

at 14:50

## Annual Budget - By Centre

## Note: Final Draft Full Budget 2019-20 Appendix D

		<u>Last Year 2017-18</u>		<u>Current Year 2018-19</u>				<u>Next Year 2019-20</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
<b>101</b>	<b><u>Administration</u></b>									
1805	Bank Interest Received	5,600	6,041	4,000	4,525	4,750	0	7,350	0	0
1830	Community Infrastructure Levy	0	26,897	0	4,057	5,285	0	0	0	0
1850	Miscellaneous Income	0	10,796	0	0	0	0	0	0	0
1900	Precept	549,742	549,742	560,967	560,967	560,967	0	578,113	0	0
	<b>Total Income</b>	<b>555,342</b>	<b>593,476</b>	<b>564,967</b>	<b>569,549</b>	<b>571,002</b>	<b>0</b>	<b>585,463</b>	<b>0</b>	<b>0</b>
4000	Employee Salaries	160,404	160,474	165,558	122,636	165,558	0	172,414	0	0
4001	Employer National Insurance	15,418	15,340	16,087	11,761	16,087	0	17,033	0	0
4002	Employer Pension Contributions	36,496	36,422	37,591	28,841	37,591	0	40,059	0	0
4030	Training	5,000	4,945	7,000	5,990	7,000	0	3,000	0	0
4040	Travel & Expenses	1,600	206	1,000	76	500	0	500	0	0
4270	Printer/Photocopier	3,400	3,375	3,570	2,195	2,800	0	1,200	0	0
4400	Stationery	1,500	1,122	1,500	452	1,200	0	1,200	0	0
4425	Postage	2,000	1,885	1,800	1,300	1,800	0	1,700	0	0
4441	Telephone & Internet	6,600	6,274	6,900	5,541	6,900	0	6,900	0	0
4446	Mobile Phones	300	84	130	64	97	0	130	0	0
4460	Subscriptions	3,135	3,046	3,215	3,143	3,143	0	3,300	0	0
4461	External Audit	1,300	1,300	1,365	1,600	1,600	0	1,600	0	0
4462	Internal Audit	300	288	315	150	300	0	356	0	0
4464	Insurance	9,000	8,593	9,450	8,740	8,965	0	9,450	0	0
4468	Miscellaneous	250	131	250	240	240	0	250	0	0
4470	Publications	50	8	50	0	50	0	50	0	0
4471	Advertising & Promotion	2,000	474	2,000	0	0	0	0	0	0

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4481	IT Maintenance & Software	5,000	4,949	4,000	3,549	4,000	0	6,000	0	0
4490	Professional Fees	2,000	2,699	2,000	698	2,000	0	1,500	0	0
4500	Election Expenses	0	0	0	0	0	0	0	15,000	0
4550	Banking Fees	1,300	1,174	1,300	890	1,100	0	1,300	0	0
<b>Overhead Expenditure</b>		<b>257,053</b>	<b>252,788</b>	<b>265,081</b>	<b>197,868</b>	<b>260,931</b>	<b>0</b>	<b>267,942</b>	<b>15,000</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>		<b>298,289</b>	<b>340,688</b>	<b>299,886</b>	<b>371,681</b>	<b>310,071</b>		<b>317,521</b>		
<b>201</b>	<b><u>Town Hall</u></b>									
1000	Hirings	2,000	2,973	2,200	1,570	1,680	0	1,680	0	0
1001	Weddings	7,500	11,833	10,000	9,867	9,867	0	10,000	0	0
1030	Leases, Rents & Licences	7,767	7,821	7,767	7,463	7,984	0	8,050	0	0
<b>Total Income</b>		<b>17,267</b>	<b>22,628</b>	<b>19,967</b>	<b>18,899</b>	<b>19,531</b>	<b>0</b>	<b>19,730</b>	<b>0</b>	<b>0</b>
4000	Employee Salaries	22,904	22,749	24,024	19,264	24,024	0	25,678	0	0
4001	Employer National Insurance	1,314	1,279	1,456	1,220	1,456	0	1,685	0	0
4002	Employer Pension Contributions	806	785	843	616	843	0	899	0	0
4030	Training	2,000	375	1,000	0	500	0	500	0	0
4110	Rates	7,110	6,757	7,465	6,264	6,960	0	7,200	0	0
4115	Water and Sewerage	380	356	400	162	400	0	420	0	0
4120	Gas	2,500	2,047	2,000	1,539	2,200	0	2,200	0	0
4122	Electricity	2,150	2,227	2,260	1,315	2,400	0	2,550	0	0
4155	Cleaning Materials	1,000	426	800	131	500	0	500	0	0
4170	Repairs and Maintenance	7,500	7,499	5,000	5,680	6,334	0	5,500	0	0
4180	Licences	600	600	600	600	600	0	600	0	0

