



9 am to 4 pm Mondays to Fridays

TO ALL MEMBERS OF THE PLANNING & ENVIRONMENT COMMITTEE

Cllr A Smith (Chairman)
Cllr S Bird (Vice Chairman)
Cllr N Barber
Cllr S Gallant
Cllr Jan Garfield

Cllr Jon Garfield
Cllr M Jepson
Cllr G Newman
Cllr D Savage
Cllr K Williams

You are hereby summoned to attend a meeting of the **PLANNING & ENVIRONMENT COMMITTEE** to be held at the **Town Hall, Felixstowe** on **Wednesday 24 October 2018** at **9.15 am** for the transaction of the following business:

A G E N D A

1. Public Question Time

A maximum of 15 minutes will be set aside to enable members of the public to make representation or put questions to the Committee on any Planning & Environment matters. Members of the public wishing to comment on a particular planning application may be invited to do so, at the direction of the Chairman, immediately prior to consideration of the application.

2. Apologies

To receive any apologies for absence.

3. Declarations of Interest

Members and officers are invited to make any declarations of Disclosable Pecuniary or Local Non-Pecuniary Interests that they may have in relation to items on the Agenda and are also reminded to make any declarations at any stage during the meeting if it becomes apparent that this may be required when a particular item or issue is considered.

4. Requests for Dispensation

Councillors with a pecuniary interest in an item on this agenda, who wish to remain, speak and/or vote during consideration of that item, may apply for a dispensation in writing to the Town Clerk prior to the meeting. Applications may also be considered at the meeting itself should the nature of the interest become apparent to a Councillor at the time of the meeting.

5. Confirmation of Minutes

To confirm the Minutes of the Planning & Environment Committee meeting held on 10 October 2018 as a true record. **(Pages 4-6)**

6. Planning Applications

To consider the following planning, and other, applications received since the previous agenda:

- a) **DC/18/4172/FUL** | 1 dwelling on land adjacent to 9 Manwick Road
9 Manwick Road
Applicant: Mr David Farthing [Link to Documents](#)

- b) **DC/18/4087/FUL** | Change existing shop front to replace existing awnings to a fixed veranda within our boundary.
151 Hamilton Road
Applicant: Mr Paul Armbruster [Link to Documents](#)

- c) **DC/18/4143/FUL** | Double garage, revised entrance detail and new entrance wall and gate
Ridley House, Maybush Lane
Applicant: Mr & Mrs N Weir [Link to Documents](#)

- d) **DC/18/4167/FUL** | To erect bay window extension with pitched roof
76 Quilter Road
Applicant: Mr Donald Wright [Link to Documents](#)

- e) **DC/18/4174/CLE** | Use of Cowpasture Farm house as a C3 dwellinghouse in breach of condition 5 of planning permission C6583 (agricultural occupancy condition)
Cowpasture Farmhouse Gulpher Road
Applicant: Miss Heather Stennett [Link to Documents](#)

- f) **DC/18/4133/TPO** | Beech Tree in the rear garden of 20 Buregate Road Felixstowe reduction overall 30% and maintenance of tree.
20 Buregate Road
Applicant: Mr Graham Ball [Link to Documents](#)

- g) **DC/18/4204/TPO** | T1 - Remove ten ft from the top of an already pollarded Sycamore tree T2 - Fell one Holm Oak T3 - Remove one limb from Holm Oak
Martello Place Golf Road
Applicant: Mr Wells [Link to Documents](#)

7. Planning Decisions

To note the decisions received from Suffolk Coastal District Council since the date of the previous agenda and up until the date of this agenda. **(Pages 6-7)**

8. Correspondence

To note any items of correspondence.

9. Closure

To close proceedings and confirm the date of the next meeting scheduled for Wednesday 7 November 2018 at 9.15am, Felixstowe Town Hall.



Ash Tadjrishi
Town Clerk
17 October 2018

For information (via email): All Town Councillors
 Local Press
 Felixstowe Chamber of Trade & Commerce

Meetings of the Town Council and its Committees are open to the press and public who are welcome to attend

AGENDA ITEM 5: CONFIRMATION OF MINUTES

MINUTES of the **PLANNING & ENVIRONMENT COMMITTEE** meeting held at Felixstowe Town Hall on **Wednesday 10 October 2018** at **9.15am**.

PRESENT: Cllr S Bird (Vice-Chairman *in the chair*) Cllr M Jepson
Cllr Jan Garfield Cllr G Newman
Cllr Jon Garfield Cllr D Savage

OFFICERS: Mrs D Frost (Deputy Town Clerk)
Mrs S Morrison (Planning Administration Assistant)

IN ATTENDANCE: Mr R Abbott, Chairman of Felixstowe Chamber of Trade & Commerce.

