



# FELIXSTOWE TOWN COUNCIL

## Financial Forecast: Business Plan Period 2016 - 2020

|   | Actual<br>2016-17         | Budget<br>2017-18         | Forecast<br>Budget<br>2018-19          | Forecast<br>Budget<br>2019-20          |
|---|---------------------------|---------------------------|--|--|
| <b>Administration</b>                       |                           |                           |  |  |
| Expenditure                                 | 277,516                   | 257,053                   | 264,209                                | 269,739                                |
| Income                                      | 562,055                   | 556,842                   | 568,436                                | 579,251                                |
| <b>Subtotal</b>                             | <b>-284,539</b>           | <b>-299,789</b>           | <b>-304,227</b>                        | <b>-309,512</b>                        |
| <b>Town Hall</b>                            |                           |                           |  |  |
| Expenditure                                 | 70,993                    | 84,046                    | 85,156                                 | 86,348                                 |
| Income                                      | 17,919                    | 17,267                    | 17,967                                 | 18,667                                 |
| <b>Subtotal</b>                             | <b>53,074</b>             | <b>66,779</b>             | <b>67,189</b>                          | <b>67,681</b>                          |
| <b>Walton Community Hall</b>                |                           |                           |  |  |
| Expenditure                                 | 7,274                     | 10,407                    | 10,630                                 | 10,875                                 |
| Income                                      | 9,654                     | 7,500                     | 7,750                                  | 8,000                                  |
| <b>Subtotal</b>                             | <b>-2,380</b>             | <b>2,907</b>              | <b>2,880</b>                           | <b>2,875</b>                           |
| <b>Broadway House</b>                       |                           |                           |  |  |
| Expenditure                                 | 10,616                    | 6,199                     | 6,308                                  | 6,415                                  |
| Income                                      | 468                       | 2,000                     | 2,040                                  | 2,081                                  |
| <b>Subtotal</b>                             | <b>10,148</b>             | <b>4,199</b>              | <b>4,268</b>                           | <b>4,334</b>                           |
| <b>Cemetery</b>                             |                           |                           |  |  |
| Expenditure                                 | 128,754                   | 134,175                   | 136,752                                | 140,893                                |
| Income                                      | 85,162                    | 64,815                    | 64,865                                 | 64,915                                 |
| <b>Subtotal</b>                             | <b>43,592</b>             | <b>69,360</b>             | <b>71,887</b>                          | <b>75,978</b>                          |
| <b>Allotments</b>                           |                           |                           |  |  |
| Expenditure                                 | 26,163                    | 28,095                    | 28,574                                 | 29,078                                 |
| Income                                      | 14,407                    | 14,400                    | 14,900                                 | 15,400                                 |
| <b>Subtotal</b>                             | <b>11,756</b>             | <b>13,695</b>             | <b>13,674</b>                          | <b>13,678</b>                          |
| <b>Civic &amp; Community</b>                |                           |                           |  |  |
| Expenditure                                 | 31,853                    | 37,330                    | 37,930                                 | 37,930                                 |
| Income                                      | 3,992                     | 7,992                     | 7,992                                  | 7,992                                  |
| <b>Subtotal</b>                             | <b>27,861</b>             | <b>29,338</b>             | <b>29,938</b>                          | <b>29,938</b>                          |
| <b>Section 137</b>                          |                           |                           |  |  |
| Expenditure                                 | 22,096                    | 31,150                    | 32,650                                 | 32,650                                 |
| Income                                      | 0                         | 0                         | 0                                      | 0                                      |
| <b>Subtotal</b>                             | <b>22,096</b>             | <b>31,150</b>             | <b>32,650</b>                          | <b>32,650</b>                          |
| <b>Felixstowe in Flower</b>                 |                           |                           |  |  |
| Expenditure                                 | 8,902                     | 9,440                     | 9,440                                  | 9,440                                  |
| Income                                      | 6,718                     | 4,000                     | 4,250                                  | 4,500                                  |
| <b>Subtotal</b>                             | <b>2,184</b>              | <b>5,440</b>              | <b>5,190</b>                           | <b>4,940</b>                           |
| <b>Communication</b>                        |                           |                           |  |  |
| Expenditure                                 | 5,512                     | 5,798                     | 6,090                                  | 6,395                                  |
| Income                                      | 0                         | 0                         | 0                                      | 0                                      |
| <b>Subtotal</b>                             | <b>5,512</b>              | <b>5,798</b>              | <b>6,090</b>                           | <b>6,395</b>                           |
| <b>Community Fund Projects</b>              |                           |                           |  |  |
| Expenditure                                 | 41,779                    | 41,866                    | 42,410                                 | 42,980                                 |
| Income                                      | 6,500                     | 0                         | 0                                      | 0                                      |
| <b>Subtotal</b>                             | <b>35,279</b>             | <b>41,866</b>             | <b>42,410</b>                          | <b>42,980</b>                          |
| <b>TOTALS</b>                               |                           |                           |  |  |
|   | <b>Actual<br/>2016-17</b> | <b>Budget<br/>2017-18</b> | <b>Forecast<br/>Budget<br/>2018-19</b> | <b>Forecast<br/>Budget<br/>2019-20</b> |
| General Reserves (c/f)                      | 254,643                   | 287,441                   | 288,030                                | 263,397                                |
| Earmarked Reserves (c/f)                    | 676,245                   | 624,669                   | 653,337                                | 691,021                                |
| <b>TOTAL RESERVES (c/f balance)</b>         | <b>930,888</b>            | <b>912,110</b>            | <b>941,367</b>                         | <b>954,418</b>                         |
| Net Transfers from GF to Earmarked reserves | 42,619                    | 28,668                    | 52,684                                 | 53,184                                 |
| Expenditure                                 | 631,458                   | 645,559                   | 660,149                                | 672,743                                |
| Expenditure (from reserves)                 | 94,195                    | 0                         | 15,000                                 | 30,000                                 |
| Income (non-Precept)                        | 169,528                   | 125,074                   | 127,464                                | 128,855                                |
| Precept                                     | 537,347                   | 549,742                   | 560,736                                | 571,951                                |
| General Reserves (balance 31 March)         | 287,441                   | 288,030                   | 263,397                                | 238,276                                |
| Earmarked Reserves (balance 31 March)       | 624,669                   | 653,337                   | 691,021                                | 714,205                                |
| <i>Surplus/Shortfall</i>                    | <i>-18,778</i>            | <i>29,257</i>             | <i>13,051</i>                          | <i>-1,937</i>                          |
| <b>TOTAL RESERVES (closing balance)</b>     | <b>912,110</b>            | <b>941,367</b>            | <b>954,418</b>                         | <b>952,481</b>                         |
| <b>Increase on 2016/17 Precept*</b>         |                           | <b>12,395</b>             | <b>10,994</b>                          | <b>11,215</b>                          |
| <small>*based on static taxbase</small>     |                           | 2.31%                     | 2.00%                                  | 2.00%                                  |



