



9 am to 4 pm Mondays to Fridays

## TO ALL MEMBERS OF THE PLANNING & ENVIRONMENT COMMITTEE

C Cllr A Smith (Chairman)	Cllr S Gallant	Cllr D Savage
Cllr S Bird (Vice Chairman)	Cllr M Jepson	Cllr S Wiles
Cllr S Bennett	Cllr M Morris	Cllr K Williams

You are hereby summoned to attend a meeting of the **PLANNING & ENVIRONMENT COMMITTEE** to be held at the **Town Hall, Felixstowe** on **Wednesday 23 October 2019** at **9.15 am** for the transaction of the following business:

### A G E N D A

#### 1. Public Question Time

Up to 15 minutes is set aside to allow members of the public (up to one minute each) to make representations or put questions to the Committee on any relevant matters.

Members of the public wishing to comment on a specific planning application may be invited to do so, at the direction of the Chairman, immediately prior to consideration of the application.

#### 2. Apologies for Absence

To receive any apologies for absence.

#### 3. Declarations of Interest

To receive any declarations of interest and to consider requests for dispensations from Members on matters in which they have a disclosable pecuniary interest.

#### 4. Confirmation of Minutes

To confirm the Minutes of the Planning & Environment Committee meeting held on 9 October 2019 as a true record. **(Pages 3-5)**

#### 5. Planning Applications

To consider the following planning, and other, applications received since the previous agenda:

- a) **DC/19/3942/FUL** | New dwelling (incorporating existing garage)  
**1 Sudbury Road**

Applicant: Mr G Huckerby

[Link to Documents](#)

- b) **DC/19/3941/FUL** | To remove conservatory and extend single storey to rear of property for larger utility room and kitchen/family room.

**22 Lansdowne Road**

Applicant: Mr P Cotterell

[Link to Documents](#)

- c) **DC/19/3961/FUL** | Retrospective Application for moving 1800 high close board fence. Remove brick height of boundary wall to Fairfield Avenue and raise to 1150 o/a height above pavement level in close boarded fencing. Erect garden room in side garden. Remove screen brick wall to east garden and erect brick/timber fence in position.

**17A Beatrice Avenue**

Applicant: Mr C Goode

[Link to Documents](#)

**6. Planning Decisions**

To note the decisions received from East Suffolk Council since the date of the previous agenda and up until the date of this agenda. **(Page 6)**

**7. Correspondence**

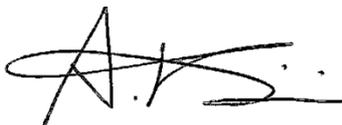
To note any items of correspondence.

**8. Public Consultation: Draft Conservation Area Appraisal**

To finalise a response to ESC's consultation on the Draft Conservation Area Appraisal document, the deadline being the 4 November. [Link to Document](#)

**9. Closure**

To close proceedings and confirm the date of the next meeting scheduled for Wednesday 6 November 2019 at 9.15am, Felixstowe Town Hall.



**Ash Tadjrishi**

**Town Clerk**

**16 October 2019**

For information (via email):

All Town Councillors

Local Press

Felixstowe Chamber of Trade & Commerce

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***Meetings of the Town Council and its Committees are open to the press and public who are welcome to attend***

## **AGENDA ITEM 4: CONFIRMATION OF MINUTES**

**MINUTES** of the **PLANNING & ENVIRONMENT COMMITTEE** meeting held at Felixstowe Town Hall on **Wednesday 9 October 2019** at **9.15am**.

**PRESENT:** Cllr A Smith (Chairman) Cllr M Jepson  
Cllr S Bird (Vice Chairman) Cllr M Morris  
Cllr S Bennett Cllr D Savage  
Cllr S Gallant

**OFFICERS:** Mr A Tadjrishi (Town Clerk)  
Mrs S Morrison (Planning Administration Assistant)

**IN ATTENDANCE:** Mr M Smith (JCN Design)  
Mr R Abbot (Felixstowe Chamber of Trade & Commerce)

### **240. PUBLIC QUESTIONS**

There were none.

### **241. APOLOGIES FOR ABSENCE**

Apologies for absence were received from **Cllr S Wiles** and **Cllr K Williams**

### **242. DECLARATIONS OF INTEREST**

<b>Member(s)</b>	<b>Minute No.</b>	<b>Nature of Interest</b>
Cllr S Bird Cllr S Gallant Cllr M Jepson	All	Local Non-Pecuniary (as Members of East Suffolk Council)
Cllr S Bird	All	Local Non-Pecuniary (as a Member of Suffolk County Council)

As no Pecuniary declarations were made, there were no requests for dispensation.

