



TO MEMBERS OF THE HIGHWAYS ADVISORY COMMITTEE:

Felixstowe Town Council: Cllr Jon Garfield
Cllr S Gallant
Cllr A Smith

Suffolk County Council: Cllr G Newman
Cllr S Wiles
Cllr S Bird

Suffolk County Highways: Mr Paul Gant (Community Engineer)

There will be a meeting of the **HIGHWAYS ADVISORY COMMITTEE** on **Tuesday 19th September 2017 at 2pm** at Felixstowe Town Hall to transact the following business:

A G E N D A

- 1. Election of Chairman**
To elect the Chairman of the Committee for the Municipal Year 2017/18.
- 2. Election of Vice-Chairman**
To elect the Vice-Chairman of the Committee for the Municipal Year 2017/18.
- 3. Apologies**
To receive any apologies for absence.
- 4. Declarations of Interest**
Members and officers are invited to make any declarations of interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is considered.
- 5. To consider any requests for Dispensations from Councillors with a Pecuniary Interest**
Any Councillor with a pecuniary interest in a matter who wishes to be granted a dispensation to remain and speak during, or vote on, that matter, may apply for a dispensation in writing to the proper officer of the Town Council as soon as possible before the meeting which the dispensation is required. Applications may also be made at the meeting itself.
- 6. Minutes of the Previous Meeting**
To confirm the minutes of the meeting held on 7th March 2017 as a true record.
(Pages 3-5)

7. Highways Report

To consider an update report on previously identified matters and agree any further actions. **(Appendix A)**

8. New Highways Matters

To consider new matters, plus any additional matters which may be raised at the meeting, and agree any actions. **(Appendix B)**

9. Community Speed Watch

To note the Community speed watch statistics for the period April 2016 – September 2017. **(Appendix C)**

10. Closure

To close proceedings and confirm the date of the next meeting scheduled for Tuesday 6 March 2018 at 2pm.

Yours sincerely



Ash Tadjrishi
Town Clerk
12 September 2017

For information (via email):
All Town Councillors
Suffolk Highways Officers

AGENDA ITEM 6: CONFIRMATION OF MINUTES

MINUTES of the **HIGHWAYS ADVISORY COMMITTEE** meeting held at Felixstowe Town Hall on **Tuesday 7 March 2017 at 2pm**

PRESENT: Cllr G Newman (Suffolk County Council) (Chairman) GN
Cllr Jon Garfield (Felixstowe Town Council) JGa
Cllr N Barber (Suffolk County Council) NB
Cllr S Wiles (Felixstowe Town Council) SW

OFFICERS: Mr A Tadjrishi (Town Clerk) AT
Mrs D Frost (Deputy Town Clerk) DF
Mr D Chenery (SCC East Highways Manager) DC

IN ATTENDANCE: Cllr D Savage

173. APOLOGIES FOR ABSENCE

Apologies for absence were received from **Cllr S Gallant** and **Cllr J Goodwin**.

174. DECLARATIONS OF COUNCILLORS' INTERESTS

| Member(s) | Minute No. | Nature of Interest |
|--------------------------------|-------------------|--|
| Cllr N Barber Cllr G Newman | All | Local Non-Pecuniary (as Members of Suffolk County Council) |

175. REQUESTS FOR DISPENSATIONS

There were none.

176. MINUTES OF THE PREVIOUS MEETING

It was **RESOLVED** that the Minutes of the Highways Advisory Committee Meeting held on **20 September 2016** be signed by the Chairman as a true record.

177. HIGHWAYS REPORT

It was **RESOLVED** that:

- i. **agreed actions for the following matters be updated on the Highways Report:**

| Reference | Location |
|------------------|--|
| 120911/01 | Footpath 34 Cycle Track |
| 030907/03 | 'A' Boards in Hamilton Road |
| 030907/05 | 20mph Wadgate Road area |
| 060912/06 | HGV Movements in Beatrice Avenue, Wadgate Road and Beach Station Road area |

| | |
|-----------|---|
| 160914/10 | Blofield Track |
| 100315/12 | Accident on Hamilton Road |
| 080915/20 | Drainage Work |
| 080915/21 | Surface Dressing |
| 080915/22 | Carriageway Resurfacing |
| 080915/23 | Pavements |
| 100915/27 | York Road |
| 100915/28 | Cycling on the Promenade |
| 100915/29 | Beatrice Avenue and Garrison Lane crossings |
| 100915/33 | Town Signs |
| 080316/02 | Taunton Road |
| 080316/07 | Taunton Road footpath |
| 080316/09 | Charles Road |
| 080316/12 | Penfold Road – Waiting restrictions |
| 080316/13 | St George’s Rd and Academy entrance Junction Protection |
| 080316/19 | Street Lighting Ferry Road |
| 200916/01 | Junction of Orwell Road & Leopold Road |
| 200916/02 | Killagarth Court, junction of Tomline Rd & Wolsey Gardens |
| 200916/06 | Hamilton Road Slabs |
| 200916/07 | Manor Terrace Parking |
| 200916/09 | Bus Stop clearway on Leopold Road |
| 200916/10 | New car park on Orford Road |
| 200916/11 | Goyfield Avenue |
| 200916/13 | Cycling on the Prom |
| 200916/14 | HGV Movements on Langer Road |

- ii. **the following matters, which were deemed to require no further action at this time, be archived and retained for future reference:**

| Reference | Location |
|------------------|--|
| 160914/04 | Shared Space Furniture |
| 200916/03 | 35 High Road East |
| 200916/05 | Hamilton Gardens |
| 200916/08 | Orwell Rd outside Age UK shop opp Methodist Church |
| 200916/12 | A14 – 50mph restriction |

178. NEW HIGHWAYS MATTERS

It was RESOLVED that:

- i. **the following new matters be appended to the Highways Report, with agreed actions noted and updates being brought to the next meeting:**

| Reference | Location |
|------------------|---|
| 070317/01 | Cycle racks on the prom |
| 070317/02 | Speed awareness on High Road East |
| 070317/03 | Bus Shelters opposite the Half Moon and Gosford Way |
| 070317/05 | Potholes |
| 070317/06 | Gum – Cleaning of Shared Space |

| | |
|-----------|--|
| 070317/07 | Cortege approved road markings outside St John's Church, Orwell Rd |
|-----------|--|

- ii. **the following matters, which were deemed to require no further action at this time, be archived and retained for future reference:**

| Reference | Location |
|-----------|--|
| 070317/04 | Seat licence outside the Felsto Arms in Sea Road |

179. CLOSURE

The meeting was closed at 4.40pm. The next meeting was noted as being scheduled for Tuesday 19 September 2017 at 2.00pm.

Date: _____

Chairman: _____