



TO MEMBERS OF THE HIGHWAYS ADVISORY COMMITTEE:

Felixstowe Town Council: Cllr Jon Garfield
Cllr S Gallant
Cllr A Smith

Suffolk County Council: Cllr G Newman
Cllr S Wiles
Cllr S Bird

Suffolk County Highways: Mr Paul Gant (Community Engineer)

By Invitation: Mrs Margaret Morris (Suffolk Coastal Disability Forum)

There will be a meeting of the **HIGHWAYS ADVISORY COMMITTEE** on **Tuesday 18 September 2018 at 2pm** at Felixstowe Town Hall to transact the following business:

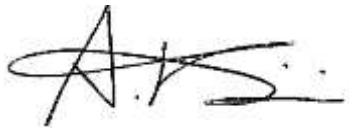
A G E N D A

- 1. Election of Chairman**
To elect the Chairman of the Committee for the Municipal Year 2018/19.
- 2. Election of Vice-Chairman**
To elect the Vice-Chairman of the Committee for the Municipal Year 2018/19.
- 3. Apologies**
To receive any apologies for absence.
- 4. Declarations of Interest**
Members and officers are invited to make any declarations of interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is considered.
- 5. To consider any requests for Dispensations from Councillors with a Pecuniary Interest**
Any Councillor with a pecuniary interest in a matter who wishes to be granted a dispensation to remain and speak during, or vote on, that matter, may apply for a dispensation in writing to the proper officer of the Town Council as soon as possible before the meeting which the dispensation is required. Applications may also be made at the meeting itself.
- 6. Minutes of the Previous Meeting**
To confirm the minutes of the meeting held on 6th March 2018 as a true record.

(Pages 3-5)

- 7. Suffolk Coastal Disability Forum Action Day Report**
To receive a verbal report from Margaret Morris, Suffolk Coastal Disability Forum following their recent Disability Action Day assessing the access to shops and businesses in Felixstowe. **(Verbal Report)**
- 8. Highways Report**
To consider an update report on previously identified matters and agree any further actions. **(Appendices A & B)**
- 9. New Highways Matters**
To consider new matters, plus any additional matters which may be raised at the meeting, and agree any actions. **(Appendix B)**
- 10. Closure**
To close proceedings and confirm the date of the next meeting scheduled for Tuesday 5 March 2019 at 2pm.

Yours sincerely



Ash Tadjrishi
Town Clerk
13 September 2018

For information (via email):
All Town Councillors
Suffolk Highways Officers

AGENDA ITEM 6: CONFIRMATION OF MINUTES

MINUTES of the **HIGHWAYS ADVISORY COMMITTEE** meeting held at Felixstowe Town Hall on **Tuesday 6 March 2018 at 2pm**

PRESENT: Suffolk County Council: Cllr G Newman (Chairman)
Cllr S Bird
Cllr S Wiles

Felixstowe Town Council: Cllr S Gallant
Cllr A Smith
Cllr Jon Garfield

OFFICERS: Mr A Tadjrishi (Town Clerk, Felixstowe Town Council)
Mrs D Frost (Deputy Town Clerk, Felixstowe Town Council)
Mr P Gant (Community Engineer, Suffolk County Council)

IN ATTENDANCE: Cllr D Savage

516. APOLOGIES FOR ABSENCE

None

517. DECLARATIONS OF COUNCILLORS' INTERESTS

Member(s)	Minute No.	Nature of Interest
Cllr S Gallant Cllr A Smith	All	Local Non-Pecuniary (as Member of Suffolk Coastal District Council)
Cllr G Newman Cllr S Wiles	All	Local Non-Pecuniary (as Members of Suffolk County Council)
Cllr S Bird	All	Local Non-Pecuniary (as Member of Suffolk Coastal District Council and Suffolk County Council)

518. REQUESTS FOR DISPENSATIONS

There were none.

