

Detailed Income & Expenditure by Budget Heading 30/09/2020

Month No: 6

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Finance & Governance								
<u>101 Administration</u>								
1805 Bank Interest Received	8,227	6,961	8,000	1,039			87.0%	
1830 Community Infrastructure Levy	30,245	16,567	0	(16,567)			0.0%	
1900 Precept	578,113	600,570	600,570	0			100.0%	
Administration :- Income	616,585	624,099	608,570	(15,528)			102.6%	0
4000 Employee Salaries	174,005	91,747	190,258	98,511		98,511	48.2%	
4001 Employer National Insurance	16,808	9,021	19,108	10,087		10,087	47.2%	
4002 Employer Pension Contributions	40,216	20,387	41,443	21,056		21,056	49.2%	
4030 Training	2,136	100	3,000	2,900		2,900	3.3%	
4040 Travel & Expenses	441	0	800	800		800	0.0%	
4270 Printer/Photocopier	979	408	1,200	792		792	34.0%	
4400 Stationery	528	98	850	752		752	11.5%	
4425 Postage	982	182	1,200	1,018		1,018	15.1%	
4441 Telephone & Internet	6,472	2,969	6,900	3,931		3,931	43.0%	
4446 Mobile Phones	95	37	130	93		93	28.6%	
4460 Subscriptions	3,227	3,363	3,300	(63)		(63)	101.9%	
4461 External Audit	1,600	0	1,600	1,600		1,600	0.0%	
4462 Internal Audit	355	183	655	472		472	28.0%	
4464 Insurance	5,575	5,745	5,745	0		0	100.0%	
4468 Miscellaneous	93	0	160	160		160	0.0%	
4470 Publications	9	0	50	50		50	0.0%	
4481 IT Maintenance & Software	5,911	5,991	6,000	9		9	99.8%	
4490 Professional Fees	773	120	1,500	1,380		1,380	8.0%	
4500 Election Expenses	15,002	0	0	0		0	0.0%	
4550 Banking Fees	1,180	388	1,200	812		812	32.3%	
Administration :- Indirect Expenditure	276,388	140,738	285,099	144,361	0	144,361	49.4%	0
Net Income over Expenditure	340,198	483,361	323,471	(159,890)				
6001 less Transfer to EMR	30,245	0						
Movement to/(from) Gen Reserve	309,953	483,361						
Finance & Governance :- Income	616,585	624,099	608,570	(15,528)			102.6%	
Expenditure	276,388	140,738	285,099	144,361	0	144,361	49.4%	
Net Income over Expenditure	340,198	483,361	323,471	(159,890)				
less Transfer to EMR	30,245	0						
Movement to/(from) Gen Reserve	309,953	483,361						

Assets & Services

Detailed Income & Expenditure by Budget Heading 30/09/2020

Month No: 6

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>201</u> <u>Town Hall</u>								
1000 Hirings	4,425	0	2,500	2,500			0.0%	
1001 Weddings	11,927	2,667	12,000	9,333			22.2%	
1030 Leases, Rents & Licences	7,984	6,942	8,210	1,268			84.6%	
Town Hall :- Income	24,336	9,609	22,710	13,101			42.3%	0
4000 Employee Salaries	25,147	12,922	26,912	13,990		13,990	48.0%	
4001 Employer National Insurance	1,506	783	1,748	965		965	44.8%	
4002 Employer Pension Contributions	876	459	942	483		483	48.7%	
4030 Training	39	0	500	500		500	0.0%	
4110 Rates	7,120	4,340	7,452	3,113		3,113	58.2%	
4115 Water and Sewerage	358	0	400	400		400	0.0%	
4120 Gas	1,766	919	2,310	1,391		1,391	39.8%	
4122 Electricity	2,781	849	2,678	1,829		1,829	31.7%	
4155 Cleaning Materials	371	115	375	260		260	30.6%	
4170 Repairs and Maintenance	6,125	2,881	5,610	2,729		2,729	51.3%	
4180 Licences	600	600	600	0		0	100.0%	
4260 Equipment Purchases	548	289	550	261		261	52.5%	
4466 Catering Sundries	242	0	500	500		500	0.0%	
4553 Loan Repayments	34,732	17,366	34,732	17,366		17,366	50.0%	
Town Hall :- Indirect Expenditure	82,211	41,522	85,309	43,787	0	43,787	48.7%	0
Net Income over Expenditure	(57,875)	(31,913)	(62,599)	(30,686)				
<u>202</u> <u>Walton</u>								
1000 Hirings	12,377	(136)	7,500	7,636			(1.8%)	
Walton :- Income	12,377	(136)	7,500	7,636			(1.8%)	0
4000 Employee Salaries	2,920	1,529	3,140	1,611		1,611	48.7%	
4001 Employer National Insurance	248	132	278	146		146	47.6%	
4002 Employer Pension Contributions	175	92	188	96		96	48.8%	
4110 Rates	1,227	764	1,270	506		506	60.2%	
4115 Water and Sewerage	258	33	364	331		331	9.0%	
4122 Electricity	3,014	1,267	2,520	1,253		1,253	50.3%	
4170 Repairs and Maintenance	1,007	262	1,000	738		738	26.2%	
4260 Equipment Purchases	135	0	100	100		100	0.0%	
Walton :- Indirect Expenditure	8,985	4,079	8,860	4,781	0	4,781	46.0%	0
Net Income over Expenditure	3,392	(4,215)	(1,360)	2,855				

