

The Committee considered a summary and detailed report showing income and expenditure against budget to 12 February 2020.

**RESOLVED that the Budget Report to 12 February 2020 be received and noted as presented with no other action required at this time.**

**604. SUFFOLK DAY**

Committee received an update since the agenda was circulated. The wedding which was due to be held on 21 June had been changed from 3pm to 1pm. The wedding couple are aware that 'Tea and cake' will be served outside the

Town Hall on that afternoon. With the change of time in mind, members agreed to change the time of the 'Tea and cake' to 2.30pm to 4pm.

**RESOLVED that the time for Council's Suffolk Day event on 21 June 2020 be set at 2.30-4pm.**

**605. VE DAY 75<sup>th</sup> ANNIVERSARY 2020**

Members noted the report on VE Day 75th Anniversary to be held on the Bank Holiday, Friday 8 May 2020 and received a verbal update from Cllr D Aitchison.

**RESOLVED that the VE Day 75<sup>th</sup> Anniversary report be noted.**

**606. THE MAYOR'S CHARITY**

Committee noted the report on the formation of the Mayor's Charity registration number 1184138.

**It was RESOLVED that the Mayor's Charity update report be noted.**

**607. EAST SUFFOLK COMMUNITY PARTNERSHIP**

Committee considered the East Suffolk Community Partnership report and agreed the representatives attending on behalf of Felixstowe Town Council. The Town Clerk will also attend.

**It was RESOLVED that Councillor N Barber as Mayor and Councillor D Savage as Chairman of Civic & Community attend the East Suffolk Community Partnership meeting as representatives attending on behalf of Felixstowe Town Council.**

**608. OCCASIONAL GRANTS POLICY**

Committee considered the Occasional Grants Policy.

**RESOLVED that Occasional Grants Policy for 2020/21 be recommended to Council for adoption as presented with no changes.**

**609. PRESS & MEDIA POLICY**

Committee considered the Press & Media Policy.

**RESOLVED that the Press & Media Policy for 2020/21 be recommended to Council for adoption as presented with no changes.**

**610. CLOSURE**

The meeting was closed at 9.41pm. The next meeting was noted as being scheduled for Wednesday 15 April 2020 at 7.30pm.

## AGENDA ITEM 5: CIVIC & COMMUNITY BUDGET REPORT

Committee is to regularly receive reports on the Civic & Community element of Council's budget. A summary of the position to 11 June 2020 is provided below with a detailed report at **Appendix A**.

11/06/2020	Felixstowe Town Council						Page 1	
10:12	Summary Income & Expenditure by Budget Heading 11/06/2020							
<b>Month No: 3</b>	<b>Cost Centre Report</b>							
		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
301	Civic & Community							
	Income	14,292	0	7,692	7,692			0.0%
	Expenditure	34,037	7,227	36,930	29,703		29,703	19.6%
	Net Income over Expenditure	<u>(19,745)</u>	<u>(7,227)</u>	<u>(29,238)</u>	<u>(22,011)</u>			
	plus Transfer from EMR	1,513	0					
	Movement to/(from) Gen Reserve	<u>(18,232)</u>	<u>(7,227)</u>					
302	Grants							
	Expenditure	36,599	21,017	36,600	15,583		15,583	57.4%
303	Felixstowe in Flower							
	Income	8,021	0	8,250	8,250			0.0%
	Expenditure	4,955	19	6,750	6,731		6,731	0.3%
	Movement to/(from) Gen Reserve	<u>3,066</u>	<u>(19)</u>					
304	Communication							
	Income	4,805	2,090	13,000	10,910			16.1%
	Expenditure	12,522	28	13,628	13,601		13,601	0.2%
	Movement to/(from) Gen Reserve	<u>(7,716)</u>	<u>2,063</u>					
305	Community Projects & Prtnrshps							
	Expenditure	76,779	12,197	86,968	74,771		74,771	14.0%
Grand Totals:- Income		27,119	2,090	28,942	26,852			7.2%
Expenditure		164,891	40,488	180,876	140,388	0	140,388	22.4%
Net Income over Expenditure		<u>(137,772)</u>	<u>(38,398)</u>	<u>(151,934)</u>	<u>(113,536)</u>			
plus Transfer from EMR		1,513	0					
Movement to/(from) Gen Reserve		<u>(136,260)</u>	<u>(38,398)</u>					

