



9 am to 4 pm Mondays to Fridays

TO ALL MEMBERS OF THE PLANNING & ENVIRONMENT COMMITTEE

Cllr A Smith (Chairman)
Cllr S Bird (Vice Chairman)
Cllr N Barber
Cllr S Gallant
Cllr Jan Garfield

Cllr Jon Garfield
Cllr G Newman
Cllr D Savage
Cllr S Wiles
Cllr K Williams

You are hereby summoned to attend a meeting of the **PLANNING & ENVIRONMENT COMMITTEE** to be held at the **Town Hall, Felixstowe** on **Wednesday 7 March 2018** at **9.15 am** for the transaction of the following business:

A G E N D A

1. Public Question Time

A maximum of 15 minutes will be set aside to enable members of the public to make representation or put questions to the Committee on any Planning & Environment matters. Members of the public wishing to comment on a particular planning application may be invited to do so, at the direction of the Chairman, immediately prior to consideration of the application.

2. Apologies

To receive any apologies for absence.

3. Declarations of Interest

Members and officers are invited to make any declarations of Disclosable Pecuniary or Local Non-Pecuniary Interests that they may have in relation to items on the Agenda and are also reminded to make any declarations at any stage during the meeting if it becomes apparent that this may be required when a particular item or issue is considered.

4. Requests for Dispensation

Councillors with a pecuniary interest in an item on this agenda, who wish to remain, speak and/or vote during consideration of that item, may apply for a dispensation in writing to the Town Clerk prior to the meeting. Applications may also be considered at the meeting itself should the nature of the interest become apparent to a Councillor at the time of the meeting.

5. Confirmation of Minutes

To confirm the Minutes of the Planning & Environment Committee meeting held on 21 February 2018 as a true record. **(Pages 4-7)**

6. Planning Applications

To consider the following planning, and other, applications received since the previous agenda:

- a) **DC/18/0569/ARM | Approval of Reserved Matters of DC/14/4152/OUT**
Erection of two single-storey dwellings and garages.
Land To Rear Of 49-53 High Road East
Applicant: Mr Robert Allerton [Link to Documents](#)
- b) **DC/18/0746/FUL | Proposed Second storey side extension with single storey rear extension and replacement pitched roof to garage.**
29 Westmorland Road
Applicant: Mr & Mrs A Cleveland [Link to Documents](#)
- c) **DC/18/0582/FUL | Proposed first floor extensions and internal alterations.**
26 Foxgrove Lane
Applicant: Mr M Trew [Link to Documents](#)
- d) **DC/18/0674/FUL | Construction of a single storey rear extension.**
18 Chelsworth Road
Applicant: Mr & Mrs Smith [Link to Documents](#)
- e) **DC/18/0639/FUL | Full Planning - Shop front refurbishment including new ATM position with red (RAL 3020) vinyl around it. New 10.8mm shop front glazing panels and 11.5mm around ATM. New stainless letter plate. 3no single glazing windows at FF level to be replaced by double glazing. HVAC: Replacing current VRV unit at the rear of the branch by new with a galvanized cage around it to avoid vandalizing. 3no louvres at FF level and 2no at GF at the rear yard.**
61 Hamilton Road
Applicant: Miss Maria Corchuelo [Link to Documents](#)
- f) **DC/18/0638/ADI | Illuminated Advertisement Consent - Installation of a 46" TV within a metal shroud at the front elevation showing static Santander marketing campaigns. Like for like fascia panel due to deterioration. Like for like New hanging sign panel in red aluminium with white vinyl logo. Front elevation: 1x new 46" TV fixed to a metal house - depicting various Santander static advertisements. Front elevation: New projecting/hanging sign and new fascia panel**
61 Hamilton Road
Applicant: Miss Maria Corchuelo [Link to Documents](#)
- g) **DC/18/0776/ADI | Illuminated Advertisement Consent - 2x stacked fascia. 1x fascia above site entrance. 1x fascia on back of building |**
Orwell House, Unit 23, Ferry Lane
Applicant: Mr Arda Saliah [Link to Documents](#)

h) **DC/18/0685/FUL** | 3 Replacement windows and 1 door.

Flat 1, Wellington Court, 5 Hamilton Gardens

Applicant: Mr J Ely

[Link to Documents](#)

i) **DC/18/0600/AME | Non Material Amendment of DC/17/4811/FUL -**

Erection of single storey side extension to form ancillary annex accommodation. - Alterations to internal layout and alterations to window and door position. Removal of sheltered porch.

1 Wrens Park

Applicant: Mr Ben Willis - agent

[Link to Documents](#)

7. **Planning Decisions**

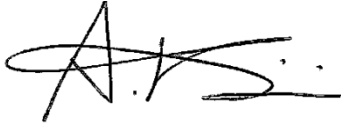
To note the decisions received from Suffolk Coastal District Council since the date of the previous agenda and up until the date of this agenda. **(Page 8)**

8. **Correspondence**

To note any items of correspondence.

9. **Closure**

To close proceedings and confirm the date of the next meeting scheduled for Wednesday 21 March 2018 at 9.15am, Felixstowe Town Hall.



Ash Tadjrishi

Town Clerk

28 February 2018

For information (via email):

All Town Councillors

Local Press

Felixstowe Chamber of Trade & Commerce

Meetings of the Town Council and its Committees are open to the press and public who are welcome to attend

AGENDA ITEM 5: CONFIRMATION OF MINUTES

MINUTES of the **PLANNING & ENVIRONMENT COMMITTEE** meeting held at Felixstowe Town Hall on **Wednesday 21 February 2018** at **9.15am**.

