

Detailed Income & Expenditure by Budget Heading 30/11/2019

Month No: 8

Committee Report

| | Actual Last Year | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % Spent | Transfer to/from EMR |
|--|---------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|---------------|-------------------------|
| Finance & Governance | | | | | | | | |
| <u>101 Administration</u> | | | | | | | | |
| 1805 Bank Interest Received | 5,085 | 7,358 | 7,350 | (8) | | | 100.1% | |
| 1830 Community Infrastructure Levy | 4,057 | 30,245 | 0 | (30,245) | | | 0.0% | |
| 1900 Precept | 560,967 | 578,113 | 578,113 | 0 | | | 100.0% | |
| Administration :- Income | 570,109 | 615,716 | 585,463 | (30,253) | | | 105.2% | 0 |
| 4000 Employee Salaries | 164,075 | 116,015 | 172,414 | 56,399 | 56,399 | 56,399 | 67.3% | |
| 4001 Employer National Insurance | 15,720 | 11,206 | 17,033 | 5,827 | 5,827 | 5,827 | 65.8% | |
| 4002 Employer Pension Contributions | 38,528 | 26,776 | 40,059 | 13,283 | 13,283 | 13,283 | 66.8% | |
| 4030 Training | 6,309 | 177 | 3,000 | 2,823 | 2,823 | 2,823 | 5.9% | |
| 4040 Travel & Expenses | 96 | 116 | 1,500 | 1,384 | 1,384 | 1,384 | 7.7% | |
| 4270 Printer/Photocopier | 2,415 | 763 | 1,200 | 437 | 437 | 437 | 63.6% | |
| 4400 Stationery | 951 | 461 | 1,200 | 739 | 739 | 739 | 38.4% | |
| 4425 Postage | 1,759 | 559 | 1,700 | 1,141 | 1,141 | 1,141 | 32.9% | |
| 4441 Telephone & Internet | 7,050 | 3,630 | 6,900 | 3,270 | 3,270 | 3,270 | 52.6% | |
| 4446 Mobile Phones | 87 | 58 | 130 | 72 | 72 | 72 | 44.4% | |
| 4460 Subscriptions | 3,143 | 3,227 | 3,300 | 73 | 73 | 73 | 97.8% | |
| 4461 External Audit | 1,600 | 1,600 | 1,600 | 0 | 0 | 0 | 100.0% | |
| 4462 Internal Audit | 300 | 355 | 356 | 1 | 1 | 1 | 99.7% | |
| 4464 Insurance | 8,740 | 5,575 | 9,450 | 3,875 | 3,875 | 3,875 | 59.0% | |
| 4466 Catering Sundries | 8 | 0 | 0 | 0 | 0 | 0 | 0.0% | |
| 4468 Miscellaneous | 240 | 81 | 250 | 169 | 169 | 169 | 32.4% | |
| 4470 Publications | 56 | 9 | 50 | 41 | 41 | 41 | 18.0% | |
| 4471 Advertising & Promotion | 179 | 0 | 0 | 0 | 0 | 0 | 0.0% | |
| 4481 IT Maintenance & Software | 3,851 | 5,911 | 6,000 | 89 | 89 | 89 | 98.5% | |
| 4490 Professional Fees | 518 | 773 | 1,500 | 727 | 727 | 727 | 51.5% | |
| 4500 Election Expenses | 0 | 15,002 | 15,000 | (2) | (2) | (2) | 100.0% | |
| 4550 Banking Fees | 1,050 | 773 | 1,300 | 527 | 527 | 527 | 59.4% | |
| Administration :- Indirect Expenditure | 256,676 | 193,068 | 283,942 | 90,874 | 0 | 90,874 | 68.0% | 0 |
| Net Income over Expenditure | 313,433 | 422,649 | 301,521 | (121,128) | | | | |
| Finance & Governance :- Income | 570,109 | 615,716 | 585,463 | (30,253) | | | 105.2% | |
| Expenditure | 256,676 | 193,068 | 283,942 | 90,874 | 0 | 90,874 | 68.0% | |
| Movement to/(from) Gen Reserve | 313,433 | 422,649 | | | | | | |

