

MINUTES of the **PLANNING & ENVIRONMENT COMMITTEE** meeting held at Felixstowe Town Hall on **Wednesday 24 January 2018** at **9.15am**.

PRESENT: Cllr A Smith (Chairman) Cllr Jon Garfield
Cllr S Bird (Vice-Chairman) Cllr G Newman
Cllr N Barber Cllr D Savage
Cllr S Gallant Cllr S Wiles
Cllr Jan Garfield Cllr K Williams (*from item 451c*)

OFFICERS: Mr A Tadjrishi (Town Clerk)
Mrs C A Page (Planning Administration Officer)

IN ATTENDANCE: 1 member of the public
Mr Roger Abbott, Felixstowe Chamber of Trade and Commerce.

445. PUBLIC QUESTION TIME

There were none.

446. APOLOGIES FOR ABSENCE

Apologies for lateness was received from **Cllr K Williams**.

447. DECLARATIONS OF INTEREST

Member(s)	Minute No.	Nature of Interest
Cllr S Bird Cllr S Gallant Cllr D Savage Cllr A Smith	All	Local Non-Pecuniary (as Members of Suffolk Coastal District Council)
Cllr S Bird Cllr G Newman Cllr S Wiles	All	Local Non-Pecuniary (as Members of Suffolk County Council)
Cllr D Savage	451(b)	Disclosable Pecuniary Interest (as a near neighbour to the subject property)
Cllr A Smith	451(f)	Local Non-Pecuniary (as the applicant is a friend)

448. REQUEST FOR DISPENSATION

There were none.

449. CONFIRMATION OF MINUTES

It was RESOLVED that the Minutes of the Planning & Environment Committee Meeting held on 10 January 2018 be signed by the Chairman as a true record.

450. PLANNING APPLICATIONS

Committee considered the following planning applications received since the last meeting and **RESOLVED** to submit the following observations to Suffolk Coastal District Council:

a	DC/17/5410/FUL Minor extensions to form two new 1 bed flats, reconfiguration of car parking and entrance area, erection of new entrance canopy, relocation of bin store, provision of secure cycle storage, provision of secure drying area, revisions to cladding and fenestration, provision of low level bollard lights to parking area and courtyard garden, and associated works. Yetton Ward House Cricket Hill Road
Committee noted revised proposals associated with this application which addressed a number of issues submitted by the residents of Yetton Ward House. Recommended APPROVAL.	

Having declared a Disclosable Pecuniary Interest Cllr D Savage left the meeting.

b	DC/18/0021/FUL Conversion of existing four storey house to three self-contained flats Small porch extension and alterations to one area of roofing. 8 High Beach
Whilst Committee generally welcomes provision of quality housing of this nature, in this particular location parking is a significant issue. Therefore, as this application contravenes Suffolk Advisory Parking Standards and policy DM19, Committee recommended REFUSAL. It was noted that parking is also exacerbated by a lack of turning opportunity in this blind cul de sac location.	

At this point, 9.35am, Cllr K Williams joined the meeting.

Cllr D Savage returned.

c	DC/17/5409/FUL Single storey front and rear extensions to a detached two-storey property to provide a reception room to the front of the property and extended kitchen and utility room to the rear. Rear extension replaces the existing conservatory. Front extension to project 900mm ahead of the face of the existing house to allow for retention of the garage, as indicated on the supplied drawings. 74 Links Avenue
Committee recommended APPROVAL	

d	<p>DC/17/5413/FUL Two storey side extension. The Brook, Gulpher Road</p>
<p>Committee recommended APPROVAL</p>	
e	<p>DC/18/0108/FUL Construction of a rear extension to enlarge kitchen & front entrance hall extension. 24 Exeter Road</p>
<p>Committee recommended APPROVAL</p>	
f	<p>DC/18/0083/ARM 1. Access, appearance, landscaping, layout, scale. 4. Access from DC/17/3235/OUT. Land Adjacent 3 Exeter Road</p>
<p>Committee recommended APPROVAL</p>	
g	<p>DC/18/0012/VOC Application to vary condition 2 of DC/15/0151/FUL (Erection of new building, part commercial/part residential) to allow for the alteration to the design of the ground and first floor so as to allow parts of the existing building to remain. North Sea Hotel, Sea Road</p>
<p>Committee recommended APPROVAL</p>	
h	<p>DC/18/0049/FUL The proposal is for a single-storey rear and side extension in order to create an open planned Living Room area with a new Bathroom at ground floor level, which is required for ease of use for my client as the existing Bathroom is at first-floor level. 37 Church Lane</p>
<p>Committee recommended APPROVAL</p>	
i	<p>DC/18/0014/FUL Garden annexe. 5 Kings Fleet Road</p>
<p>Committee recommended APPROVAL subject to a condition to prevent future use as a separate dwelling, in accordance with policy DM6.</p>	

j	DC/17/5432/FUL Addition of freestanding asgard metal shed, colour green, to gable end of building to allow storage of chairs and tables when required. Dimensions of shed 7' x 7' - see PA HT 4 attachment. The shed is police approved for security. Maidstone Hall, 127 Maidstone Road
Committee recommended APPROVAL	

k	DC/17/5453/FUL To replace all seven windows of house and rear patio door with replica PvcU units in white. The existing windows and patio door have been ravaged by the sea air over the past seventeen years and are warped, rotten, drafty, require a lot of maintenance and have a very poor thermal characteristic. The PvcU replacements are a high quality product, low maintenance and have excellent thermal properties. 12 Red Hall Court
Committee recommended APPROVAL	

l	DC/18/0042/TCA T1 Silver Birch - crown reduce by 25-30% T2 Robinia - crown reduce by 20% Both trees in rear garden. 12 Stanley Road
Committee had NO OBJECTIONS to the proposed works subject to the guidance of the District Council's Arboricultural Officer.	

m	DC/18/0107/TCA To fell Silver Birch to south of house. 1 Northcliffe Court
Committee OBJECTED to this application as no evidence from a professional arboriculturalist as to the value of the tree or its alleged risk to the property was presented. Moreover, as the tree makes a significant contribution to the character and appearance of the Conservation Area, Committee requests that a Tree Preservation Order be considered.	

451. PLANNING DECISIONS

RESOLVED that the decisions received from Suffolk Coastal District Council since the date of the previous agenda and up until the date of the agenda for this meeting be noted.

452. CORRESPONDENCE

The Town Clerk advised of the following correspondence:

a) Shared Space Review

Committee noted the Shared Space Review by the Chartered Institution of Highways & Transportation.

RESOLVED that the correspondence be noted.

453. CLOSURE

The meeting was closed at 10.45am. The date of the next meeting was noted as being Wednesday 9 February 2018, 9.15am at Felixstowe Town Hall.

Date: _____

Chairman: _____