**Financial Forecast covering period of Business Plan  
2016 - 2020**

**Committee: Finance & General Purposes**

Cost Centre: 101 Administration

|                    | Code | Description                                  | Actual 2016-    | Budget 2017-    | Forecast           | Forecast           | Notes/ Action Plan Ref  |
|--------------------|------|--|-----------------|-----------------|--------------------|--------------------|-------------------------|
|                    |      |  | 17              | 18              | Budget 2018-<br>19 | Budget 2019-<br>20 |                         |
| <b>Expenditure</b> | 4000 | Employee Salaries                            | 164,810         | 160,404         | 163,612            | 166,884            | FC5-8, F&GP 1-10        |
|                    | 4001 | Employer National Insurance                  | 15,321          | 15,418          | 15,726             | 16,040             | A&S1-9,C&C1-12          |
|                    | 4002 | Employer Pension Contributions               | 60,234          | 36,496          | 37,226             | 37,970             | PE1-4, P3, HA1-8, FF1-2 |
|                    | 4030 | Training                                     | 2,506           | 5,000           | 7,000              | 7,000              | FC1, P1-2               |
|                    | 4040 | Travel & Expenses                            | 239             | 1,600           | 1,600              | 1,600              | FC2                     |
|                    | 4260 | Equipment Purchases                          | 149             | 0               | 0                  | 0                  |                         |
|                    | 4270 | Printer/Photocopier                          | 3,290           | 3,400           | 3,570              | 3,750              | )                       |
|                    | 4400 | Stationery                                   | 1,111           | 1,500           | 1,500              | 1,500              | FC5-8, F&GP 1-10        |
|                    | 4425 | Postage                                      | 1,683           | 2,000           | 2,000              | 2,000              | A&S1-9,C&C1-12          |
|                    | 4441 | Telephone Calls                              | 6,800           | 6,600           | 6,900              | 7,275              | PE1-4, P3, HA1-8, FF1-2 |
|                    | 4446 | Mobile Phone                                 | 260             | 300             | 130                | 130                | )                       |
|                    | 4460 | Subscriptions                                | 3,244           | 3,135           | 3,215              | 3,300              | FC1, P1-2               |
|                    | 4461 | External Audit                               | 1,300           | 1,300           | 1,365              | 1,435              | FC7                     |
|                    | 4462 | Internal Audit                               | 553             | 300             | 315                | 330                | FC7                     |
|                    | 4464 | Insurance                                    | 8,410           | 9,000           | 9,450              | 9,925              | FC6 & F&GP9             |
|                    | 4468 | Miscellaneous                                | 83              | 250             | 250                | 250                |                         |
|                    | 4470 | Publications                                 | 0               | 50              | 50                 | 50                 | FC1, P1-2               |
|                    | 4471 | Advertising & Promotion                      | 1,112           | 2,000           | 2,000              | 2,000              | A&S 3,6; C&C3,4,7       |
|                    | 4481 | IT Maintenance & Software                    | 4,386           | 5,000           | 5,000              | 5,000              |                         |
|                    | 4490 | Professional Fees                            | 954             | 2,000           | 2,000              | 2,000              |                         |
|                    | 4550 | Bank Charges                                 | 1,071           | 1,300           | 1,300              | 1,300              | F&GP7                   |
|                    |      | <b>Administration Expenditure</b>            | <b>277,516</b>  | <b>257,053</b>  | <b>264,209</b>     | <b>269,739</b>     |                         |
| <b>Income</b>      | 1805 | Bank Interest Received                       | 4,433           | 5,600           | 5,700              | 5,800              |                         |
|                    | 1830 | Community Infrastructure Levy                | 911             | 1,500           | 2,000              | 1,500              | P&E3                    |
|                    | 1850 | Miscellaneous Income                         | 0               | 0               | 0                  | 0                  |                         |
|                    | 1900 | Precept                                      | 537,347         | 549,742         | 560,736            | 571,951            | F&GP3                   |
|                    | 1901 | Transition Grant                             | 19,364          | 0               | 0                  | 0                  |                         |
|                    |      | <b>Sub-Total Income</b>                      | <b>562,055</b>  | <b>556,842</b>  | <b>568,436</b>     | <b>579,251</b>     |                         |
|                    |      | <b>101 Administration Expenditure-Income</b> | <b>-284,539</b> | <b>-299,789</b> | <b>-304,227</b>    | <b>-309,512</b>    |                         |

