

Ordinary Council 8th January 2020 – Appendix D

Felixstowe Town Council/East Suffolk Council Joint Liaison Group

Date: 30th October 2019 (15:00pm – 17:00pm)

Venue: Felixstowe Town Hall

Attendees:		
Steve Gallant	ESC	Chair
Nick Barber	FTC	
Letitia Smith	ESC	
Graham Newman	FTC	
Craig Rivett	ESC	

Officer		
Representatives:		
Andrew Jarvis	ESC	
Ash Tadjrishi	FTC	
Laura Hack	ESC	
Helen Greengrass	FF	
Neil Cockshaw	ESC	
Sarah Shinnie	ESC	Guest
Tim Snook	ESC	Guest
Lewis Boudville	ESC	Guest

	ITEM	NOTES	Actions
1.	Welcome and apologies		
2.	Update on the purpose of the meeting	They were set up as an aid for communication between Town and District Councils. It has no formal powers, but is an opportunity to share ideas and update on particular issues effecting Felixstowe. It has proved to be useful in opening the lines of communication.	
3.	<p>Programme Update</p> <ul style="list-style-type: none"> • South Seafront including new Development Officer post • NFGN and Grove Country Park concept 	<p>Programme currently in Phase 2 - building the cafe at Martello Park. Out to tender for main build contractor and have been searching for an operator.</p> <p>CCF funding has a time limit of March 2021 to be spent.</p> <p>Noted there is still limited connectivity between the seafront and the town. Also noted that Mannings have announced their plans for redevelopment of their site and how this would affect the cafe plans.</p> <p>Development Officer – Jenny Ederly has now been recruited and will start in December. Will be working closely with Felixstowe Forward and on the South Seafront programme.</p> <p>Running as a programme for two years - primary objective is to build a new leisure centre for Felixstowe in the north of the town and also develop the area for housing. Noted that conversations had been had with local and national conservation charities about bringing forward a country park and who would be out there to support this. There is a local "Friends Of" group who are looking at this site - they wanted to know what their next step was to get</p>	

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		<p>this on the agenda. ESC will be as accommodating as possible to get a country park through this programme.</p> <p>This has provisionally come through the Local Plan process and the original masterplan for the NFGN will be updated and shared with the Town Council. AT asked what the process for the masterplanning will now be and what involvement will the public and the Town Council have in this. AJ noted that this stage has not yet been firmed up and will be the part to be brought forward.</p> <p>The Town Council also highlighted the need for a gateway to the town.</p> <p>Query around the toilets at The Grove and the fact that they have a perception of being underused. It was noted that these are not public toilets but are changing rooms for the clubs that use them. There is a need for some pitches on the site so the changing room facility need will be looked at as part of this programme.</p>
	<ul style="list-style-type: none"> • BID 	<p>Ballot for the BID will be by April - June 2020. The logo and fact sheets have been finalised and agreed. The business-led Task Group have identified businesses to champion the BID process. The consultation will be started next week by Mosaic.</p>
	<ul style="list-style-type: none"> • CPE 	<p>Waiting for statutory agreements to come forward and then the lines of responsibility can be defined. The District Council will provide patrols and penalty notices. County will retain the responsibility to maintain signs and lines (but we can replace or redo them if we want to - this will allow CPE to be enforced). Concept that the service is cost neutral. ESC will be able to install on street parking machines and permit schemes but this would need to be a combined scheme involving county.</p> <p>The administration of permits and bay suspensions will be the responsibility of the Council. A key piece of work will be to use digital solutions and cash-less payment systems. This will transform ways that parking services are delivered.</p> <p>There will be a two-tier communication process - County will give the bigger message around CPE and the District will give a message about how people can use our facilities. We are</p>

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		<p>looking to simplify the parking charges at the same time.</p> <p>FTC Members referred to the Town Council’s formal request for a free after 3pm parking tariff - a one year pilot which will be underwritten by the town council up to a certain amount. LB explained ““The ‘Free after 3’ parking initiative is typically operated Mondays to Fridays when the retail peak tends to be tailing off. The idea of the initiative is to encourage parents on the afternoon school run to ‘pop’ into town as part of a ‘linked trip’ home, thereby lengthening the typical retail peak by an hour or two. The initiative can also have a positive affect on the early evening economy.</p> <p>The Town Council’s proposed use of the initiative is for Saturdays, but typically, the shopping profile is longer in any event and ‘free after 3’ is unlikely to have an effect. It’s reported that this is the view of Felixstowe town centre businesses too.</p> <p>The administration of parking services via a new team under the provisions of Civil Parking Enforcement is likely to change existing parking practices, that’s to say, influence greater compliance to the regulations in place. For example, the limited waiting bays on Hamilton Road are observed to be misused by some drivers which reduces the number of parking opportunities for other drivers with the shortest trip purposes. The regular patrolling with enforcement where necessary will encourage improved compliance and re-distribute drivers wishing to stay for longer to more appropriate parking places which will increase the number of parking opportunities in the most convenient on-street designated parking places.</p> <p>LB agreed to attend an FTC council meeting to give a presentation on ESC parking management proposals and future scheme opportunities. A discussion was had around the opportunity to link the Ringo service to the BID and have offers to shop in the town.</p>	<p><i>AT to invite LB to a FTC Council meeting.</i></p>
4	<p>Assets and Capital Projects</p> <ul style="list-style-type: none"> • Leisure Centre project 	<p>Team went to Cabinet in September to request agreement for building a new facility and asking for a sum of money to get to RIBA Stage 3. This</p>	