Assets & Services

12:07

Detailed Income & Expenditure by Budget Heading 30/11/2019

Month No: 8

Committee Report

| | Actual Last Year | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % Spent | Transfer to/from EMR |
|--|---------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|---------------|-------------------------|
| <u>201</u> <u>Town Hall</u> | | | | | | | | |
| 1000 Hirings | 2,558 | 2,871 | 1,680 | (1,191) | | | 170.9% | |
| 1001 Weddings | 9,996 | 11,231 | 10,000 | (1,231) | | | 112.3% | |
| 1030 Leases, Rents & Licences | 7,984 | 7,463 | 8,050 | 587 | | | 92.7% | |
| Town Hall :- Income | 20,538 | 21,565 | 19,730 | (1,835) | | | 109.3% | 0 |
| 4000 Employee Salaries | 25,340 | 16,929 | 25,678 | 8,749 | | 8,749 | 65.9% | |
| 4001 Employer National Insurance | 1,579 | 1,026 | 1,685 | 659 | | 659 | 60.9% | |
| 4002 Employer Pension Contributions | 822 | 584 | 899 | 315 | | 315 | 65.0% | |
| 4030 Training | 0 | 39 | 500 | 461 | | 461 | 7.8% | |
| 4110 Rates | 6,960 | 5,696 | 7,200 | 1,505 | | 1,505 | 79.1% | |
| 4115 Water and Sewerage | 321 | 183 | 420 | 237 | | 237 | 43.7% | |
| 4120 Gas | 2,576 | 664 | 2,200 | 1,536 | | 1,536 | 30.2% | |
| 4122 Electricity | 2,576 | 1,964 | 2,550 | 586 | | 586 | 77.0% | |
| 4155 Cleaning Materials | 250 | 165 | 500 | 335 | | 335 | 33.0% | |
| 4170 Repairs and Maintenance | 5,999 | 4,196 | 5,500 | 1,304 | | 1,304 | 76.3% | |
| 4180 Licences | 600 | 600 | 600 | 0 | | 0 | 100.0% | |
| 4260 Equipment Purchases | 550 | 68 | 550 | 482 | | 482 | 12.3% | |
| 4466 Catering Sundries | 296 | 143 | 500 | 357 | | 357 | 28.7% | |
| 4553 Loan Repayments | 34,732 | 17,366 | 34,732 | 17,366 | | 17,366 | 50.0% | |
| Town Hall :- Indirect Expenditure | 82,600 | 49,623 | 83,514 | 33,891 | 0 | 33,891 | 59.4% | 0 |
| Net Income over Expenditure | (62,063) | (28,058) | (63,784) | (35,726) | | | | |
| <u>202</u> <u>Walton</u> | | | | | | | | |
| 1000 Hirings | 8,738 | 8,208 | 7,000 | (1,208) | | | 117.3% | |
| Walton :- Income | 8,738 | 8,208 | 7,000 | (1,208) | | | 117.2% | 0 |
| 4000 Employee Salaries | 2,740 | 1,947 | 2,996 | 1,049 | | 1,049 | 65.0% | |
| 4001 Employer National Insurance | 227 | 165 | 267 | 102 | | 102 | 62.0% | |
| 4002 Employer Pension Contributions | 164 | 117 | 180 | 63 | | 63 | 64.9% | |
| 4110 Rates | 1,091 | 981 | 1,130 | 149 | | 149 | 86.8% | |
| 4115 Water and Sewerage | 217 | 192 | 350 | 158 | | 158 | 55.0% | |
| 4122 Electricity | 2,147 | 1,744 | 2,400 | 656 | | 656 | 72.7% | |
| 4170 Repairs and Maintenance | 875 | 391 | 1,000 | 609 | | 609 | 39.1% | |
| 4260 Equipment Purchases | 46 | 0 | 100 | 100 | | 100 | 0.0% | |
| Walton :- Indirect Expenditure | 7,505 | 5,537 | 8,423 | 2,886 | 0 | 2,886 | 65.7% | 0 |
| Net Income over Expenditure | 1,233 | 2,670 | (1,423) | (4,093) | | | | |