**Committee is requested to consider the budget report to 11 June 2020 and decide any action it deems necessary.**

## **AGENDA ITEM 6: CORONAVIRUS GRANTS**

Committee is requested to note the grants issued to date from the Coronavirus Grant fund. Traditionally at this time Committee would be considering applications for the first of two rounds for the Occasional Grants fund, but this year the full budget of £25,000 has been made available on a responsive application process, meaning that all applications received have been responded to within one week of receiving all information for Committee to make an informed decision. To date 8 grants totalling £9,417.19 have been awarded, which means there is £15,582 still available for community groups who require immediate aid due to the Coronavirus.

### **Coronavirus Grant awarded to date:**

<b>Organisation</b>	<b>Amount</b>	<b>Project/Purpose</b>
<a href="#"><u>Felixstowe Area Community Transport</u></a>	£2,000	To provide delivery services of medical supplies and provisions during the Pandemic.
<a href="#"><u>Citizens Advice Bureau</u></a>	£3000	Core funding to help with their COVID-19 response, inc. remote working hardware
<a href="#"><u>Age UK</u></a>	£1,000	To provide Good Day calls to Felixstowe residents. They will publicise through social media, ESC and Social prescribing group, local press, and radio.
<a href="#"><u>Felixstowe Sewing School</u></a>	£120	Materials to sew scrubs for the Ipswich & Colchester Hospital Trust
<a href="#"><u>Felixstowe Radio</u></a>	£951.19	New broadcasting streamer and helping to deliver services during the Covid-19 pandemic.
<a href="#"><u>Explorers, Salvation Army</u></a>	£408	Explorers Outreach to families during COVID-19 – Sending 24 packs out to families in need.
<a href="#"><u>Emmaus</u></a>	£630	To provide boredom packs to Felixstowe volunteers who are struggling to cope including supporting with phone calls
<a href="#"><u>Lighthouse Women's Aid</u></a>	£1,308	To purchase 2 laptops for homeworking to provide support to women in abusive relationships

A thank you letter has been received from Emmaus and will be available on the Grants section of the website, along with all grant reports received from grant recipients in 2019/20. Two enquiries/applications have been received for non-coronavirus requests and these will be held until Committee decide the Coronavirus Grants are no longer required. Two emails have been circulated to over 150 local community groups, and the Coronavirus Grant fund has been promoted on social media.

**Committee is requested to note the report on Coronavirus Grants 2020 and decide any action it deems necessary.**

## **AGENDA ITEM 7: VE DAY 75 FUNDS**

It was with much regret that the VE day celebrations that had been planned could not go ahead. Although on 15 August 2020 it will be the 75<sup>th</sup> anniversary of VJ day, marking both the surrender of Japan and the end of the Second World War it is unlikely that restrictions would allow a similar event to go ahead at that time.

Committee are requested to consider the funds that had been made available for this event, this includes the £5,000 ECB grant from East Suffolk Council, a virement of £3,500 from the unused Insurance budget and £1,513 from the remaining Armed Forces Weekend Legacy Fund.

All deposits/fees paid have been returned except one £20 administration fee for the cancellation and refunding of the deposit for the Marquee.

East Suffolk Council has been consulted regarding the ECB grant, and has confirmed that the Town Council can hold onto the funds for a future associated event. However, if Members would like to do something different with the grant then this must be referred to East Suffolk Councillors for approval.

