Felixstowe Town Council / East Suffolk Council Joint Liaison Group

Date: 20th October 2020 (14:00pm – 16:00pm)

Venue: Skype Call

Attendees:		
Steve Gallant	ESC	Chair
Nick Barber	FTC	
Letitia Smith	ESC	
Sharon Harkin	FTC	
Craig Rivett	ESC	

Officer		
Representatives:		
Andrew Jarvis	ESC	
Ash Tadjrishi	FTC	
Laura Hack	ESC	
Helen Greengrass	FF	
Neil Cockshaw	ESC	
Tim Snook	ESC	

	ITEM	Notes	Actions
1.	Welcome and apologies	No apologies noted	
2.	Minutes of the last meeting - 22 July 2020	Taken as a correct record	
3.	Programme Updates • Update on North Felixstowe	Overall programme – 4 parcels of land – some owned by Trinity – need to determine access to the site and agreement to build the leisure centre. Have had to restart discussions with new personnel at Trinity and Bidwells, their land agent. NC and HG met with the Country Park Group last week. Discussed masterplan and assured them that they will be involved. NC is meeting them on site next month.	
	Update on Leisure programme	Reached RIBA Stage 2 – internal and external plans have been designed through Pulse and with the Sports Consultancy. TS has met with Sport England, who are still extremely interested in the project. Have £1.5-£2.5 million available to bid for. TS has also met Football Foundation and there may be a further £500K for a 3G pitch. Current operator Places Leisure are completing a profit and loss account to inform the business	

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case for the new LC. TS noted that the build time is 18-24 months and the date of 2024 is still achievable, but this depends on the land and also the current COVID environment. SG asked whether there would be mileage in a letter from the Leader to new Bursar at Trinity? AJ noted moving to a face to face meeting would be a good opportunity too. Indoor bowls solution is progressing too on the former Deben High School site. Also expected to open in 2024. AT noted that the Town Council has NC to supported the cricket club's recent bid for S106 funding. draft a letter for SG TS noted that all the sports hubs are now starting to progress with clubs moving around to the proposed grounds. ESC are currently undertaking a playing pitch and built facility strategy. Deben School site LH shared the presentation given to Ward members to show the proposed plans on the site. Noted that all public documents are available at https://www.eastsuffolk.gov.uk/leisure/sportand-leisure-development/plans-for-formerdeben-high-school-site-felixstowe/ Timeline to go to Planning by Spring 2021 and first phase of housing development later in the year. SG asked that a discussion be had with the British Legion group as to their plans for the AJ to pick site they are based on. uр South Seafront NC gave an update on the café project – the project foundations are now in and work is progressing to plan. The tenant is planning their internal fit out. Nov will see the steels going up. Building will be complete by June 2021 inside and out and open to the public in July.

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		NC noted that he was very impressed with the standard of build that Barnes are working to. No official complaints on the build. NC noted that the lease term is 20 years, with a break clause after 5 years.	
		Now looking to Phase 3 – funding sources identified for work to continue the progress – improve the gardens, open up the Prom etc.	
		TC asked for formal update on the burning of the shelter to the 11th November Council meeting	
	 Beach Hut update including Accessible beach hut site and Spa 	Presentation on Accessible beach hut site given. Noted that 25 traditional huts and 5 accessible ones will be built, along with a new toilet block. Hope to go to planning prior to Xmas. Cabinet paper in December.	
		Noted that the Spa platform issues are ongoing and an options paper will be written giving more information on this. There are issues with access for the blocks to crane them off the Prom, using the Spa site.	
	BID progress	Outcome of Bid voting will be known on 11 Nov. HG noted that there has been a positive response from businesses, but it could go either way at this stage.	
4	Assets and Capital Projects • Hamilton Road	No further work has been carried out since the last Joint Liaison meeting, although some funding has been identified to progress this.	LH
	Memorial Wall	LH noted that as no new benches were going to be sold in Felixstowe there could be a proposal for a memorial wall to be either built or an existing wall used for plaques. Noted that a formal communication will be made with the Town Council to ask their opinion on this.	LH
	Toilet provision	LH noted that a new site was proposed in the Accessible Hut location and there has been a bid to the ESC capital pot to replace those at	

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		the Town Hall. This should alleviate any issues on the seafront.		
		A proposal has been made to rebuild the		
	 New TIP 	fishing hut near the pier that burnt down last		
		year. Planning have noted that this cannot be		
		used for a concession at this time. The		
		proposal is therefore to brand it as Visit		
		Felixstowe and use it to promote the south		
		seafront works and tourism in the town.		
		HG noted that the fishing hut can still be seen		
		from the town hall. Needs to be linked to		
		new TIP branding across the whole of the		
		district. Noted would be in a better position than at current.		
5.	Update on work of Town	Working on putting a COVID bulletin to		
٥.	Council	residents to signpost support in the		
	Council	community.		
		Looking to increase funding to the Landguard		
		Partnership to support its wider ambitions for		
		the Landguard peninsula.		
		Supporting the community around the		
		booking system at the tip – use of recycling		
		facilities		
		Safe Cycling – came up through climate group		
		– need for better signs on the prom.		
		Joan Rich – completed her 102 lap of Allenby		
		Park to fundraise for NHS prior to her 102		
		birthday– TC are going to celebrate by		
		undertake a tree planting at Allenby Park to		
		which the Chair of ESC is invited.		
		FTC are going to look at the CCTV in the town		
		in November. Potential to link to the Smart		
		Towns projects.		
6.	Issues to highlight from	Noted that there is no traffic management		
	COVID-19 affecting the town	officers now on Hamilton Road – just a cone		
		which is placed out by a local business.		
7	AOB	SG noted that all of these are to run out in Jan		
	Street licences for premises	2021. SG highlighted that this has been		
	in Felixstowe to expand out	beneficial in the town and should continue if	HG	
	during COVID	possible. Agreed that HG would report the		
		findings of the public survey on the 'spill out'	AT	
		arrangements to the Town Council. The Clerk		
		would ask the Town Council for feedback to	On the	
		ESC from the meeting with tables on it. HG	12 th Nov	
		could set up a meeting with the businesses to		

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		determine what they would prefer – in terms of structures etc.	
		HG spoke about the Engagement Event planned for the end of November and will email details of this round.	НG
		East Suffolk Means Business have their Festival coming up and have booked a double page spread in the EADT – what would Felixstowe like to promote in this piece?	HG LH
		SG noted Deben site, Café and Accessible Site. Deadline 2 nd Nov.	NC
8	Date of next meeting	26 January 202127 April 202127 July 2021	LH
		2 November 2021	