



9 am to 4 pm Mondays to Fridays

TO ALL MEMBERS OF THE PLANNING & ENVIRONMENT COMMITTEE

Cllr A Smith (Chairman)
Cllr S Bird (Vice Chairman)
Cllr N Barber
Cllr S Gallant
Cllr Jan Garfield

Cllr Jon Garfield
Cllr G Newman
Cllr D Savage
Cllr S Wiles
Cllr K Williams

You are hereby summoned to attend a meeting of the **PLANNING & ENVIRONMENT COMMITTEE** to be held at the **Town Hall, Felixstowe** on **Wednesday 14 June 2017** at **9.15 am** for the transaction of the following business:

A G E N D A

1. Public Question Time

A maximum of 15 minutes will be set aside to enable members of the public to make representation or put questions to the Committee on any Planning & Environment matters. Members of the public wishing to comment on a particular planning application may be invited to do so, at the direction of the Chairman, immediately prior to consideration of the application.

2. Apologies

To receive any apologies for absence.

3. Declarations of Interest

Members and officers are invited to make any declarations of Disclosable Pecuniary or Local Non-Pecuniary Interests that they may have in relation to items on the Agenda and are also reminded to make any declarations at any stage during the meeting if it becomes apparent that this may be required when a particular item or issue is considered.

4. Requests for Dispensation

Councillors with a pecuniary interest in an item on this agenda, who wish to remain, speak and/or vote during consideration of that item, may apply for a dispensation in writing to the Town Clerk prior to the meeting. Applications may also be considered at the meeting itself should the nature of the interest become apparent to a Councillor at the time of the meeting.

5. Confirmation of Minutes

To confirm the Minutes of the Planning & Environment Committee meeting held on 31 May 2017 as a true record. **(Pages 3-6)**

6. Planning Applications

To consider the following planning, and other, applications received since the previous agenda:

- a) **DC/17/2223/FUL** | Extension to existing building for social club.
Felixstowe and Walton United Football Club, Dellwood Avenue
Applicant: Mr Chris Daynes [Link to Documents](#)

- b) **DC/17/1928/FUL** | Creation of new front and side balconies, alterations to fenestration, creation of roof-top terrace, relocation of car-lift port and amendments to approved car park layout.
Cliff House, Chevalier Road
Applicant: Mr Paul Whyman [Link to Documents](#)

- c) **DC/17/1983/OUT** | Erection of one and a half storey dwelling.
48 Princes Road
Applicant: Mrs J MacDonald [Link to Documents](#)

- d) **DC/17/2381/FUL** | Proposed Conservatory.
4 Parsonage Close
Applicant: Mr and Mrs R Hicks [Link to Documents](#)

- e) **DC/17/2047/COU** | Changing a shop usage from A1 to A3 with takeout hot drinks and to put tables and chairs to the front of the shop.
187 Hamilton Road
Applicant: Mr Daren Cloud [Link to Documents](#)

7. Planning Decisions

To note the decisions received from Suffolk Coastal District Council since the date of the previous agenda and up until the date of this agenda. **(Page 7)**

8. Correspondence

To note any items of correspondence.

9. Closure

To close proceedings and confirm the date of the next meeting scheduled for Wednesday 28 June 2017 at 9.15am, Felixstowe Town Hall.



Ash Tadjrishi
Town Clerk
7 June 2017

For information (via email): All Town Councillors
Local Press
Felixstowe Chamber of Trade & Commerce

Meetings of the Town Council and its Committees are open to the press and public who are welcome to attend

