

Month No : 3

Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
Finance & General Purposes								
101	Administration							
4000	Employee Salaries	164,810	40,143	160,404	120,261		120,261	25.0 %
4001	Employer National Insurance	15,321	3,834	15,418	11,584		11,584	24.9 %
4002	Employer Pension Contributions	60,234	9,105	36,496	27,391		27,391	24.9 %
4030	Training	2,506	4,844	5,000	156		156	96.9 %
4040	Travel & Expenses	239	23	1,600	1,577		1,577	1.4 %
4260	Equipment Purchases	149	0	0	0		0	0.0 %
4270	Printer/Photocopier	3,012	796	3,400	2,604		2,604	23.4 %
4400	Stationery	1,111	176	1,500	1,324		1,324	11.8 %
4425	Postage	1,683	484	2,000	1,516		1,516	24.2 %
4441	Telephone & Internet	7,078	850	6,600	5,750		5,750	12.9 %
4446	Mobile Phones	260	6	300	294		294	1.9 %
4460	Subscriptions	3,244	3,011	3,135	124		124	96.0 %
4461	External Audit	1,300	0	1,300	1,300		1,300	0.0 %
4462	Internal Audit	553	0	300	300		300	0.0 %
4464	Insurance	8,410	8,770	9,000	230		230	97.4 %
4468	Miscellaneous	83	0	250	250		250	0.0 %
4470	Publications	0	0	50	50		50	0.0 %
4471	Advertising & Promotion	1,112	0	2,000	2,000		2,000	0.0 %
4481	IT Maintenance & Software	4,386	2,889	5,000	2,111		2,111	57.8 %
4490	Professional Fees	954	1,115	2,000	885		885	55.8 %
4550	Bank Charges	1,071	200	1,300	1,100		1,100	15.4 %
	Administration :- Expenditure	277,515	76,246	257,053	180,807	0	180,807	29.7 %
1805	Bank Interest Received	4,433	5,081	5,600	-519			90.7 %
1830	Community Infrastructure Levy	911	0	0	0			0.0 %
1900	Precept	537,347	274,871	549,742	-274,871			50.0 %
1901	Transition Grant	19,364	0	0	0			0.0 %
	Administration :- Income	562,055	279,952	555,342	-275,390			50.4 %
	Net Expenditure over Income	-284,540	-203,706	-298,289	-94,583			
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	Finance & General Purposes :- Expenditure	277,515	76,246	257,053	180,807	0	180,807	29.7 %
	Income	562,055	279,952	555,342	-275,390			50.4 %
	Net Expenditure over Income	-284,540	-203,706	-298,289	-94,583			

Assets & Services

Month No : 3

Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
201	Town Hall							
4000	Employee Salaries	13,992	5,517	22,904	17,387		17,387	24.1 %
4001	Employer National Insurance	127	294	1,314	1,020		1,020	22.4 %
4002	Employer Pension Contributions	210	196	806	610		610	24.4 %
4030	Training	769	0	2,000	2,000		2,000	0.0 %
4110	Rates	7,018	2,025	7,110	5,085		5,085	28.5 %
4115	Water and Sewerage	321	0	380	380		380	0.0 %
4120	Gas	1,265	440	2,500	2,060		2,060	17.6 %
4122	Electricity	1,920	293	2,150	1,857		1,857	13.6 %
4150	Cleaning	4,222	0	0	0		0	0.0 %
4155	Cleaning Materials	0	0	1,000	1,000		1,000	0.0 %
4170	Repairs and Maintenance	4,869	1,379	7,500	6,121		6,121	18.4 %
4180	Licences	600	600	600	0		0	100.0 %
4260	Equipment Purchases	505	362	550	188		188	65.9 %
4466	Catering Sundries	443	61	500	439		439	12.1 %
4553	Loan Repayments	34,732	0	34,732	34,732		34,732	0.0 %
	Town Hall :- Expenditure	70,993	11,168	84,046	72,878	0	72,878	13.3 %
1000	Hirings	4,080	185	2,000	-1,815			9.3 %
1001	Weddings	5,054	9,014	7,500	1,514			120.2 %
1030	Leases, Rents & Licences	8,785	521	7,767	-7,246			6.7 %
	Town Hall :- Income	17,920	9,720	17,267	-7,547			56.3 %
	Net Expenditure over Income	53,073	1,448	66,779	65,331			
202	Walton							
4000	Employee Salaries	2,590	654	2,686	2,032		2,032	24.4 %
4001	Employer National Insurance	18	54	225	171		171	23.9 %
4002	Employer Pension Contributions	334	39	161	122		122	24.4 %
4110	Rates	920	299	1,035	736		736	28.9 %
4115	Water and Sewerage	268	78	350	272		272	22.3 %
4122	Electricity	1,590	425	1,850	1,425		1,425	23.0 %
4170	Repairs and Maintenance	1,554	265	4,000	3,735		3,735	6.6 %
4260	Equipment Purchases	0	0	100	100		100	0.0 %
	Walton :- Expenditure	7,274	1,815	10,407	8,592	0	8,592	17.4 %
1000	Hirings	9,654	857	7,500	-6,643			11.4 %
	Walton :- Income	9,654	857	7,500	-6,643			11.4 %
	Net Expenditure over Income	-2,379	958	2,907	1,949			

