



9 am to 4 pm Mondays to Fridays

TO ALL MEMBERS OF THE PLANNING & ENVIRONMENT COMMITTEE

Cllr A Smith (Chairman)	Cllr Jon Garfield
Cllr S Bird (Vice Chairman)	Cllr M Jepson
Cllr N Barber	Cllr G Newman
Cllr S Gallant	Cllr D Savage
Cllr Jan Garfield	Cllr K Williams

You are hereby summoned to attend a meeting of the **PLANNING & ENVIRONMENT COMMITTEE** to be held at the **Town Hall, Felixstowe** on **Wednesday 21 November 2018** at **9.15 am** for the transaction of the following business:

A G E N D A

1. Public Question Time

A maximum of 15 minutes will be set aside to enable members of the public to make representation or put questions to the Committee on any Planning & Environment matters. Members of the public wishing to comment on a particular planning application may be invited to do so, at the direction of the Chairman, immediately prior to consideration of the application.

2. Apologies

To receive any apologies for absence.

3. Declarations of Interest

Members and officers are invited to make any declarations of Disclosable Pecuniary or Local Non-Pecuniary Interests that they may have in relation to items on the Agenda and are also reminded to make any declarations at any stage during the meeting if it becomes apparent that this may be required when a particular item or issue is considered.

4. Requests for Dispensation

Councillors with a pecuniary interest in an item on this agenda, who wish to remain, speak and/or vote during consideration of that item, may apply for a dispensation in writing to the Town Clerk prior to the meeting. Applications may also be considered at the meeting itself should the nature of the interest become apparent to a Councillor at the time of the meeting.

5. Confirmation of Minutes

To confirm the Minutes of the Planning & Environment Committee meeting held on 7 November 2018 as a true record. **(Pages 4-7)**

6. Planning Applications

To consider the following planning, and other, applications received since the previous agenda:

- a) **DC/18/4507/FUL** | The proposal is a 5 story building and basement.
Consisting of a Pub on the ground floor and the upper floors containing 24
apartments. On the site of the old GP practice which has been demolished
201 Hamilton Road
Applicant: Mr Weatherspoon [Link to Documents](#)
- b) **DC/18/4480/VOC** | Variation of Condition(s) 2 of Planning Permission -
DC/16/1521/FUL - Proposed alterations and extensions to existing
dwelling house currently subdivided in to two residential units to provide 5
apartments/flats.
Meri Rauha 1 High Beach
Applicant: Mr & Mrs A Stalker [Link to Documents](#)
- c) **DC/18/4435/FUL** | Two flats with parking and ancillary space
3 Margaret Street
Applicant: Withersdale Properties Ltd [Link to Documents](#)
- d) **DC/18/4305/PN3** | Conversion of upper floor offices to 3 self contained
flats.
Anglia House 22-24 Hamilton Road
Applicant: M S Robinson & A Gregory [Link to Documents](#)
- e) **DC/18/4255/FUL** | Single Storey Rear Extension
11 Goyfield Avenue
Applicant: Mr & Mrs Sidoli [Link to Documents](#)
- f) **DC/18/4596/FUL** | Single storey rear extension
6 Lawn Way
Applicant: Mr & Mrs Mike Scott [Link to Documents](#)
- g) **DC/18/4436/FUL** | Single storey rear extension |
327 High Street Walton
Applicant: Mr & Mrs Knowles [Link to Documents](#)
- h) **DC/18/4440/FUL** | Insertion of four replacement windows at first and attic
floor levels facing Orwell Road
30 Orwell Road
Applicant: Dringbell Investments Ltd [Link to Documents](#)
- i) **DC/18/4439/FUL** | Installation of five window and two pairs of french doors
replacing existing units
Apartment 17 Martello Place Golf Road
Applicant: Mr & Mrs Phair [Link to Documents](#)

- j) **DC/18/3737/FUL** | Replacement of five windows and two pairs of french doors to first floor flat

11 Martello Place Golf Road

Applicant: Mrs G N Nash

[Link to Documents](#)

7. Planning Decisions

To note the decisions received from Suffolk Coastal District Council since the date of the previous agenda and up until the date of this agenda. **(Page 7)**

8. Invitation to Innocence Farm Stakeholder Workshop

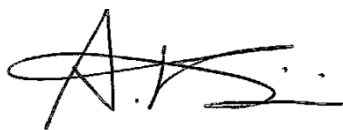
To consider an invitation from the Trimley Estate for two representatives to attend their 'Issues and Options' workshop at the Felixstowe Golf Club on 27 November exploring some of issues involved in the potential development of the site at Innocence Farm.