Detailed Income & Expenditure by Budget Heading 30/09/2020

Month No: 6

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
203 Broadway House								
1030 Leases, Rents & Licences	2,130	0	2,173	2,173			0.0%	
Broadway House :- Income	2,130	0	2,173	2,173			0.0%	0
4000 Employee Salaries	4,942	2,590	5,314	2,724		2,724	48.7%	
4001 Employer National Insurance	420	224	471	247		247	47.6%	
4002 Employer Pension Contributions	297	155	319	164		164	48.7%	
4170 Repairs and Maintenance	995	250	1,000	750		750	25.0%	
Broadway House :- Indirect Expenditure	6,653	3,220	7,104	3,884	0	3,884	45.3%	0
Net Income over Expenditure	(4,523)	(3,220)	(4,931)	(1,711)				
204 Cemetery								
1032 Mobile Phone Mast	8,290	5,315	5,315	0			100.0%	
1100 Interment Fees	29,588	17,615	40,000	22,385			44.0%	
1120 Purchase of Graves	35,606	16,629	17,500	871			95.0%	
1130 Memorials	22,678	4,026	13,000	8,974			31.0%	
1140 Upkeep of Grave Spaces	780	(130)	780	910			(16.7%)	
1160 Admin Fees	1,245	215	1,000	785			21.5%	
Cemetery :- Income	98,186	43,670	77,595	33,925			56.3%	0
4000 Employee Salaries	94,473	49,943	99,872	49,929		49,929	50.0%	
4001 Employer National Insurance	8,983	4,838	9,732	4,894		4,894	49.7%	
4002 Employer Pension Contributions	15,100	7,494	15,050	7,556		7,556	49.8%	
4030 Training	881	843	1,000	157		157	84.3%	
4110 Rates	2,897	1,768	2,998	1,230		1,230	59.0%	
4115 Water and Sewerage	207	42	370	328		328	11.5%	
4122 Electricity	490	284	500	216		216	56.8%	
4170 Repairs and Maintenance	3,501	533	4,000	3,467		3,467	13.3%	
4260 Equipment Purchases	1,886	100	1,500	1,400		1,400	6.7%	
4300 Vehicle Running Costs	1,336	901	1,500	599		599	60.1%	
4320 Vehicles/Tool Hire	5,764	3,443	5,600	2,157		2,157	61.5%	
4330 Fuel	2,270	766	2,520	1,754		1,754	30.4%	
4446 Mobile Phones	278	112	520	408		408	21.5%	
4466 Catering Sundries	21	(0)	50	50		50	0.0%	
Cemetery :- Indirect Expenditure	138,088	71,068	145,212	74,144	0	74,144	48.9%	0
Net Income over Expenditure	(39,901)	(27,398)	(67,617)	(40,219)				
205 Allotments								
1080 Allotment Rents	15,528	1,651	15,500	13,849			10.7%	
Allotments :- Income	15,528	1,651	15,500	13,849			10.7%	0

