



9 am to 4 pm Mondays to Fridays

## TO ALL MEMBERS OF THE PLANNING & ENVIRONMENT COMMITTEE

Cllr A Smith (Chairman)	Cllr S Gallant	Cllr D Savage
Cllr S Bird (Vice Chairman)	Cllr M Jepson	Cllr S Wiles
Cllr S Bennett	Cllr M Morris	Cllr K Williams

You are hereby summoned to attend a meeting of the **PLANNING & ENVIRONMENT COMMITTEE** to be held at the **Town Hall, Felixstowe** on **Wednesday 18 March 2020** at **9.15 am** for the transaction of the following business:

### A G E N D A

#### 1. Public Question Time

Up to 15 minutes is set aside to allow members of the public (up to one minute each) to make representations or put questions to the Committee on any relevant matters.

Members of the public wishing to comment on a specific planning application may be invited to do so, at the direction of the Chairman, immediately prior to consideration of the application.

#### 2. Apologies for Absence

To receive any apologies for absence.

#### 3. Declarations of Interest

To receive any declarations of interest and to consider requests for dispensations from Members on matters in which they have a disclosable pecuniary interest.

#### 4. Confirmation of Minutes

To confirm the Minutes of the Planning & Environment Committee meeting held on 4 March 2020 as a true record. **(Pages 4-7)**

#### 5. Planning Applications

To consider the following planning, and other, applications received since the previous agenda:

- a) **DC/20/0953/FUL** | Trial for demountable block to create a sand platform between groyn 104 and 105 at the Spa, Felixstowe.

**Land At Felixstowe Beach Undercliff Road**

Applicant: Ms L Hack, ESC

[Link to Documents](#)

- b) **DC/20/0818/FUL** | Erection of detached dwelling  
**Land To The Rear Of 9 To 15 York Road**  
Applicant: Mr A Laflin [Link to Documents](#)
- c) **DC/20/0726/FUL** | Construction of a detached chalet bungalow with parking for new development and existing 130 Mill Lane  
**130 Mill Lane**  
Applicant: LKM Properties Ltd [Link to Documents](#)
- d) **DC/20/1040/FUL** | Demolition of existing modern conservatory at the rear of the house and replacement with a single storey extension  
**18 Berners Road**  
Applicant: Mr C Lucas [Link to Documents](#)
- e) **DC/20/0906/FUL** | Proposed single storey rear extension with loft conversion  
**154 High Road West**  
Applicant: Mr & Mrs R Shipley [Link to Documents](#)
- f) **DC/20/1076/FUL** | Proposed two storey rear extension  
**23 Tomline Road**  
Applicant: Mr & Mrs S Aquilar-Millan [Link to Documents](#)
- g) **DC/20/0884/FUL** | Rear Extension  
**Linden House 28A Bath Road**  
Applicant: Mr & Mrs M Stuart [Link to Documents](#)
- h) **DC/20/0854/FUL** | Single storey side extension  
**22 Ascot Drive**  
Applicant: Mr & Mrs W Gant [Link to Documents](#)
- i) **DC/20/1087/TCA** | Trees on southern rear boundary: 5no. Holm Oak to be re-pollarded to previous pollard points. 1no. Contorted Willow to be felled to allow space for adjacent Cherry to grow on  
**Martello Place Golf Road**  
Applicant: Mrs N Phair [Link to Documents](#)
- j) **DC/20/0777/TCA** | T1 - Yew - reduce the crown height by approx. 0.5-1m and lateral spread by 1-1.2m to contain at a suitable size for the location and reduce risk of failure in adverse weather conditions  
**The Gatehouse Maybush Lane**  
Applicant: Mr Scott [Link to Documents](#)

- k) **DC/20/1078/TCA** | Sycamore (T1) - Fell because of significant die back  
Apple (T2) - Reduce height and width by 1.5 metres  
Apple (T3) - Reduce height and width by 1.5 metres  
Privet (T4) - Pollard at 2 metres  
Holm Oak (T5) - Re-pollard back to previous points

**3 Hamilton Gardens**

Applicant: Mr T Yeo

[Link to Documents](#)

**6. Planning Decisions**

To note the decisions received from East Suffolk Council since the date of the previous agenda and up until the date of this agenda. **(Page 8)**

**7. East Suffolk Council Parking Consultation**

To consider ESC parking public consultation and respond on behalf of the Town Council by the deadline of 9.00am on Wednesday 25 March 2020.