**Committee: Assets & Services**

**Cost Centre: 201 Town Hall**

|                    | Code | Description                             | Actual 2016-17 | Budget 2017-18 | Forecast       | Forecast       | Notes/ Action Plan Ref |
|--------------------|------|---|----------------|----------------|----------------|----------------|------------------------|
|                    |      |   |                |                | Budget 2018-19 | Budget 2019-20 |                        |
| <b>Expenditure</b> | 4000 | Employee Salaries                       | 13,992         | 22,904         | 23,362         | 23,829         | )                      |
|                    | 4001 | Employer National Insurance             | 127            | 1,314          | 1,340          | 1,367          | ) A&S2                 |
|                    | 4002 | Employer Pension Contributions          | 210            | 806            | 822            | 840            | )                      |
|                    | 4030 | Training                                | 769            | 2,000          | 2,000          | 2,000          | ) FC1, P1-2            |
|                    | 4110 | Rates                                   | 7,018          | 7,110          | 7,465          | 7,840          | )                      |
|                    | 4115 | Water and Sewerage                      | 321            | 380            | 400            | 420            | )                      |
|                    | 4120 | Gas                                     | 1,265          | 2,500          | 2,625          | 2,750          | )                      |
|                    | 4122 | Electricity                             | 1,920          | 2,150          | 2,260          | 2,370          | ) A&S2                 |
|                    | 4150 | Cleaning                                | 4,222          | 0              | 0              | 0              | )                      |
|                    | 4155 | Cleaning Materials                      | 0              | 1,000          | 1,000          | 1,000          | )                      |
|                    | 4170 | Repairs and Maintenance                 | 4,869          | 7,500          | 7,500          | 7,500          | )                      |
|                    | 4180 | Licences                                | 600            | 600            | 600            | 600            | ) A&S3                 |
|                    | 4260 | Equipment Purchases                     | 505            | 550            | 550            | 600            | ) A&S2                 |
|                    | 4466 | Catering Sundries                       | 443            | 500            | 500            | 500            | ) A&S4                 |
|                    | 4553 | Loan Repayments                         | 34,732         | 34,732         | 34,732         | 34,732         | )                      |
|                    |      | <b>Sub-Total Expenditure</b>            | <b>70,993</b>  | <b>84,046</b>  | <b>85,156</b>  | <b>86,348</b>  |                        |
| <b>Income</b>      | 1000 | Hirings                                 | 4,080          | 2,000          | 2,200          | 2,400          | )                      |
|                    | 1001 | Weddings                                | 5,054          | 7,500          | 8,000          | 8,500          | ) A&S3                 |
|                    | 1030 | Leases                                  | 8,785          | 7,767          | 7,767          | 7,767          | )                      |
|                    |      | <b>Sub-Total Income</b>                 | <b>17,919</b>  | <b>17,267</b>  | <b>17,967</b>  | <b>18,667</b>  |                        |
|                    |      | <b>201 Town Hall Expenditure-Income</b> | <b>53,074</b>  | <b>66,779</b>  | <b>67,189</b>  | <b>67,681</b>  |                        |

