

Month No : 6

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget	
<u>Finance & General Purposes</u>								
101	<u>Administration</u>							
4000	Employee Salaries	164,810	66,855	160,404	93,549	93,549	41.7 %	
4001	Employer National Insurance	15,321	6,391	15,418	9,027	9,027	41.4 %	
4002	Employer Pension Contributions	60,234	15,175	36,496	21,321	21,321	41.6 %	
4030	Training	2,506	4,869	5,000	131	131	97.4 %	
4040	Travel & Expenses	239	71	1,600	1,529	1,529	4.4 %	
4260	Equipment Purchases	149	0	0	0	0	0.0 %	
4270	Printer/Photocopier	3,012	1,728	3,400	1,672	1,672	50.8 %	
4400	Stationery	1,111	281	1,500	1,219	1,219	18.7 %	
4425	Postage	1,683	663	2,000	1,337	1,337	33.1 %	
4441	Telephone & Internet	7,078	2,303	6,600	4,297	4,297	34.9 %	
4446	Mobile Phones	260	60	300	240	240	19.8 %	
4460	Subscriptions	3,244	3,011	3,135	124	124	96.0 %	
4461	External Audit	1,300	1,300	1,300	0	0	100.0 %	
4462	Internal Audit	553	0	300	300	300	0.0 %	
4464	Insurance	8,410	8,770	9,000	230	230	97.4 %	
4468	Miscellaneous	83	0	250	250	250	0.0 %	
4470	Publications	0	8	50	42	42	16.0 %	
4471	Advertising & Promotion	1,112	88	2,000	1,912	1,912	4.4 %	
4481	IT Maintenance & Software	4,386	3,457	5,000	1,543	1,543	69.1 %	
4490	Professional Fees	954	1,124	2,000	876	876	56.2 %	
4550	Bank Charges	1,071	495	1,300	805	805	38.1 %	
	Administration :- Expenditure	277,515	116,648	257,053	140,405	0	140,405	45.4 %
1805	Bank Interest Received	4,433	5,251	5,600	-349		93.8 %	
1830	Community Infrastructure Levy	911	0	0	0		0.0 %	
1900	Precept	537,347	274,871	549,742	-274,871		50.0 %	
1901	Transition Grant	19,364	0	0	0		0.0 %	
	Administration :- Income	562,055	280,122	555,342	-275,220		50.4 %	
	Net Expenditure over Income	-284,540	-163,474	-298,289	-134,815			
	Finance & General Purposes :- Expenditure	277,515	116,648	257,053	140,405	0	140,405	45.4 %
	Income	562,055	280,122	555,342	-275,220		50.4 %	
	Net Expenditure over Income	-284,540	-163,474	-298,289	-134,815			

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<u>Assets & Services</u>								
201 Town Hall								
4000	Employee Salaries	13,992	9,571	22,904	13,333		13,333	41.8 %
4001	Employer National Insurance	127	544	1,314	770		770	41.4 %
4002	Employer Pension Contributions	210	327	806	479		479	40.6 %
4030	Training	769	0	2,000	2,000		2,000	0.0 %
4110	Rates	7,018	4,053	7,110	3,057		3,057	57.0 %
4115	Water and Sewerage	321	102	380	278		278	26.8 %
4120	Gas	1,265	611	2,500	1,889		1,889	24.4 %
4122	Electricity	1,920	437	2,150	1,713		1,713	20.3 %
4150	Cleaning	4,222	0	0	0		0	0.0 %
4155	Cleaning Materials	0	0	1,000	1,000		1,000	0.0 %
4170	Repairs and Maintenance	4,869	3,479	7,500	4,021		4,021	46.4 %
4180	Licences	600	600	600	0		0	100.0 %
4260	Equipment Purchases	505	1,957	550	-1,407		-1,407	355.9 %
4466	Catering Sundries	443	133	500	367		367	26.7 %
4553	Loan Repayments	34,732	0	34,732	34,732		34,732	0.0 %
	Town Hall :- Expenditure	70,993	21,815	84,046	62,231	0	62,231	26.0 %
1000	Hirings	4,080	1,097	2,000	-903			54.9 %
1001	Weddings	5,054	10,710	7,500	3,210			142.8 %
1030	Leases, Rents & Licences	8,785	6,204	7,767	-1,563			79.9 %
	Town Hall :- Income	17,920	18,011	17,267	744			104.3 %
	Net Expenditure over Income	53,073	3,804	66,779	62,975			
202 Walton								
4000	Employee Salaries	2,590	1,091	2,686	1,595		1,595	40.6 %
4001	Employer National Insurance	18	90	225	135		135	39.8 %
4002	Employer Pension Contributions	334	65	161	96		96	40.7 %
4110	Rates	920	593	1,035	442		442	57.3 %
4115	Water and Sewerage	268	163	350	187		187	46.6 %
4122	Electricity	1,590	170	1,850	1,680		1,680	9.2 %
4170	Repairs and Maintenance	1,554	402	3,563	3,161		3,161	11.3 %
4260	Equipment Purchases	0	482	537	55		55	89.8 %
	Walton :- Expenditure	7,274	3,056	10,407	7,351	0	7,351	29.4 %
1000	Hirings	9,654	3,011	7,500	-4,489			40.1 %
	Walton :- Income	9,654	3,011	7,500	-4,489			40.1 %
	Net Expenditure over Income	-2,379	45	2,907	2,862			

