

## Annual Budget - By Centre (Actual YTD Month 10)

Note: Draft Full Budget 2021-22

	<u>Last Year 2019-20</u>		<u>Current Year 2020-21</u>				<u>Next Year 2021-22</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
<b>101 Administration</b>									
1805 Bank Interest Received	7,350	8,227	8,000	6,980	6,990	0	4,580	0	0
1830 Community Infrastructure Levy	0	30,245	0	17,291	17,291	0	0	0	0
1850 Miscellaneous Income	0	0	0	121	0	0	7,476	0	0
1900 Precept	578,113	578,113	600,570	600,570	600,570	0	601,608	0	0
<b>Total Income</b>	<b>585,463</b>	<b>616,585</b>	<b>608,570</b>	<b>624,962</b>	<b>624,851</b>	<b>0</b>	<b>613,664</b>	<b>0</b>	<b>0</b>
4000 Employee Salaries	172,414	174,005	190,258	139,446	190,258	0	212,898	0	0
4001 Employer National Insurance	17,033	16,808	19,108	13,782	19,108	0	20,895	0	0
4002 Employer Pension Contributions	40,059	40,216	41,443	30,861	41,443	0	43,823	0	0
4030 Training	3,000	2,136	3,000	175	3,000	0	2,000	0	0
4040 Travel & Expenses	1,500	441	800	0	200	0	800	0	0
4270 Printer/Photocopier	1,200	979	1,200	594	900	0	1,200	0	0
4400 Stationery	1,200	528	850	246	500	0	500	0	0
4425 Postage	1,700	982	1,200	475	700	0	800	0	0
4441 Telephone & Internet	6,900	6,472	6,900	4,345	6,700	0	2,400	0	0
4446 Mobile Phones	130	95	130	60	100	0	120	0	0
4460 Subscriptions	3,300	3,227	3,300	3,363	3,363	0	3,532	0	0
4461 External Audit	1,600	1,600	1,600	1,600	1,600	0	1,600	0	0
4462 Internal Audit	356	355	655	493	493	0	955	0	0
4464 Insurance	5,950	5,575	5,745	5,745	5,745	0	5,745	0	0
4468 Miscellaneous	250	93	160	0	150	0	150	0	0
4470 Publications	50	9	50	0	50	0	50	0	0
4481 IT Maintenance & Software	6,000	5,911	6,000	7,136	7,033	0	10,000	0	0
4490 Professional Fees	1,500	773	1,500	120	1,500	0	1,500	0	0

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		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4500	Election Expenses	15,000	15,002	0	0	0	0	0	0	0
4550	Banking Fees	1,300	1,180	1,200	676	1,000	0	1,000	0	0
	<b>Overhead Expenditure</b>	280,442	276,388	285,099	209,114	283,843	0	309,968	0	0
	<b>101 Net Income over Expenditure</b>	305,021	340,198	323,471	415,848	341,008	0	303,696	0	0
6001	less Transfer to EMR	0	30,245	0	0	0	0	0	0	0
	<b>Movement to/(from) Gen Reserve</b>	305,021	309,953	323,471	415,848	341,008		303,696		
<b>201</b>	<b>Town Hall</b>									
1000	Hirings	1,680	4,425	2,500	380	760	0	2,500	0	0
1001	Weddings	10,000	11,927	12,000	5,118	6,468	0	12,000	0	0
1030	Leases, Rents & Licences	8,050	7,984	8,210	7,463	7,984	0	8,210	0	0
	<b>Total Income</b>	19,730	24,336	22,710	12,961	15,212	0	22,710	0	0
4000	Employee Salaries	25,678	25,147	26,912	19,382	26,912	0	27,977	0	0
4001	Employer National Insurance	1,685	1,506	1,748	1,174	1,748	0	1,861	0	0
4002	Employer Pension Contributions	899	876	942	689	942	0	980	0	0
4030	Training	500	39	500	0	500	0	500	0	0
4110	Rates	7,200	7,120	7,452	6,512	7,235	0	7,530	0	0
4115	Water and Sewerage	420	358	400	34	300	0	400	0	0
4120	Gas	2,200	1,766	2,310	1,304	1,800	0	2,300	0	0
4122	Electricity	2,550	2,781	2,678	1,234	1,700	0	2,750	0	0
4155	Cleaning Materials	500	371	375	132	375	0	375	0	0
4170	Repairs and Maintenance	5,500	6,125	5,610	3,932	5,600	0	5,600	0	0
4180	Licences	600	600	600	600	600	0	600	0	0

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## Annual Budget - By Centre (Actual YTD Month 10)

