

## Annual Budget - By Centre

Note: Draft Full Budget 2020-21

	<u>Last Year 2018-19</u>		<u>Current Year 2019-20</u>				<u>Next Year 2020-21</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
<b>101 Administration</b>									
1805 Bank Interest Received	4,000	5,085	7,350	7,693	8,000	0	8,000	0	0
1830 Community Infrastructure Levy	0	4,057	0	30,245	0	0	0	0	0
1900 Precept	560,967	560,967	578,113	578,113	578,113	0	600,570	0	0
<b>Total Income</b>	<b>564,967</b>	<b>570,109</b>	<b>585,463</b>	<b>616,051</b>	<b>586,113</b>	<b>0</b>	<b>608,570</b>	<b>0</b>	<b>0</b>
4000 Employee Salaries	165,558	164,075	172,414	130,571	172,414	0	185,077	0	0
4001 Employer National Insurance	16,087	15,720	17,033	12,617	0	0	18,393	0	0
4002 Employer Pension Contributions	37,591	38,528	40,059	30,136	40,059	0	41,850	0	0
4030 Training	7,000	6,309	3,000	582	3,000	0	3,000	0	0
4040 Travel & Expenses	1,000	96	1,500	116	800	0	800	0	0
4270 Printer/Photocopier	3,570	2,415	1,200	763	1,200	0	1,200	0	0
4400 Stationery	1,500	951	1,200	481	1,000	0	850	0	0
4425 Postage	1,800	1,759	1,700	645	1,500	0	1,200	0	0
4441 Telephone & Internet	6,900	7,050	6,900	5,089	6,900	0	6,900	0	0
4446 Mobile Phones	130	87	130	66	100	0	130	0	0
4460 Subscriptions	3,215	3,143	3,300	3,227	0	0	3,300	0	0
4461 External Audit	1,365	1,600	1,600	1,600	1,600	0	1,600	0	0
4462 Internal Audit	315	300	356	355	356	0	655	0	0
4464 Insurance	9,450	8,740	9,450	5,575	5,575	0	5,745	0	0
4466 Catering Sundries	0	8	0	0	0	0	0	0	0
4468 Miscellaneous	250	240	250	81	250	0	160	0	0
4470 Publications	50	56	50	9	50	0	50	0	0
4471 Advertising & Promotion	2,000	179	0	0	0	0	0	0	0

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4481	IT Maintenance & Software	4,000	3,851	6,000	5,911	6,000	0	6,000	0	0
4490	Professional Fees	2,000	518	1,500	773	1,500	0	1,500	0	0
4500	Election Expenses	0	0	15,000	15,002	0	0	0	0	0
4550	Banking Fees	1,300	1,050	1,300	941	1,300	0	1,200	0	0
<b>Overhead Expenditure</b>		<b>265,081</b>	<b>256,676</b>	<b>283,942</b>	<b>214,539</b>	<b>243,604</b>	<b>0</b>	<b>279,610</b>	<b>0</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>		<b>299,886</b>	<b>313,433</b>	<b>301,521</b>	<b>401,512</b>	<b>342,509</b>		<b>328,960</b>		
<b>201</b>	<b><u>Town Hall</u></b>									
1000	Hirings	2,200	2,558	1,680	3,236	3,500	0	2,500	0	0
1001	Weddings	10,000	9,996	10,000	11,604	11,817	0	12,000	0	0
1030	Leases, Rents & Licences	7,767	7,984	8,050	7,463	7,983	0	8,210	0	0
<b>Total Income</b>		<b>19,967</b>	<b>20,538</b>	<b>19,730</b>	<b>22,303</b>	<b>23,300</b>	<b>0</b>	<b>22,710</b>	<b>0</b>	<b>0</b>
4000	Employee Salaries	24,024	25,340	25,678	18,983	25,678	0	26,694	0	0
4001	Employer National Insurance	1,456	1,579	1,685	1,146	1,685	0	1,718	0	0
4002	Employer Pension Contributions	843	822	899	657	899	0	935	0	0
4030	Training	1,000	0	500	39	500	0	500	0	0
4110	Rates	7,465	6,960	7,200	6,408	7,120	0	7,452	0	0
4115	Water and Sewerage	400	321	420	183	400	0	400	0	0
4120	Gas	2,000	2,576	2,200	902	2,200	0	2,310	0	0
4122	Electricity	2,260	2,576	2,550	2,204	2,550	0	2,678	0	0
4155	Cleaning Materials	800	250	500	218	400	0	375	0	0
4170	Repairs and Maintenance	5,000	5,999	5,500	4,474	5,500	0	5,610	0	0
4180	Licences	600	600	600	600	600	0	600	0	0