9. Correspondence

To note any items of correspondence.

10. Closure

To close proceedings and confirm the date of the next meeting scheduled for Wednesday 5 December 2018 at 9.15am, Felixstowe Town Hall.



Ash Tadjrishi

Town Clerk

14 November 2018

For information (via email):

All Town Councillors

Local Press

Felixstowe Chamber of Trade & Commerce

Meetings of the Town Council and its Committees are open to the press and public who are welcome to attend

AGENDA ITEM 5: CONFIRMATION OF MINUTES

MINUTES of the **PLANNING & ENVIRONMENT COMMITTEE** meeting held at Felixstowe Town Hall on **Wednesday 7 November 2018** at **9.15am**.

PRESENT: Cllr A Smith (Chairman) Cllr Jon Garfield
Cllr A Bird Cllr M Jepson
Cllr S Gallant Cllr G Newman
Cllr Jan Garfield Cllr D Savage

OFFICERS: Mr A Tadjrishi (Town Clerk)
Mrs S Morrison (Planning Administration Assistant)

IN ATTENDANCE: Mr R Abbott (Felixstowe Chamber of Trade & Commerce)
5 members of the public
(from Item 314) Mr M Edgerley (Principle Planning Policy Officer, SCDC)

290. PUBLIC QUESTION TIME

The Chairman advised that he would invite members of the public to make representations immediately prior to the consideration of any application they sought to comment on.

291. APOLOGIES FOR ABSENCE

Apologies for absence were received from **Cllr N Barber** and **Cllr K Williams**.

292. DECLARATIONS OF INTEREST

Member(s)	Minute No.	Nature of Interest
Cllr S Bird Cllr S Gallant Cllr D Savage Cllr A Smith	All	Local Non-Pecuniary (as Members of Suffolk Coastal District Council)
Cllr S Bird Cllr G Newman	All	Local Non-Pecuniary (as Members of Suffolk County Council)

293. REQUEST FOR DISPENSATION

There were no requests for dispensation.

294. CONFIRMATION OF MINUTES

It was **RESOLVED** that the **Minutes of the Planning & Environment Committee Meeting held on 24 October 2018** be signed by the Chairman as a true record.

295. PLANNING APPLICATIONS

At the direction of the Chairman, Committee heard from members of the public attending in relation to application (d) below. Committee noted public concerns on proximity of the house to No 2 Springfield Avenue, and the streetscene for Springfield Avenue.

Committee considered the following planning applications received since the last meeting and RESOLVED to submit the following observations to Suffolk Coastal District Council:

a	DC/18/4246/FUL Change of Use to provide 5 No Dwellings Abbeyfield House 53 Orwell Road
Committee recommended APPROVAL.	
b	DC/18/4314/FUL Proposed 2-storey extension and alterations. 2 Foxgrove Gardens
Committee recommended APPROVAL	
c	DC/18/4335/FUL Change of use of dental surgery to residential including new frontage 9 Cobbold Road
Committee recommended APPROVAL	
d	DC/18/4303/FUL Single storey dwelling on land at rear of garden including new access for donor house. Site fronts to Springfield Avenue Land Rear Of 36 Fairfield Avenue, Fronting Springfield Avenue
Committee recommended REFUSAL. Whilst the Committee recognises that properties of this kind are desirable, it believes that the placement of this property – within 0.8m of the footway on Springfield Avenue - would be obtrusive, out of character and seriously detract from the street-scene, from both perspectives of Fairfield Avenue and Springfield Avenue.	
e	DC/18/4100/FUL Single storey rear and side extension with flat roof. The existing kitchen, utility room and cloakroom will be made into an open plan kitchen / garden room. The existing chimney in the current kitchen will need to be removed and supporting steel used to take the