Detailed Income & Expenditure by Budget Heading 30/11/2019

Month No: 8

Committee Report

| | Actual Last Year | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % Spent | Transfer to/from EMR |
|--|---------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|---------------|-------------------------|
| 203 <u>Broadway House</u> | | | | | | | | |
| 1030 Leases, Rents & Licences | 2,067 | 2,130 | 2,130 | (0) | | | 100.0% | |
| | | | | | | | | |
| Broadway House :- Income | 2,067 | 2,130 | 2,130 | (0) | | | 100.0% | 0 |
| 4000 Employee Salaries | 4,636 | 3,294 | 5,070 | 1,776 | | 1,776 | 65.0% | |
| 4001 Employer National Insurance | 384 | 280 | 452 | 172 | | 172 | 61.9% | |
| 4002 Employer Pension Contributions | 278 | 198 | 304 | 106 | | 106 | 65.0% | |
| 4170 Repairs and Maintenance | 981 | 88 | 1,000 | 913 | | 913 | 8.8% | |
| | | | | | | | | |
| Broadway House :- Indirect Expenditure | 6,279 | 3,860 | 6,826 | 2,966 | 0 | 2,966 | 56.5% | 0 |
| | | | | | | | | |
| Net Income over Expenditure | (4,212) | (1,730) | (4,696) | (2,966) | | | | |
| 204 <u>Cemetery</u> | | | | | | | | |
| 1032 Mobile Phone Mast | 5,315 | 8,290 | 5,315 | (2,975) | | | 156.0% | |
| 1100 Interment Fees | 47,897 | 18,220 | 40,000 | 21,780 | | | 45.5% | |
| 1120 Purchase of Graves | 22,152 | 18,381 | 15,000 | (3,381) | | | 122.5% | |
| 1130 Memorials | 11,701 | 12,459 | 12,000 | (459) | | | 103.8% | |
| 1140 Upkeep of Grave Spaces | 615 | 520 | 760 | 240 | | | 68.4% | |
| 1160 Admin Fees | 896 | 789 | 700 | (89) | | | 112.7% | |
| | | | | | | | | |
| Cemetery :- Income | 88,575 | 58,660 | 73,775 | 15,115 | | | 79.5% | 0 |
| 4000 Employee Salaries | 89,139 | 62,806 | 95,302 | 32,496 | | 32,496 | 65.9% | |
| 4001 Employer National Insurance | 8,344 | 5,962 | 9,321 | 3,359 | | 3,359 | 64.0% | |
| 4002 Employer Pension Contributions | 14,527 | 10,175 | 15,549 | 5,374 | | 5,374 | 65.4% | |
| 4030 Training | 141 | 881 | 2,000 | 1,119 | | 1,119 | 44.1% | |
| 4110 Rates | 2,832 | 2,317 | 2,930 | 613 | | 613 | 79.1% | |
| 4115 Water and Sewerage | 209 | 134 | 350 | 216 | | 216 | 38.3% | |
| 4122 Electricity | 400 | 174 | 1,275 | 1,101 | | 1,101 | 13.7% | |
| 4170 Repairs and Maintenance | 4,797 | 2,167 | 4,000 | 1,833 | | 1,833 | 54.2% | |
| 4260 Equipment Purchases | 796 | 752 | 3,000 | 2,248 | | 2,248 | 25.1% | |
| 4300 Vehicle Running Costs | 2,118 | 538 | 2,000 | 1,462 | | 1,462 | 26.9% | |
| 4320 Vehicles/Tool Hire | 5,574 | 3,932 | 5,600 | 1,668 | | 1,668 | 70.2% | |
| 4330 Fuel | 2,291 | 1,670 | 2,400 | 730 | | 730 | 69.6% | |
| 4446 Mobile Phones | 359 | 177 | 520 | 343 | | 343 | 34.1% | |
| 4466 Catering Sundries | 47 | 0 | 50 | 50 | | 50 | 0.0% | |
| | | | | | | | | |
| Cemetery :- Indirect Expenditure | 131,574 | 91,685 | 144,297 | 52,612 | 0 | 52,612 | 63.5% | 0 |
| | | | | | | | | |
| Net Income over Expenditure | (42,999) | (33,026) | (70,522) | (37,496) | | | | |
| 205 <u>Allotments</u> | | | | | | | | |
| 1080 Allotment Rents | 14,593 | 14,500 | 15,200 | 700 | | | 95.4% | |
| | | | | | | | | |
| Allotments :- Income | 14,593 | 14,500 | 15,200 | 700 | | | 95.4% | 0 |

