



TO ALL MEMBERS OF THE PLANNING & ENVIRONMENT COMMITTEE

Cllr A Smith (Chairman)
Cllr S Bird (Vice Chairman)
Cllr N Barber
Cllr S Gallant
Cllr Jan Garfield

Cllr Jon Garfield
Cllr M Jepson
Cllr G Newman
Cllr D Savage
Cllr K Williams

You are hereby summoned to attend a meeting of the **PLANNING & ENVIRONMENT COMMITTEE** to be held at the **Town Hall, Felixstowe** on **Wednesday 1 May 2019** at **9.15am** for the transaction of the following business:

A G E N D A

1. **Public Question Time**

A maximum of 15 minutes will be set aside to enable members of the public to make representation or put questions to the Committee on any Planning & Environment matters. Members of the public wishing to comment on a particular planning application may be invited to do so, at the direction of the Chairman, immediately prior to consideration of the application.

2. **Apologies**

To receive any apologies for absence.

3. **Declarations of Interest**

Members and officers are invited to make any declarations of Disclosable Pecuniary or Local Non-Pecuniary Interests that they may have in relation to items on the Agenda and are also reminded to make any declarations at any stage during the meeting if it becomes apparent that this may be required when a particular item or issue is considered.

4. **Requests for Dispensation**

Councillors with a pecuniary interest in an item on this agenda, who wish to remain, speak and/or vote during consideration of that item, may apply for a dispensation in writing to the Town Clerk prior to the meeting. Applications may also be considered at the meeting itself should the nature of the interest become apparent to a Councillor at the time of the meeting.

5. **Confirmation of Minutes**

To confirm the Minutes of the Planning & Environment Committee meeting held on 10 April 2019 as a true record. **(Pages 4-7)**

6. **Planning Applications**

To consider the following planning, and other, applications received since the previous agenda:

- a) **DC/19/1292/FUL** | Proposed Public House
201 Hamilton Road
Applicant: Mr Keith Paine [Link to Documents](#)
- b) **DC/18/5140/FUL** | Erection of first floor extension over cafe to accommodate two flats with entrance hall off Undercliff Road West
47 Undercliff Road West
Applicant: Mr C Pavlides [Link to Documents](#)
- c) **DC/19/1463/FUL** | Proposed two storey rear extension with replacement detached garage and new driveway with dropped kerb to front of property.
39 Crescent Road
Applicant: Mr & Mrs Edwards [Link to Documents](#)
- d) **DC/19/1559/FUL** | Construction of a two storey side and rear extension (rear balcony). New pitched roofs over garage, main house and single storey side block. Modifications to windows and external materials. Refer to plans for full description.
2 The Pines
Applicant: Mrs E Runnacles [Link to Documents](#)
- e) **DC/19/1524/FUL** | Proposed part two storey/part first floor side extension
6 Gleneagles Close
Applicant: Mr & Mrs S Millard [Link to Documents](#)
- f) **DC/19/1329/VOC** | Variation of Condition No(s) 2 & 3 on Application
Reference Number: DC/17/4377/FUL Date of Decision: 22/12/2018 Parking configuration changed and to keep the existing outbuilding outbuilding.
Lindley House, 28 Leopold Road
Applicant: Mr M Hazelden [Link to Documents](#)
- g) **DC/19/1476/FUL** | Two flats with amenity space
3 Margaret Street
Applicant: Withersdale Properties Ltd [Link to Documents](#)
- h) **DC/19/1328/FUL** | Conversion of front garden area into 4 space car park, with modified crossover location.
Cliff House Chevalier Road
Applicant: Mr Whyman [Link to Documents](#)
- i) **DC/19/1272/PN3** | Prior Notification Application - Conversion of offices on first and second floor only to two self-contained flats - no external fenestration changes |
First And Second Floor 104 Hamilton Road
Applicant: Mr R Allerton [Link to Documents](#)

j) **DC/19/1393/ARM** | Approval of Reserved Matters on application
DC/18/1825/OUT (Outline proposal for one dwelling on side gardens)
25 Springfield Avenue
Applicant: Mrs P Osborne [Link to Documents](#)