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		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4260	Equipment Purchases	550	2,184	550	491	550	0	550	0	0
4466	Catering Sundries	500	427	500	216	500	0	500	0	0
4553	Loan Repayments	34,732	34,732	34,732	17,366	34,732	0	34,732	0	0
	<b>Overhead Expenditure</b>	84,046	82,443	81,630	54,864	81,999	0	83,514	0	0
	<b>Movement to/(from) Gen Reserve</b>	(66,779)	(59,816)	(61,663)	(35,965)	(62,468)		(63,784)		
<b>202</b>	<b><u>Walton</u></b>									
1000	Hirings	7,500	8,890	7,500	6,012	7,000	0	7,000	0	0
	<b>Total Income</b>	7,500	8,890	7,500	6,012	7,000	0	7,000	0	0
4000	Employee Salaries	2,686	2,665	2,811	2,055	2,811	0	2,996	0	0
4001	Employer National Insurance	225	215	241	170	241	0	267	0	0
4002	Employer Pension Contributions	161	157	169	123	169	0	180	0	0
4110	Rates	1,035	985	1,085	982	1,090	0	1,130	0	0
4115	Water and Sewerage	350	298	370	157	300	0	350	0	0
4122	Electricity	1,850	1,304	1,940	718	2,300	0	2,400	0	0
4170	Repairs and Maintenance	3,563	1,027	2,000	430	1,000	0	1,000	0	0
4260	Equipment Purchases	537	482	100	0	100	0	100	0	0
	<b>Overhead Expenditure</b>	10,407	7,133	8,716	4,634	8,011	0	8,423	0	0
	<b>Movement to/(from) Gen Reserve</b>	(2,907)	1,758	(1,216)	1,378	(1,011)		(1,423)		
<b>203</b>	<b><u>Broadway House</u></b>									
1030	Leases, Rents & Licences	2,000	2,000	2,040	2,067	2,067	0	2,130	0	0
	<b>Total Income</b>	2,000	2,000	2,040	2,067	2,067	0	2,130	0	0

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		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4000	Employee Salaries	4,545	4,383	4,757	3,477	4,757	0	5,070	0	0
4001	Employer National Insurance	381	364	409	288	409	0	452	0	0
4002	Employer Pension Contributions	273	266	285	209	285	0	304	0	0
4170	Repairs and Maintenance	1,000	1,350	1,000	874	1,000	0	1,000	0	0
<b>Overhead Expenditure</b>		6,199	6,363	6,451	4,848	6,451	0	6,826	0	0
<b>Movement to/(from) Gen Reserve</b>		(4,199)	(4,363)	(4,411)	(2,780)	(4,384)		(4,696)		
<b>204</b>	<b>Cemetery</b>									
1032	Mobile Phone Mast	5,315	5,315	5,315	5,315	5,315	0	5,315	0	0
1100	Interment Fees	40,000	57,260	40,000	19,324	37,500	0	40,000	0	0
1120	Purchase of Graves	8,000	19,049	10,000	20,956	25,000	0	15,000	0	0
1130	Memorials	10,000	19,359	12,000	6,050	12,000	0	12,000	0	0
1140	Upkeep of Grave Spaces	800	621	800	615	760	0	760	0	0
1160	Admin Fees	700	937	700	690	700	0	700	0	0
<b>Total Income</b>		64,815	102,540	68,815	52,949	81,275	0	73,775	0	0
4000	Employee Salaries	85,648	84,525	90,954	67,076	90,954	0	95,302	0	0
4001	Employer National Insurance	8,013	7,836	8,721	6,292	8,721	0	9,321	0	0
4002	Employer Pension Contributions	13,981	13,916	14,830	10,955	14,830	0	15,549	0	0
4030	Training	3,000	44	2,000	0	1,000	0	2,000	0	0
4110	Rates	2,878	2,747	3,020	2,549	2,832	0	2,930	0	0
4115	Water and Sewerage	330	162	347	180	330	0	350	0	0
4122	Electricity	1,155	855	1,215	217	1,215	0	1,275	0	0
4170	Repairs and Maintenance	4,000	4,036	4,000	2,732	4,000	0	4,000	0	0