PRESENT: Cllr A Smith (Chairman) Cllr G Newman
Cllr S Bird (Vice Chairman) Cllr D Savage
Cllr Jan Garfield Cllr S Wiles
Cllr Jon Garfield

OFFICERS: Mr A Tadjrishi (Town Clerk)
Mrs C A Page (Planning Administration Officer)

IN ATTENDANCE: 1 member of the public

489. PUBLIC QUESTION TIME

There were none.

490. APOLOGIES FOR ABSENCE

Apologies for absence were received from **Cllr N Barber**, **Cllr S Gallant** and **Cllr K Williams**.

491. DECLARATIONS OF INTEREST

Member(s)	Minute No.	Nature of Interest
Cllr S Bird Cllr D Savage Cllr A Smith	All	Local Non-Pecuniary (as Members of Suffolk Coastal District Council)
Cllr S Bird Cllr G Newman Cllr S Wiles	All	Local Non-Pecuniary (as Members of Suffolk County Council)
Cllr S Bird Cllr Jan Garfield Cllr Jon Garfield Cllr G Newman Cllr D Savage Cllr A Smith Cllr S Wiles	494(c)	Local Non-Pecuniary (the applicant is a Member of Felixstowe Town Council)
Cllr D Savage	494(c)	Local Non-Pecuniary (as a family member is an employee of the business on the ground floor of the application site)
Cllr A Smith	494(j)	Local Non-Pecuniary (as Chairman of Landguard Partnership)

Cllr G Newman Cllr D Savage	494(j)	Local Non-Pecuniary (as representatives to the Landguard Partnership)
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492. REQUEST FOR DISPENSATION

There were none.

493. CONFIRMATION OF MINUTES

It was RESOLVED that the Minutes of the Planning & Environment Committee Meeting held on 7 February 2018 be signed by the Chairman as a true record.

494. PLANNING APPLICATIONS

a	DC/18/0491/OUT Outline proposals for one house on land fronting Queens Road. 53 Princes Road
Committee recommended APPROVAL	

b	DC/18/0583/FUL To demolish porch and erect extension for outer hall. 38 Gosford Way
Committee recommended APPROVAL	

c	DC/18/0497/FUL Change of use of first & second floors to 2 bedroom self-contained flat. Installation of external access staircase. 259 High Street, Walton
Committee recommended REFUSAL, due to the lack of allocated parking - the provision of which would appear feasible at this site.	

d	DC/18/0562/FUL Extension of balcony area to original size on first floor level. 25 Orwell Road
Committee recommended APPROVAL	

e	DC/18/0415/FUL Rear study extension – retrospective. 4 Hill House Cottages, Gulpher Road
Committee recommended APPROVAL	
f	DC/18/0496/PNH Erection of rear extension to enlarge kitchen/dining area and provide utility room and shower/toilet. 17 Wentworth Drive
Committee NOTED this application and had NO OBJECTIONS	
g	DC/18/0403/FUL Single storey side and rear extension (for disabled use). 76 Chelsworth Road
Committee recommended APPROVAL	
h	DC/18/0568/FUL Conversion of disused office & showrooms to maisonette. 26 Orwell Road
Committee recommended APPROVAL subject to the replacement windows being sympathetic to the building in the Conservation Area, to match the existing design and in consultation with the Conservation Officer.	
i	DC/18/0550/FUL Proposed single storey rear and front extension with internal alterations. 32 Maybush Lane
Committee recommended APPROVAL	

j	<p>DC/18/0524/ADN To replace the existing way sign at the top of Viewpoint Road and replace with a larger monolith sign. The sign is to inform visitors of the organisations and facilities that can be found down Viewpoint Road.</p> <p>View Point Road</p>
<p>Committee expressed concerns regarding the size of the lettering on the sign being inappropriate for a traffic sign hence making it difficult for drivers to read. Committee therefore requested that further consideration be given and if possible the application deferred.</p>	

495. PLANNING DECISIONS

RESOLVED that the decisions received from Suffolk Coastal District Council since the date of the previous agenda and up until the date of the agenda for this meeting be noted.

496. CONSULTATION: NATURAL ENGLAND PROPOSAL TO EXTEND BOUNDARY OF THE SUFFOLK COAST & HEATHS AREA OF OUTSTANDING NATURAL BEAUTY

Committee considered the Natural England consultation on the proposal to extend the boundary of the Suffolk Coast & Heaths Area of Outstanding Natural Beauty

It was RESOLVED that, as the areas affected were outside the parish boundary, the proposals be noted with no further comment.

497. CORRESPONDENCE

There was no correspondence.

498. CLOSURE

The meeting was closed at 10.25am. The date of the next meeting was noted as being Wednesday 7 March 2018, 9.15am at Felixstowe Town Hall.

AGENDA ITEM 7: PLANNING DECISIONS

Approved by SCDC (and recommended for Approval by this Committee):

DC/18/0049/FUL | The proposal is for a single-storey rear and side extension in order to create an open planned Living Room area with a new Bathroom at ground floor level, which is required for ease of use for my client as the existing Bathroom is at first-floor level.
37 Church Lane

Refused (and recommended for Refusal by this Committee):

DC/18/0021/FUL | Conversion of existing four storey house to three self-contained flats Small porch extension and alterations to one area of roofing.
8 High Beach

Approved (and recommended for Refusal by this Committee):

None

Refused (and recommended for Approval by this Committee):

None