**(Page 9)**

**8. Correspondence**

To note any items of correspondence.

**9. Closure**

To close proceedings and confirm the date of the next meeting scheduled for Wednesday 1 April 2020 at 9.15am, Felixstowe Town Hall.



**Ash Tadjrishi**  
**Town Clerk**  
**11 March 2020**

For information (via email): All Town Councillors  
Local Press  
Felixstowe Chamber of Trade & Commerce

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***Committee is reminded to consider the Council's commitment to climate action in its decision-making.***

***Meetings of the Town Council and its Committees are open to the press and public who are welcome to attend.***

## **AGENDA ITEM 4: CONFIRMATION OF MINUTES**

**MINUTES** of the **PLANNING & ENVIRONMENT COMMITTEE** meeting held at Felixstowe Town Hall on **Wednesday 4 March 2020** at **9.15am**.

**PRESENT:** Cllr A Smith (Chairman)                      Cllr M Morris  
                  Cllr S Bird    Cllr K Williams  
                  Cllr S Bennett

**OFFICERS:** Mr A Tadjrishi (Town Clerk)  
                  Mrs S Morrison (Planning Administration Assistant)

**IN ATTENDANCE:** One Member of Public  
                          Mr J Barnes Generator Optima (Ferry Road) Ltd  
                          Mr M Smith (JCN Design)  
                          Cllr G Newman

### **473. PUBLIC QUESTIONS**

The Chairman advised that he would invite members of the public attending for specific applications to make their representation immediately prior to the application being considered.

### **474. APOLOGIES FOR ABSENCE**

Apologies for absence were received from **Cllr S Gallant, Cllr M Jepson, Cllr D Savage and Cllr S Wiles**

### **475. DECLARATIONS OF INTEREST**

<b>Member(s)</b>	<b>Minute No.</b>	<b>Nature of Interest</b>
Cllr S Bird	All	Local Non-Pecuniary (as Members of East Suffolk Council)
Cllr S Bird	All	Local Non-Pecuniary (as a Member of Suffolk County Council)

As no Pecuniary declarations were made, there were no requests for dispensation.

### **476. CONFIRMATION OF MINUTES**

It was **RESOLVED** that the **Minutes of the Planning & Environment Committee Meeting held on 19 February 2020** be signed by the Chairman as a true record.

### **477. PLANNING APPLICATIONS**

**At the direction of the Chairman, Committee heard from a member of the public attending in relation to application (a) below who expressed**

concerns about the retrospective nature of the application and a reduction of previously agreed 10m 'stand off' distances for plots 127 - 132 to Brinkley Way and plots 139 - 148 to Estuary Drive.

Committee considered the following planning applications received since the last meeting and **RESOLVED** to submit the following observations to East Suffolk Council:

<b>a</b>	<p><b>DC/19/3623/VOC</b>   Variation of Condition 1 on Application DC/16/3776/ARM (Submission of reserved matters pursuant to outline planning permission DC/13/3069/OUT for the creation of 197 no. one, two, three and four bedroom houses and apartments, plus associated roads, paths, driveways, car parking, landscaping and public open space.)  <b>Land West Of Ferry Road Residential Centre Ferry Road</b></p>
<p><b>Committee recommended REFUSAL on the basis that the proposed changes to the design is contrary to policy DM23 as follows:</b></p> <p><b>(a) in respect of the changes to the windows to Block E in contravention to DM23(c), and:</b></p> <p><b>(b) concerns about the reduction in the length of the gardens for plots 137-148 in contravention of DM23(e) where it relates to the resulting physical relationship with other properties.</b></p> <p><b>For those reasons Committee requests the applicant to submit a full planning application for the development site.</b></p>	
<b>b</b>	<p><b>DC/20/0682/FUL</b>   Construction of a two-storey extension to front and side over the existing garage  <b>18 Cliff Road</b></p>
<p><b>Committee recommended APPROVAL</b></p>	
<b>c</b>	<p><b>DC/20/0680/FUL</b>   Proposed single storey side extension and alterations  <b>24 Brook Lane</b></p>
<p><b>Committee recommended APPROVAL</b></p>	
<b>d</b>	<p><b>DC/20/0740/FUL</b>   Construction of a two-storey rear extension  <b>1 Drift Cottages Ferry Road</b></p>
<p><b>Committee recommended APPROVAL.</b></p>	