Note: Draft Full Budget 2021-22

		<u>Last Year 2019-20</u>		<u>Current Year 2020-21</u>				<u>Next Year 2021-22</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4260	Equipment Purchases	550	548	550	322	550	0	550	0	0
4466	Catering Sundries	500	242	500	0	100	0	300	0	0
4553	Loan Repayments	34,732	34,732	34,732	17,366	34,732	0	34,732	0	0
	<b>Overhead Expenditure</b>	83,514	82,211	85,309	52,680	83,094	0	86,455	0	0
	<b>Movement to/(from) Gen Reserve</b>	(63,784)	(57,875)	(62,599)	(39,718)	(67,882)		(63,745)		
<b>202</b>	<b><u>Walton</u></b>									
1000	Hirings	7,000	12,377	7,500	334	3,000	0	7,500	0	0
	<b>Total Income</b>	7,000	12,377	7,500	334	3,000	0	7,500	0	0
4000	Employee Salaries	2,996	2,920	3,140	2,294	3,140	0	3,265	0	0
4001	Employer National Insurance	267	248	278	199	278	0	293	0	0
4002	Employer Pension Contributions	180	175	188	138	188	0	196	0	0
4110	Rates	1,130	1,227	1,270	1,145	1,272	0	1,317	0	0
4115	Water and Sewerage	350	258	364	96	250	0	350	0	0
4122	Electricity	2,400	3,014	2,520	1,586	2,050	0	2,500	0	0
4170	Repairs and Maintenance	1,000	1,007	1,000	706	1,000	0	1,000	0	0
4260	Equipment Purchases	100	135	100	0	100	0	100	0	0
	<b>Overhead Expenditure</b>	8,423	8,985	8,860	6,164	8,278	0	9,021	0	0
	<b>Movement to/(from) Gen Reserve</b>	(1,423)	3,392	(1,360)	(5,830)	(5,278)		(1,521)		
<b>203</b>	<b><u>Broadway House</u></b>									
1030	Leases, Rents & Licences	2,130	2,130	2,173	0	0	0	2,194	0	0
	<b>Total Income</b>	2,130	2,130	2,173	0	0	0	2,194	0	0

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Note: Draft Full Budget 2021-22

		<u>Last Year 2019-20</u>		<u>Current Year 2020-21</u>				<u>Next Year 2021-22</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4000	Employee Salaries	5,070	4,942	5,314	3,885	5,314	0	5,526	0	0
4001	Employer National Insurance	452	420	471	336	471	0	496	0	0
4002	Employer Pension Contributions	304	297	319	233	319	0	332	0	0
4170	Repairs and Maintenance	1,000	995	1,000	250	1,000	0	1,000	0	0
	<b>Overhead Expenditure</b>	<b>6,826</b>	<b>6,653</b>	<b>7,104</b>	<b>4,705</b>	<b>7,104</b>	<b>0</b>	<b>7,354</b>	<b>0</b>	<b>0</b>
	<b>Movement to/(from) Gen Reserve</b>	<b>(4,696)</b>	<b>(4,523)</b>	<b>(4,931)</b>	<b>(4,705)</b>	<b>(7,104)</b>		<b>(5,160)</b>		
<b>204</b>	<b>Cemetery</b>									
1032	Mobile Phone Mast	5,315	8,290	5,315	5,315	5,315	0	5,315	0	0
1100	Interment Fees	40,000	29,588	40,000	27,187	35,000	0	30,000	0	0
1120	Purchase of Graves	15,000	35,606	17,500	19,410	25,000	0	25,000	0	0
1130	Memorials	12,000	22,678	13,000	8,277	13,000	0	13,000	0	0
1140	Upkeep of Grave Spaces	760	780	780	537	798	0	798	0	0
1160	Admin Fees	700	1,245	1,000	311	500	0	500	0	0
	<b>Total Income</b>	<b>73,775</b>	<b>98,186</b>	<b>77,595</b>	<b>61,037</b>	<b>79,613</b>	<b>0</b>	<b>74,613</b>	<b>0</b>	<b>0</b>
4000	Employee Salaries	95,302	94,473	99,872	74,557	99,872	0	116,781	0	0
4001	Employer National Insurance	9,321	8,983	9,732	7,183	9,732	0	10,964	0	0
4002	Employer Pension Contributions	15,549	15,100	15,050	11,213	15,050	0	16,326	0	0
4030	Training	2,000	881	1,000	967	1,000	0	1,000	0	0
4110	Rates	2,930	2,897	2,998	2,650	2,944	0	3,050	0	0
4115	Water and Sewerage	350	207	370	152	220	0	230	0	0
4122	Electricity	1,275	490	500	448	520	0	550	0	0
4170	Repairs and Maintenance	4,000	3,501	4,000	2,910	4,000	0	4,000	0	0
4260	Equipment Purchases	3,000	1,886	1,500	328	1,500	0	1,500	0	0

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Note: Draft Full Budget 2021-22

