

## Annual Budget - By Centre

Note: Draft Full Budget 2020-21

		<u>Last Year 2018-19</u>		<u>Current Year 2019-20</u>				<u>Next Year 2020-21</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
<b>101</b>	<b><u>Administration</u></b>									
1805	Bank Interest Received	4,000	5,085	7,350	7,358	8,000	0	8,000	0	0
1830	Community Infrastructure Levy	0	4,057	0	30,245	0	0	0	0	0
1900	Precept	560,967	560,967	578,113	578,113	578,113	0	600,570	0	0
	<b>Total Income</b>	<b>564,967</b>	<b>570,109</b>	<b>585,463</b>	<b>615,716</b>	<b>586,113</b>	<b>0</b>	<b>608,570</b>	<b>0</b>	<b>0</b>
4000	Employee Salaries	165,558	164,075	172,414	116,015	172,414	0	185,077	0	0
4001	Employer National Insurance	16,087	15,720	17,033	11,206	0	0	18,393	0	0
4002	Employer Pension Contributions	37,591	38,528	40,059	26,776	40,059	0	41,850	0	0
4030	Training	7,000	6,309	3,000	177	3,000	0	3,000	0	0
4040	Travel & Expenses	1,000	96	1,500	116	800	0	800	0	0
4270	Printer/Photocopier	3,570	2,415	1,200	763	1,200	0	1,200	0	0
4400	Stationery	1,500	951	1,200	461	1,000	0	850	0	0
4425	Postage	1,800	1,759	1,700	559	1,500	0	1,200	0	0
4441	Telephone & Internet	6,900	7,050	6,900	3,630	6,900	0	6,900	0	0
4446	Mobile Phones	130	87	130	58	100	0	130	0	0
4460	Subscriptions	3,215	3,143	3,300	3,227	0	0	3,300	0	0
4461	External Audit	1,365	1,600	1,600	1,600	1,600	0	1,600	0	0
4462	Internal Audit	315	300	356	355	356	0	655	0	0
4464	Insurance	9,450	8,740	9,450	5,575	5,575	0	5,745	0	0
4466	Catering Sundries	0	8	0	0	0	0	0	0	0
4468	Miscellaneous	250	240	250	81	250	0	160	0	0
4470	Publications	50	56	50	9	50	0	50	0	0
4471	Advertising & Promotion	2,000	179	0	0	0	0	0	0	0

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4481	IT Maintenance & Software	4,000	3,851	6,000	5,911	6,000	0	6,000	0	0
4490	Professional Fees	2,000	518	1,500	773	1,500	0	1,500	0	0
4500	Election Expenses	0	0	15,000	15,002	0	0	0	0	0
4550	Banking Fees	1,300	1,050	1,300	773	1,300	0	1,200	0	0
<b>Overhead Expenditure</b>		<b>265,081</b>	<b>256,676</b>	<b>283,942</b>	<b>193,068</b>	<b>243,604</b>	<b>0</b>	<b>279,610</b>	<b>0</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>		<b>299,886</b>	<b>313,433</b>	<b>301,521</b>	<b>422,649</b>	<b>342,509</b>		<b>328,960</b>		
<b>201</b>	<b><u>Town Hall</u></b>									
1000	Hirings	2,200	2,558	1,680	2,871	3,500	0	2,500	0	0
1001	Weddings	10,000	9,996	10,000	11,231	11,817	0	12,000	0	0
1030	Leases, Rents & Licences	7,767	7,984	8,050	7,463	7,983	0	8,210	0	0
<b>Total Income</b>		<b>19,967</b>	<b>20,538</b>	<b>19,730</b>	<b>21,565</b>	<b>23,300</b>	<b>0</b>	<b>22,710</b>	<b>0</b>	<b>0</b>
4000	Employee Salaries	24,024	25,340	25,678	16,929	25,678	0	26,694	0	0
4001	Employer National Insurance	1,456	1,579	1,685	1,026	1,685	0	1,718	0	0
4002	Employer Pension Contributions	843	822	899	584	899	0	935	0	0
4030	Training	1,000	0	500	39	500	0	500	0	0
4110	Rates	7,465	6,960	7,200	5,696	7,120	0	7,452	0	0
4115	Water and Sewerage	400	321	420	183	400	0	400	0	0
4120	Gas	2,000	2,576	2,200	664	2,200	0	2,310	0	0
4122	Electricity	2,260	2,576	2,550	1,964	2,550	0	2,678	0	0
4155	Cleaning Materials	800	250	500	165	400	0	375	0	0
4170	Repairs and Maintenance	5,000	5,999	5,500	4,196	5,500	0	5,610	0	0
4180	Licences	600	600	600	600	600	0	600	0	0