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		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4260	Equipment Purchases	550	550	550	68	550	0	550	0	0
4466	Catering Sundries	500	296	500	143	500	0	500	0	0
4553	Loan Repayments	34,732	34,732	34,732	17,366	34,732	0	34,732	0	0
<b>Overhead Expenditure</b>		81,630	82,600	83,514	53,391	83,314	0	85,054	0	0
<b>Movement to/(from) Gen Reserve</b>		(61,663)	(62,063)	(63,784)	(31,088)	(60,014)		(62,344)		
<b>202</b>	<b>Walton</b>									
1000	Hirings	7,500	8,738	7,000	9,020	10,000	0	7,500	0	0
<b>Total Income</b>		7,500	8,738	7,000	9,020	10,000	0	7,500	0	0
4000	Employee Salaries	2,811	2,740	2,996	2,190	2,996	0	3,115	0	0
4001	Employer National Insurance	241	227	267	186	267	0	275	0	0
4002	Employer Pension Contributions	169	164	180	131	180	0	187	0	0
4110	Rates	1,085	1,091	1,130	1,104	1,227	0	1,270	0	0
4115	Water and Sewerage	370	217	350	192	350	0	364	0	0
4122	Electricity	1,940	2,147	2,400	1,993	2,400	0	2,520	0	0
4155	Cleaning Materials	0	0	0	24	0	0	0	0	0
4170	Repairs and Maintenance	2,000	875	1,000	478	1,000	0	1,000	0	0
4260	Equipment Purchases	100	46	100	0	100	0	100	0	0
<b>Overhead Expenditure</b>		8,716	7,505	8,423	6,299	8,520	0	8,831	0	0
<b>Movement to/(from) Gen Reserve</b>		(1,216)	1,233	(1,423)	2,721	1,480		(1,331)		
<b>203</b>	<b>Broadway House</b>									
1030	Leases, Rents & Licences	2,040	2,067	2,130	2,130	2,130	0	2,173	0	0

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	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
<b>Total Income</b>	2,040	2,067	2,130	2,130	2,130	0	2,173	0	0
4000 Employee Salaries	4,757	4,636	5,070	3,706	5,070	0	5,272	0	0
4001 Employer National Insurance	409	384	452	315	452	0	465	0	0
4002 Employer Pension Contributions	285	278	304	222	304	0	316	0	0
4170 Repairs and Maintenance	1,000	981	1,000	404	1,000	0	1,000	0	0
<b>Overhead Expenditure</b>	6,451	6,279	6,826	4,647	6,826	0	7,053	0	0
<b>Movement to/(from) Gen Reserve</b>	(4,411)	(4,212)	(4,696)	(2,517)	(4,696)		(4,880)		
<b><u>204 Cemetery</u></b>									
1032 Mobile Phone Mast	5,315	5,315	5,315	8,290	8,290	0	5,315	0	0
1100 Interment Fees	40,000	47,897	40,000	18,512	40,000	0	40,000	0	0
1120 Purchase of Graves	10,000	22,152	15,000	18,408	17,000	0	17,500	0	0
1130 Memorials	12,000	11,701	12,000	13,851	13,000	0	13,000	0	0
1140 Upkeep of Grave Spaces	800	615	760	520	780	0	780	0	0
1160 Admin Fees	700	896	700	912	900	0	1,000	0	0
<b>Total Income</b>	68,815	88,575	73,775	60,493	79,970	0	77,595	0	0
4000 Employee Salaries	90,954	89,139	95,302	70,468	95,302	0	99,154	0	0
4001 Employer National Insurance	8,721	8,344	9,321	6,682	9,321	0	9,633	0	0
4002 Employer Pension Contributions	14,830	14,527	15,549	11,390	15,549	0	15,439	0	0
4030 Training	2,000	141	2,000	881	1,000	0	1,000	0	0
4110 Rates	3,020	2,832	2,930	2,607	2,897	0	2,998	0	0
4115 Water and Sewerage	347	209	350	167	350	0	370	0	0
4122 Electricity	1,215	400	1,275	174	475	0	500	0	0