Detailed Income & Expenditure by Budget Heading 30/11/2019

Month No: 8

Committee Report

| | Actual Last Year | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % Spent | Transfer to/from EMR |
|---|------------------|---------------------|--------------------|-----------------------|-----------------------|-----------------|--------------|----------------------|
| 4000 Employee Salaries | 15,730 | 11,083 | 16,818 | 5,735 | | 5,735 | 65.9% | |
| 4001 Employer National Insurance | 1,472 | 1,052 | 1,645 | 593 | | 593 | 64.0% | |
| 4002 Employer Pension Contributions | 2,564 | 1,790 | 2,744 | 954 | | 954 | 65.2% | |
| 4115 Water and Sewerage | 3,477 | 2,594 | 2,500 | (94) | | (94) | 103.8% | |
| 4170 Repairs and Maintenance | 3,736 | 609 | 2,000 | 1,391 | | 1,391 | 30.4% | |
| 4320 Vehicles/Tool Hire | 685 | 34 | 2,000 | 1,966 | | 1,966 | 1.7% | |
| Allotments :- Indirect Expenditure | 27,664 | 17,162 | 27,707 | 10,545 | 0 | 10,545 | 61.9% | 0 |
| Net Income over Expenditure | (13,071) | (2,662) | (12,507) | (9,845) | | | | |
| Assets & Services :- Income | 134,510 | 105,062 | 117,835 | 12,773 | | | 89.2% | |
| Expenditure | 255,623 | 167,868 | 270,767 | 102,899 | 0 | 102,899 | 62.0% | |
| Movement to/(from) Gen Reserve | (121,113) | (62,805) | | | | | | |

Civic & Community

| <u>301 Civic & Community</u> | | | | | | | | |
|--|-----------------|-----------------|-----------------|-----------------|----------|---------------|---------------|----------|
| 1800 Agency Income | 3,992 | 3,992 | 3,992 | 0 | | | 100.0% | |
| 1810 Donations & Sponsorship | 3,450 | 4,950 | 3,400 | (1,550) | | | 145.6% | |
| Civic & Community :- Income | 7,442 | 8,942 | 7,392 | (1,550) | | | 121.0% | 0 |
| 4505 Mayoral Allowance | 6,000 | 2,000 | 3,000 | 1,000 | | 1,000 | 66.7% | |
| 4511 Town Twinning | 1,895 | 967 | 2,500 | 1,533 | | 1,533 | 38.7% | |
| 4512 Engraving/Sign Writing | 85 | 85 | 100 | 15 | | 15 | 85.0% | |
| 4513 Civic Awards | 837 | 556 | 1,000 | 444 | | 444 | 55.6% | |
| 4530 Civic Events | 1,656 | 1,829 | 3,500 | 1,671 | | 1,671 | 52.3% | |
| 4531 Remembrance | 0 | 1,342 | 300 | (1,042) | | (1,042) | 447.3% | |
| 4600 CCTV | 9,980 | 9,980 | 9,980 | 0 | | 0 | 100.0% | |
| 4615 Street Furniture | 93 | 494 | 1,600 | 1,106 | | 1,106 | 30.9% | |
| 4645 Christmas Lights | 6,750 | 6,750 | 6,750 | 0 | | 0 | 100.0% | |
| 4650 Seasonal Events | 6,050 | 1,513 | 6,350 | 4,838 | | 4,838 | 23.8% | |
| 4675 Youth Forum | 2,000 | 0 | 1,000 | 1,000 | | 1,000 | 0.0% | |
| Civic & Community :- Indirect Expenditure | 35,346 | 25,515 | 36,080 | 10,565 | 0 | 10,565 | 70.7% | 0 |
| Net Income over Expenditure | (27,904) | (16,573) | (28,688) | (12,115) | | | | |
| <u>302 Grants</u> | | | | | | | | |
| 4531 Remembrance | 496 | 0 | 0 | 0 | | 0 | 0.0% | |
| 4620 Annual Grants | 7,350 | 11,600 | 11,600 | 0 | | 0 | 100.0% | |
| 4655 Occasional Grants | 25,000 | 9,945 | 25,000 | 15,055 | | 15,055 | 39.8% | |
| Grants :- Indirect Expenditure | 32,846 | 21,545 | 36,600 | 15,055 | 0 | 15,055 | 58.9% | 0 |
| Net Expenditure | (32,846) | (21,545) | (36,600) | (15,055) | | | | |

