



9 am to 4 pm Mondays to Fridays

TO ALL MEMBERS OF THE PLANNING & ENVIRONMENT COMMITTEE

Cllr A Smith (Chairman)	Cllr S Gallant	Cllr D Savage
Cllr S Bird (Vice Chairman)	Cllr M Jepson	Cllr S Wiles
Cllr S Bennett	Cllr M Morris	Cllr K Williams

You are hereby summoned to attend a meeting of the **PLANNING & ENVIRONMENT COMMITTEE** to be held at the **Town Hall, Felixstowe** on **Wednesday 6 November 2019** at **9.15 am** for the transaction of the following business:

A G E N D A

1. Public Question Time

Up to 15 minutes is set aside to allow members of the public (up to one minute each) to make representations or put questions to the Committee on any relevant matters.

Members of the public wishing to comment on a specific planning application may be invited to do so, at the direction of the Chairman, immediately prior to consideration of the application.

2. Apologies for Absence

To receive any apologies for absence.

3. Declarations of Interest

To receive any declarations of interest and to consider requests for dispensations from Members on matters in which they have a disclosable pecuniary interest.

4. Confirmation of Minutes

To confirm the Minutes of the Planning & Environment Committee meeting held on 23 October 2019 as a true record. **(Pages 3-5)**

5. Planning Applications

To consider the following planning, and other, applications received since the previous agenda:

- a) **DC/19/4123/FUL** | Extension of existing office building (unit 6) and additional parking spaces

Unit 6 Gulpher Business Park Gulpher Road

Applicant: Mr B Wheaton

[Link to Documents](#)

- b) **DC/19/4070/FUL** | Side extension (garage), Rear extension with balcony, Balcony extension to front, Remodelling front facade, new fenestration arrangement.

119 Cliff Road

Applicant: Mr & Mrs J Arnold

[Link to Documents](#)

- c) **DC/19/4148/FUL** | Two-storey rear extension

Stonestrow 16 Thornley Road

Applicant: Mr Rudd

[Link to Documents](#)

- d) **DC/19/4012/FUL** | To extend first floor bathroom to rear of the property. To demolish conservatory and erect extension to form kitchen/ family room.

4 Grasmere Avenue

Applicant: Mr A Ditcham

[Link to Documents](#)

- e) **DC/19/4035/FUL** | The Installation of an external plant area comprising a wall mounted 152 KW dry cooler and a pump-station.

2-4 Langer Road

Applicant: Lidl Great Britain Ltd

[Link to Documents](#)

6. **Planning Decisions**

To note the decisions received from East Suffolk Council since the date of the previous agenda and up until the date of this agenda. **(Page 6)**

7. **Paperless Planning**

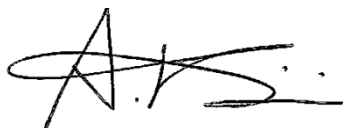
To note that East Suffolk Council are seeking to stop sending paper copies of planning applications and that consultee comments can be made directly via the Public Access website in future.

8. **Correspondence**

To note any items of correspondence.

9. **Closure**

To close proceedings and confirm the date of the next meeting scheduled for Wednesday 20 November 2019 at 9.15am, Felixstowe Town Hall.



Ash Tadjrishi

Town Clerk

30 October 2019

For information (via email):

All Town Councillors

Local Press

Felixstowe Chamber of Trade & Commerce

Meetings of the Town Council and its Committees are open to the press and public who are welcome to attend

AGENDA ITEM 4: CONFIRMATION OF MINUTES

MINUTES of the **PLANNING & ENVIRONMENT COMMITTEE** meeting held at Felixstowe Town Hall on **Wednesday 23 October 2019** at **9.15am**.

PRESENT: Cllr A Smith (Chairman) Cllr M Jepson
Cllr S Bird (Vice Chairman) Cllr M Morris
Cllr S Bennett Cllr D Savage

OFFICERS: Mrs D Frost (Deputy Town Clerk)
Mrs S Morrison (Planning Administration Assistant)

262. PUBLIC QUESTIONS

There were none.