Since the 2019/20 financial year is complete the funds currently sit in Council's General Fund. Committee should consider making a recommendation to Council to transfer these funds into an Earmarked Reserve to enable these funds to be used for either a similar type of event in the future.

**Committee is requested to consider the earmarking of funds originally put aside for the VE Day 75 event 2020 and decide any action it deems necessary.**

---

## **AGENDA ITEM 8: FELIXFEST/WOMEN'S TOUR**

Organisers of the Women's Tour cycle race have confirmed that the Women's World Tour event will now take place in June 2021. This announcement follows the postponement of the 2020 race in mid-March owing to the ongoing COVID-19 pandemic. As per the original plans for June this year, the 2021 Women's Tour will begin in Bicester, Oxfordshire and finish with a sixth and final stage in Suffolk, between Haverhill and Felixstowe.

Organisers have applied to the UCI for dates from Monday 7 to Saturday 12 June 2021. Final confirmation of the 2021 UCI Women's WorldTour calendar is due in the coming weeks and the remaining details of the 2021 route will be announced in the Autumn.

**Committee is requested to note the FelixFest/Women's Tour update report.**

---

## **AGENDA ITEM 9: REMEMBRANCE 2020**

Regular meetings will be held between Council officers, the Mayor, local clergy and representatives from the Royal British Legion to coordinate plans for this year's remembrance events. Meetings will be held by zoom and will be updated as Government guidelines change with regards to social distancing.

This year, Armistice day falls on Wednesday 11<sup>th</sup> November and, subject to prevailing rules, it is hoped that local schoolchildren will still be able to attend the silence at the War Memorial.

Committee will be updated as soon as further information is known, but thoughts are turning to how the usual events could be adapted as legislation allows.

**Committee is requested to note the arrangements for planning Remembrance 2020 and decide any action it deems necessary.**

---

## **AGENDA ITEM 10: TOWN COUNCIL MAGAZINE**

The first full year of 4 seasonal editions of the Town Council's new magazine has now been delivered to all Felixstowe households with IP11 addresses.

All magazines are also available on our website and before the pandemic, there was a small supply available at the Town Hall, Visit Felixstowe beach huts, the library, Broadway House and a few other places around the town.

All local community groups in Felixstowe (approximately 150) are contacted each quarter for articles, and as many articles as can be, are included. Advertising space has been promoted to support the cost of publication, with priority given to local, reputable businesses. The income received from advertisements last year 2019/20 was £4,805.47, and £2,090 has been received so far for this coming year. Advertisement space is limited but the aim is to receive £13,000 in advertisement income. This may be affected due to the coronavirus.

At the beginning of lockdown a Coronavirus Bulletin was delivered to all IP11 addresses, <https://www.felixstowe.gov.uk/coronavirus-bulletin-to-all-felixstowe-residents/> to help the many people in the community who were self-isolating and did not have access to information online.

Due to other priorities at this time, the Summer 2020 edition of the Town Council magazine will now be distributed at the end of June/beginning of July. It will be unusual in that many events that it would have covered are now cancelled or postponed. The Summer magazine will cover the period up to 15 September will include:

- Welcome from the new Mayor
- Council's Annual report

- Council meeting details on Zoom
- Blue Flag... positive story but pitched appropriately
- Community news
- School news – update from Schools on how they are managing at this time
- Grants – update on C19 grants
- Council operations – update on services – working remotely... how things have continued
- Allotments
- Profile on FTC apprentice Shaun Congi
- Civic Awards – online
- Felixstowe in Flower... update on how and what... we want to see your gardens in bloom this year (in lieu of competitions) we will share on our social media and website.
- Announcement of Photo Competition
- Visit Felixstowe – High Street heroes, the Great Outdoors (enjoying Felixstowe in these changing times)
- Felixstowe.Forward – Business grants, guidelines for town centre shopping
- Public Spaces
- Environment pages ie Litter free
- Tribe App /Helpline
- CAB – Graham Page
- Helping Hands report
- Felixstowe Relief charity report.
- Any relevant info from local authority partners
- Back page – Stay Alert / Thanks Felixstowe.

