

Ordinary Council 8 July 2020 – Appendix C

Felixstowe Town Council / East Suffolk Council Joint Liaison Group

Notes

Date: 21st April 2020 (14:00pm – 16:00pm)

Venue: Skype Call

Attendees:		
Steve Gallant	ESC	Chair
Nick Barber	FTC	
Letitia Smith	ESC	
Graham Newman	FTC	
Craig Rivett	ESC	

Officer		
Representatives:		
Andrew Jarvis	ESC	
Ash Tadjrishi	FTC	
Laura Hack	ESC	
Helen Greengrass	FF	
Neil Cockshaw	ESC	
Tim Snook	ESC	

	ITEM	Notes	Lead for Action
1.	Welcome and apologies		
2.	Minutes of the last meeting - 4 th February 2020	Agreed as a correct record	
3.	Programme Updates <ul style="list-style-type: none"> • Update on North Felixstowe / Leisure 	<p>This work is still progressing. Not affected by COVID-19.</p> <ol style="list-style-type: none"> 1. To refresh master plan 2. Option for Brackenbury site 3. Work on long-term finances for the project 4. Access road at Eastwood Ho – but having issues getting a meeting with the agent <p>The proposed LC on Trinity land – have had 2 meetings with the agent and this is progressing slowly to potentially access the freehold of the site.</p> <p>Leisure Centres: Design for the new building and costs are being worked up. Currently working with the operator Places Leisure on the interior and flow of the building</p>	

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	<ul style="list-style-type: none"> • South Seafront project including Accessible beach hut site 	<p>Seeking ways to make it a key destination for the area – eg clip and climb type model, in order to access Sport England funding. Seeking to resolve the indoor bowls club issues by relocating them to the former Deben High School site. Have initial designs for this and have been on visits with reps from the club to other centres in the region to look at sustainability models.</p> <p>Felixstowe Visioning Document NC is pulling together a presentation on all of the work programmes in the town and how they link together. This will give a state of where we are at the current time and be a useful document both internally and as a promotion of the town.</p> <p>Question raised as to whether the North Felixstowe site will just be for housing – it was confirmed that there will be a mix of use for the site, with planning conditions put on the areas we do not own.</p> <p>There was a discussion on cycle routes – NC noted the refresh of the master plan will pick this up again.</p> <p>Café project: A contractor and operator are lined up and both partners are still keen to progress even during COVID-19. Currently, agreements / contracts are being drafted for signing. These both need to come back signed and sealed prior to build commencement.</p> <p>The build contractor is reviewing procedures for COVID-19 based on government guidelines, but it is positive news they will be starting soon.</p> <p>Accessible beach village: There are options for 2 sites – the trim trail and the volleyball area. Noted that the trim trail is used occasionally for events but the TC would be consulted on the potential for the trim trail to be moved and a more leisure focused area being created in its new location. The TC will be involved in the development of the site, once the options appraisal has been completed.</p>	NC
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	<ul style="list-style-type: none"> • Deben school site • Lighting issues – festoon and Spa Gardens • Hamilton Road 	<p>back to next April, meaning huts will stay on the prom for another year.</p> <p>Deben School: Looking to exchange in the next 2 weeks Bridget Law from Housing will be discussing the process with SG to talk through the options.</p> <p>Lighting issues: Noted that a review of festoon lighting was required going forward as the current lights were now past their prime. GN noted there is an opportunity to do something to bring in economic benefit for the town.</p> <p>Spa Gardens Waiting on quotes from the electricians could be currently furloughed.</p> <p>Hamilton Road Nothing new to report since the last meeting. AT has chased this with Highways but not had a response. SCC Leader was shown the site prior to lockdown. SG noted that there is a large metal plate covering a cellar in the passageway that may affect the budget. It was agreed to pick this up with County again.</p>	<p><i>AT, HG, LH</i></p>
<p>5.</p>	<p>Update on work of Town Council</p>	<p>AT noted that most of the town council's efforts were around dealing with COVID-19 responses and giving advice, such as for allotment owners.</p> <p>The TC have initiated a quick decision grants scheme to support local charities and voluntary groups and are also supporting the Felixstowe Relief Charity for individuals in hardship.</p> <p>Noted that lockdown has been challenging for councillors as they are used to being within the community</p> <p>SG reflected that there has been good joined up working between the district and town.</p>	
<p>6.</p>	<p>Issues to highlight from COVID-19 affecting the town</p>	<p>NC noted that the tourism sector has been hit hard and he is working with other districts to understand the impact, with the conduction of a full scale business survey</p>	

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		<p>around the impact and what businesses will see as issues for recovery.</p> <p>Noted that there is a slight reduction in waste management – garden waste, street cleaning and grass cutting, but the district is dealing with fly-tipping when it is reported.</p>	
7	AOB	<p>NB asked that an agenda item for the next meeting include the changing rooms at the Grove. TS to find out more about the issue and report back.</p> <p>It was noted that there were some issues reported at Allenby with someone driving over the site with a caravan to store this in their back garden, by taking down an adjoining fence. It was agreed that this issue should be tackled directly and by contacting the member of the public if the address is known.</p> <p>Public art/sculpture Cllr Wiles is seeking to bring the proposal for this to the next TC meeting. If positively received, more information will be brought to the next meeting.</p>	<p><i>TS</i></p> <p><i>TS / LH</i></p>
8	Date of next meeting	<p>22 July 2020 14:00-16:00 Either Town Hall or Skype</p>	