### **243. CONFIRMATION OF MINUTES**

It was **RESOLVED** that the **Minutes of the Planning & Environment Committee Meeting held on 25 September** be signed by the **Chairman** as a true record.

### **244. PLANNING APPLICATIONS**

**Committee considered the following planning applications received since the last meeting and RESOLVED to submit the following observations to East Suffolk Council:**

a	<p><b>DC/19/3623/VOC</b>   Variation of Condition 1 on Application DC/16/3776/ARM (Submission of reserved matters pursuant to outline planning permission DC/13/3069/OUT for the creation of 197 no. one, two, three and four bedroom houses and apartments, plus associated roads, paths, driveways, car parking, landscaping and public open space.)  <b>Land West of Ferry Road Residential Centre</b></p>
<p><b>Committee welcomed the proposed change to roof design in response to local neighbourhood concerns. However, the Committee greatly regrets the simplification of the design features – notably the brickwork pattern - which will result in a diminished street scene quality. We request that the District Council explore with the developer the possibility of retaining the brickwork pattern. Notably this would underline the long-standing policy that affordable housing should not be overtly identifiable in mixed-use development</b></p>	
b	<p><b>DC/19/3763/FUL</b>   To remove flat roof to 1st floor, extend behind with ensuite and larger bathroom and provide pitch roof over whole  <b>22 Lansdowne Road</b></p>
<p><b>We note that the application is for “To remove flat roof to 1st floor, extend behind with ensuite and larger bathroom and provide pitch roof over whole”, for which we recommend APPROVAL.</b></p> <p><b>However, we note that the drawings additionally include a significant ground floor extension to the rear of the property across the width of the site. On careful consideration Committee would be minded to approve this additional element if it is perceived to be part of this application, subject to confirmation that the neighbour, with full knowledge of the intent of the application, has no significant objections.</b></p>	
c	<p><b>DC/19/3711/FUL</b>   Infill of part ground floor undercroft to form sitting area.  <b>Rosemount 11 Hamilton Gardens</b></p>
<p><b>Committee recommended APPROVAL.</b></p>	
d	<p><b>DC/19/3664/FUL</b>   This application is for a generator to be placed outside but adjacent to the existing building.  <b>Unit 10 (Formerly Cory House) Haven Exchange</b></p>
<p><b>Committee recommended APPROVAL subject to the Environmental Health Officer confirming that the sound proofing will be adequate in relation to the residential amenity of nearby Waterhead House.</b></p>	

## **245. PLANNING DECISIONS**

**RESOLVED** that the decisions received from East Suffolk Council since the date of the previous agenda and up until the date of the agenda for this meeting be noted.

## **246. PUBLIC CONSULTATION: DRAFT CONSERVATION AREA APPRAISAL**

Members received a hard copy of the draft document, after a brief discussion it was agreed to discuss the draft at the 23<sup>rd</sup> October Plans meeting when final comment to the consultation would be finalised before the 4<sup>th</sup> November deadline.

## **247. CORRESPONDENCE**

**Committee noted the following correspondence received:**

### **i. Conversion of parts of Footpath 34 to Cycle Track, Felixstowe**

The Town Clerk reported that, Suffolk County Council had notified him that the conversion from footpath to cycle track had been completed.

### **ii. Suffolk Coastal Local Plan**

The Clerk advised that the Inspector was initiating consultation on the publication of certain documents which were referred to by some of the representors. The Clerk reported that this did not relate to the Felixstowe representation so would not take this further.

## **248. CLOSURE**

The meeting was closed at 11.03 am. The date of the next meeting was noted as being Wednesday 23 October 2019, 9.15am at Felixstowe Town Hall.

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## **AGENDA ITEM 6: PLANNING DECISIONS**

**Approved by ESC (and recommended for Approval by this Committee):**

**DC/19/3433/FUL | Change of Use to Provide 5 No Dwellings  
Abbeyfield House Sheltered Housing 53 Orwell Road**

**DC/19/3145/TPO | G1 4no. Holm Oak - Fell nos. 1 and 3, decay and large split in stems, heavy overhang of road and public footpath. Large limb failure in recent storm. Pollard nos. 2 and 4 to 6m. and balance crowns. G2 2no. Robinia - Fell both trees, one tree has deep stem fracture, both heavy overhang of road and at risk of further storm damage failure.**

**Convent Of Jesus And Mary 63 Orwell Road**

**Refused (and recommended for Refusal by this Committee):**

None

**Approved (and recommended for Refusal by this Committee):**

None

**Refused (and recommended for Approval by this Committee):**

None