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		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4260	Equipment Purchases	550	550	550	68	550	0	550	0	0
4466	Catering Sundries	500	296	500	143	500	0	500	0	0
4553	Loan Repayments	34,732	34,732	34,732	17,366	34,732	0	34,732	0	0
<b>Overhead Expenditure</b>		81,630	82,600	83,514	49,623	83,314	0	85,054	0	0
<b>Movement to/(from) Gen Reserve</b>		(61,663)	(62,063)	(63,784)	(28,058)	(60,014)		(62,344)		
<b>202</b>	<b>Walton</b>									
1000	Hirings	7,500	8,738	7,000	8,208	10,000	0	7,500	0	0
<b>Total Income</b>		7,500	8,738	7,000	8,208	10,000	0	7,500	0	0
4000	Employee Salaries	2,811	2,740	2,996	1,947	2,996	0	3,115	0	0
4001	Employer National Insurance	241	227	267	165	267	0	275	0	0
4002	Employer Pension Contributions	169	164	180	117	180	0	187	0	0
4110	Rates	1,085	1,091	1,130	981	1,227	0	1,270	0	0
4115	Water and Sewerage	370	217	350	192	350	0	364	0	0
4122	Electricity	1,940	2,147	2,400	1,744	2,400	0	2,520	0	0
4170	Repairs and Maintenance	2,000	875	1,000	391	1,000	0	1,000	0	0
4260	Equipment Purchases	100	46	100	0	100	0	100	0	0
<b>Overhead Expenditure</b>		8,716	7,505	8,423	5,537	8,520	0	8,831	0	0
<b>Movement to/(from) Gen Reserve</b>		(1,216)	1,233	(1,423)	2,670	1,480		(1,331)		
<b>203</b>	<b>Broadway House</b>									
1030	Leases, Rents & Licences	2,040	2,067	2,130	2,130	2,130	0	2,173	0	0
<b>Total Income</b>		2,040	2,067	2,130	2,130	2,130	0	2,173	0	0

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		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4000	Employee Salaries	4,757	4,636	5,070	3,294	5,070	0	5,272	0	0
4001	Employer National Insurance	409	384	452	280	452	0	465	0	0
4002	Employer Pension Contributions	285	278	304	198	304	0	316	0	0
4170	Repairs and Maintenance	1,000	981	1,000	88	1,000	0	1,000	0	0
<b>Overhead Expenditure</b>		6,451	6,279	6,826	3,860	6,826	0	7,053	0	0
<b>Movement to/(from) Gen Reserve</b>		(4,411)	(4,212)	(4,696)	(1,730)	(4,696)		(4,880)		
<b>204</b>	<b>Cemetery</b>									
1032	Mobile Phone Mast	5,315	5,315	5,315	8,290	8,290	0	5,315	0	0
1100	Interment Fees	40,000	47,897	40,000	18,220	40,000	0	40,000	0	0
1120	Purchase of Graves	10,000	22,152	15,000	18,381	17,000	0	17,500	0	0
1130	Memorials	12,000	11,701	12,000	12,459	13,000	0	13,000	0	0
1140	Upkeep of Grave Spaces	800	615	760	520	780	0	780	0	0
1160	Admin Fees	700	896	700	789	900	0	1,000	0	0
<b>Total Income</b>		68,815	88,575	73,775	58,660	79,970	0	77,595	0	0
4000	Employee Salaries	90,954	89,139	95,302	62,806	95,302	0	99,154	0	0
4001	Employer National Insurance	8,721	8,344	9,321	5,962	9,321	0	9,633	0	0
4002	Employer Pension Contributions	14,830	14,527	15,549	10,175	15,549	0	15,439	0	0
4030	Training	2,000	141	2,000	881	1,000	0	1,000	0	0
4110	Rates	3,020	2,832	2,930	2,317	2,897	0	2,998	0	0
4115	Water and Sewerage	347	209	350	134	350	0	370	0	0
4122	Electricity	1,215	400	1,275	174	475	0	500	0	0
4170	Repairs and Maintenance	4,000	4,797	4,000	2,167	4,000	0	4,000	0	0