<b>e</b>	<b>DC/20/0381/FUL</b>   Proposed single storey pitched roof extension to rear. <b>1A Sunray Avenue</b>
<b>Committee recommended APPROVAL</b>	
<b>f</b>	<b>DC/20/0735/FUL</b>   To build a single garage adjacent to our property (but not adjoining). <b>Sparrows Den 28 Brook Lane</b>
<b>Committee recommended APPROVAL</b>	
<b>g</b>	<b>DC/20/0650/FUL</b>   Change the Use from A1 shops to Sui Generis to use the premises as a Traditional Thai/Aromatherapy Massage business. <b>228 High Street Walton</b>
<b>Committee recommended APPROVAL</b>	
<b>h</b>	<b>DC/20/0817/FUL</b>   Demolition of single garage and construction of new double garage <b>3 Eagles Close</b>
<b>Committee recommended APPROVAL</b>	
<b>i</b>	<b>DC/20/0798/TCA</b>   Prune T1 Sycamore located at front of building, Re pollard back to previous points. (Dogrose does not fall within scope of Section 211) <b>Felixstowe Community Hospital Constable Road</b>
<b>Committee had NO OBJECTION to the work proposed subject to the guidance of the East Suffolk Council's Arboricultural Officer.</b>	

#### **478. PLANNING DECISIONS**

**RESOLVED** that the decisions received from East Suffolk Council since the date of the previous agenda and up until the date of the agenda for this meeting be noted.

#### **479. CORRESPONDENCE**

**Committee NOTED** the following correspondence:

- i) Highways England** – The Clerk summarised a recent meeting with Highways England, SCC Highways and local councils relating to resurfacing of A14 from Jct 58 to J62 Dock Spur Roundabout to be carried out in August through to November. It was agreed that the Chairman, in consultation with Cllr G Newman and the Town Clerk, should write to Highways England to emphasise the view that there should be a contraflow set up on the A14 to avoid rerouting traffic through

Walton and the Trimleys. If this was not possible then SCC Highways should improve the road surface along the diversion route to minimise noise and disruption to residents and should ensure that statutory undertakers reinstate the roads to a higher standard than currently appears to happen. Highways England should also be asked to consider acoustic fencing for properties bordering the A14 and the provision of improved signage to minimise heavy good vehicles inadvertently entering the town. It was agreed that the letter should be circulated to Committee Members prior to sending.

#### **480. CLOSURE**

The meeting was closed at 12.04 pm. The date of the next meeting was noted as being Wednesday 18 March 2020, 9.15am at Felixstowe Town Hall.

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## **AGENDA ITEM 6: PLANNING DECISIONS**

**Approved by ESC (and recommended for Approval by this Committee):**

**DC/19/4811/FUL** | Extension of existing row of beach huts to level the beach material and reposition 5 existing huts from the Spa Pavilion end

**Manor End The Promenade**

**DC/19/4830/VOC** | Variation of Condition Nos. 2 and 3 of - Conversion to 6 self contained apartments - Amendments to design and layout

**South Beach Mansion Bent Hill**

**DC/20/0170/FUL** | Proposed Garage

**70 Cobbold Road**

**DC/20/0186/TPO** | Lime tree next to the Sweet Chestnut tree in the front garden of the property to be re-Polarded. Pruning cuts will be made just above previous pruning cuts

**48 Tower Road**

**Refused (and recommended for Refusal by this Committee):**

None

**Approved (and recommended for Refusal by this Committee):**

None

**Refused (and recommended for Approval by this Committee):**

None



## **AGENDA ITEM 7: EAST SUFFOLK COUNCIL PARKING CONSULTATION**

East Suffolk Council is currently consulting on the proposed [East Suffolk Council \(Off-Street Parking Places\) Order 2020](#).

The effect of the Order is to consolidate the provisions of The East Suffolk Council (Off-street Parking Places) Order 2019; Suffolk Coastal District Council (Off-street Parking Places) (Variation) Order 2018; and the Waveney District Council (Off-street Parking Places) (Variation) Order 2018; and to rationalise and simplify the Suffolk Coastal and Waveney tariff structures into one for East Suffolk; and to introduce demand management tariffs in previously unmanaged off-street parking places; and to facilitate Civil Parking Enforcement provided by Statutory Instrument '2020 No. 14 - The Civil Enforcement of Parking Contraventions Designation Order 2020'.

