

**MINUTES** of the **PLANNING & ENVIRONMENT COMMITTEE** meeting held at Felixstowe Town Hall on **Wednesday 1 November 2017** at **9.15am**.

**PRESENT:** Cllr A Smith (Chairman) Cllr Jon Garfield  
Cllr S Bird (Vice-Chairman) Cllr G Newman  
Cllr N Barber Cllr D Savage  
Cllr Jan Garfield Cllr S Wiles

**OFFICERS:** Mr A Tadjrishi (Town Clerk)  
Mrs C A Page (Planning Administration Officer)

**IN ATTENDANCE:** 1 Member of the public.

**310. PUBLIC QUESTION TIME**

The Chairman advised that he would invite the member of the public to make their representations immediately prior to the application being considered.

**311. APOLOGIES FOR ABSENCE**

Apologies for absence were received from **Cllr S Gallant** and **Cllr K Williams**.

**312. DECLARATIONS OF INTEREST**

<b>Member(s)</b>	<b>Minute No.</b>	<b>Nature of Interest</b>
Cllr S Bird Cllr D Savage Cllr A Smith	All	Local Non-Pecuniary (as Members of Suffolk Coastal District Council)
Cllr S Bird Cllr G Newman Cllr S Wiles	All	Local Non-Pecuniary (as Members of Suffolk County Council)
Cllr Jan Garfield	315(c)	Local Non-Pecuniary (friend of a close neighbour of the subject property)

**313. REQUEST FOR DISPENSATION**

There were none.

**314. CONFIRMATION OF MINUTES**

It was **RESOLVED** that the **Minutes of the Planning & Environment Committee Meeting held on 18 October 2017** be signed by the Chairman as a true record.

**315. PLANNING APPLICATIONS**

**At the direction of the Chairman, Committee heard from the member of the public attending in relation to application (c) and considered this application first.**

Concerns raised by the member of public centred on Development Management Policy DM21 – Design: Aesthetics and Development Management Policy DM23 – Residential Amenity.

Committee considered the following planning applications received since the last meeting and **RESOLVED** to submit the following observations to Suffolk Coastal District Council:

<b>a</b>	<b>DC/17/4408/FUL</b>   To Convert first and second floor into two flats (originally offices) To demolish ground floor strong room and erect extension for stairwell to serve second flat and provide bathrooms to 1st and 2nd floor. Reinstatement of part of balcony with balustrading at 1st floor level. <b>25 Orwell Road</b>
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**Committee recommended APPROVAL**

<b>b</b>	<b>DC/17/4404/FUL</b>   Proposed Two Storey Rear Extension. <b>20 St Edmunds Road</b>
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**Committee requested that this application be re-submitted as the block plan was incorrect and a new set of drawings was therefore required.**

<b>c</b>	<b>DC/17/4325/OUT</b>   outline application for one dwelling on land to the side of the house. <b>3 Estuary Drive</b>
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**In the absence of dimensional information in this outline application It is difficult to make a clear judgement as to whether the proposals would contravene DM7(a) and DM21(a), therefore Committee recommended REFUSAL as currently presented.**

<b>d</b>	<b>DC/17/4402/FUL</b>   Rear extension. <b>86 Ranelagh Road</b>
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**Committee recommended REFUSAL. Committee objected to the unnecessary height and bulk of this proposed extension and likely intrusion on the neighbouring property. However, Committee had no objection to the principle of a regular height single-storey extension.**

<b>e</b>	<b>DC/17/4435/FUL</b>   To remove flat roof to existing side projection and erect pitch hipped roof. Change window to rear elevation for double doors. <b>17A Beatrice Avenue</b>
<b>Committee recommended APPROVAL</b>	

<b>f</b>	<b>DC/17/3996/FUL</b>   Replacement of six windows, two screens & one door on south & north elevations. <b>Flat 2 Seagull House 5A Hamilton Gardens</b>
<b>Committee recommended APPROVAL</b>	

### **316. PLANNING DECISIONS**

**RESOLVED** that the decisions received from Suffolk Coastal District Council since the date of the previous agenda and up until the date of the agenda for this meeting be noted.

### **317. CONSULTATION: SCDC LOCAL PLAN REVIEW – ISSUES & OPTIONS**

Members reviewed the Council's draft response to the Suffolk Coastal Local Plan Review Issues & Options Consultation which had been sent to all Town Councillors.

Committee clarified the Council's answers to a few questions and approved the response for submission.

**It was RESOLVED** that the response to the consultation be approved and submitted to SCDC on behalf of the Town Council; and, that the Council be requested to note the submission at its forthcoming Ordinary meeting on 8<sup>th</sup> November 2017.

### **318. CORRESPONDENCE**

There was no correspondence.

### **319. CLOSURE**

The meeting was closed at 11.36pm. The date of the next meeting was noted as being Wednesday 15 November 2017, 9.15am at Felixstowe Town Hall.

Date: \_\_\_\_\_

Chairman: \_\_\_\_\_