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	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
203 Broadway House							
4000 Employee Salaries	8,869	1,108	4,545	3,437		3,437	24.4 %
4001 Employer National Insurance	31	91	381	290		290	23.9 %
4002 Employer Pension Contributions	1,634	66	273	207		207	24.3 %
4030 Training	82	0	0	0		0	0.0 %
4170 Repairs and Maintenance	0	376	1,000	624		624	37.6 %
Broadway House :- Expenditure	10,615	1,641	6,199	4,558	0	4,558	26.5 %
1030 Leases, Rents & Licences	468	0	2,000	-2,000			0.0 %
Broadway House :- Income	468	0	2,000	-2,000			0.0 %
Net Expenditure over Income	10,147	1,641	4,199	2,558			
204 Cemetery							
4000 Employee Salaries	80,875	21,341	85,648	64,307		64,307	24.9 %
4001 Employer National Insurance	7,350	1,988	8,013	6,025		6,025	24.8 %
4002 Employer Pension Contributions	19,692	3,550	13,981	10,431		10,431	25.4 %
4030 Training	1,240	0	3,000	3,000		3,000	0.0 %
4110 Rates	2,565	822	2,878	2,056		2,056	28.6 %
4115 Water and Sewerage	250	-1	330	331		331	-0.2 %
4122 Electricity	713	148	1,155	1,007		1,007	12.8 %
4170 Repairs and Maintenance	3,217	650	4,000	3,350		3,350	16.2 %
4260 Equipment Purchases	2,801	214	4,600	4,386		4,386	4.7 %
4300 Vehicle Running Costs	2,118	372	2,125	1,753		1,753	17.5 %
4320 Vehicles/Tool Hire	5,436	1,145	5,600	4,455		4,455	20.5 %
4330 Fuel	1,976	422	2,200	1,778		1,778	19.2 %
4446 Mobile Phones	513	62	595	533		533	10.4 %
4466 Catering Sundries	8	11	50	39		39	22.9 %
Cemetery :- Expenditure	128,754	30,724	134,175	103,451	0	103,451	22.9 %
1032 Mobile Phone Mast	5,315	0	5,315	-5,315			0.0 %
1100 Interment Fees	53,475	8,500	40,000	-31,500			21.3 %
1120 Purchase of Graves	11,577	6,676	8,000	-1,324			83.5 %
1130 Memorials	11,076	5,458	10,000	-4,542			54.6 %
1140 Upkeep of Grave Spaces	2,705	0	800	-800			0.0 %
1160 Admin Fees	1,014	-20	700	-720			-2.9 %
Cemetery :- Income	85,162	20,614	64,815	-44,201			31.8 %
Net Expenditure over Income	43,592	10,110	69,360	59,250			

