

MINUTES of the **PLANNING & ENVIRONMENT COMMITTEE** meeting held at Felixstowe Town Hall on **Wednesday 13 December 2017** at **9.15am**.

PRESENT: Cllr S Bird (Vice-Chairman) Cllr Jon Garfield
Cllr N Barber Cllr G Newman
Cllr S Gallant Cllr D Savage
Cllr Jan Garfield Cllr S Wiles

OFFICERS: Mr A Tadjrishi (Town Clerk)
Mrs C A Page (Planning Administration Officer)

In the absence of the Chairman, Vice-Chairman Cllr Stuart Bird in the chair.

IN ATTENDANCE: 2 Members of the public.

391. PUBLIC QUESTION TIME

The Chairman advised that he would invite members of the public to make their representations immediately prior to the application being considered.

392. APOLOGIES FOR ABSENCE

Apologies for absence were received from **Cllr A Smith** and **Cllr K Williams**.

393. DECLARATIONS OF INTEREST

Member(s)	Minute No.	Nature of Interest
Cllr S Bird Cllr S Gallant Cllr D Savage	All	Local Non-Pecuniary (as Members of Suffolk Coastal District Council)
Cllr S Bird Cllr G Newman Cllr S Wiles	All	Local Non-Pecuniary (as Members of Suffolk County Council)
Cllr G Newman	387(i)	Local Non-Pecuniary (as the applicant is well known to Councillor Newman)

394. REQUEST FOR DISPENSATION

There were none.

395. CONFIRMATION OF MINUTES

It was RESOLVED that the Minutes of the Planning & Environment Committee Meeting held on 29 November 2017 be signed by the Chairman as a true record.

396. PLANNING APPLICATIONS

At the direction of the Chairman, Committee heard from the member of the public attending in relation to application (a).

Concerns were raised which centred on the applicant's intention to run a business from the garage extension, the loss of early morning sunshine and the overlooking from side windows into their property.

Committee considered the following planning applications received since the last meeting and RESOLVED to submit the following observations to Suffolk Coastal District Council:

a	DC/17/5030/FUL Proposed two storey front extension including balcony, garage extension to form studio and alterations. 33 Norman Close
Whilst Committee had no objection to the proposed extension to the rear of the garage, concern was raised that the proposed front extension to the house would cause an unacceptable loss of light to the front windows of the neighbouring property at number 31. This being contrary to policies DM23 and SPG16 Committee recommended REFUSAL	
b	DC/17/4813/FUL Proposed first floor extension to the rear, over existing snooker room, to create additional living space. Latimer House Martello Lane
Committee recommended APPROVAL	
c	DC/17/4899/FUL Proposed single storey rear extension. 9 Rosebery Road
Committee recommended APPROVAL	
d	DC/17/5010/FUL Alterations to roof with addition of gable ends, raised ridge and insertion of six roof windows. 6 Riby Road
Committee recommended APPROVAL	

Committee then considered the following applications received following publication of the agenda but prior to the meeting for which the consultation period ends before the next scheduled meeting:

e	DC/17/5056/FUL Proposed first floor extension over garage with single storey rear extension. 10 Norman Close
Committee recommended APPROVAL	

f	DC/17/4404/FUL Proposed Two Storey Rear Extension. 20 St Edmunds Road
Committee recommended APPROVAL	

g	DC/17/5164/TCA T1 Walnut - lift crown to 6m above ground level over gardens 44 & 44a and reduce laterals by up to 3m over the gardens. 44A Leopold Road
Committee had NO OBJECTIONS to the proposed works subject to the guidance of the District Council's Arboricultural Officer.	

h	DC/17/5112/TCA T1 Horse Chestnut: 30% crown reduction, heavy shading and overhang. T2 Beech: 30% crown reduction, heavy shading. T3 Field Maple: repollard to previous pollard point, heavy shading. G1 Sycamore: repollard to previous pollard point. G2 Lime: repollard to previous pollard point, heavy shading, close to building. T5 Sycamore: repollard to previous pollard point, heavy shading. T6 Lime: repollard to previous pollard point, overhang on road side. Flat 2 52 Princes Road
Committee had NO OBJECTIONS to the proposed works subject to the guidance of the District Council's Arboricultural Officer.	

i	C12/1284/ Variation of condition 1 of planning permission to extend retention of the temporary unit for further 5 years Felixstowe Opportunity Play Group, Maidstone Road
Committee recommended APPROVAL	

397. PLANNING DECISIONS

RESOLVED that the decisions received from Suffolk Coastal District Council since the date of the previous agenda and up until the date of the agenda for this meeting be noted.

398. PLANNING & ENVIRONMENT COMMITTEE – DELEGATED AUTHORITY

Committee considered delegated authority arrangements which would enable a response to be submitted on behalf of the Town Council to any planning applications or consultations for which the consultation period ends before the next Committee meeting on 10th January 2018.

Committee RESOLVED to confirm the continued arrangements for the delegation of authority to the Town Clerk, in conjunction with the Chairman/Vice-Chairman of the Planning & Environment Committee, to respond in the above cases.

399. ARCHIVING OF PLANNING APPLICATIONS BY THE FELIXSTOWE SOCIETY

Members considered a report detailing the work undertaken by the Felixstowe Society to assist with the archiving of old planning applications.

It was RESOLVED to record a vote of thanks to the Felixstowe Society for the work that has been carried out with archiving of old planning applications. Councillor Bird gave his apologies for not being able to attend a presentation that was to take place later on in the day.

400. CORRESPONDENCE

The Town Clerk advised of the following correspondence:

- a) **DC/17/4439/FUL | Demolition of detached single garage and construction of a 1 and 1/2 storey side extension in its place, 31 Kemsley Road.** Committee noted that the title of the application had been changed from a single storey side extension to a 1½ storey side extension.
- b) **DC/17/5198/FUL | New Automatic Entrance Gate (Resubmission of DC/17/4658/FUL) | 44 Westmorland Road.** Committee noted that this application had been withdrawn.
- c) **Street naming & numbering – 197 dwellings, land off Ferry Road**
Committee noted that the developer at Ferry Road has contacted Suffolk Coastal District Council and requested that East End Road be replaced by another name. Committee suggested Rues Farm Road as an alternative but agreed to consider any road names which may be preferred by the developer.

RESOLVED that the correspondence be noted.

401. CLOSURE

The meeting was closed at 10.19am. The date of the next meeting was noted as being Wednesday 10 January 2018, 9.15am at Felixstowe Town Hall.

Date: _____

Chairman: _____