

**MINUTES of the PLANNING & ENVIRONMENT COMMITTEE meeting held at
Felixstowe Town Hall on Wednesday 14 August 2019 at 9.15am.**

PRESENT: Cllr A Smith (Chairman) Cllr M Morris
 Cllr S Bird (Vice Chairman) Cllr D Savage
 Cllr S Bennett Cllr S Wiles
 Cllr M Jepson Cllr K Williams

OFFICERS: Mr A Tadjrishi (Town Clerk)
 Mrs S Morrison (Planning Administration Assistant)

160. PUBLIC QUESTIONS

There were none.

161. APOLOGIES FOR ABSENCE

Apologies for absence were received from **Cllr S Gallant**.

162. DECLARATIONS OF INTEREST

Member(s)	Minute No.	Nature of Interest
Cllr S Bird Cllr M Jepson	All	Local Non-Pecuniary (as Members of East Suffolk Council)
Cllr S Bird Cllr S Wiles	All	Local Non-Pecuniary (as a Member of Suffolk County Council)

163. CONFIRMATION OF MINUTES

It was RESOLVED that the Minutes of the Planning & Environment Committee Meeting held on 31 July 2019 be signed by the Chairman as a true record.

164. PLANNING APPLICATIONS

Committee considered the following planning applications received since the last meeting and RESOLVED to submit the following observations to East Suffolk Council:

a	DC/19/2864/FUL Retrospective Application - Extension to flats previously approved under C01/1507. Works on the approved conversion commenced in part in 2002 and the remainder in 2010. Works have been checked through building control. Works have not commenced on these new proposals. 117 High Road West
Committee recommended APPROVAL.	

b	<p>DC/19/2743/FUL The Felixstowe Dock and Railway Company is a Port Authority and the proposal will take place on Operational Land within its Limits of Jurisdiction. The proposal will removes of part of the existing pavement and the construction of a new building that will accommodate office space, employee welfare facilities and the Port of Felixstowe operations centre. This new facility will replace various buildings within the port estate some of which are beyond their design life. The proposal also incorporates new access arrangements, parking for cars, cycles and motorbikes, EV vehicle charging points, turning space, site landscaping, site drainage, sub-station and the installation of an energy centre.</p> <p>Land North Of Dyke Road</p>
<p>Committee welcomed the application’s attention to parking and environmental issues and recommended APPROVAL subject to confirmation that the proposed aluminium cladding would not be conspicuously reflective.</p>	
c	<p>DC/19/2993/FUL Formation of flat roof dormer to facilitate room in the roof conversion together with associated elevation alterations</p> <p>47 Ranelagh Road</p>
<p>Committee recommended APPROVAL.</p>	
d	<p>DC/19/2783/FUL Construction of a single storey dwelling</p> <p>40 King Street</p>
<p>Committee recommended REFUSAL. Members considered the proposal to be overdevelopment of the site in contravention of DM7(a) and (d), leading to inadequate parking in contravention of DM19 and poor residential amenity in contravention of DM 23(e). Committee also supported the comments from Suffolk County Highways.</p>	
e	<p>DC/19/2990/FUL Erection of infill side extension.</p> <p>4 Windermere Road</p>
<p>Committee recommended APPROVAL.</p>	
f	<p>DC/19/3025/FUL Single storey side & rear extension</p> <p>37 Stour Avenue</p>
<p>Committee recommended APPROVAL.</p>	
g	<p>DC/19/3037/FUL Proposed Single Storey Side Extension</p> <p>1A Maybush Lane</p>
<p>Committee recommended APPROVAL.</p>	

h	DC/19/1863/FUL Construction of single storey side and rear extensions. 1 Church Road
Committee recommended REFUSAL. Members felt that the proposal would contravene policies DM21(a) and DM23(e) as it would not relate well to the scale and character of their surroundings, particularly in terms of height, massing and form, together with privacy and overlooking.	
i	DC/19/2752/PN3 Prior Notification Application - Change of use to a tea shop 81 High Road
Committee recommended APPROVAL.	
j	DC/19/2698/ADN 1x Non illuminated fascia. 1x Non illuminated wall mounted totem. 1x Non illuminated mounted reception sign. K W Autos Undercliff Road West
Committee recommended APPROVAL.	
k	DC/19/2522/FUL Vehicular hardstanding and dropped kerb access 76 Coronation Drive
Committee recommended APPROVAL.	
l	DC/19/2882/TCA Rear Garden T1 Silver Birch - crown reduce by 30% T2 Lime - Fell Front Garden T3 - 2no. Leylandii to be felled. 3 The Courts
Given the lack of reason for its proposed felling, Committee requests that East Suffolk Council's Arboricultural Officer consider the use of a TPO to protect T2 – Lime. Members had NO OBJECTION however to the works proposed to the T1 and T3, subject to the guidance of the East Suffolk Council's Arboricultural Officer.	
m	DC/19/2827/TCA 1 No. Bullace Tree situated at the bottom of the rear garden to be crown reduced by 30%-40%. The tree is currently leaning on the roof of the garden shed and outbuilding. By reducing the crown I am hoping the tree will start to raise off the buildings. Kinabalu 98 Ranelagh Road
Committee had NO OBJECTION to the work proposed subject to the guidance of the East Suffolk Council's Arboricultural Officer.	

165. PLANNING DECISIONS

RESOLVED that the decisions received from East Suffolk Council since the date of the previous agenda and up until the date of the agenda for this meeting be noted.

166. CORRESPONDENCE

Committee noted the following correspondence received:

i. Removal of BT Payphones – Hamilton Road & Wadgate Road

Whilst Members had no objection to the removal of the payphone at Hamilton Road, Members were concerned about the proposed removal of the payphone at Wadgate Road. The phone demonstrably shows significant regular use, far in excess of BT's own criteria. It meets a local need and is important to those that use it. Accordingly, the Town Clerk was asked to respond on behalf of the Town Council to ask that this payphone be retained.

ii. Yellow Fish Campaign

The Environmental Agency's initiative is to raise awareness of the harm that litter entering drains can have on natural freshwater and marine environments. The message to be publicised is '**only rain down the drain**' which will be delivered through workshops and sessions within businesses, community organisations, schools and residents

167. CLOSURE

The meeting was closed at 11.03am. The date of the next meeting was noted as being Wednesday 28 August 2019, 9.15am at Felixstowe Town Hall.

Date: _____

Chairman: _____