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		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4260	Equipment Purchases	4,600	2,943	3,000	123	3,000	0	3,000	0	0
4300	Vehicle Running Costs	2,125	1,899	2,230	873	2,000	0	2,000	0	0
4320	Vehicles/Tool Hire	5,600	5,580	5,600	3,409	5,600	0	5,600	0	0
4330	Fuel	2,200	2,148	2,300	1,727	2,300	0	2,400	0	0
4446	Mobile Phones	595	375	595	261	400	0	520	0	0
4466	Catering Sundries	50	39	50	10	50	0	50	0	0
<b>Overhead Expenditure</b>		<b>134,175</b>	<b>127,105</b>	<b>138,862</b>	<b>96,402</b>	<b>137,232</b>	<b>0</b>	<b>144,297</b>	<b>0</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>		<b>(69,360)</b>	<b>(24,565)</b>	<b>(70,047)</b>	<b>(43,453)</b>	<b>(55,957)</b>		<b>(70,522)</b>		
<b>205</b>	<b>Allotments</b>									
1080	Allotment Rents	14,400	14,728	14,900	13,857	14,900	0	15,200	0	0
<b>Total Income</b>		<b>14,400</b>	<b>14,728</b>	<b>14,900</b>	<b>13,857</b>	<b>14,900</b>	<b>0</b>	<b>15,200</b>	<b>0</b>	<b>0</b>
4000	Employee Salaries	15,114	14,916	16,051	11,837	16,051	0	16,818	0	0
4001	Employer National Insurance	1,414	1,383	1,539	1,110	1,539	0	1,645	0	0
4002	Employer Pension Contributions	2,467	2,456	2,617	1,933	2,617	0	2,744	0	0
4115	Water and Sewerage	2,100	1,429	2,200	3,235	3,600	0	2,500	0	0
4170	Repairs and Maintenance	5,000	1,635	3,000	1,047	2,000	0	2,000	0	0
4320	Vehicles/Tool Hire	2,000	1,977	2,000	270	1,500	0	2,000	0	0
<b>Overhead Expenditure</b>		<b>28,095</b>	<b>23,796</b>	<b>27,407</b>	<b>19,432</b>	<b>27,307</b>	<b>0</b>	<b>27,707</b>	<b>0</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>		<b>(13,695)</b>	<b>(9,067)</b>	<b>(12,507)</b>	<b>(5,575)</b>	<b>(12,407)</b>		<b>(12,507)</b>		
<b>301</b>	<b>Civic &amp; Community</b>									
1800	Agency Income	3,992	3,992	3,992	3,992	3,992	0	3,992	0	0

