

**Action Plan developed by the Council's Climate Emergency Working Group. Informed by Friends of the Earth guidance on [20 actions parish and town councils can take on the climate and nature emergency](#)**

<b>Putting the climate at the heart of decision-making</b>						
Activity	Intended Outcome	Lead by...	Next Steps	Resources Required	Timeframe	Comments
Require councillors to consider climate, air pollution and nature plans in their decision-making processes.	To ensure that FTC's climate and nature restoration goals are front and centre in all decision-making.	CEWG/ Council	<ul style="list-style-type: none"> <li>Ensure all Committees and working groups are considering the environment &amp; biodiversity in their decision making.</li> </ul>	Line on agenda to remind members CEWG to lead on this by reviewing agendas with Climate Emergency in mind	Immediate	
<b>Buildings</b>						
Activity	Intended Outcome	Lead by...	Next Steps	Resources Required	Timeframe	Comments
Improve energy efficiency of Council owned buildings.	Increase energy efficiency of Council buildings (Friends of the Earth recommend to EPC level C).	A&S/ Council	<ul style="list-style-type: none"> <li>Investigate EPCs &amp; DEC's to provide a benchmark of energy efficiency of our buildings now.</li> <li>Investigate grants <a href="https://www.groundwork.org.uk">https://www.groundwork.org.uk</a> <a href="https://eastsoffolkmeansbusiness.co.uk/business-support/resources/business-energy-efficiency/">https://eastsoffolkmeansbusiness.co.uk/business-support/resources/business-energy-efficiency/</a></li> <li>Continue to source 100% renewable energy providers</li> <li>Replace all lighting with LEDs</li> </ul>	Investigate cost of EPC/DEC can be met in budgets.  Use 'Which' list. Calculate cost increase for budget setting.	End March 2020  Ongoing Ongoing	
Encourage ESC Planning and Building Control to ensure all homes are energy efficient.	Work with ESC to develop a heating and energy efficiency strategy for the area.	P&E	<ul style="list-style-type: none"> <li>Suggest energy efficient systems for new build applications &amp; extension plans coming through P&amp; E for comment.</li> </ul>		Ongoing	

Transport						
Activity	Intended Outcome	Lead by...	Next Steps	Resources Required	Timeframe	Comments
Reduce vehicle idling	Encourage and educate school attendees to not leave their vehicles idling or other locations in town.	PCSO/ Youth Forum/ Council	<ul style="list-style-type: none"> <li>• PCSO to speak to parents outside schools and suggest to Schools that they include an article in their parking letters and to raise public awareness in town.</li> <li>• Liaise with schools via presentations by Mayor/member of CEWG</li> <li>• Roll out and promote more widely via social media &amp; magazine.</li> </ul>	Recommendation to SNT to raise as priority Obtain air quality statistics evidence Obtain Air quality measuring device (SW or via Eva) Youth Forum budget to fund campaign literature	December 2019       End March 2020	
Reduce carbon emissions when attending Council business		Personnel	<ul style="list-style-type: none"> <li>• Promote car sharing to all Council meetings/events</li> <li>• Consider technology for small meetings, conference calls / skype</li> <li>• Recommend to Personnel to introduce a policy regarding the Cycle to Work Scheme for staff</li> <li>• Covered cycle storage</li> </ul>	Line on agenda email to ask members to consider car sharing Map for members       Capital cost of cycles/cycling equipment upfront then paid back via salaries. Clearing of back passage shed	Ongoing       Jan 2020       December 2019	

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Activity	Intended Outcome	Lead by...	Next Steps	Resources Required	Timeframe	Comments
Encourage cycling, use of public transport	Reduce carbon emissions	CEWG	<ul style="list-style-type: none"> <li>• Promote and link to websites such as <a href="https://www.sustrans.org.uk/">https://www.sustrans.org.uk/</a> local cycle groups, and Felixstowe Travelwatch</li> <li>• Work with SCC &amp; ESC to enhance provision of cycle lanes &amp; appropriate signage in new developments</li> <li>• Request more signage for Cycling on the Prom</li> <li>• Events to include the promotion of cycling</li> <li>• Investigate School cycling proficiency</li> </ul>	AT/DF Travelwatch – keen to learn of any concerns via AS  SCC Councillors ESC Councillors	December 2019  Ongoing  June 2020	
Encourage the use of Electric Vehicles	Reduce carbon emissions	CEWG/ Council	<ul style="list-style-type: none"> <li>• Promote locations to enable the rapid shift to electric vehicles by encouraging installation of Electric Vehicle (EV) charging points ie SCC o/s Town Hall Gardens and ESC for car parks</li> </ul>	SCC Councillors ESC Councillors	2020	