263. APOLOGIES FOR ABSENCE

Apologies for absence were received from **Cllr S Gallant, Cllr S Wiles** and **Cllr K Williams**.

Cllr M Jepson gave apologies in advance of needing to leave the meeting at 11.00 to attend to other business.

264. DECLARATIONS OF INTEREST

Member(s)	Minute No.	Nature of Interest
Cllr S Bird Cllr M Jepson	All	Local Non-Pecuniary (as Members of East Suffolk Council)
Cllr S Bird	All	Local Non-Pecuniary (as a Member of Suffolk County Council)

As no Pecuniary declarations were made, there were no requests for dispensation.

265. CONFIRMATION OF MINUTES

It was **RESOLVED** that the **Minutes of the Planning & Environment Committee Meeting held on 9 October** be signed by the Chairman as a true record.

266. PLANNING APPLICATIONS

Committee considered the following planning applications received since the last meeting and RESOLVED to submit the following observations to East Suffolk Council:

a	DC/19/3942/FUL New dwelling (incorporating existing garage) 1 Sudbury Road
While Committee acknowledge the reduction in size from DC/19/2304/FUL our opinion has not changed. Committee recommended REFUSAL. The proposal provides minimal amenity space, inadequate parking provision for the new dwelling and a loss of parking for the host property. It would impact on highway visibility, presenting a hazard to traffic safety and is not in keeping with the street scene.	
b	DC/19/3941/FUL To remove conservatory and extend single storey to rear of property for larger utility room and kitchen/family room. 22 Lansdowne Road
Committee recommended APPROVAL subject to confirmation that the neighbour, with full knowledge of the intent of the application, has no significant objections.	
c	DC/19/3961/FUL Retrospective Application for moving 1800 high close board fence. Remove brick height of boundary wall to Fairfield Avenue and raise to 1150 o/a height above pavement level in close boarded fencing. Erect garden room in side garden. Remove screen brick wall to east garden and erect brick/timber fence in position. 17A Beatrice Avenue
Committee recommended APPROVAL.	

267. PLANNING DECISIONS

RESOLVED that the decisions received from East Suffolk Council since the date of the previous agenda and up until the date of the agenda for this meeting be noted.

268. PUBLIC CONSULTATION: DRAFT CONSERVATION AREA APPRAISAL

Members congratulated the author on a well written, very informative document which contained good quality visual photographs which highlighted the value of the Conservation Area. Various points were picked out which will be included in a response to East Suffolk Council before the 4th November deadline.

Cllr M Jepson left the meeting at 10.57.

269. CORRESPONDENCE

Committee noted the following correspondence received:

i. Email with photographs – window replacement

The Clerk was asked to forward the email and photographs to ESC Planning Enforcement Department regarding properties in Ranelagh Road, which have replaced pillars and windows in style which were not in keeping with the Conservation Area, to ensure they comply with local planning regulations.

270. CLOSURE

The meeting was closed at 11.25 am. The date of the next meeting was noted as being Wednesday 6 November 2019, 9.15am at Felixstowe Town Hall.

AGENDA ITEM 6: PLANNING DECISIONS

Approved by ESC (and recommended for Approval by this Committee):

DC/19/3419/FUL Demolition of existing single storey rear projection and erection of new single storey extension. Insertion of first floor rear window to let light into 1st floor hallway 81 Gainsborough Road

DC/19/3252/FUL To erect a 6ft by 6ft wooden Summer house in the garden of Harvest House, which is in Conservation Area Harvest House Cobbold Road

DC/19/3513/FUL Replacement roof to front utility area 154 Colneis Road

Refused (and recommended for Refusal by this Committee):

None

Approved (and recommended for Refusal by this Committee):

None

Refused (and recommended for Approval by this Committee):

None