k) **DC/19/1335/FUL** | Change of use of land outside residential curtilage into
hardstanding between No 6 and No 43 which is adjacent to 43 Treetops
Felixstowe IP11 9ER, double garage driveway.
43 Treetops
Applicant: Mr Raymond Pomroy [Link to Documents](#)

l) **DC/19/1472/TCA** | Single twin trunk conifer tree within the allocated garden
for Flat 2 10 Quilter road Felixstowe IP11 7JJ The tree is dominating the
garden and blocking the sun for most of the day. Proposed works: to remove
the tree to open up the area and make the garden a more usable space and
to remove the risk of damage to surrounding area should the tree be subject
to high winds
Flat 2 10 Quilter Road
Applicant: Mr Brian Wall [Link to Documents](#)

7. Planning Decisions

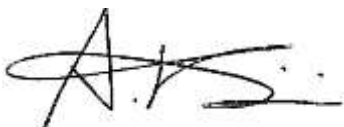
To note the decisions received from Suffolk Coastal District Council since the
date of the previous agenda and up until the date of this agenda. **(Page 8)**

8. Correspondence

To note any items of correspondence.

9. Closure

To close proceedings and confirm the date of the next meeting scheduled for
Wednesday 22 May 2019 at 9.15am, Felixstowe Town Hall.



Ash Tadjrishi
Town Clerk
24 April 2019

For information (via email): All Town Councillors
Local Press
Felixstowe Chamber of Trade & Commerce

***Meetings of the Town Council and its Committees are open to the press and
public who are welcome to attend***

AGENDA ITEM 5: CONFIRMATION OF MINUTES

MINUTES of the **PLANNING & ENVIRONMENT COMMITTEE** meeting held at Felixstowe Town Hall on **Wednesday 10 April 2019** at **9.15am**.

PRESENT: Cllr A Smith (Chairman) Cllr M Jepson
Cllr S Gallant Cllr G Newman
Cllr Jon Garfield Cllr D Savage

OFFICERS: Mr A Tadjirishi (Town Clerk)
Mrs S Morrison (Planning Administration Assistant)

IN ATTENDANCE: 1 member of the public

577. PUBLIC QUESTION TIME

A member of the public raised a question regarding arrangements for pedestrian access to and from the development at Walton Gate which he felt were particularly inadequate for wheelchair users and children going to the Academy who were required to use the same area as motor vehicles. The Chairman advised that highway design was the responsibility of the County Council, rather than a planning matter and it was agreed that the Clerk would write to Suffolk County Highways to seek clarification as to the arrangements for this location.

578. APOLOGIES FOR ABSENCE

Apologies for absence were received from **Cllr N Barber, Cllr S Bird, Cllr Jan Garfield,** and **Cllr K Williams**.

579. DECLARATIONS OF INTEREST

Member(s)	Minute No.	Nature of Interest
Cllr S Gallant Cllr D Savage Cllr A Smith	All	Local Non-Pecuniary (as Members of Suffolk Coastal District Council)
Cllr G Newman	All	Local Non-Pecuniary (as a Member of Suffolk County Council)
Cllr S Gallant	582(d)	Pecuniary (as the applicant)

In declaring that his interest in item 582(d) was Pecuniary in nature, Cllr Gallant advised that he would withdraw from the Chamber prior to and for the duration of the consideration of that item.

580. REQUEST FOR DISPENSATION

None.

581. CONFIRMATION OF MINUTES

It was **RESOLVED** that the Minutes of the Planning & Environment Committee Meeting held on 27 March 2019 be signed by the Chairman as a true record.

582. PLANNING APPLICATIONS

Committee considered the following planning applications received since the last meeting and **RESOLVED** to submit the following observations to Suffolk Coastal District Council:

a	DC/19/1227/FUL Renovation of front extension. Ranelagh Christian Fellowship Hall Assembly Ranelagh Road
Committee recommended APPROVAL.	

b	DC/19/1185/FUL To demolish side hall extension (for access) and later rebuild larger hall extension and front open porch. Erect part single storey and part two storey rear extension. Remove front ground floor windows and replace with bay windows. 1 Church Road
Committee recommended REFUSAL It is an extremely cramped form of development. The 2-storey extension will significantly overshadow the neighbouring semi-detached property to the north and also present a blank wall only some 9m approximately from the rear windows of the neighbouring property to the south at 131 High Road East.	

c	DC/19/1207/FUL Proposed timber garden summerhouse to rear garden of property 3 Brinkley Way
Committee recommended APPROVAL.	