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4155	Cleaning Materials	0	0	0	16	0	0	0	0	0
4170	Repairs and Maintenance	4,000	4,797	4,000	2,749	4,000	0	4,000	0	0
4260	Equipment Purchases	3,000	796	3,000	752	1,500	0	1,500	0	0
4300	Vehicle Running Costs	2,230	2,118	2,000	538	1,500	0	1,500	0	0
4320	Vehicles/Tool Hire	5,600	5,574	5,600	4,748	5,600	0	5,600	0	0
4330	Fuel	2,300	2,291	2,400	1,862	2,400	0	2,520	0	0
4446	Mobile Phones	595	359	520	202	330	0	520	0	0
4466	Catering Sundries	50	47	50	0	50	0	50	0	0
<b>Overhead Expenditure</b>		<b>138,862</b>	<b>131,574</b>	<b>144,297</b>	<b>103,236</b>	<b>140,274</b>	<b>0</b>	<b>144,784</b>	<b>0</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>		<b>(70,047)</b>	<b>(42,999)</b>	<b>(70,522)</b>	<b>(42,743)</b>	<b>(60,304)</b>		<b>(67,189)</b>		
<b>205</b>	<b><u>Allotments</u></b>									
1080	Allotment Rents	14,900	14,593	15,200	14,775	15,200	0	15,500	0	0
<b>Total Income</b>		<b>14,900</b>	<b>14,593</b>	<b>15,200</b>	<b>14,775</b>	<b>15,200</b>	<b>0</b>	<b>15,500</b>	<b>0</b>	<b>0</b>
4000	Employee Salaries	16,051	15,730	16,818	12,436	16,818	0	17,498	0	0
4001	Employer National Insurance	1,539	1,472	1,645	1,179	1,645	0	1,700	0	0
4002	Employer Pension Contributions	2,617	2,564	2,744	2,004	2,744	0	2,724	0	0
4115	Water and Sewerage	2,200	3,477	2,500	2,594	3,500	0	3,500	0	0
4170	Repairs and Maintenance	3,000	3,736	2,000	618	2,000	0	2,000	0	0
4320	Vehicles/Tool Hire	2,000	685	2,000	430	1,000	0	1,000	0	0
<b>Overhead Expenditure</b>		<b>27,407</b>	<b>27,664</b>	<b>27,707</b>	<b>19,261</b>	<b>27,707</b>	<b>0</b>	<b>28,422</b>	<b>0</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>		<b>(12,507)</b>	<b>(13,071)</b>	<b>(12,507)</b>	<b>(4,486)</b>	<b>(12,507)</b>		<b>(12,922)</b>		
<b>301</b>	<b><u>Civic &amp; Community</u></b>									

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		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
1800	Agency Income	3,992	3,992	3,992	3,992	3,992	0	3,992	0	0
1810	Donations & Sponsorship	4,000	3,450	3,400	5,300	4,950	0	3,700	0	0
<b>Total Income</b>		<b>7,992</b>	<b>7,442</b>	<b>7,392</b>	<b>9,292</b>	<b>8,942</b>	<b>0</b>	<b>7,692</b>	<b>0</b>	<b>0</b>
4505	Mayoral Allowance	6,000	6,000	3,000	2,250	3,000	0	3,000	0	0
4511	Town Twinning	2,500	1,895	2,500	1,154	2,500	0	2,500	0	0
4512	Engraving/Sign Writing	200	85	100	85	85	0	100	0	0
4513	Civic Awards	1,200	837	1,000	556	1,000	0	1,000	0	0
4530	Civic Events	1,700	1,656	3,500	2,454	3,500	0	3,500	0	0
4531	Remembrance	0	0	300	2,038	1,000	0	1,000	0	0
4600	CCTV	9,980	9,980	9,980	9,980	9,980	0	9,980	0	0
4615	Street Furniture	1,600	93	1,600	554	1,600	0	1,600	0	0
4645	Christmas Lights	6,750	6,750	6,750	6,750	6,750	0	6,750	0	0
4650	Seasonal Events	6,000	6,050	6,350	6,050	6,350	0	6,500	0	0
4675	Youth Forum	2,000	2,000	1,000	0	1,000	0	1,000	0	0
<b>Overhead Expenditure</b>		<b>37,930</b>	<b>35,346</b>	<b>36,080</b>	<b>31,871</b>	<b>36,765</b>	<b>0</b>	<b>36,930</b>	<b>0</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>		<b>(29,938)</b>	<b>(27,904)</b>	<b>(28,688)</b>	<b>(22,579)</b>	<b>(27,823)</b>		<b>(29,238)</b>		
<b>302</b>	<b>Grants</b>									
4531	Remembrance	500	496	0	0	0	0	0	0	0
4620	Annual Grants	7,350	7,350	11,600	11,600	11,600	0	11,600	0	0
4655	Occasional Grants	25,000	25,000	25,000	16,900	25,000	0	25,000	0	0
<b>Overhead Expenditure</b>		<b>32,850</b>	<b>32,846</b>	<b>36,600</b>	<b>28,500</b>	<b>36,600</b>	<b>0</b>	<b>36,600</b>	<b>0</b>	<b>0</b>