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203	Broadway House							
4000	Employee Salaries	8,869	1,846	4,545	2,699		2,699	40.6 %
4001	Employer National Insurance	31	152	381	229		229	39.8 %
4002	Employer Pension Contributions	1,634	111	273	162		162	40.6 %
4030	Training	82	0	0	0		0	0.0 %
4170	Repairs and Maintenance	0	778	1,000	222		222	77.8 %
	Broadway House :- Expenditure	10,615	2,886	6,199	3,313	0	3,313	46.6 %
1030	Leases, Rents & Licences	468	0	2,000	-2,000			0.0 %
	Broadway House :- Income	468	0	2,000	-2,000			0.0 %
	Net Expenditure over Income	10,147	2,886	4,199	1,313			
204	Cemetery							
4000	Employee Salaries	80,875	35,737	85,648	49,911		49,911	41.7 %
4001	Employer National Insurance	7,350	3,336	8,013	4,677		4,677	41.6 %
4002	Employer Pension Contributions	19,692	5,924	13,981	8,057		8,057	42.4 %
4030	Training	1,240	0	3,000	3,000		3,000	0.0 %
4110	Rates	2,565	1,647	2,878	1,231		1,231	57.2 %
4115	Water and Sewerage	250	5	330	325		325	1.5 %
4122	Electricity	713	378	1,155	777		777	32.7 %
4170	Repairs and Maintenance	3,217	1,540	4,000	2,460		2,460	38.5 %
4260	Equipment Purchases	2,801	383	4,600	4,217		4,217	8.3 %
4300	Vehicle Running Costs	2,118	843	2,125	1,282		1,282	39.6 %
4320	Vehicles/Tool Hire	5,436	2,157	5,600	3,443		3,443	38.5 %
4330	Fuel	1,976	1,112	2,200	1,088		1,088	50.5 %
4446	Mobile Phones	513	124	595	471		471	20.9 %
4466	Catering Sundries	8	30	50	20		20	59.1 %
	Cemetery :- Expenditure	128,754	53,216	134,175	80,959	0	80,959	39.7 %
1032	Mobile Phone Mast	5,315	5,315	5,315	0			100.0 %
1100	Interment Fees	53,475	17,948	40,000	-22,052			44.9 %
1120	Purchase of Graves	11,577	10,131	8,000	2,131			126.6 %
1130	Memorials	11,076	7,864	10,000	-2,136			78.6 %
1140	Upkeep of Grave Spaces	2,705	124	800	-676			15.5 %
1160	Admin Fees	1,014	197	700	-503			28.1 %
	Cemetery :- Income	85,162	41,579	64,815	-23,236			64.2 %
	Net Expenditure over Income	43,592	11,637	69,360	57,723			

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205	Allotments							
4000	Employee Salaries	14,236	6,307	15,114	8,807		8,807	41.7 %
4001	Employer National Insurance	1,297	589	1,414	825		825	41.6 %
4002	Employer Pension Contributions	3,476	1,045	2,467	1,422		1,422	42.4 %
4115	Water and Sewerage	2,101	322	2,100	1,778		1,778	15.4 %
4170	Repairs and Maintenance	3,849	450	5,000	4,550		4,550	9.0 %
4320	Vehicles/Tool Hire	1,204	640	2,000	1,360		1,360	32.0 %
	Allotments :- Expenditure	26,163	9,354	28,095	18,741	0	18,741	33.3 %
1000	Hirings	0	50	0	50			0.0 %
1080	Allotment Rents	14,407	303	14,400	-14,097			2.1 %
	Allotments :- Income	14,407	353	14,400	-14,047			2.5 %
	Net Expenditure over Income	11,756	9,001	13,695	4,694			
	Assets & Services :- Expenditure	243,799	90,327	262,922	172,595	0	172,595	34.4 %
	Income	127,610	62,954	105,982	-43,028			59.4 %
	Net Expenditure over Income	116,189	27,373	156,940	129,567			