Cllr S Gallant left the Chamber at 9.45am

d	DC/19/1186/FUL Change of use from annex of dwelling to holiday let unit. 246 Ferry Road
Committee recommended APPROVAL.	

Cllr S Gallant returned to the Chamber at 9.50am

e	DC/19/1274/FUL Single storey rear extension following demolition of conservatory 26 Dovedale
Committee recommended APPROVAL.	

f	DC/19/1255/TCA 2 x Sycamores Fell to allow more light into garden. Trees on rear garden rear boundary. Villa Bonita 58 Maybush Lane
Committee had NO OBJECTIONS to the proposed works subject to the guidance of the District Council's Arboricultural Officer.	

g	DC/19/1196/TCA Copper Beech , height 13m, width 15m. Reduce height and spread of crown, to reduce shading of the house and reduce problems associated with leaf litter and bird droppings falling on conservatory roof. The proposed work is to reduce height of crown to 9m and reduce spread of crown to 10 Gravitas House 64 Brook Lane
Committee had NO OBJECTIONS to the proposed works subject to the guidance of the District Council's Arboricultural Officer.	

h	DC/19/1266/TCA Front garden 1 x Silver Birch - Fell to ground level Reason: Union has a hole in the fork and concerned tree may fail The Jays Martello Lane
Committee had NO OBJECTIONS to the proposed works subject to the guidance of the District Council's Arboricultural Officer	

583. PLANNING DECISIONS

RESOLVED that the decisions received from Suffolk Coastal District Council since the date of the previous agenda and up until the date of the agenda for this meeting be noted.

584. CORRESPONDENCE

The Clerk advised of the following correspondence received:

- a) **Appeal reference: APP/J3530/W/19/3219939**
DC/17/5300/FUL – Land at Former Beach Station, Beach Station Road.
 Committee agreed as the next meeting would not be held until 1 May, the Town Clerk in consultation with the Chairman should respond to the appeal to highlight the £1.72m of regenerative work that would be undertaken close to this area alongside the Committee's previous comments which were still valid.

b) DC/19/1292/FUL – Proposed Public House, 201 Hamilton Road

The Committee were informed about the resubmission of this application which would be brought to Committee for consideration at its meeting of 1 May.

c) Walton North Design Brief.

The Clerk advised Members of a Design Brief for the Walton North development which had been lodged by Bidwells on behalf of Trinity College in advance of progressing the project.

585. CLOSURE

The meeting was closed at 10.15 am. The date of the next meeting was noted as being Wednesday 1 May 2019, 9.15am at Felixstowe Town Hall.

AGENDA ITEM 7: PLANNING DECISIONS

Approved by SCDC (and recommended for Approval by this Committee):

DC/19/0851/FUL Single storey front extension 3 Valley Walk

DC/19/0865/FUL Conversion of Redundant Tea Rooms to Residential and Conversion of Stores to Residential 130-136 Hamilton

DC/19/0653/FUL To extend to front facade for enlarged hallway and raise level of garage flat roof 49 Westmorland Road
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DC/19/0859/FUL Proposed Extension 25 Rosemary Avenue

DC/19/0716/FUL Internal alterations & extensions. 44 Graham Road

DC/19/0671/TPO 2no. Sweet Chestnut in rear garden - pollard both to 14m. to reduce heavy overshadowing of garden. 69 Tower Road
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DC/19/0857/TCA T1 Spruce in rear garden, to be felled. T2 Pear in rear garden, 30% crown reduction. 23 Quilter Road
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Refused (and recommended for Refusal by this Committee):

DC/19/0702/FUL Proposed Detached Garage 10 Brook Lane
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Approved (and recommended for Refusal by this Committee):

None

Refused (and recommended for Approval by this Committee):

None