Identify resources to support reducing Carbon Footprint	<p>To benchmark our Carbon Footprint and reduce overall impact on environment.</p> <p>To look at areas where in-house improvements can be made ie procurement</p>	CEWG	<ul style="list-style-type: none"> <li>Utilise <a href="http://www.greensuffolk.org/at-work/carbon-footprint-calculator">http://www.greensuffolk.org/at-work/carbon-footprint-calculator</a></li> <li>Carbon Trust</li> <li>Consider zero carbon equipment/truck when they need replacing</li> </ul>	A&S Policy	<p>January 2020</p> <p>Ongoing</p>	
<b>Land-use</b>						
Activity	Intended Outcome	Lead by...	Next Steps	Resources Required	Timeframe	Comments
Outdoor environmental impact reduction	To reduce carbon footprint.	A&S	<ul style="list-style-type: none"> <li>Investigate opportunities for greywater/rain capture for Felixstowe in Flower &amp; allotment use.</li> <li>Consider Peewit Hill as a Nature Reserve</li> <li>Cowpasture meadow – consider beehive, wildflowers, pollinators orchard &amp; wildlife project</li> <li>Trees – promote retention of trees and planting of trees</li> <li>Reduce pesticide use</li> <li>Use peat-free compost</li> <li>Wildflower verges – look at trials being carried out this year – BT Exchange could be a suitable place for wildflowers.</li> </ul>	<p>Approval from Council</p> <p>The Tree Charter - Woodlands Trust FotE suggest doubling tree cover on council owned land.</p> <p>Wait until trial pilots have been run</p>	Spring 2020	

<b>Waste</b>						
Continue to phase out single-use plastic across Council's activities	No longer use single use plastic across Council's activities	Council	<ul style="list-style-type: none"> <li>Promote the phasing out of single-use plastic in the town</li> <li>Request Council's suppliers and service providers cut their use of single-use plastics.</li> </ul>	Via existing Single use Plastic Policy	Ongoing	
<b>Influencing others</b>						
Activity	Intended Outcome	Lead by...	Next Steps	Resources Required	Timeframe	Comments
Share best practice	To learn new ideas and resources	CEWG	<ul style="list-style-type: none"> <li>Investigate joining Greenprint Forum &amp; other groups</li> </ul> <a href="https://www.eastsuffolk.gov.uk/environment/east-suffolk-greenprint-forum/">https://www.eastsuffolk.gov.uk/environment/east-suffolk-greenprint-forum/</a>		Spring 2020	
Training	Awareness for Members	Clerk/ Deputy Clerk	Research workshops – possible w/shop East Suffolk, Spring 2020.	<a href="http://www.localgov.co.uk">www.localgov.co.uk</a> Budget to make CE /Environment training a priority		
Community Engagement	To develop awareness in the town of environmental issues and to encourage community groups to consider their environmental impact and learn from others.	CEWG	<ul style="list-style-type: none"> <li>Create an Environmental section on the Town Council Website.</li> <li>Include environmental section in quarterly Magazine.</li> <li>Annual Town Meeting in May 2020 to have Environmental theme for stands in atrium</li> <li>Work with the Chamber for their environmental themed AGM 25 March.</li> </ul>	Using environmental links such as <a href="https://www.suffolk.gov.uk/planning-waste-and-environment/solar-together-suffolk/">https://www.suffolk.gov.uk/planning-waste-and-environment/solar-together-suffolk/</a> <a href="https://www.foodsavvy.org.uk/">https://www.foodsavvy.org.uk/</a>  Chamber of Commerce Partnership working	January 2020   May 2020   March 2020	<a href="https://www.felixstowe.gov.uk/about-felixstowe-tc/climate-emergency-declaration/">https://www.felixstowe.gov.uk/about-felixstowe-tc/climate-emergency-declaration/</a>

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			Aim for some activities on Earth Day 22 April, possible led by local environmental groups ie Plastic/Litter free, Friends of SFGardens	with Environmental groups		
Recycling	To make it easier for Felixstowe residents to recycle	CEWG	<ul style="list-style-type: none"> <li>• Enquire with Carr Road Recycling centre regarding re-use of unwanted items</li> <li>• Investigate additional recycling schemes for current un-recyclable waste eg Tetrapak</li> </ul>	<a href="https://www.suffolkrecycling.org.uk/reduce-your-waste/charity-shops">https://www.suffolkrecycling.org.uk/reduce-your-waste/charity-shops</a>  SCC Councillors help	December 2020	
Consider a grant scheme for Environmental Projects	To support local initiatives to reduce Carbon Footprint	P&E	<ul style="list-style-type: none"> <li>• Consider when budget setting</li> <li>• Consider delegated authority to P&amp;E from C&amp;C to spend say £5k on grants for environmental projects</li> <li>• Promote Grant Schemes - Ideas: Repair shop/café Library of Things</li> </ul>	Promote grants in Magazine/Website	March 2020	
Identify and support a range of national campaigns such as National Clean Air Day, and Earth Day and promote accordingly.	To develop awareness in the town of environmental issues	CEWG	<ul style="list-style-type: none"> <li>• Collate list of dates: National bike week is 6-14 June – Women's Tour Earth Day – April 22nd</li> </ul>		March 2020	