From <https://www.eastsuffolk.gov.uk/visitors/parking-services/parking-order/>:

### **Off-street Parking Places Order**

Parking demand management is only one consideration for place making and town centre management and the cost and availability of parking are only two component parts in the delivery of an efficient and effective parking service. A thorough review of our parking services has been completed and alongside projects our Economic Development service is undertaking, a modern approach to delivering parking services has been developed which considers the requirements and travel patterns of visitors, residents and businesses. The proposals include:

- a simpler tariff structure, reflecting evidence that people want longer trips for shopping and socialising. This simplified structure removes the disparity and confusion caused by more than fifty price levels in the current pricing structure.
- better use of technology, including a parking app that allows drivers to check parking place options and availability before leaving home; select a parking place and be navigated to it via Google Maps or Apple Maps; pay for parking on arrival and extend parking sessions without returning to vehicles.
- the introduction of a free, half hour for parking in many off-street parking places where free on-street parking opportunities are limited. This option accommodates short trips such as 'popping in' to town centres, walking a dog or going for a jog, without a disproportionate charge.
- reducing the number of coins per tariff level because multiple coin payments require drivers to carry more coins of different denominations, placing added pressure on them to pay more, should they not have enough coin types, plus the fact that multi-coin tariffs fill up a pay-and-display machine cash box quicker, which often results in a machine going out of service, leaving drivers with 'payment anxiety' and the fear of receiving a parking fine for non-payment of their parking session.

### **Have your say on the new parking places order**

We welcome your engagement and now is your chance to comment. Simply review the order documents and complete our short Off-street Parking Place Order online survey.

You must provide your name and address with your response and complete the survey by 9.00am on Wednesday 25 March 2020.

Members are advised that the full order can be seen here:

[Off-street Parking Places Order 2020](#)

[Off-street Parking Places Order 2020 Appendix A - Articles](#)

[Off-street Parking Places Order 2020 Appendix B - Tariff of Charges](#)

[Off-street Parking Places Order 2020 Appendix C - Schedules](#)

[Off street Parking Places Order 2020 - Tariff information by town](#)

For Felixstowe, the proposed tariffs are:

<b>Felixstowe</b>	<b>Up to 2 hours</b>	<b>Up to 4 hours</b>	<b>All day</b>	<b>Season Ticket</b>
Arwela Road Car Park	£1.50	£3.00	£4.00	£65.00
Beach Station Car Park	£1.50	£3.00	£4.00	£65.00
Brackenbury Fort Car Park*	£1.50	£3.00	£4.00	£65.00
Clifflands Car Park*	£1.50	£3.00	£4.00	£65.00
Convalescent Hill Car Park*	£1.50	£3.00	£4.00	£65.00
Crescent Road Car Park	£1.50	£3.00	-	-
Felixstowe Pier Car Park*	£1.50	£3.00	-	-
Garrison Lane Car Park**	£1.50	£3.00	£4.00	£65.00
Golf Road Car Park	£1.50	£3.00	£4.00	£65.00
Highfield Road Car Park	£1.50	£3.00	-	-
Landguard Car Park*	£1.50	£3.00	£4.00	£65.00
Manor Terrace Car Park*&**	£1.50	£3.00	£4.00	£65.00
Martello Park North Car Park	£1.50	£3.00	£4.00	£65.00
Martello Park South Car Park	£1.50	£3.00	£4.00	£65.00
Ranelagh Road Car Park	£1.50	£3.00	£4.00	£65.00
Spa Pavilion Car Park	£1.50	£3.00	-	-
The Grove Car Park	No charge but designated for cars and motorcycles only.			
The Promenade Car Park	£1.50	£3.00	£4.00	£65.00
Undercliff Car Park	£1.50	£3.00	-	-

\*Thirty minute parking tariff (no charge). Car parks that do not offer this convenience concession have free parking opportunities in the vicinity e.g. on-street limited waiting regulations or unregulated kerb-space; and/or car parks provided by others.

\*\*Introduction of a tariff

**Committee is requested to consider the ESC parking public consultation and respond on behalf of the Town Council by the deadline of 9.00am on Wednesday 25 March 2020.**