519. MINUTES OF THE PREVIOUS MEETING

It was **RESOLVED** that the Minutes of the Highways Advisory Committee Meeting held on 19 September 2017 be signed by the Chairman as a true record.

520. HIGHWAYS REPORT

Committee reviewed the Highways Report detailing the matters for consideration.

It was **RESOLVED** that:

- i. **agreed actions for the following matters be noted and updated on the Highways Report:**

TRO's

Reference	Location
080316/12	Penfold Road – Waiting restrictions
080316/13	St George's Rd and Academy entrance Junction Protection
200916/10	New car park on Orford Road
190917/17	Maybush Lane

HGVs

200916/14	HGV Movements on Langer Road
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Surface Dressing

080915/21	Surface Dressing
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Carriageway Resurfacing

080915/22	Carriageway resurfacing - general
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Pavements – Footway resurfacing

080915/23	York Road, Colneis Road, and the Promenade
080316/07	Taunton Road footpath
200916/11	Goyfield Avenue

Cycle Paths / Cycling on the Prom

120911/01	Footpath 34 Cycle Track
160914/10	Blofield Track

Hamilton Road/Shared Space Scheme

030907/03	'A' Boards in Hamilton Road
200916/06	Hamilton Road Slabs
190917/18	Traffic signals at Hamilton Rd/Cobbold Rd
190917/11	Re-painting of bollards on Hamilton Road and two benches outside the old Post Office

Bus Stops

200916/09	Bus Stop clearway on Leopold Road
190917/02	Bus Stops – Grange Road and Mill Lane (Wadgate Rd stop)
190917/03	Leisure Centre bus stop
190917/05	Route of 77 bus

Weeds

190917/06	Footpath 8 (Elmcroft Land to Westmorland Rd) and Footpath 32 (Rendlesham Rd), PofF Road/A14 overbridge, Clickett Hill
190917/14	Weeds on Roads, kerbsides and pavements

Misc

030907/05	20mph Wadgate Road area
190917/08	Bent Hill
190917/09	Pier – Deliveries on the Prom
190917/13	Lighting on Footpath Walton High Street and St Mary's Close

- ii. the following matters, which were deemed to require no further action at this time, be archived and retained for future reference:

Reference	Location
060318/01	Shared space review Hamilton Road in Case Study 9 on p126
060318/05	Back Lane, Walton
060318/06	Trimleys
060318/08	Orwell Road
060318/11	Ferry Road development
200916/07	Manor Terrace Parking
190917/01	Candlest Road Laybys
190917/04	Parking near Felixstowe & Walton United FC
080915/20	Drainage Work– Langer Road
190917/07	Elmcroft Lane
100915/28	Cycling on the Promenade
070317/01	Cycle racks on the Prom
070317/02	Speed awareness on High Road East
190917/10	The future management of off street car parks and on street parking restrictions
190917/12	Road markings outside of churches
190917/16	Gulpher Road

521. NEW HIGHWAYS MATTERS

It was **RESOLVED** that:

- i. the following new matters be appended to the Highways Report, with agreed actions noted and updates being brought to the next meeting:

Reference	Location
060318/02	Re-routed lorries due to A14 works
060318/03	Traffic Lights at Garrison Lane
060318/04	Mill Lane Railway Bridge
060318/07	Streetlights in Hamilton Road
060318/09	Severe puddling on Walton Avenue
060318/10	Footway at 48 Beach Station Road

- ii. **the following matters, which were deemed to require no further action at this time, be archived and retained for future reference:**

Reference	Location
060318/01	Shared space review Hamilton Road in Case Study 9 on p126
060318/05	Back Lane, Walton
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060318/08	Orwell Road
060318/11	Ferry Road development

522. COMMUNICATIONS

Members discussed communications, and it was agreed that the Town Council would assist in promoting the variety of way in which the public can report highways issues and stay up to date with news and information on latest works.

523. CLOSURE

The meeting was closed at 4.50 pm. The next meeting was noted as being scheduled for Tuesday 18 September 2018 at 2.00pm.