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<b>Movement to/(from) Gen Reserve</b>		<u>(32,850)</u>	<u>(32,846)</u>	<u>(36,600)</u>	<u>(28,500)</u>	<u>(36,600)</u>		<u>(36,600)</u>		
<b>303</b>	<b><u>Felixstowe in Flower</u></b>									
1810	Donations & Sponsorship	6,250	7,600	7,300	7,888	8,034	0	8,250	0	0
<b>Total Income</b>		<u>6,250</u>	<u>7,600</u>	<u>7,300</u>	<u>7,888</u>	<u>8,034</u>	<u>0</u>	<u>8,250</u>	<u>0</u>	<u>0</u>
4290	Flowers & Containers	6,000	5,998	5,000	3,476	5,000	0	5,000	0	0
4512	Engraving/Sign Writing	500	340	400	347	347	0	400	0	0
4532	Felixstowe in Flower Events	1,350	1,326	1,350	1,114	1,350	0	1,350	0	0
<b>Overhead Expenditure</b>		<u>7,850</u>	<u>7,664</u>	<u>6,750</u>	<u>4,937</u>	<u>6,697</u>	<u>0</u>	<u>6,750</u>	<u>0</u>	<u>0</u>
<b>Movement to/(from) Gen Reserve</b>		<u>(1,600)</u>	<u>(64)</u>	<u>550</u>	<u>2,951</u>	<u>1,337</u>		<u>1,500</u>		
<b>304</b>	<b><u>Communication</u></b>									
1810	Donations & Sponsorship	0	0	0	3,365	6,250	0	13,000	0	0
<b>Total Income</b>		<u>0</u>	<u>0</u>	<u>0</u>	<u>3,365</u>	<u>6,250</u>	<u>0</u>	<u>13,000</u>	<u>0</u>	<u>0</u>
4420	Newsletter Print	2,615	2,280	11,016	5,114	11,016	0	11,016	0	0
4421	Newsletter Distribution	2,492	2,040	2,112	1,056	2,112	0	2,112	0	0
4483	Website	1,420	388	500	388	500	0	500	0	0
<b>Overhead Expenditure</b>		<u>6,527</u>	<u>4,708</u>	<u>13,628</u>	<u>6,558</u>	<u>13,628</u>	<u>0</u>	<u>13,628</u>	<u>0</u>	<u>0</u>
<b>Movement to/(from) Gen Reserve</b>		<u>(6,527)</u>	<u>(4,708)</u>	<u>(13,628)</u>	<u>(3,193)</u>	<u>(7,378)</u>		<u>(628)</u>		
<b>305</b>	<b><u>Community Projects &amp; Prtnrshps</u></b>									
4625	Harwich Harbour Ferry Services	1,000	1,000	1,000	1,000	1,000	0	1,000	0	0

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4630	Level 2	10,000	10,000	10,000	10,000	10,000	0	10,000	0	0
4640	Floral Bedding	11,801	10,779	10,779	7,186	10,779	0	12,301	0	0
4670	Felixstowe Forward	20,000	20,000	20,000	20,000	20,000	0	20,000	0	0
4680	New Community Projects	0	0	34,000	34,000	34,000	0	20,000	22,667	0
4685	Landguard Partnership	1,000	1,000	1,000	1,000	1,000	0	1,000	0	0
<b>Overhead Expenditure</b>		<b>43,801</b>	<b>42,779</b>	<b>76,779</b>	<b>73,186</b>	<b>76,779</b>	<b>0</b>	<b>64,301</b>	<b>22,667</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>		<b>(43,801)</b>	<b>(42,779)</b>	<b>(76,779)</b>	<b>(73,186)</b>	<b>(76,779)</b>		<b>(64,301)</b>		
<b>Total Budget Income</b>		<b>692,431</b>	<b>719,661</b>	<b>717,990</b>	<b>745,317</b>	<b>739,939</b>	<b>0</b>	<b>762,990</b>	<b>0</b>	<b>0</b>
<b>Expenditure</b>		<b>657,105</b>	<b>635,642</b>	<b>724,546</b>	<b>546,425</b>	<b>680,714</b>	<b>0</b>	<b>711,963</b>	<b>22,667</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>		<b>35,326</b>	<b>84,019</b>	<b>(6,556)</b>	<b>198,892</b>	<b>59,225</b>		<b>51,027</b>		