Detailed Income & Expenditure by Budget Heading 30/11/2019

Month No: 8

Committee Report

| | Actual Last Year | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % Spent | Transfer to/from EMR |
|--|---------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|---------------|-------------------------|
| 303 Felixstowe in Flower | | | | | | | | |
| 1810 Donations & Sponsorship | 7,600 | 7,888 | 7,300 | (588) | | | 108.1% | |
| | | | | | | | | |
| Felixstowe in Flower :- Income | 7,600 | 7,888 | 7,300 | (588) | | | 108.1% | 0 |
| 4290 Flowers & Containers | 5,998 | 3,476 | 5,000 | 1,524 | | 1,524 | 69.5% | |
| 4512 Engraving/Sign Writing | 340 | 347 | 400 | 53 | | 53 | 86.8% | |
| 4532 Felixstowe in Flower Events | 1,326 | 1,114 | 1,350 | 236 | | 236 | 82.5% | |
| | | | | | | | | |
| Felixstowe in Flower :- Indirect Expenditure | 7,664 | 4,937 | 6,750 | 1,813 | 0 | 1,813 | 73.1% | 0 |
| | | | | | | | | |
| Net Income over Expenditure | (64) | 2,951 | 550 | (2,401) | | | | |
| 304 Communication | | | | | | | | |
| 1810 Donations & Sponsorship | 0 | 3,365 | 0 | (3,365) | | | 0.0% | |
| | | | | | | | | |
| Communication :- Income | 0 | 3,365 | 0 | (3,365) | | | | 0 |
| 4420 Newsletter Print | 2,280 | 5,114 | 11,016 | 5,902 | | 5,902 | 46.4% | |
| 4421 Newsletter Distribution | 2,040 | 1,056 | 2,112 | 1,056 | | 1,056 | 50.0% | |
| 4483 Website | 388 | 28 | 500 | 473 | | 473 | 5.5% | |
| | | | | | | | | |
| Communication :- Indirect Expenditure | 4,708 | 6,198 | 13,628 | 7,431 | 0 | 7,431 | 45.5% | 0 |
| | | | | | | | | |
| Net Income over Expenditure | (4,708) | (2,833) | (13,628) | (10,795) | | | | |
| 305 Community Projects & Prtnrshps | | | | | | | | |
| 4625 Harwich Harbour Ferry Services | 1,000 | 1,000 | 1,000 | 0 | | 0 | 100.0% | |
| 4630 Level 2 | 10,000 | 10,000 | 10,000 | 0 | | 0 | 100.0% | |
| 4640 Floral Bedding | 10,779 | 7,186 | 10,779 | 3,593 | | 3,593 | 66.7% | |
| 4670 Felixstowe Forward | 20,000 | 20,000 | 20,000 | 0 | | 0 | 100.0% | |
| 4680 New Community Projects | 0 | 34,000 | 34,000 | 0 | | 0 | 100.0% | |
| 4685 Landguard Partnership | 1,000 | 1,000 | 1,000 | 0 | | 0 | 100.0% | |
| | | | | | | | | |
| Community Projects & Prtnrshps :- Indirect Expenditure | 42,779 | 73,186 | 76,779 | 3,593 | 0 | 3,593 | 95.3% | 0 |
| | | | | | | | | |
| Net Expenditure | (42,779) | (73,186) | (76,779) | (3,593) | | | | |
| | | | | | | | | |
| Civic & Community :- Income | 15,042 | 20,195 | 14,692 | (5,503) | | | 137.5% | |
| Expenditure | 123,343 | 131,380 | 169,837 | 38,457 | 0 | 38,457 | 77.4% | |
| Movement to/(from) Gen Reserve | (108,301) | (111,186) | | | | | | |
| | | | | | | | | |
| Grand Totals:- Income | 719,661 | 740,973 | 717,990 | (22,983) | | | 103.2% | |
| Expenditure | 635,642 | 492,316 | 724,546 | 232,230 | 0 | 232,230 | 67.9% | |
| Net Income over Expenditure | 84,019 | 248,658 | (6,556) | (255,214) | | | | |
| | | | | | | | | |
| Movement to/(from) Gen Reserve | 84,019 | 248,658 | | | | | | |