**Cost Centre: 202 Walton Community Hall**

|                    | Code | Description                          | Actual 2016-17 | Budget 2017-18 | Forecast       | Forecast       | Notes/ Action Plan Ref |
|--------------------|------|--------------------------------------|----------------|----------------|----------------|----------------|------------------------|
|                    |      |                                      |                |                | Budget 2018-19 | Budget 2019-20 |                        |
| <b>Expenditure</b> | 4000 | Employee Salaries                    | 2,590          | 2,686          | 2,740          | 2,795          | )                      |
|                    | 4001 | Employer National Insurance          | 18             | 225            | 230            | 235            | ) FC6 & A&S2           |
|                    | 4002 | Employer Pension Contributions       | 334            | 161            | 165            | 170            | )                      |
|                    | 4110 | Rates                                | 920            | 1,035          | 1,085          | 1,145          | )                      |
|                    | 4115 | Water and Sewerage                   | 268            | 350            | 370            | 390            | ) A&S2                 |
|                    | 4122 | Electricity                          | 1,590          | 1,850          | 1,940          | 2,040          | )                      |
|                    | 4170 | Repairs and Maintenance              | 1,554          | 4,000          | 4,000          | 4,000          | )                      |
|                    | 4260 | Equipment Purchases                  | 0              | 100            | 100            | 100            | )                      |
|                    |      | <b>Sub-Total Expenditure</b>         | <b>7,274</b>   | <b>10,407</b>  | <b>10,630</b>  | <b>10,875</b>  |                        |
| <b>Income</b>      | 1000 | Hirings                              | 9,654          | 7,500          | 7,750          | 8,000          | ) A&S3                 |
|                    |      | <b>Sub-Total Income</b>              | <b>9,654</b>   | <b>7,500</b>   | <b>7,750</b>   | <b>8,000</b>   |                        |
|                    |      | <b>202 Walton Expenditure-Income</b> | <b>-2,380</b>  | <b>2,907</b>   | <b>2,880</b>   | <b>2,875</b>   |                        |

Cost Centre: 203 Broadway House

|  | Code | Description                    | Actual 2016-<br>17 | Budget 2017-<br>18 | Forecast           | Forecast           | Notes/ Action Plan Ref |
|--|------|--------------------------------|--------------------|--------------------|--------------------|--------------------|------------------------|
|  |      |                                |                    |                    | Budget 2018-<br>19 | Budget 2019-<br>20 |                        |
| <b>Expenditure</b>                           | 4000 | Employee Salaries              | 8,869              | 4,545              | 4,640              | 4,730              | )                      |
|  | 4001 | Employer National Insurance    | 31                 | 381                | 390                | 400                | ) FC6, A&S2            |
|  | 4002 | Employer Pension Contributions | 1,634              | 273                | 278                | 285                | )                      |
|  | 4030 | Training                       | 82                 | 0                  | 0                  | 0                  | ) FC1, P1-2            |
|  | 4170 | Repairs & Maintenance          | 0                  | 1,000              | 1,000              | 1,000              | ) A&S 2                |
|  |      | <b>Sub-Total Expenditure</b>   | <b>10,616</b>      | <b>6,199</b>       | <b>6,308</b>       | <b>6,415</b>       |                        |
| <b>Income</b>                                | 1030 | Leases, Rents & Licences       | 468                | 2,000              | 2,040              | 2,081              | ) A&S3                 |
|  |      | <b>Sub-Total Income</b>        | <b>468</b>         | <b>2,000</b>       | <b>2,040</b>       | <b>2,081</b>       |                        |
| <b>203 Broadway House Expenditure-Income</b> |      |                                | <b>10,148</b>      | <b>4,199</b>       | <b>4,268</b>       | <b>4,334</b>       |                        |