266. PUBLIC QUESTION TIME

There were none.

267. APOLOGIES FOR ABSENCE

Apologies for absence were received from **Cllr N Barber, Cllr S Gallant, Cllr A Smith, and Cllr K Williams.**

268. DECLARATIONS OF INTEREST

Member(s)	Minute No.	Nature of Interest
Cllr S Bird Cllr D Savage	All	Local Non-Pecuniary (as Members of Suffolk Coastal District Council)
Cllr S Bird Cllr G Newman	All	Local Non-Pecuniary (as Members of Suffolk County Council)

269. REQUEST FOR DISPENSATION

There were no requests for dispensation.

270. CONFIRMATION OF MINUTES

It was **RESOLVED** that the Minutes of the Planning & Environment Committee Meeting held on 26 September 2018 be signed by the Chairman as a true record.

271. PLANNING APPLICATIONS

Committee considered the following planning applications received since the last meeting and **RESOLVED** to submit the following observations to Suffolk Coastal District Council:

a	DC/18/3937/FUL Erection of conservatory to the side of the dwelling of a detached cartlodge to the front/side of the property 2 Links Avenue
Committee recommended APPROVAL	
b	DC/18/3735/FUL Two storey rear extension and associated internal alterations 70 Valley Walk
Committee recommended APPROVAL	
c	DC/18/3870/FUL Single Storey Rear Extension 53 Ranelagh Road
Committee recommended APPROVAL	
d	DC/18/3909/VLA Variation of Legal Agreement to request a deed of variation relating to Section 106 Agreement dated 02 April 2015. Walton Green South High Street Walton
Committee made NO COMMENT	

272. ROAD NAMING

Committee recommend APPROVAL but suggest the names be consistent, and thus would suggest the word Tree is added to Maple Close, thus making the two close names Ash Tree Close and Maple Tree Close specifically as they are located next to Tree Tops.

273. PLANNING DECISIONS

RESOLVED that the decisions received from Suffolk Coastal District Council since the date of the previous agenda and up until the date of the agenda for this meeting be noted

274. CORRESPONDENCE

It was noted that the application for DC/18/3203/FUL, Change of Use from dwelling to 9 bed HMO, 2 Garrison Lane, Felixstowe had been subject to a referral trigger (trigger point 1).

275. CLOSURE

The meeting was closed at 9.45am. The date of the next meeting was noted as being Wednesday 24 October 2018, 9.15am at Felixstowe Town Hall.

AGENDA ITEM 7: PLANNING DECISIONS

Approved by SCDC (and recommended for Approval by this Committee):

DC/18/2467/FUL From cold food to hot food as cant make it pay Winkles Seafood Felixstowe Ferry Boat Yard Ltd
DC/18/2318/FUL To extend to rear of property for larger living room and kitchen 27 Lynwood Avenue
DC/18/3440/FUL Proposed single storey side extension, front dining room extension & rear dormer extension at first floor level. 35 Rosemary Avenue
DC/18/3594/TCA To reduce (by 30%) and reshape Bay tree in front garden. 50 Brook Lane
DC/18/3213/FUL Change of use from A1 to A3, internal fit-out and shopfront renovation. 119-121 Hamilton Road
DC/18/3232/FUL Proposed two storey side extension and alterations 139 Colneis Road
DC/18/3096/FUL Change existing lounge and bedroom UPVC bay windows with same design UPVC white windows. Also install new window to room currently with no window. Flat 2 Rowan Court,S 46 Orwell Road
DC/18/3055/FUL Erection of single storey rear/ side extension (following demolition of rear conservatory) 2 Hill House Cottages Gulpher Road

DC/18/2318/FUL | To extend to rear of property for larger living room and kitchen
27 Lynwood Avenue

DC/18/3664/DRC | Discharge of condition 3 of DC/13/3821/OUT - Outline planning permission for up to 190 dwellings, public open space and associated infrastructure - Post Excavation Assessment & Updated Project Design Report
Walton Green South High Street

DC/18/3516/TCA | Sweet Chestnut in rear garden - thin crown by 15% and lift lower limbs by reducing length by 2.5m. to admit more light.
71 Tower Road

Refused (and recommended for Refusal by this Committee):

DC/18/3546/VOC | Proposed two dwellings on land to the rear of 1 & 3 Margaret Street, Fronting James Boden Close
1 & 3 Margaret Street

Approved (and recommended for Refusal by this Committee):

None

Refused (and recommended for Approval by this Committee):

None