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205	Allotments							
4000	Employee Salaries	14,236	3,766	15,114	11,348		11,348	24.9 %
4001	Employer National Insurance	1,297	351	1,414	1,063		1,063	24.8 %
4002	Employer Pension Contributions	3,476	626	2,467	1,841		1,841	25.4 %
4115	Water and Sewerage	2,101	260	2,100	1,840		1,840	12.4 %
4170	Repairs and Maintenance	3,849	100	5,000	4,900		4,900	2.0 %
4320	Vehicles/Tool Hire	1,204	280	2,000	1,720		1,720	14.0 %
	Allotments :- Expenditure	26,163	5,384	28,095	22,711	0	22,711	19.2 %
1080	Allotment Rents	14,407	277	14,400	-14,123			1.9 %
	Allotments :- Income	14,407	277	14,400	-14,123			1.9 %
	Net Expenditure over Income	11,756	5,107	13,695	8,588			
	Assets & Services :- Expenditure	243,799	50,732	262,922	212,190	0	212,190	19.3 %
	Income	127,610	31,468	105,982	-74,514			29.7 %
	Net Expenditure over Income	116,189	19,264	156,940	137,676			
Civic & Community								
301	Civic & Community							
4095	Honoraria	250	0	0	0		0	0.0 %
4505	Mayoral Allowance	7,000	6,000	6,000	0		0	100.0 %
4511	Town Twinning	3,091	1,463	2,500	1,037		1,037	58.5 %
4512	Engraving/Sign Writing	75	85	200	115		115	42.5 %
4513	Civic Awards	511	195	600	405		405	32.5 %
4530	Civic Events	586	204	1,700	1,496		1,496	12.0 %
4600	CCTV	9,980	9,980	9,980	0		0	100.0 %
4605	Litter/Dog Bins	818	0	0	0		0	0.0 %
4612	Bus Shelter Cleaning	792	0	0	0		0	0.0 %
4615	Street Furniture	0	0	1,600	1,600		1,600	0.0 %
4645	Christmas Lights	6,750	6,750	6,750	0		0	100.0 %
4650	Seasonal Events	0	1,513	6,000	4,488		4,488	25.2 %
4675	Youth Forum	2,000	0	2,000	2,000		2,000	0.0 %
	Civic & Community :- Expenditure	31,854	26,190	37,330	11,140	0	11,140	70.2 %
1800	Agency Income	3,992	0	3,992	-3,992			0.0 %
1810	Donations & Sponsorship	0	0	4,000	-4,000			0.0 %
	Civic & Community :- Income	3,992	0	7,992	-7,992			0.0 %
	Net Expenditure over Income	27,862	26,190	29,338	3,148			

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302	<u>Section 137 Expenditure</u>							
4531	Remembrance	296	0	300	300		300	0.0 %
4620	Annual Grants	6,800	5,850	5,850	0		0	100.0 %
4655	Occasional Grants	15,000	2,000	25,000	23,000		23,000	8.0 %
	Section 137 Expenditure :- Expenditure	22,096	7,850	31,150	23,300	0	23,300	25.2 %
	Net Expenditure over Income	22,096	7,850	31,150	23,300			
303	<u>Felixstowe in Flower</u>							
4170	Repairs and Maintenance	3,595	0	0	0		0	0.0 %
4290	Flowers & Containers	3,969	3,765	7,590	3,825		3,825	49.6 %
4512	Engraving/Sign Writing	324	0	500	500		500	0.0 %
4532	Felixstowe in Flower Events	1,014	147	1,350	1,203		1,203	10.9 %
	Felixstowe in Flower :- Expenditure	8,902	3,912	9,440	5,528	0	5,528	41.4 %
1810	Donations & Sponsorship	6,718	2,495	4,000	-1,505			62.4 %
	Felixstowe in Flower :- Income	6,718	2,495	4,000	-1,505			62.4 %
	Net Expenditure over Income	2,184	1,417	5,440	4,023			
304	<u>Communication</u>							
4420	Newsletter Print	2,385	410	2,490	2,080		2,080	16.5 %
4421	Newsletter Distribution	1,949	396	1,958	1,563		1,563	20.2 %
4483	Website	1,178	0	1,350	1,350		1,350	0.0 %
	Communication :- Expenditure	5,512	806	5,798	4,993	0	4,993	13.9 %
	Net Expenditure over Income	5,512	806	5,798	4,993			
305	<u>Community Fund Projects</u>							
4625	Harwich Harbour Ferry Services	1,000	1,000	1,000	0		0	100.0 %
4630	Level 2	10,000	10,000	10,000	0		0	100.0 %
4640	Floral Bedding	10,779	2,695	10,866	8,171		8,171	24.8 %
4670	Felixstowe Forward	20,000	0	20,000	20,000		20,000	0.0 %
	Community Fund Projects :- Expenditure	41,779	13,695	41,866	28,171	0	28,171	32.7 %
1810	Donations & Sponsorship	6,500	0	0	0			0.0 %
	Community Fund Projects :- Income	6,500	0	0	0			
	Net Expenditure over Income	35,279	13,695	41,866	28,171			
	Civic & Community :- Expenditure	110,142	52,452	125,584	73,132	0	73,132	41.8 %
	Income	17,210	2,495	11,992	-9,497			20.8 %
	Net Expenditure over Income	92,932	49,957	113,592	63,635			