Cost Centre: 204 Cemetery

|  | Code | Description                    | Actual 2016-<br>17 | Budget 2017-<br>18 | Forecast           | Forecast           | Notes/ Action Plan Ref |
|--|------|--------------------------------|--------------------|--------------------|--------------------|--------------------|------------------------|
|  |      |                                |                    |                    | Budget 2018-<br>19 | Budget 2019-<br>20 |                        |
| <b>Expenditure</b>                     | 4000 | Employee Salaries              | 80,875             | 85,648             | 87,360             | 89,110             | )                      |
|  | 4001 | Employer National Insurance    | 7,350              | 8,013              | 8,174              | 9,808              | ) A&S5, & A&S7         |
|  | 4002 | Employer Pension Contributions | 19,692             | 13,981             | 14,261             | 14,546             | )                      |
|  | 4030 | Training                       | 1,240              | 3,000              | 3,000              | 3,000              | ) FC1, P1-2 & A&S5     |
|  | 4110 | Rates                          | 2,565              | 2,878              | 3,020              | 3,175              | )                      |
|  | 4115 | Water and Sewerage             | 250                | 330                | 347                | 364                | )                      |
|  | 4122 | Electricity                    | 713                | 1,155              | 1,215              | 1,275              | )                      |
|  | 4170 | Repairs and Maintenance        | 3,217              | 4,000              | 4,000              | 4,000              | )                      |
|  | 4260 | Equipment Purchases            | 2,801              | 4,600              | 4,600              | 4,600              | ) A&S5                 |
|  | 4300 | Vehicle Running Costs          | 2,118              | 2,125              | 2,230              | 2,345              | )                      |
|  | 4320 | Vehicle/Tool Hire              | 5,436              | 5,600              | 5,600              | 5,600              | )                      |
|  | 4330 | Fuel                           | 1,976              | 2,200              | 2,300              | 2,425              | )                      |
|  | 4446 | Mobile Phone                   | 513                | 595                | 595                | 595                | )                      |
|  | 4466 | Catering Sundries              | 8                  | 50                 | 50                 | 50                 | )                      |
|  |      | <b>Sub-Total Expenditure</b>   | <b>128,754</b>     | <b>134,175</b>     | <b>136,752</b>     | <b>140,893</b>     |                        |
| <b>Income</b>                          | 1032 | Mobile Phone Mast              | 5315               | 5315               | 5,315              | 5,315              | )                      |
|  | 1100 | Interment Fees                 | 53,475             | 40,000             | 40,000             | 40,000             | )                      |
|  | 1120 | Purchase of Graves             | 11,577             | 8,000              | 8,000              | 8,000              | )                      |
|  | 1130 | Memorials                      | 11,076             | 10,000             | 10,050             | 10,100             | ) A&S5                 |
|  | 1140 | Upkeep of Grave Spaces         | 2705               | 800                | 800                | 800                | )                      |
|  | 1160 | Admin Fees                     | 1,014              | 700                | 700                | 700                | )                      |
|  |      | <b>Sub-Total Income</b>        | <b>85,162</b>      | <b>64,815</b>      | <b>64,865</b>      | <b>64,915</b>      |                        |
| <b>204 Cemetery Expenditure-Income</b> |      |                                | <b>43,592</b>      | <b>69,360</b>      | <b>71,887</b>      | <b>75,978</b>      |                        |

Cost Centre: 205 Allotments

|  |                                     |                |                | Forecast       | Forecast       |                        |
|--|-------------------------------------|----------------|----------------|----------------|----------------|------------------------|
|  |                                     | Actual 2016-   | Budget 2017-   | Budget 2018-   | Budget 2019-   |                        |
|  |                                     | 17             | 18             | 19             | 20             | Notes/ Action Plan Ref |
| <b>Expenditure</b>                       | 4000 Employee Salaries              | 14,236         | 15,114         | 15,416         | 15,725 )       |                        |
|  | 4001 Employer National Insurance    | 1,297          | 1,414          | 1,442          | 1,471 )        |                        |
|  | 4002 Employer Pension Contributions | 3,476          | 2,467          | 2,516          | 2,567 )        |                        |
|  | 4115 Water and Sewerage             | 2,101          | 2,100          | 2,200          | 2,315 )        | A&S6                   |
|  | 4170 Repairs and Maintenance        | 3,849          | 5,000          | 5,000          | 5,000 )        |                        |
|  | 4320 Vehicle/Tool Hire              | 1,204          | 2,000          | 2,000          | 2,000 )        |                        |
|  | <b>Sub-Total Expenditure</b>        | <b>26,163</b>  | <b>28,095</b>  | <b>28,574</b>  | <b>29,078</b>  |                        |
| <b>Income</b>                            | 1080 Allotment Rents                | 14,407         | 14,400         | 14,900         | 15,400         | A&S6                   |
|  | <b>Sub-Total Income</b>             | <b>14,407</b>  | <b>14,400</b>  | <b>14,900</b>  | <b>15,400</b>  |                        |
| <b>205 Allotments Expenditure-Income</b> |                                     | <b>11,756</b>  | <b>13,695</b>  | <b>13,674</b>  | <b>13,678</b>  |                        |
| <b>Assets &amp; Services</b>             | Expenditure                         | 243,800        | 262,922        | 267,420        | 273,609        |                        |
|  | Income                              | 127,610        | 105,982        | 107,522        | 109,063        |                        |
|  | <b>Expenditure-Income</b>           | <b>116,190</b> | <b>156,940</b> | <b>159,898</b> | <b>164,546</b> |                        |