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	<ul style="list-style-type: none"> <li data-bbox="277 533 549 607">• Hubs/Coronation Play area <li data-bbox="277 1352 584 1384">• Beach Huts/Chalets <li data-bbox="277 1980 539 2123">• Town Centre Alleyway linking High Street to Highfield Road 	<p data-bbox="624 143 1267 407">will provide a set of drawings for the new centre. Rough timescale Stage 4 by December 2020, being on site by June 2021. Also seeking Sport England funding which will need a set of criteria to be met. Working through issues with providing an indoor bowls offer.</p> <p data-bbox="624 454 1251 678">ESC have held a number of meetings with various sports groups. There is a potential for a site for cricket to move to and have agreed to stop playing cricket at Coronation next year. The rugby club can then have the site for their use.</p> <p data-bbox="624 689 1252 1032">ESC received a small amount of funding for play areas. Coronation Sports Ground will be the receiver of this grant to upgrade the play area. Norse have also contributed to this scheme. Now waiting for start and finish dates. Town Council asked about the issues with the gate to the play area at Gosford Way. Noted that there is a time delay in getting a response from Norse on this issue.</p> <p data-bbox="624 1043 1232 1111">Felixstowe Hockey have enquired why they've not been party to the hubs funding.</p> <p data-bbox="624 1160 1267 1420">Work is still ongoing to find a permeant solution to the Spa beach huts on the Prom. New sites at Manor End are being brought forward. Town Council suggested that reps from ESC attend a Planning & Environment Committee meeting prior to submission to discuss plans with FTC Members.</p> <p data-bbox="624 1431 1254 1536">The platform scheme is still being drawn up and the Beach Village concept has also moved forward.</p> <p data-bbox="624 1547 1214 1653">A chalet review is planned for 2020, to determine the long term sustainability of the current chalets.</p> <p data-bbox="624 1704 1267 1964">HG and AT met with SCC on what the options are for the alleyway that links shared space to the library to the carpark off Orwell Road/Highfield Road. To get to the high street, people would cut through Marks & Spencers and now it's closed they use the alley way which is unsightly, uneven and attracting litter.</p> <p data-bbox="624 2016 1206 2121">There were questions over ownership of the alleyway which SCC highways had been researching</p>	
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		<p>Improvements to this area could benefit the Town and make it a more pleasant area.</p> <p>SCC highways had reported that to bring it up to an adoptable standard the estimated costs are £55k to a higher standard it will be about £130k. Felixstowe Town Council could look to put some CIL funding toward it, could East Suffolk Council do the same?</p> <p>Suggestion is to approach SCC Highways for a contribution as well as County Councillors with highways budgets</p>	<i>HG</i>
5.	<p>Other Projects / Services</p> <ul style="list-style-type: none"> • Community Partnerships • Women's tour Event 2020 	<p>LS and SG gave an overview of the Community Partnerships project and the forthcoming workshop in Felixstowe. It was noted that the paper submitted with the Agenda has been circulated to all attendees prior to the workshop.</p> <p>A discussion was held on the 2020 Women's Tour.</p>	
6.	Update on work of Town Council	<p>Investigating potential for applying for Blue Flag status – would seek support from ESC.</p> <p>The Town Magazine deadline date for articles is the 15th November for a 15th December delivery.</p> <p>AT will be meeting with Unity Trust to talk about options with Langley Avenue</p> <p>SCC are asking for comments on the Boundary Review and the Town Council will be responding to that</p> <p>There are plans for VE days on the 8th May 2020.</p>	
7	AOB	None	
8	Theme and date of next meeting	<p>Meeting dates for 2020:</p> <p>Tues 4 Feb 2020 2-4pm</p> <p>Tues 21 April 2-4 pm</p> <p>Wed 22 July 2-4pm</p> <p>Tues 20 Oct 2-4 pm</p> <p>Agenda items would be sought from FTC and ESC</p>	<i>FTC</i> <i>ESC</i>