

MINUTES of the **PLANNING & ENVIRONMENT COMMITTEE** meeting held at Felixstowe Town Hall on **Wednesday 17 May 2017** at **9.30am**.

PRESENT: Cllr A Smith (Chairman) Cllr Jan Garfield
Cllr S Bird (Vice-Chairman) Cllr Jon Garfield
Cllr N Barber Cllr G Newman
Cllr S Gallant Cllr D Savage

OFFICERS: Mrs C A Page (Planning Administration Officer)
Mrs S Faversham (Cemetery & Allotments Officer)

IN ATTENDANCE: Mr R Abbott, Chairman of the Felixstowe Chamber of Trade and Commerce
46 students and 6 teachers from Langer Primary School.

The Chairman welcomed those in attendance and gave a brief outline of the Committee's responsibilities and the procedure of the meeting.

22. PUBLIC QUESTIONS

There were none.

23. APOLOGIES FOR ABSENCE

Apologies for absence were received from **Cllr S Wiles** and **Cllr K Williams**.

24. DECLARATIONS OF INTEREST

Member(s)	Minute No.	Nature of Interest
Cllr S Bird Cllr S Gallant Cllr D Savage Cllr A Smith	All	Local Non-Pecuniary (as Members of Suffolk Coastal District Council)
Cllr S Bird Cllr G Newman	All	Local Non-Pecuniary (as Members of Suffolk County Council)

25. REQUEST FOR DISPENSATION

There were none.

26. CONFIRMATION OF MINUTES

It was **RESOLVED** that the **Minutes of the Planning & Environment Committee Meeting held on 3 May 2017** be signed by the Chairman as a true record.

27. PLANNING APPLICATIONS

Committee considered the following planning applications received since the last meeting and **RESOLVED** to submit the following observations to Suffolk Coastal District Council:

a	DC/17/1512/FUL Proposed detached dwelling, two bay garage and new vehicular access. The Postern Marcus Road
Committee recommended APPROVAL	

At this point the Chairman invited questions from the students and teachers. Members were asked about the importance of planning permission; what rules there were for Councillors who may want to make alterations to, or build, a house; and what 'Minutes' are.

At 9.55am the meeting was adjourned to enable some of the students and teachers from Langer Primary School to leave the meeting.

At 10am the meeting reconvened and the Chairman welcomed a second group of students and teachers from Langer Primary School.

b	DC/17/0632/FUL Erection of log cabin (retrospective application). 7 Gulpher Road
Committee recommended APPROVAL	

At this point the Chairman invited questions from the students and teachers. Members were asked about the importance of discussing local matters in Felixstowe; how long the meeting lasts; and, how the room has changed over the years.

At 10.15am the meeting was adjourned to enable the students and teachers to leave the meeting.

At 10.20am the meeting reconvened.

c	DC/17/1813/TPO To crown lift up to 4m. 4no. Holm Oaks on north side of building to relieve shading on lawn area. Convent Of Jesus And Mary 63 Orwell Road
Committee had NO OBJECTIONS to the proposed works subject to the guidance of the District Council's Arboricultural Officer.	

28. PLANNING DECISIONS

RESOLVED that the decisions received from Suffolk Coastal District Council since the date of the previous agenda and up until the date of the agenda for this meeting be noted.

29. LOCAL PLAN REVIEW – INVITATION TO DISCUSSION WORKSHOPS

Committee considered the request to appoint up to three representatives to attend Discussion Workshops organised by Suffolk Coastal District Council concerning the Local Plan Review.

RESOLVED that:

- i. Cllr Jan Garfield represent the Town Council at the 2nd June 2017 workshop at Kesgrave Community Centre;**
- ii. the Planning Administration Officer represent the Town Council at the 22nd May 2017 workshop at Kirton Recreation Ground; and,**
- iii. the Planning Administration Officer offer the final place on one of the workshops among those Councillors who were not Members of the Committee.**

30. CORRESPONDENCE

The Planning Administration Officer presented the following correspondence:

- a) Neighbourhood Planning Notice – Trimley St Mary. Letter from Suffolk Coastal District Council confirming that the Neighbourhood Plan Area for Trimley St Mary had been approved..

RESOLVED that the correspondence be noted.

31. CLOSURE

The meeting was closed at 10.30am. The date of the next meeting was noted as being Wednesday 31 May 2017, 9.15am at Felixstowe Town Hall.

Date: _____

Chairman: _____