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4260	Equipment Purchases	3,000	796	3,000	752	1,500	0	1,500	0	0
4300	Vehicle Running Costs	2,230	2,118	2,000	538	1,500	0	1,500	0	0
4320	Vehicles/Tool Hire	5,600	5,574	5,600	3,932	5,600	0	5,600	0	0
4330	Fuel	2,300	2,291	2,400	1,670	2,400	0	2,520	0	0
4446	Mobile Phones	595	359	520	177	330	0	520	0	0
4466	Catering Sundries	50	47	50	0	50	0	50	0	0
	<b>Overhead Expenditure</b>	<b>138,862</b>	<b>131,574</b>	<b>144,297</b>	<b>91,685</b>	<b>140,274</b>	<b>0</b>	<b>144,784</b>	<b>0</b>	<b>0</b>
	<b>Movement to/(from) Gen Reserve</b>	<b>(70,047)</b>	<b>(42,999)</b>	<b>(70,522)</b>	<b>(33,026)</b>	<b>(60,304)</b>		<b>(67,189)</b>		
<b>205</b>	<b>Allotments</b>									
1080	Allotment Rents	14,900	14,593	15,200	14,500	15,200	0	15,500	0	0
	<b>Total Income</b>	<b>14,900</b>	<b>14,593</b>	<b>15,200</b>	<b>14,500</b>	<b>15,200</b>	<b>0</b>	<b>15,500</b>	<b>0</b>	<b>0</b>
4000	Employee Salaries	16,051	15,730	16,818	11,083	16,818	0	17,498	0	0
4001	Employer National Insurance	1,539	1,472	1,645	1,052	1,645	0	1,700	0	0
4002	Employer Pension Contributions	2,617	2,564	2,744	1,790	2,744	0	2,724	0	0
4115	Water and Sewerage	2,200	3,477	2,500	2,594	3,500	0	3,500	0	0
4170	Repairs and Maintenance	3,000	3,736	2,000	609	2,000	0	2,000	0	0
4320	Vehicles/Tool Hire	2,000	685	2,000	34	1,000	0	1,000	0	0
	<b>Overhead Expenditure</b>	<b>27,407</b>	<b>27,664</b>	<b>27,707</b>	<b>17,162</b>	<b>27,707</b>	<b>0</b>	<b>28,422</b>	<b>0</b>	<b>0</b>
	<b>Movement to/(from) Gen Reserve</b>	<b>(12,507)</b>	<b>(13,071)</b>	<b>(12,507)</b>	<b>(2,662)</b>	<b>(12,507)</b>		<b>(12,922)</b>		
<b>301</b>	<b>Civic &amp; Community</b>									
1800	Agency Income	3,992	3,992	3,992	3,992	3,992	0	3,992	0	0

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		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
1810	Donations & Sponsorship	4,000	3,450	3,400	4,950	4,950	0	3,700	0	0
<b>Total Income</b>		7,992	7,442	7,392	8,942	8,942	0	7,692	0	0
4505	Mayoral Allowance	6,000	6,000	3,000	2,000	3,000	0	3,000	0	0
4511	Town Twinning	2,500	1,895	2,500	967	2,500	0	2,500	0	0
4512	Engraving/Sign Writing	200	85	100	85	85	0	100	0	0
4513	Civic Awards	1,200	837	1,000	556	1,000	0	1,000	0	0
4530	Civic Events	1,700	1,656	3,500	1,829	3,500	0	3,500	0	0
4531	Remembrance	0	0	300	1,342	1,000	0	1,000	0	0
4600	CCTV	9,980	9,980	9,980	9,980	9,980	0	9,980	0	0
4615	Street Furniture	1,600	93	1,600	494	1,600	0	1,600	0	0
4645	Christmas Lights	6,750	6,750	6,750	6,750	6,750	0	6,750	0	0
4650	Seasonal Events	6,000	6,050	6,350	1,513	6,350	0	6,500	0	0
4675	Youth Forum	2,000	2,000	1,000	0	1,000	0	1,000	0	0
<b>Overhead Expenditure</b>		37,930	35,346	36,080	25,515	36,765	0	36,930	0	0
<b>Movement to/(from) Gen Reserve</b>		(29,938)	(27,904)	(28,688)	(16,573)	(27,823)		(29,238)		
<b>302</b>	<b>Grants</b>									
4531	Remembrance	500	496	0	0	0	0	0	0	0
4620	Annual Grants	7,350	7,350	11,600	11,600	11,600	0	11,600	0	0
4655	Occasional Grants	25,000	25,000	25,000	9,945	25,000	0	25,000	0	0
<b>Overhead Expenditure</b>		32,850	32,846	36,600	21,545	36,600	0	36,600	0	0
<b>Movement to/(from) Gen Reserve</b>		(32,850)	(32,846)	(36,600)	(21,545)	(36,600)		(36,600)		
<b>303</b>	<b>Felixstowe in Flower</b>									