**Committee is requested to note the update on the Town Council Magazine and consider any feedback for the Working Group to consider.**

---

## **AGENDA ITEM 11: FELIXSTOWE IN FLOWER 2020**

Felixstowe in Flower 2020 will unfortunately like all other events not be the planned string of events as it has been over the last 35 years. Sponsorship and competition forms went out in February/early March with the Town Council keeping prices for hanging baskets and tubs at the same price since 2010. Hanging baskets at £50 for the first, with each additional one only £30 each. Tubs and troughs at £65 each. The cost covers the purchase, installation, maintenance and watering of the displays plus any sponsor's name to identify who is supporting the event.

At Council's Extraordinary meeting of 24 March, it was agreed due to the Coronavirus that all Felixstowe in Flower competitions be cancelled for 2020 and to support our local business that all Felixstowe in Flower sponsors be advised that plaques recognising last year's sponsors will be re-installed this year at zero cost and any sponsorship received for 2020 will carry forward to 2021. This will mean that the income budget for Felixstowe in Flower will be zero this year and has been included in a financial breakdown of expected losses due to the Coronavirus that went to Finance & Governance Committee last month and reported to Ordinary Council. The awards ceremony in September will also not take place.

The plants for the floral baskets, tubs and troughs had already been ordered, with funds committed, and are currently being planted throughout the town. The Tubs are complete, with troughs about to be planted. The half baskets will be erected week commencing 15 June throughout the town with the baskets on the Seafront and Walton being erected shortly afterwards. It is hoped that all flowers will be in place by 24<sup>th</sup> June, end of June the latest.

Watering will be carried out by Council's grounds team. As a trial this year, the water will be collected from Felixstowe Ferry Golf Club which is natural water. Felixstowe Ferry Golf Club have in place a system where they process the water from the Kingsfleet estuary which they use to water their greens and grounds, which is a very environmental and cost-effective way to water. They will give us the water purity reports and Risk assessments will be carried out.

**Committee is requested to consider the Felixstowe in Flower report and decide upon any action it deems necessary.**

---

## **AGENDA ITEM 12: SUMMER BEDDING**

On 14 May we were informed by Norse that due to given current Government advice and guidelines, they were unable to provide the usual service of planting up Summer bedding plants, watering and maintaining as it had been deemed as a non-essential service and the expected date for them to do this planting was the end of June.

Since then government guidelines have changed somewhat, and the beds along the seafront have been rotavated, and are in the process of being planted up.

It was planned that the plants will be as follows:

Geraniums mixed Pink Red White, Verbena, Salvia blue, Cineraria

SCNorse are being contacted to ascertain whether there will be some rebate on the service cost due to the previous bedding plants not being maintained during the period of Government restrictions.

It has been noticed by our Grounds Maintenance team that the soil is very sand like, and lacks any form of structure. With the continued use of only artificial fertiliser the soil will continue to degrade and will yield worse looking flower displays as time goes by. As a suggestion it may be worth the beds being left empty over winter and organic manure such as pig's manure be rotivated into the beds to rebalance the soil on the microbial level and offer structure to the soil. It is understood that this used to be done but not been carried out for maybe as far back as 10 years. Members should consider whether this would be an agreeable suggestion to Norse.

**Committee is requested to consider the report on Summer Floral bedding and decide upon any action it deems necessary.**

---

### **AGENDA ITEM 13: FLAG RAISING EVENTS**

On Sunday 21 June, the Suffolk Flag will be raised for Suffolk Day (see item below)

At 10am on Monday 22 June the Mayor will raise the Armed Forces flag to mark the start of Armed Forces week and to pay tribute to the whole Armed Forces community: from currently serving troops to Service families, veterans, reservists and cadets. The flag will fly for 7 days.