## Committee: Civic & Community

Cost Centre: 301 Civic & Community

|   | Code | Description                  | Forecast           |                    | Notes/ Action Plan Ref |                               |
|---|------|------------------------------|--------------------|--------------------|------------------------|-------------------------------|
|   |      |                              | Actual 2016-<br>17 | Budget 2017-<br>18 |                        | Budget 2018-<br>19            |
| <b>Expenditure</b>                                  | 4095 | Honoraria                    | 250                | 0                  | 0                      |                               |
|   | 4505 | Mayoral Allowance            | 7,000              | 6,000              | 6,000                  | 6,000 C&C2                    |
|   | 4511 | Town Twinning                | 3,091              | 2,500              | 2,500                  | 2,500 C&C6                    |
|   | 4512 | Engraving/Sign Writing       | 75                 | 200                | 200                    | 200 C&C2                      |
|   | 4513 | Civic Awards                 | 511                | 600                | 1,200                  | 1,200 Min # 10 2017/18 , C&C2 |
|   | 4530 | Civic Events                 | 586                | 1,700              | 1,700                  | 1,700 C&C2                    |
|   | 4600 | CCTV                         | 9,980              | 9,980              | 9,980                  | 9,980 C&C12                   |
|   | 4605 | Litter/Dog Bins              | 818                | 0                  | 0                      | 0 ) 4605 & 4612 now           |
|   | 4612 | Bus Shelter Cleaning         | 792                | 0                  | 0                      | 0 ) 4615 street furniture     |
|   | 4615 | Street Furniture             |                    | 1,600              | 1,600                  | 1,600 ) A&S9, HAC7            |
|   | 4645 | Christmas Lights             | 6,750              | 6,750              | 6,750                  | 6,750 C&C7                    |
|   | 4650 | Seasonal Events              |                    | 6,000              | 6,000                  | 6,000 C&C7                    |
|   | 4675 | Youth Forum                  | 2,000              | 2,000              | 2,000                  | 2,000 C&C1                    |
|   |      | <b>Sub-Total Expenditure</b> | <b>31,853</b>      | <b>37,330</b>      | <b>37,930</b>          | <b>37,930</b>                 |
| <b>Income</b>                                       | 1800 | Agency Income                | 3,992              | 3,992              | 3,992                  | 3,992 C&C12                   |
|   | 1810 | Donations & Sponsorship      | 0                  | 4,000              | 4,000                  | 4,000 C&C4                    |
|   |      | <b>Sub-Total Income</b>      | <b>3,992</b>       | <b>7,992</b>       | <b>7,992</b>           | <b>7,992</b>                  |
| <b>301 Civic &amp; Community Expenditure-Income</b> |      |                              | <b>27,861</b>      | <b>29,338</b>      | <b>29,938</b>          | <b>29,938</b>                 |

Cost Centre: 302 Section 137 Expenditure

|   | Code | Description                  | Forecast           |                    | Notes/ Action Plan Ref |                    |
|---|------|------------------------------|--------------------|--------------------|------------------------|--------------------|
|   |      |                              | Actual 2016-<br>17 | Budget 2017-<br>18 |                        | Budget 2018-<br>19 |
| <b>Expenditure</b>                        | 4531 | Remembrance                  | 296                | 300                | 300                    | 300 C&C11          |
|   | 4620 | Annual Grants                | 6,800              | 5,850              | 7,350                  | 7,350 C&C8         |
|   | 4655 | Occasional Grants            | 15,000             | 25,000             | 25,000                 | 25,000 C&C8        |
|   |      | <b>Sub-Total Expenditure</b> | <b>22,096</b>      | <b>31,150</b>      | <b>32,650</b>          | <b>32,650</b>      |
| <b>302 Section 137 Expenditure-Income</b> |      |                              | <b>22,096</b>      | <b>31,150</b>      | <b>32,650</b>          | <b>32,650</b>      |

Cost Centre: 303 Felixstowe in Flower

|  | Code | Description                  | Actual 2016-<br>17 | Budget 2017-<br>18 | Forecast           | Forecast           | Notes/ Action Plan Ref |
|--|------|------------------------------|--------------------|--------------------|--------------------|--------------------|------------------------|
|  |      |                              |                    |                    | Budget 2018-<br>19 | Budget 2019-<br>20 |                        |
| Expenditure  | 4170 | Repairs and Maintenance      | 3,595              | 0                  | 0                  | 0                  | 4170/4290 now combined |
|  | 4290 | Flowers & Containers         | 3,969              | 7,590              | 7,590              | 7,590              | )                      |
|  | 4512 | Engraving/Sign Writing       | 324                | 500                | 500                | 500                | ) C&C10                |
|  | 4532 | Felixstowe in Flower Events  | 1,014              | 1,350              | 1,350              | 1,350              | )                      |
|  |      | <b>Sub-Total Expenditure</b> | <b>8,902</b>       | <b>9,440</b>       | <b>9,440</b>       | <b>9,440</b>       |                        |
| Income   | 1810 | Donations & Sponsorship      | 6,718              | 4,000              | 4,250              | 4,500              | C&C10                  |
|  |      | <b>Sub-Total Income</b>      | <b>6,718</b>       | <b>4,000</b>       | <b>4,250</b>       | <b>4,500</b>       |                        |
| <b>303 Felixstowe in Flower Expenditure-Income</b> |      |                              | <b>2,184</b>       | <b>5,440</b>       | <b>5,190</b>       | <b>4,940</b>       |                        |