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1810	Donations & Sponsorship	6,250	7,600	7,300	7,888	8,034	0	8,250	0	0
	<b>Total Income</b>	6,250	7,600	7,300	7,888	8,034	0	8,250	0	0
4290	Flowers & Containers	6,000	5,998	5,000	3,476	5,000	0	5,000	0	0
4512	Engraving/Sign Writing	500	340	400	347	347	0	400	0	0
4532	Felixstowe in Flower Events	1,350	1,326	1,350	1,114	1,350	0	1,350	0	0
	<b>Overhead Expenditure</b>	7,850	7,664	6,750	4,937	6,697	0	6,750	0	0
	<b>Movement to/(from) Gen Reserve</b>	(1,600)	(64)	550	2,951	1,337		1,500		
<b>304</b>	<b><u>Communication</u></b>									
1810	Donations & Sponsorship	0	0	0	3,365	6,250	0	13,000	0	0
	<b>Total Income</b>	0	0	0	3,365	6,250	0	13,000	0	0
4420	Newsletter Print	2,615	2,280	11,016	5,114	11,016	0	11,016	0	0
4421	Newsletter Distribution	2,492	2,040	2,112	1,056	2,112	0	2,112	0	0
4483	Website	1,420	388	500	28	500	0	500	0	0
	<b>Overhead Expenditure</b>	6,527	4,708	13,628	6,198	13,628	0	13,628	0	0
	<b>Movement to/(from) Gen Reserve</b>	(6,527)	(4,708)	(13,628)	(2,833)	(7,378)		(628)		
<b>305</b>	<b><u>Community Projects &amp; Prtnrshps</u></b>									
4625	Harwich Harbour Ferry Services	1,000	1,000	1,000	1,000	1,000	0	1,000	0	0
4630	Level 2	10,000	10,000	10,000	10,000	10,000	0	10,000	0	0
4640	Floral Bedding	11,801	10,779	10,779	7,186	10,779	0	12,301	0	0
4670	Felixstowe Forward	20,000	20,000	20,000	20,000	20,000	0	20,000	0	0

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4680 New Community Projects	0	0	34,000	34,000	34,000	0	20,000	22,667	0
4685 Landguard Partnership	1,000	1,000	1,000	1,000	1,000	0	1,000	0	0
<b>Overhead Expenditure</b>	<b>43,801</b>	<b>42,779</b>	<b>76,779</b>	<b>73,186</b>	<b>76,779</b>	<b>0</b>	<b>64,301</b>	<b>22,667</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>	<b>(43,801)</b>	<b>(42,779)</b>	<b>(76,779)</b>	<b>(73,186)</b>	<b>(76,779)</b>		<b>(64,301)</b>		
<b>Total Budget Income</b>	<b>692,431</b>	<b>719,661</b>	<b>717,990</b>	<b>740,973</b>	<b>739,939</b>	<b>0</b>	<b>762,990</b>	<b>0</b>	<b>0</b>
<b>Expenditure</b>	<b>657,105</b>	<b>635,642</b>	<b>724,546</b>	<b>492,316</b>	<b>680,714</b>	<b>0</b>	<b>711,963</b>	<b>22,667</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>	<b>35,326</b>	<b>84,019</b>	<b>(6,556)</b>	<b>248,658</b>	<b>59,225</b>		<b>51,027</b>		