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<u>Civic & Community</u>								
301	<u>Civic & Community</u>							
4095	Honoraria	250	0	0	0	0	0.0 %	
4505	Mayoral Allowance	7,000	6,000	6,000	0	0	100.0 %	
4511	Town Twinning	3,091	1,463	2,500	1,037	1,037	58.5 %	
4512	Engraving/Sign Writing	75	85	200	115	115	42.5 %	
4513	Civic Awards	511	195	600	405	405	32.5 %	
4530	Civic Events	586	1,151	1,700	549	549	67.7 %	
4600	CCTV	9,980	9,980	9,980	0	0	100.0 %	
4605	Litter/Dog Bins	818	0	0	0	0	0.0 %	
4612	Bus Shelter Cleaning	792	0	0	0	0	0.0 %	
4615	Street Furniture	0	0	1,600	1,600	1,600	0.0 %	
4645	Christmas Lights	6,750	6,750	6,750	0	0	100.0 %	
4650	Seasonal Events	0	1,513	6,000	4,488	4,488	25.2 %	
4675	Youth Forum	2,000	0	2,000	2,000	2,000	0.0 %	
	Civic & Community :- Expenditure	31,854	27,136	37,330	10,194	0	10,194	72.7 %
1800	Agency Income	3,992	0	3,992	-3,992		0.0 %	
1810	Donations & Sponsorship	0	0	4,000	-4,000		0.0 %	
	Civic & Community :- Income	3,992	0	7,992	-7,992		0.0 %	
	Net Expenditure over Income	27,862	27,136	29,338	2,202			
302	<u>Section 137 Expenditure</u>							
4531	Remembrance	296	13	300	288	288	4.2 %	
4620	Annual Grants	6,800	5,850	5,850	0	0	100.0 %	
4655	Occasional Grants	15,000	8,697	25,000	16,303	16,303	34.8 %	
	Section 137 Expenditure :- Expenditure	22,096	14,560	31,150	16,591	0	16,591	46.7 %
	Net Expenditure over Income	22,096	14,560	31,150	16,591			
303	<u>Felixstowe in Flower</u>							
4170	Repairs and Maintenance	3,595	0	0	0	0	0.0 %	
4290	Flowers & Containers	3,969	4,307	7,590	3,283	3,283	56.7 %	
4512	Engraving/Sign Writing	324	0	500	500	500	0.0 %	
4532	Felixstowe in Flower Events	1,014	271	1,350	1,079	1,079	20.1 %	
	Felixstowe in Flower :- Expenditure	8,902	4,578	9,440	4,862	0	4,862	48.5 %
1810	Donations & Sponsorship	6,718	5,388	4,000	1,388		134.7 %	
	Felixstowe in Flower :- Income	6,718	5,388	4,000	1,388		134.7 %	
	Net Expenditure over Income	2,184	-809	5,440	6,249			

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	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget	
304	Communication							
4420	Newsletter Print	2,385	820	2,490	1,670	1,670	32.9 %	
4421	Newsletter Distribution	1,949	791	1,958	1,167	1,167	40.4 %	
4483	Website	1,178	388	1,350	963	963	28.7 %	
	Communication :- Expenditure	5,512	1,999	5,798	3,800	0	3,800	34.5 %
	Net Expenditure over Income	5,512	1,999	5,798	3,800			
305	Community Fund Projects							
4625	Harwich Harbour Ferry Services	1,000	1,000	1,000	0	0	100.0 %	
4630	Level 2	10,000	10,000	10,000	0	0	100.0 %	
4640	Floral Bedding	10,779	5,390	10,866	5,477	5,477	49.6 %	
4670	Felixstowe Forward	20,000	20,000	20,000	0	0	100.0 %	
	Community Fund Projects :- Expenditure	41,779	36,390	41,866	5,477	0	5,477	86.9 %
1810	Donations & Sponsorship	6,500	3,000	0	3,000		0.0 %	
	Community Fund Projects :- Income	6,500	3,000	0	3,000			
	Net Expenditure over Income	35,279	33,390	41,866	8,477			
	Civic & Community :- Expenditure	110,142	84,662	125,584	40,922	0	40,922	67.4 %
	Income	17,210	8,388	11,992	-3,604			69.9 %
	Net Expenditure over Income	92,932	76,274	113,592	37,318			