	weight, in addition support brackets will need to be installed for the chimney in the room above the current kitchen. The existing drains will need to be re-routed to accommodate. 72 Ranelagh Road
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Committee recommend APPROVAL

f	DC/18/3576/FUL To change window to enlarge and introduce skylights to proposed Dining Area 2 Merryfields 7 Mill Lane
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Committee recommend APPROVAL

h	DC/18/4247/FUL Installation of new Timpson's Retail Unit Morrison Supermarket Grange Farm Avenue
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Committee recommend APPROVAL

i	DC/18/4253/FUL Conversion of front garden area into 4 space car park Cliff House Chevalier Road
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Committee recommend REFUSAL on the basis that this is an iconic development at the core of the Edwardian Felixstowe Conservation Area. The front garden is a highly significant to the street-scene and character in this area and not to be used for parking. We believe the parking arrangements in the original application, after much discussion, are adequate.

j	DC/18/4243/FUL Proposed new boundary fence 28 Upperfield Drive
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Committee recommend APPROVAL

k	DC/18/4394/TCA Rear garden T1 Sycamore (<i>Acer pseudoplatanus</i>) - Remove 3 low lateral limbs and reduce the height and spread of the canopy by approximately 2.5 -3 metres T2 Horse chestnut (<i>Aesculus hippocastanum</i>) - Remove 3 low limbs and re-pollard back to previous points 4 Northcliffe Court
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Committee had NO OBJECTION to the work proposed subject to the guidance of the District Council's Arboricultural Officer

I	DC/18/4306/TCA To sectionally fell and remove T1 Silver birch tree and T2 red birch tree. Both are in poor condition due to being badly pruned. 4 College Green
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Committee had NO OBJECTION to the work proposed subject to the guidance of the District Council's Arboricultural Officer

296. PLANNING DECISIONS

RESOLVED that the decisions received from Suffolk Coastal District Council since the date of the previous agenda and up until the date of the agenda for this meeting be noted

297. CORRESPONDENCE

Committee noted correspondence refusing the Council's application for CILs funded projects. The Committee also noted the referral of DC/17/3912/FUL 64 Hamilton Road.

298. SUFFOLK COASTAL LOCAL PLAN UPDATE

Committee received an update from Mr Mark Edgerley (SCDC Principle Planning Policy Officer) following the District Council's consultation on the Local Plan First Draft. It was noted that around 3,000 comments had been received from 1,300 people. Mr Edgerley advised that the Planning Policy team were now in the process of evolving the final draft Plan in light of the comments they had received.

Committee discussed the Town Council's response to the Local Plan First Draft, in particular the emerging policies for the North Felixstowe Garden Neighbourhood and the leisure centre.

Members thanked Mr Edgerley for attending and RESOLVED to note the update.

299. CLOSURE

The meeting was closed at 12.52am. The date of the next meeting was noted as being Wednesday 21 November 2018, 9.15am at Felixstowe Town Hall.

AGENDA ITEM 7: PLANNING DECISIONS

Approved by SCDC (and recommended for Approval by this Committee):

DC/18/3870/FUL | Single Storey Rear Extension
53 Ranelagh Road

DC/18/3177/FUL | Demolish existing external metal staircase used to access flats 3, 4 & 5 due to metal fatigue and replace with new mild steel metal staircase, galvanised and powder coated supported by 2 no upright metal supports sited on concrete pads.

Rowan Court 46 Orwell Road

DC/18/1834/OUT | Hybrid application seeking full change of use to convert existing Police buildings into 18 dwellings with access, and outline for two new dwellings and demolition of existing garage block

Police Station 32 High Road West

DC/18/3233/FUL | Alterations to create two dwellings & two storey rear extension.
18 Western Avenue

DC/18/4204/TPO | T1 - Remove ten ft from the top of an already pollarded Sycamore tree T2 - Fell one Holm Oak T3 - Remove one limb from Holm Oak |
Martello Place Golf Road

Refused (and recommended for Refusal by this Committee):

None

Approved (and recommended for Refusal by this Committee):

None

Refused (and recommended for Approval by this Committee):

None