		<u>Last Year 2019-20</u>		<u>Current Year 2020-21</u>				<u>Next Year 2021-22</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4300	Vehicle Running Costs	2,000	1,336	1,500	1,347	1,500	0	1,500	0	0
4320	Vehicles/Tool Hire	5,600	5,764	5,600	5,643	5,600	0	5,600	0	0
4330	Fuel	2,400	2,270	2,520	1,080	1,800	0	2,300	0	0
4446	Mobile Phones	520	278	520	179	300	0	375	0	0
4466	Catering Sundries	50	21	50	0	50	0	50	0	0
	<b>Overhead Expenditure</b>	<b>144,297</b>	<b>138,088</b>	<b>145,212</b>	<b>108,657</b>	<b>144,088</b>	<b>0</b>	<b>164,226</b>	<b>0</b>	<b>0</b>
	<b>Movement to/(from) Gen Reserve</b>	<b>(70,522)</b>	<b>(39,901)</b>	<b>(67,617)</b>	<b>(47,620)</b>	<b>(64,475)</b>		<b>(89,613)</b>		
<b>205</b>	<b><u>Allotments</u></b>									
1080	Allotment Rents	15,200	15,528	15,500	15,037	15,528	0	15,965	0	0
	<b>Total Income</b>	<b>15,200</b>	<b>15,528</b>	<b>15,500</b>	<b>15,037</b>	<b>15,528</b>	<b>0</b>	<b>15,965</b>	<b>0</b>	<b>0</b>
4000	Employee Salaries	16,818	16,672	17,624	13,217	17,624	0	20,608	0	0
4001	Employer National Insurance	1,645	1,585	1,717	1,268	1,717	0	1,935	0	0
4002	Employer Pension Contributions	2,744	2,659	2,656	1,985	2,656	0	2,881	0	0
4115	Water and Sewerage	2,500	2,636	3,500	3,716	4,000	0	4,000	0	0
4170	Repairs and Maintenance	2,000	1,320	2,000	816	2,000	0	2,000	0	0
4320	Vehicles/Tool Hire	2,000	2,012	1,000	310	2,000	0	2,000	0	0
	<b>Overhead Expenditure</b>	<b>27,707</b>	<b>26,885</b>	<b>28,497</b>	<b>21,311</b>	<b>29,997</b>	<b>0</b>	<b>33,424</b>	<b>0</b>	<b>0</b>
	<b>Movement to/(from) Gen Reserve</b>	<b>(12,507)</b>	<b>(11,357)</b>	<b>(12,997)</b>	<b>(6,274)</b>	<b>(14,469)</b>		<b>(17,459)</b>		
<b>206</b>	<b><u>Parks and Recreation</u></b>									
4170	Repairs and Maintenance	0	0	0	0	0	0	5,000	0	0
4280	Security	0	0	0	0	0	0	7,280	0	0

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		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4615	Street Furniture	0	0	0	0	0	0	500	0	0
4660	Play Equipment	0	0	0	0	0	0	2,000	0	0
	<b>Overhead Expenditure</b>	0	0	0	0	0	0	14,780	0	0
	<b>Movement to/(from) Gen Reserve</b>	0	0	0	0	0		(14,780)		
<b>301</b>	<b><u>Civic &amp; Community</u></b>									
1800	Agency Income	3,992	3,992	3,992	3,992	3,992	0	3,992	0	0
1810	Donations & Sponsorship	3,400	10,300	3,700	0	0	0	3,000	0	0
	<b>Total Income</b>	7,392	14,292	7,692	3,992	3,992	0	6,992	0	0
4471	Advertising & Promotion	0	0	0	0	0	0	1,000	0	0
4505	Mayoral Allowance	3,000	3,000	3,000	2,250	3,000	0	3,000	0	0
4511	Town Twinning	2,500	1,340	2,500	0	0	0	2,500	0	0
4512	Engraving/Sign Writing	100	85	100	85	85	0	90	0	0
4513	Civic Awards	1,000	556	1,000	0	0	0	600	0	0
4530	Civic Events	3,500	2,525	3,500	697	1,000	0	3,500	0	0
4531	Remembrance	5,313	2,315	1,000	1,016	1,012	0	1,000	0	0
4600	CCTV	9,980	9,980	9,980	9,980	9,980	0	9,980	0	0
4615	Street Furniture	1,600	573	1,600	239	700	0	0	0	0
4645	Christmas Lights	6,750	6,750	6,750	6,750	6,750	0	6,750	0	0
4650	Seasonal Events	6,350	6,450	6,500	0	0	0	6,500	0	0
4675	Youth Forum	1,000	463	1,000	-1	1,000	0	1,000	0	0
	<b>Overhead Expenditure</b>	41,093	34,037	36,930	21,016	23,527	0	35,920	0	0
	<b>301 Net Income over Expenditure</b>	-33,701	-19,745	-29,238	-17,024	-19,535	0	-28,928	0	0