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		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
1810	Donations & Sponsorship	4,000	3,570	4,000	3,450	3,450	0	3,400	0	0
<b>Total Income</b>		7,992	7,562	7,992	7,442	7,442	0	7,392	0	0
4505	Mayoral Allowance	6,000	6,000	6,000	6,000	6,000	0	6,000	0	0
4511	Town Twinning	2,500	2,410	2,500	1,362	2,500	0	2,500	0	0
4512	Engraving/Sign Writing	200	85	200	85	85	0	100	0	0
4513	Civic Awards	600	271	1,200	368	600	0	1,000	0	0
4530	Civic Events	1,700	1,384	1,700	905	1,400	0	1,500	0	0
4600	CCTV	9,980	9,980	9,980	9,980	9,980	0	9,980	0	0
4615	Street Furniture	1,600	1,600	1,600	0	1,600	0	1,600	0	0
4645	Christmas Lights	6,750	6,750	6,750	6,750	6,750	0	6,750	0	0
4650	Seasonal Events	6,000	6,050	6,000	6,050	6,050	0	6,350	0	0
4675	Youth Forum	2,000	869	2,000	0	1,000	0	1,000	0	0
<b>Overhead Expenditure</b>		37,330	35,399	37,930	31,500	35,965	0	36,780	0	0
<b>Movement to/(from) Gen Reserve</b>		(29,338)	(27,837)	(29,938)	(24,058)	(28,523)		(29,388)		
<b>302</b>	<b><u>Section 137 Expenditure</u></b>									
4531	Remembrance	300	291	500	476	500	0	300	0	0
4620	Annual Grants	5,850	5,850	7,350	7,350	7,350	0	11,600	0	0
4655	Occasional Grants	25,000	24,263	25,000	11,665	25,000	0	25,000	0	0
<b>Overhead Expenditure</b>		31,150	30,403	32,850	19,491	32,850	0	36,900	0	0
<b>Movement to/(from) Gen Reserve</b>		(31,150)	(30,403)	(32,850)	(19,491)	(32,850)		(36,900)		
<b>303</b>	<b><u>Felixstowe in Flower</u></b>									

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		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
1810	Donations & Sponsorship	4,000	6,246	6,250	7,563	7,563	0	7,300	0	0
	<b>Total Income</b>	4,000	6,246	6,250	7,563	7,563	0	7,300	0	0
4290	Flowers & Containers	7,590	7,611	6,000	3,798	5,750	0	5,000	0	0
4512	Engraving/Sign Writing	500	296	500	340	340	0	400	0	0
4532	Felixstowe in Flower Events	1,350	1,243	1,350	1,320	1,350	0	1,350	0	0
	<b>Overhead Expenditure</b>	9,440	9,150	7,850	5,458	7,440	0	6,750	0	0
	<b>Movement to/(from) Gen Reserve</b>	(5,440)	(2,904)	(1,600)	2,105	123		550		
<b>304</b>	<b><u>Communication</u></b>									
4420	Newsletter Print	2,490	2,460	2,615	1,520	2,280	0	11,016	0	0
4421	Newsletter Distribution	1,958	2,373	2,492	1,360	2,040	0	2,112	0	0
4483	Website	1,350	1,138	1,420	388	500	0	500	0	0
	<b>Overhead Expenditure</b>	5,798	5,971	6,527	3,268	4,820	0	13,628	0	0
	<b>Movement to/(from) Gen Reserve</b>	(5,798)	(5,970)	(6,527)	(3,268)	(4,820)		(13,628)		
<b>305</b>	<b><u>Community Projects &amp; Prtnrshps</u></b>									
4625	Harwich Harbour Ferry Services	1,000	1,000	1,000	1,000	1,000	0	1,000	0	0
4630	Level 2	10,000	10,000	10,000	10,000	10,000	0	10,000	0	0
4640	Floral Bedding	10,866	10,779	11,801	8,084	10,779	0	10,779	0	0
4670	Felixstowe Forward	20,000	20,000	20,000	20,000	20,000	0	20,000	0	0
4680	New Community Projects	0	0	0	0	0	0	0	34,000	0
4685	Landguard Partnership	0	0	1,000	1,000	1,000	0	1,000	0	0
	<b>Overhead Expenditure</b>	41,866	41,779	43,801	40,084	42,779	0	42,779	34,000	0

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<b>Movement to/(from) Gen Reserve</b>	<u>(41,866)</u>	<u>(41,779)</u>	<u>(43,801)</u>	<u>(40,084)</u>	<u>(42,779)</u>		<u>(42,779)</u>		
<b>Total Budget Income</b>	673,316	758,070	692,431	678,338	710,780	0	717,990	0	0
<b>Expenditure</b>	645,559	622,329	657,105	477,848	645,785	0	675,546	49,000	0
<b>Movement to/(from) Gen Reserve</b>	<u>27,757</u>	<u>135,741</u>	<u>35,326</u>	<u>200,490</u>	<u>64,995</u>		<u>42,444</u>		