Cost Centre: 304 Communication

|   | Code | Description                  | Actual 2016-<br>17 | Budget 2017-<br>18 | Forecast           | Forecast           | Notes/ Action Plan Ref |
|---|------|------------------------------|--------------------|--------------------|--------------------|--------------------|------------------------|
|   |      |                              |                    |                    | Budget 2018-<br>19 | Budget 2019-<br>20 |                        |
| Expenditure                                 | 4420 | Newsletter Print             | 2385               | 2490               | 2615               | 2,745              | C&C9                   |
|   | 4421 | Newsletter Distribution      | 1949               | 1958               | 2055               | 2,160              | C&C9                   |
|   | 4483 | Website                      | 1,178              | 1,350              | 1,420              | 1,490              | FC4, FC8 & C&C9        |
|   |      | <b>Sub-Total Expenditure</b> | <b>5,512</b>       | <b>5,798</b>       | <b>6,090</b>       | <b>6,395</b>       |                        |
| <b>304 Communication Expenditure-Income</b> |      |                              | <b>5,512</b>       | <b>5,798</b>       | <b>6,090</b>       | <b>6,395</b>       |                        |

Cost Centre: 305 Community Fund Projects

|   | Code | Description                    | Actual 2016-<br>17 | Budget 2017-<br>18 | Forecast           | Forecast           | Notes/ Action Plan Ref |
|---|------|--------------------------------|--------------------|--------------------|--------------------|--------------------|------------------------|
|   |      |                                |                    |                    | Budget 2018-<br>19 | Budget 2019-<br>20 |                        |
| Expenditure   | 4625 | Harwich Harbour Ferry Services | 1,000              | 1,000              | 1,000              | 1,000              | C&C8, HAC7             |
|   | 4630 | Level 2                        | 10,000             | 10,000             | 10,000             | 10,000             | C&C1, C&C8             |
|   | 4640 | Floral Bedding                 | 10,779             | 10,866             | 11,410             | 11,980             | C&C10                  |
|   | 4670 | Felixstowe Forward             | 20,000             | 20,000             | 20,000             | 20,000             | C&C3-4, FF1-2          |
|   |      | <b>Sub-Total Expenditure</b>   | <b>41,779</b>      | <b>41,866</b>      | <b>42,410</b>      | <b>42,980</b>      |                        |
| Income  | 1810 | Donations & Sponsorship        | 6,500              | 0                  | 0                  | 0                  | C&C4                   |
|   |      | <b>Sub-Total Income</b>        | <b>6,500</b>       | <b>0</b>           | <b>0</b>           | <b>0</b>           |                        |
| <b>305 Community Fund Projects Expenditure-Income</b> |      |                                | <b>35,279</b>      | <b>42,410</b>      | <b>42,410</b>      | <b>42,980</b>      |                        |

|                              |                           |               |                |                |                |
|------------------------------|---------------------------|---------------|----------------|----------------|----------------|
| <b>Civic &amp; Community</b> | Expenditure               | 110,142       | 125,584        | 128,520        | 129,395        |
|                              | Income                    | 17,210        | 11,992         | 12,242         | 12,492         |
|                              | <b>Expenditure-Income</b> | <b>92,932</b> | <b>114,136</b> | <b>116,278</b> | <b>116,903</b> |