50. PLANNING APPLICATIONS

Committee considered the following planning applications received since the last meeting and **RESOLVED** to submit the following observations to Suffolk Coastal District Council:

a	DC/17/1949/FUL Rear extension. 22 Berners Road
Committee recommended APPROVAL subject to assurance that the neighbour at number 24 is content with the proposals as indicated by the comments from the architect regarding the party wall line.	
b	DC/17/2023/FUL Proposed rear and side single storey extensions, amended from previous scheme refused DC/16/4600/FUL; Roof design redesigned and reduced in height. 12 Holland Road
Committee recommended REFUSAL. Committee noted the reduction to the roof height in the amended proposed side extension but considered that the impact on residential amenity remained contrary to SPG16 and DM23.	
c	DC/17/1901/FUL 1 Proposed new porch 2. Replacing existing cladding tiles with 'Hard-i-plank' horizontal cladding. 14A Garfield Road
Committee recommended APPROVAL.	
d	DC/17/2030/FUL Replacement entrance doors/side panels (to access communal areas) and eight windows. Felix Court Sea Road
Committee recommended APPROVAL.	
e	DC/17/1935/FUL Removal of existing timber windows to front and rear elevations to be replaced with white UPVC double glazed windows. Flat 2 5 Beach Road West
Committee recommended APPROVAL.	

f	DC/17/2133/FUL Erection of canopy for spectators. Felixstowe Bowls Club Crescent Road
Committee recommended APPROVAL.	
g	DC/17/1921/FUL Retention of outbuilding with existing canopy to be removed. 49 Brightwell Close
Committee recommended APPROVAL for the retention of the outbuilding and removal of the canopy; subject to assurance that this building would remain ancillary to the main dwelling and a condition to prevent it being used as a separate residential dwelling at any time.	
h	DC/17/2149/COU Change of use on ground floor of building only, from store and premises to retail class A1. 259/261 High Street Walton
Committee recommended APPROVAL.	
i	DC/17/2097/TCA To fell roadside Lime tree. 46 Berners Road
Committee had NO OBJECTIONS to the proposed works subject to the guidance of the District Council's Arboricultural Officer.	

51. PLANNING DECISIONS

RESOLVED that the decisions received from Suffolk Coastal District Council since the date of the previous agenda and up until the date of the agenda for this meeting be noted.

52. SUFFOLK COASTAL LOCAL PLAN REVIEW – DISCUSSION WORKSHOPS

Members received an update and report from the Planning Administration Officer following her attendance at a Local Plan Review Workshop on 22nd May at Kirton Recreation Ground.

RESOLVED that the report be noted.

53. APPEAL APP/J3530/W/15/313870 (LAND AT CANDLET ROAD)

Committee considered a report advising that the Town Council had been invited to give further views on the Candlet Road appeal currently being considered by the Secretary of State, following the Supreme Court judgment on the cases of Cheshire East BC v SSCLG and Suffolk DC v SSCLG, handed down on Wednesday 10 May 2017. Members reviewed a proposed response which had been drafted by the Chairman and the Clerk outlining how permissions for housing developments in the Felixstowe Peninsula Area Action Plan had already advanced beyond the allocations distribution in the Core Strategy.

It was RESOLVED that the proposed letter be submitted to the Secretary of State for Communities and Local Government as the Town Council's response in this matter.

54. CORRESPONDENCE

The Planning Administration Officer presented the following correspondence:

- a) Suffolk Coastal District Council – an invitation to move away from receiving paper copies of plans to “E Consultation” only. It was agreed that, despite the Town Council having presented plans digitally for some time, paper plans were still valued as Officers use them when carrying out site visits or scaling measurements, they are viewed by interested members of the public and community groups who regularly meet at the Town Hall.

RESOLVED that the correspondence be noted.

55. CLOSURE

The meeting was closed at 10.49am. The date of the next meeting was noted as being Wednesday 14 June 2017, 9.15am at Felixstowe Town Hall.

AGENDA ITEM 7: PLANNING DECISIONS

Approved by SCDC (and recommended for Approval by this Committee):

DC/17/1400/TPO | T1 Copper Beech - crown thin and crown lift to 4m.
12 High Road East

Refused (and recommended for Refusal by this Committee):

DC/16/5413/VOC | Variation of Condition 5 on application DC/16/3124/FUL - Use of land as Truck Service Centre complete with service building and parking - See information in statement.
Land East Of Haven Exchange

Approved (and recommended for Refusal by this Committee):

None.

Refused (and recommended for Approval by this Committee):

DC/17/1281/OUT | Outline Application - for one dwelling.
Land To The Rear Of 154 To 160 Grange Road