

**MINUTES** of the **PLANNING & ENVIRONMENT COMMITTEE** meeting held at Felixstowe Town Hall on **Wednesday 15 November 2017** at **9.15am**.

**PRESENT:** Cllr S Bird (Vice-Chairman in the Chair) Cllr G Newman  
Cllr S Gallant Cllr D Savage (*to item 355g*)  
Cllr Jan Garfield Cllr S Wiles  
Cllr Jon Garfield

**OFFICERS:** Mr A Tadjrishi (Town Clerk)  
Mrs C A Page (Planning Administration Officer)

**In the absence of the Chairman, Vice-Chairman Cllr Stuart Bird in the chair.**

**350. PUBLIC QUESTION TIME**

There were none.

**351. APOLOGIES FOR ABSENCE**

Apologies for absence were received from **Cllr N Barber, Cllr A Smith** and **Cllr K Williams**.

Apologies in advance of having to leave the meeting early were received from **Cllr D Savage**.

**352. DECLARATIONS OF INTEREST**

<b>Member(s)</b>	<b>Minute No.</b>	<b>Nature of Interest</b>
Cllr S Bird Cllr S Gallant Cllr D Savage	All	Local Non-Pecuniary (as Members of Suffolk Coastal District Council)
Cllr S Bird Cllr G Newman Cllr S Wiles	All	Local Non-Pecuniary (as Members of Suffolk County Council)

**353. REQUEST FOR DISPENSATION**

There were none.

**354. CONFIRMATION OF MINUTES**

It was **RESOLVED** that the Minutes of the Planning & Environment Committee Meeting held on 1 November 2017 be signed by the Chairman as a true record.

**355. PLANNING APPLICATIONS**

Committee considered the following planning applications received since the last meeting and **RESOLVED** to submit the following observations to Suffolk Coastal District Council:

<b>a</b>	<b>DC/17/4391/FUL</b>   Construction of first floor extensions and internal alterations. <b>26 Foxgrove Lane</b>
<b>Committee recommended APPROVAL</b>	

<b>b</b>	<b>DC/17/4624/FUL</b>   Severance of garden to Friarscroft and erection of one dwelling and garage. <b>Friarscroft, Marcus Road</b>
<b>Committee recommended APPROVAL</b>	

<b>c</b>	<b>DC/17/4621/FUL</b>   Demolition of rear single storey structure. New single storey and two storey rear extensions. <b>7 Rosebery Road</b>
<b>Committee recommended APPROVAL</b>	

<b>d</b>	<b>DC/17/4663/FUL</b>   Proposed Single Storey Rear Extension and dropped kerb. <b>41 Felix Road</b>
<b>Committee recommended APPROVAL</b>	

<b>e</b>	<b>DC/17/4377/FUL</b>   The proposal seeks to provide 4 residential flats within the conversion of an existing dwelling. The development will provide 3 No two bedroom and 1 No three-bedroom flats. The three-bedroom flat will benefit from an additional tv/games room and third bedroom which will be provided within a renovated basement. <b>Lindley House 28 Leopold Road</b>
<b>Committee recommended APPROVAL</b>	

<b>f</b>	<b>DC/17/4439/FUL</b>   Demolition of detached single garage and construction of single storey side extension in its place. <b>31 Kemsley Road</b>
<b>Committee recommended APPROVAL</b>	

<b>g</b>	<b>DC/17/4405/FUL</b>   Change of Use of ground floor from adult learning centre to bar/restaurant (A3). <b>30 Orwell Road</b>
<b>Committee recommended APPROVAL</b>	

**Councillor D Savage left the meeting at 10am.**

<b>h</b>	<b>DC/17/4463/TPO</b>   Holm Oak to west of Wycliffe House - to be felled because of heavy shading and poor amenity value. <b>Wycliffe House High Road East</b>
<b>Committee OBJECTED to the proposed works and recommended crown lifting and/or pollarding the tree, subject to the guidance of the District Council's Arboricultural Officer</b>	

### **356. PLANNING DECISIONS**

**RESOLVED** that the decisions received from Suffolk Coastal District Council since the date of the previous agenda and up until the date of the agenda for this meeting be noted.

### **357. CORRESPONDENCE**

The Town Clerk advised of the following correspondence:

**a) Suffolk County Council – Minerals & Waste Consultation**

It was noted that the sites referred to in the Minerals and Waste Local Plan Consultation did not affect Felixstowe and no further comment was deemed necessary.

**b) DC/17/3271/VOC | Variation of Conditions 2 & 3 of Planning Consent DC/14/0848/FUL - Extension to form third storey of accommodation - Conditions to be amended to confirm approval of the works as built. Condition 3 to be amended to refer to materials and finished as indicated on the approved drawings | Bala Cottage The Ferry**

The Planning Administration Officer reported that this application had been referred to Suffolk Coastal District Council's Planning Committee, a date yet to be determined.

**c) DC/17/2379/ARM | Approval of Reserved Matters of Outline Application DC/14/3432/OUT - Demolition of existing building and construction of 5 dwellings with access and garaging (Outline). This is not an environment impact assessment application. Condition no. 1 - The siting of all buildings and the means of access thereto from an existing or proposed highway The design of all buildings, including the colour and texture of facing and roofing materials Landscaping A plan**

**showing materials to be used for paved and hard surfaces and the finished levels in relation to existing levels The provision to be made for the parking, loading and unloading of vehicles The alignment, height and materials of all walls and fences and other means of enclosure The provision to be made for the storage and disposal of refuse. Condition no. 3 - Details of area for manoeuvring and parking of vehicles. Refer to drawings 17.53/100 & 101. Condition no. 5 - Details of areas to be provided for storage of refuse and regarding bins. Refer to drawings 17.53/100 & 101. | Penfold Road**

The Planning Administration Officer reported that this application was being considered by Suffolk Coastal District Council's Planning Committee on 16<sup>th</sup> November 2017.

**d) DC/17/3431/FUL | Replacement of existing slate roof covering with Clay roman tiles - only applies to the main house. Amended scheme with reduced works | Ridley House Maybush Lane**

The Planning Administration Officer reported that this application had been referred to appeal.

**e) DC/17/4023/TCA | T1 Sycamore - to be felled because of lack of light to neighbours T2 Silver Birch - to reduce laterals to prevent contact with house. | 2 College Green**

The Planning Administration Officer reported that this application had not been received by the Town Council and the decision by Suffolk Coastal District Council was not to object to the works.

**f) Planning for the Right Homes in the Right Places Consultation**

Suffolk Coastal and Waveney District Councils had responded to the Government consultation. The Planning Administration Officer was requested to circulate the response to all Members with a brief precis of the content for information.

**g) Felixstowe Society – Archiving of Planning material**

The Planning Administration Officer informed the Committee that good progress was being made in the archiving of plans by the Felixstowe Society. As a means of appreciation, the Clerk suggested that members of Felixstowe Society who regularly attend the archiving sessions be invited to the end of the Planning & Environment Committee meeting on 13<sup>th</sup> December and to the Christmas drinks that followed the meeting. This would enable a vote of thanks to be officially recorded, the Committee agreed to this proposal.

**RESOLVED that the correspondence be noted.**

**358. CLOSURE**

The meeting was closed at 10.14am. The date of the next meeting was noted as being Wednesday 29 November 2017, 9.15am at Felixstowe Town Hall.

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Date: \_\_\_\_\_

Chairman: \_\_\_\_\_