## Earmarked Reserves

Cost Centre: 900 Earmarked Reserves - Expenditure

F&GP6

| Code                                       | Description               | Actual Expenditure 2016-17 | Forecast Expenditure 2017-18 | Forecast Expenditure 2018-19 | Forecast Expenditure 2019-20 | Notes                              |
|--|---------------------------|----------------------------|------------------------------|------------------------------|------------------------------|------------------------------------|
| 9010                                       | Election Expenses         | 6,638                      | 0                            | 0                            | 15,000                       | Full Council Election in May 2019  |
| 9015                                       | Enhancement & Promotional | 958                        | 0                            | 0                            | 0                            |                                    |
| 9025                                       | Asset Repairs & Renewals  | 0                          | 0                            | 0                            | 15,000                       | Replacement of truck in 2019-20    |
| 9040                                       | Cemetery Projects         | 16,885                     | 0                            | 0                            | 0                            | Cemetery Extension post-2020       |
| 9050                                       | Broadway House            | 1,480                      | 0                            | 10,000                       | 0                            | Cyclical Maintenance/Refurbishment |
| 9055                                       | Walton Community Hall     | 0                          | 0                            | 5,000                        | 0                            | Cyclical Maintenance/Refurbishment |
| 9060                                       | Town Hall Capital Refurb  | 7,821                      | 0                            | 0                            | 0                            |                                    |
| 9065                                       | Town Hall Maintenance     | 8,160                      | 0                            | 0                            | 0                            |                                    |
| 9075                                       | Community Fund            | 27,128                     | 0                            | 0                            | 0                            |                                    |
| 9090                                       | Staffing Reserve          | 25,125                     | 0                            | 0                            | 0                            |                                    |
| <b>Total Earmarked Reserve Expenditure</b> |                           | <b>94,195</b>              | <b>0</b>                     | <b>15,000</b>                | <b>30,000</b>                |                                    |

Cost Centre: 900 Earmarked Reserves - Transfers To/From

F&GP6

| Code  | Description                    | Transfer to/from Reserves 2016-17 | Transfer to/from Reserves 2017-18 | Forecast Transfer to/from Reserves 2018-19 | Forecast Transfer to/from Reserves 2019-20 | Notes  |
|---|--------------------------------|-----------------------------------|-----------------------------------|--|--|--|
| 9010  | Election Expenses              | 5,000                             | 6,000                             | 6,000                                      | 6,000                                      | £6,000 annual uplift towards election costs. Next full election May 2019                   |
| 9015  | Enhancement & Promotional      | 0                                 | 0                                 | 0  | 0  | No uplift for 17/18 or proposed at this time, currently stands at £1,941                   |
| 9020  | Felixstowe in Flower           | 0                                 | -8,428                            | -  | -  | Balance of reserve reallocated in 2017/18 budget.  |
| 9025  | Asset Repairs & Renewals       | 3,000                             | 3,000                             | 3,000                                      | 3,000                                      | £3,000 pa uplift towards asset replacements. Possible truck replacement in 2019-20         |
| 9030  | IT Replacement Fund            | 0                                 | 0                                 | 0  | 0  | No uplift for 17/18 or proposed at this time, currently stands at £3,117                   |
| 9035  | Recycling Credits              | 0                                 | -2,434                            | -  | -  | Balance of reserve reallocated in 2017/18 budget.  |
| 9040  | Cemetery Projects              | 20,000                            | 20,000                            | 20,000                                     | 20,000                                     | £20,000 pa Uplift towards Cemetery extension project.                                      |
| 9050  | Broadway House                 | 2,500                             | 2,500                             | 2,500                                      | 2,500                                      | £2,500 pa uplift for maintenance and repairs fund.   |
| 9055  | Walton Community Hall          | 2,500                             | 2,500                             | 2,500                                      | 2,500                                      | £2,500 pa uplift for maintenance and repairs fund  |
| 9060  | Town Hall Capital Refurb       | 0                                 | -                                 | -  | -  | Reserve used towards capital repairs in 2016/17  |
| 9065  | Town Hall Maintenance          | 54,774                            | 0                                 | 0  | 0  | No uplift for 17/18 or proposed at this time, currently stands at £105,732                 |
| 9070  | Play Equipment                 | 0                                 | 0                                 | 0  | 0  | No uplift for 17/18 or proposed at this time, currently stands at £27,000                  |
| 9075  | Community Fund                 | 17,184                            | 7,184                             | 7,184                                      | 7,184                                      | Annual uplift of £69,050 less £20k to Occasional Grants and £41,866 to Community Projects. |
| 9080  | Council Tax Localisation Rsrve | -62,339                           | -12,565                           | -  | -  | Balance of £12,565 reallocated across reserves in 2017/18 budget                           |
| 9085  | CCTV                           | 0                                 | 0                                 | 0  | 0  | No uplift for 17/18 or proposed at this time, currently stands at £42,000                  |
| 9090  | Staffing Reserve               | 0                                 | 10,000                            | 10,000                                     | 10,000                                     | Annual uplift £10,000 for staffing contingencies. Reasses in 2019-20                       |
| 9100  | Community Infrastructure Levy  | 0                                 | 911                               | 1,500                                      | 2,000                                      | Holding account for CIL receipts received in previous year from SCDC                       |
| <b>Total Movements to/from Earmarked Reserves</b> |                                | <b>42,619</b>                     | <b>28,668</b>                     | <b>52,684</b>                              | <b>53,184</b>                              |  |