On Thursday 3 September, the Mayor will raise the Red Ensign flag at the Town Hall to mark Merchant Navy Day and raise awareness of the UK's ongoing dependence on Merchant Navy seafarers.

Seafarers UK have requested that we register the flag flying and any flag-hoisting event or ceremony by completing an online registration form. All participating organisations and locations will be added to a prestigious 'Roll of Honour' on the Merchant Navy Day website.

In 2019 a photograph is shown on the Seafarers website along with many other organisations

<https://www.flickr.com/photos/136961630@N07/albums/72157711578115271/page2>

Members of the Town Council are welcome to attend, subject to observing social distancing guidelines.

**Committee is requested to note arrangements for forthcoming flag-raising events**

---

## **AGENDA ITEM 14: SUFFOLK DAY 2020**

Suffolk Day falling on Sunday 21 June will again be called the Suffolk Day Big Weekender 2020, however, it certainly will have a different feel to the event launched last year in Felixstowe.

Due to the Coronavirus the traditional 'Tea and Cake' provided by Town Councillors outside the Town Hall will not be able to take place, however, the Town Council will raise the Suffolk Flag and will help to promote the celebration safely, for example the local community may wish to print out bunting to decorate their homes  
<https://suffolkday.co.uk/promotional-materials>

**Committee is requested to note the updated arrangements for the Suffolk Day celebration.**

---

## **ITEM 15: TOWN TWINNING**

### Wesel

At May's Annual Council meeting, Members received an update on the trip made to Wesel in February by Cllr N Barber and Cllr M Jepson for the commemoration events for the 75<sup>th</sup> anniversary of the devastation of their town.

At that meeting held by Zoom members were pleased to welcome the Bürgermeisterin of Wesel, Ulrike Westkamp, who spoke of her affection for Felixstowe, thanked Cllr Barber for his support during his time as Mayor and talked of the benefits that town twinning gave. Council received an update on the coronavirus situation in Wesel and learned how the PPP event in August which was due to be attended by the Mayor and Deputy Mayor was cancelled.

### Salzwedel

In July 2019, members enjoyed meeting visitors from Salzwedel at the Mayor's reception at Harvest House.

It is highly unlikely that any visits will be made with the Coronavirus restrictions this year. The Council's Twinning Budget currently stands at £2,500, and approximately £1,000 of this should be ringfenced towards booking arrangements for accommodating the Wesel civic party in 2021.

**Committee is requested to receive the report on Town Twinning and decide on any other actions it deems necessary.**

---

## **ITEM 16: BLUE FLAG AND SEASIDE AWARDS 2020**

Following the Town Council's application, on 7<sup>th</sup> May 2020 Keep Britain Tidy confirmed that Felixstowe South & Pier has been awarded a Combined Seaside (resort) and Blue Flag for the 2020 bathing season which runs from 15 May to 30 September 2020.

Keep Britain Tidy has advised that all criteria (bar any previously detailed exemptions) must be in place before the flag is raised and that they should be notified when the flag is raised.

Due to the current situation (with many areas not wanting to attract large numbers of visitors) Keep Britain Tidy will not be making a national announcement for all winners at this time. They will continue to review the situation and look to make a national announcement later in the year if appropriate. As such, it is left to award winners to make their own announcements based on local circumstances.

The latest Government advice concerning bathing waters can be found here – [https://www.gov.uk/government/news/coronavirus-update-on-bathing-season-2020?utm\\_source=cde2a309-e8d5-45f6-9d6c-ec92453941ca&utm\\_medium=email&utm\\_campaign=govuk-notifications&utm\\_content=immediate](https://www.gov.uk/government/news/coronavirus-update-on-bathing-season-2020?utm_source=cde2a309-e8d5-45f6-9d6c-ec92453941ca&utm_medium=email&utm_campaign=govuk-notifications&utm_content=immediate)

**Committee is requested to consider an update on local arrangements and eligibility criteria that must be in place before the Blue Flag can be raised.**

---