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		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
6000	plus Transfer from EMR	0	1,513	0	0	0	0	0	0	0
	<b>Movement to/(from) Gen Reserve</b>	<b>(33,701)</b>	<b>(18,232)</b>	<b>(29,238)</b>	<b>(17,024)</b>	<b>(19,535)</b>		<b>(28,928)</b>		
<b>302</b>	<b><u>Grants</u></b>									
4620	Annual Grants	11,600	11,600	11,600	11,600	11,600	0	11,400	0	0
4655	Occasional Grants	25,000	24,999	25,000	19,549	25,000	0	25,000	0	0
	<b>Overhead Expenditure</b>	<b>36,600</b>	<b>36,599</b>	<b>36,600</b>	<b>31,149</b>	<b>36,600</b>	<b>0</b>	<b>36,400</b>	<b>0</b>	<b>0</b>
	<b>Movement to/(from) Gen Reserve</b>	<b>(36,600)</b>	<b>(36,599)</b>	<b>(36,600)</b>	<b>(31,149)</b>	<b>(36,600)</b>		<b>(36,400)</b>		
<b>303</b>	<b><u>Felixstowe in Flower</u></b>									
1810	Donations & Sponsorship	7,300	8,021	8,250	500	500	0	8,250	0	0
	<b>Total Income</b>	<b>7,300</b>	<b>8,021</b>	<b>8,250</b>	<b>500</b>	<b>500</b>	<b>0</b>	<b>8,250</b>	<b>0</b>	<b>0</b>
4290	Flowers & Containers	5,000	3,476	5,000	3,133	4,000	0	4,000	0	0
4512	Engraving/Sign Writing	400	347	400	0	0	0	400	0	0
4532	Felixstowe in Flower Events	1,350	1,132	1,350	19	19	0	1,500	0	0
	<b>Overhead Expenditure</b>	<b>6,750</b>	<b>4,955</b>	<b>6,750</b>	<b>3,152</b>	<b>4,019</b>	<b>0</b>	<b>5,900</b>	<b>0</b>	<b>0</b>
	<b>Movement to/(from) Gen Reserve</b>	<b>550</b>	<b>3,066</b>	<b>1,500</b>	<b>(2,652)</b>	<b>(3,519)</b>		<b>2,350</b>		
<b>304</b>	<b><u>Communication</u></b>									
1810	Donations & Sponsorship	0	4,805	13,000	4,310	6,000	0	10,000	0	0
	<b>Total Income</b>	<b>0</b>	<b>4,805</b>	<b>13,000</b>	<b>4,310</b>	<b>6,000</b>	<b>0</b>	<b>10,000</b>	<b>0</b>	<b>0</b>
4420	Magazine Print	11,016	10,022	11,016	7,092	9,533	0	10,500	0	0
4421	Magazine Distribution	2,112	2,112	2,112	1,997	2,525	0	2,112	0	0

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4483	Website	500	388	500	388	500	0	500	0	0
	<b>Overhead Expenditure</b>	13,628	12,522	13,628	9,476	12,558	0	13,112	0	0
	<b>Movement to/(from) Gen Reserve</b>	(13,628)	(7,716)	(628)	(5,166)	(6,558)		(3,112)		
<b>305</b>	<b><u>Community Projects &amp; Prtnrshps</u></b>									
4625	Harwich Harbour Ferry Services	1,000	1,000	1,000	1,000	1,000	0	1,000	0	0
4630	Level 2	10,000	10,000	10,000	10,000	10,000	0	10,000	0	0
4640	Floral Bedding	10,779	10,779	12,301	4,917	11,801	0	12,301	0	0
4670	Felixstowe Forward	20,000	20,000	20,000	20,000	20,000	0	15,000	0	0
4680	New Community Projects	34,000	34,000	42,667	-1,770	-1,770	0	0	0	0
4685	Landguard Partnership	1,000	1,000	1,000	1,000	1,000	0	5,000	0	0
	<b>Overhead Expenditure</b>	76,779	76,779	86,968	35,147	42,031	0	43,301	0	0
	<b>Movement to/(from) Gen Reserve</b>	(76,779)	(76,779)	(86,968)	(35,147)	(42,031)		(43,301)		
	<b>Total Budget Income</b>	717,990	796,261	762,990	723,133	748,696	0	761,888	0	0
	<b>Expenditure</b>	726,059	704,100	740,957	502,571	675,139	0	759,861	0	0
	<b>Net Income over Expenditure</b>	-8,069	92,161	22,033	220,562	73,557	0	2,027	0	0
	plus Transfer from EMR	0	1,513	0	0	0	0	0	0	0
	less Transfer to EMR	0	30,245	0	0	0	0	0	0	0
	<b>Movement to/(from) Gen Reserve</b>	(8,069)	63,429	22,033	220,562	73,557		2,027		