

Ordinary Council 14 March 2018 – Appendix B



DRAFT Notes of Meeting

Felixstowe Town Council / Suffolk Coastal District Council Joint Working Group

Date: 5th January 2018 (10.00am – 12:30am)
Venue: Eastward Ho and Felixstowe Town Hall

Attendees:		
Cllr Ray Herring (Chair)	SCDC	RH
Cllr Nick Barber	FTC	NB
Cllr Steve Gallant	SCDC	SG
Cllr Graham Newman	FTC	GN
Officer Representatives:		
Andrew Jarvis	SCDC	AJ
Ash Tadjrishi	FTC	AT
Laura Hack	SCDC	LH
Helen Greengrass	FF	HG
Tim Snook	SCDC	TS
Ben Woolnough	SCDC	BW
Apologies		
Cllr TJ Haworth-Culf	SCDC	TJ-HC

	ITEM	NOTES	Actions & LEAD
1.	Welcome and Introductions	<p>Apologies from Cllr Haworth-Culf noted</p> <p>A site visit took place to Eastward Ho and Cow Pastures to discuss the potential land allocations. This was led by BW.</p>	
2.	Notes of the last meeting	<p>AT noted that the notes had been taken to the Town Council meeting to report back.</p> <p>Tim Snook, the Leisure Contract Manager for SCDC and WDC also gave a presentation to the Town Council on the Leisure Vision and forthcoming consultation, which was well received</p> <p>AT noted that a new application for the North Sea Hotel had been received at the Town Council planning committee and all were pleased to see some progress with this</p>	

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		<p>site.</p> <p>The notes were then agreed as a correct record</p>	
3.	Joint Vision for Felixstowe	<p>HG led the discussion on pulling together a way forward on creating a joint vision.</p> <p>Presentation Attached</p> <p>List of workstreams, strategies and policy documents attached</p> <p>Recommendations:</p> <ul style="list-style-type: none"> • Work up the joint vision and strategic priorities and then hold a stakeholder workshop / event to input, agree and endorse the creation of an economic prospectus for the town. • Include key milestones for the big developments • Use the above to explore future governance arrangements • Use the 2018 Felixstowe Forward annual engagement event as the conduit for this. Potentially end of June. <p>RH noted that there is space for a high-end strategic document to pull everything together and to be used to ‘shout’ about what was happening in the town and the fact we are working together, using Felixstowe Forward as the overarching pin.</p> <p>It was discussed that this would be a tangible legacy for this group.</p> <p>The recommendations were agreed as a way forward.</p> <p>Action HG to pull together an outline structure for the engagement day and bring back to the next meeting.</p> <p>It was also discussed that further studies and reports might be required to fill identified gaps– such as a night-time economy report.</p> <p>Further discussion was had on the model of the Community Governance structures</p>	<p>HG</p> <p>HG</p>

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		currently being discussed as part of the East Suffolk merger. It was noted that there would be a potential Felixstowe peninsula approach.	
4.	South Seafront Vision	<p>BW and LH presented a map of the South Seafront area, which pulls together the range of capital works that SCDC is seeking to do, or has done in that area into one comprehensive framework. This will form the basis of future planning in a joined up approach. It included private investment and work by other stakeholders. Discussion was had on how to take the next step of engaging the Town Council in this process.</p> <p>Discussion was had around potential joint working such as the delivery of wayfaring signs and noticeboards.</p> <p>Action: Bring this document to a Town Council meeting</p>	<i>AT / LH / BW</i>
5.	Felixstowe Leisure Vision Update	<p>Most of this was picked up on the site visit, but it was stressed that all options for sites are still on the table and no decisions have been made. SCDC is now building up an evidence base – the next piece of work is a walking and cycling route review.</p> <p>It was noted that Felixstowe TC will be taken along on the journey as a land owner and will be party to any relevant discussions and decision making as such.</p> <p>A further update will be given at the next meeting</p>	<i>BW</i>
6	AOB	<p>Book Fair</p> <p>The issue of sustainable funding was discussed in some depth. It was felt that going through the guidelines of the Community Enabling Fund is the best way to protect both the councillors and the community project / organisation and that this ensures that a project or service can become sustainable in the longer term.</p> <p>Risk Factors</p>	

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		HG noted whether particular risk elements needed to be identified – it was agreed that this would be picked up in any documentation going forward, as appropriate.	
7	Theme and date of next meeting	<p>There will be a potential walkround of the seafront area at the next meeting.</p> <p>The theme of the next meeting will be on the planning of the Felixstowe Forward Engagement Day</p> <p>The date of the next meeting is the 26th March 10am.</p>	<p><i>LH / AT</i></p> <p><i>HG</i></p>