Detailed Income & Expenditure by Budget Heading 30/09/2020

Month No: 6

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4000 Employee Salaries	16,672	8,873	17,624	8,751		8,751	50.3%	
4001 Employer National Insurance	1,585	854	1,717	863		863	49.7%	
4002 Employer Pension Contributions	2,659	1,329	2,656	1,327		1,327	50.0%	
4115 Water and Sewerage	2,636	2,082	3,500	1,418		1,418	59.5%	
4170 Repairs and Maintenance	1,320	679	2,000	1,321		1,321	34.0%	
4320 Vehicles/Tool Hire	2,012	0	1,000	1,000		1,000	0.0%	
Allotments :- Indirect Expenditure	26,885	13,817	28,497	14,680	0	14,680	48.5%	0
Net Income over Expenditure	(11,357)	(12,166)	(12,997)	(831)				
Assets & Services :- Income	152,557	54,794	125,478	70,684			43.7%	
Expenditure	262,821	133,707	274,982	141,275	0	141,275	48.6%	
Movement to/(from) Gen Reserve	(110,264)	(78,913)						
<u>Civic & Community</u>								
<u>301 Civic & Community</u>								
1800 Agency Income	3,992	3,992	3,992	0			100.0%	
1810 Donations & Sponsorship	10,300	0	3,700	3,700			0.0%	
Civic & Community :- Income	14,292	3,992	7,692	3,700			51.9%	0
4505 Mayoral Allowance	3,000	1,500	3,000	1,500		1,500	50.0%	
4511 Town Twinning	1,340	0	2,500	2,500		2,500	0.0%	
4512 Engraving/Sign Writing	85	85	100	15		15	85.0%	
4513 Civic Awards	556	0	1,000	1,000		1,000	0.0%	
4530 Civic Events	2,525	260	3,500	3,240	500	2,740	21.7%	
4531 Remembrance	2,315	211	1,000	789		789	21.1%	
4600 CCTV	9,980	9,980	9,980	0		0	100.0%	
4615 Street Furniture	573	95	1,600	1,505		1,505	5.9%	
4645 Christmas Lights	6,750	6,750	6,750	0		0	100.0%	
4650 Seasonal Events	6,450	0	6,500	6,500		6,500	0.0%	
4675 Youth Forum	463	(1)	1,000	1,001		1,001	(0.1%)	
Civic & Community :- Indirect Expenditure	34,037	18,880	36,930	18,050	500	17,550	52.5%	0
Net Income over Expenditure	(19,745)	(14,888)	(29,238)	(14,350)				
6000 plus Transfer from EMR	1,513	0						
Movement to/(from) Gen Reserve	(18,232)	(14,888)						
<u>302 Grants</u>								
4620 Annual Grants	11,600	11,600	11,600	0		0	100.0%	
4655 Occasional Grants	24,999	12,081	25,000	12,919		12,919	48.3%	
Grants :- Indirect Expenditure	36,599	23,681	36,600	12,919	0	12,919	64.7%	0
Net Expenditure	(36,599)	(23,681)	(36,600)	(12,919)				

Detailed Income & Expenditure by Budget Heading 30/09/2020

Month No: 6

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
303 Felixstowe in Flower								
1810 Donations & Sponsorship	8,021	0	8,250	8,250			0.0%	
Felixstowe in Flower :- Income	8,021	0	8,250	8,250			0.0%	0
4290 Flowers & Containers	3,476	2,995	5,000	2,005		2,005	59.9%	
4512 Engraving/Sign Writing	347	0	400	400		400	0.0%	
4532 Felixstowe in Flower Events	1,132	19	1,350	1,331		1,331	1.4%	
Felixstowe in Flower :- Indirect Expenditure	4,955	3,014	6,750	3,736	0	3,736	44.7%	0
Net Income over Expenditure	3,066	(3,014)	1,500	4,514				
304 Communication								
1810 Donations & Sponsorship	4,805	2,690	13,000	10,310			20.7%	
Communication :- Income	4,805	2,690	13,000	10,310			20.7%	0
4420 Newsletter Print	10,022	4,594	11,016	6,422		6,422	41.7%	
4421 Newsletter Distribution	2,112	1,056	2,112	1,056		1,056	50.0%	
4483 Website	388	28	500	473		473	5.5%	
Communication :- Indirect Expenditure	12,522	5,678	13,628	7,951	0	7,951	41.7%	0
Net Income over Expenditure	(7,716)	(2,988)	(628)	2,360				
305 Community Projects & Prtnrshps								
4625 Harwich Harbour Ferry Services	1,000	1,000	1,000	0		0	100.0%	
4630 Level 2	10,000	10,000	10,000	0		0	100.0%	
4640 Floral Bedding	10,779	4,917	12,301	7,384		7,384	40.0%	
4670 Felixstowe Forward	20,000	20,000	20,000	0		0	100.0%	
4680 New Community Projects	34,000	(1,770)	42,667	44,437		44,437	(4.1%)	
4685 Landguard Partnership	1,000	1,000	1,000	0		0	100.0%	
Community Projects & Prtnrshps :- Indirect Expenditure	76,779	35,147	86,968	51,821	0	51,821	40.4%	0
Net Expenditure	(76,779)	(35,147)	(86,968)	(51,821)				
Civic & Community :- Income	27,119	6,682	28,942	22,260			23.1%	
Expenditure	164,891	86,400	180,876	94,476	500	93,976	48.0%	
Net Income over Expenditure	(137,772)	(79,718)	(151,934)	(72,216)				
plus Transfer from EMR	1,513	0						
Movement to/(from) Gen Reserve	(136,260)	(79,718)						

Detailed Income & Expenditure by Budget Heading 30/09/2020

Month No: 6

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Income	796,261	685,575	762,990	77,415			89.9%	
Expenditure	704,100	360,845	740,957	380,112	500	379,612	48.8%	
Net Income over Expenditure	<u>92,161</u>	<u>324,730</u>	<u>22,033</u>	<u>(302,696)</u>				
plus Transfer from EMR	1,513	0						
less Transfer to EMR	30,245	0						
Movement to/(from) Gen Reserve	<u>63,429</u>	<u>324,730</u>						