

MINUTES of the **CIVIC & COMMUNITY COMMITTEE** meeting held at Felixstowe
Town Hall on **Wednesday 18 October 2017** at **7.30pm**

PRESENT: Cllr D Savage (Chairman) Cllr Jon Garfield
Cllr S Gallant (Vice-Chairman) Cllr T Green
Cllr C Barham Cllr M Jepson
Cllr S Bloomfield Cllr K Williams
Cllr P Coleman

OFFICERS: Mr A Tadjirishi (Town Clerk)
Mrs L Mosen (Mayor's Secretary)

297. PUBLIC QUESTIONS

There were none.

298. APOLOGIES FOR ABSENCE

Apologies for absence were received from **Cllr S Wiles**.

299. DECLARATIONS OF INTEREST

Member(s)	Minute No.	Nature of Interest
Cllr S Bloomfield Cllr P Coleman Cllr S Gallant Cllr T Green Cllr D Savage	All	Local Non-Pecuniary (as Members of Suffolk Coastal District Council)

300. REQUESTS FOR DISPENSATION

There were none.

301. CONFIRMATION OF MINUTES

RESOLVED that the Minutes of the Civic & Community Committee meeting held on 20 September 2017 be signed as a true record.

302. CIVIC & COMMUNITY BUDGET REPORT

The Committee considered a summary and detailed report showing income and expenditure against budget to 13 October 2017.

RESOLVED that the Budget Report to 13 October 2017 be received and noted as presented with no other action required at this time.

303. FELIXSTOWE IN FLOWER REPORT

Committee considered the report on the 2017 Felixstowe in Flower and the Chairman congratulated everyone for this year's great success.

Members asked if it was possible to talk to Bury in Bloom about how they run their scheme and how it might improve further Felixstowe in Flower. It was also requested that thank you letters be sent to the Co-operative Society, Trinity College and the Port of Felixstowe for their continued support.

Committee considered the costs for sponsoring baskets and tubs and agreed to keep the price the same for 2018.

The Clerk confirmed that individuals were not precluded from sponsoring hanging baskets but promoting the opportunity to date had been concentrated on business/commercial sponsorship. It was agreed that wider promotion of this opportunity would be beneficial.

Following a discussion it was agreed to look in to having more stalls and refreshments at the launch for 2018, the purchase of a 'Felixstowe in Flower' pop-up banner which could be used at different events including the Visit Felixstowe Beach Hut and an 'early bird' scheme be introduced prior to the 2018 launch so that sponsors plaques could be displayed at the launch event.

It was RESOLVED that:

- i. sponsorship fees for Floral Hanging Baskets, Tubs and Troughs be frozen at the same price for 2018;**
- ii. a 'Felixstowe in Flower' pop up banner be purchased for the launch and awards events; and,**
- iii. the Felixstowe in Flower report be noted.**

304. FLORAL BEDDING ARRANGEMENTS FOR 2018/19

Members considered the report on Floral Bedding arrangements for 2018/2019.

Committee considered the seasonal bedding along the section of the seafront in the chevron and promenade beds close to the War Memorial. Members asked that white flowers be planted around the War Memorial in September next year in time for the winter bedding to be in flower for Remembrance Day. All other beds would be planted in a mixture of pansies and polyanthus in rainbow colours.

Members considered at the possibility of having a floral Felixstowe crest at the Triangle and looked at different options and locations and it was agreed that this be introduced for next year.

Members asked the Town Clerk to write to SCDC to confirm their plans for the Pier Plaza area, with the possibility of a sculpture and/or flowers, the tier area by the toilets and a possibility of removing white lines from the block pathing.

It was RESOLVED that:

- i. **the purchase of 3m diameter hardy carpet floral bedding in the form of the Felixstowe crest be approved a cost of £1,250 for installation next spring with the exact location to be agreed in due course;**
- ii. **the Town Clerk should contact SCDC to enquire about their plans for enhancement of the Pier Plaza area;**
- iii. **the quote of £11,801+VAT for 2018/19 summer/autumn and winter/spring bedding from SC Norse be approved.**

305. PSPO WORKING GROUP UPDATE

Committee received a verbal update from Members of the PSPO Working Group following a meeting held earlier that day.

The Working Group reported that it had been considering areas in Felixstowe which were currently covered by Designated Public Place Orders and which would need to be converted in to PSPOs if they were to continue to be enforceable. Where such Orders were in effect, police officers had discretionary powers to require a person to stop drinking and confiscate alcohol or containers of alcohol from people they believe were consuming or about to consume. Aside from the area from the Triangle, through Shared Space to the top of Bent Hill, the Working Group was recommending that there be no other PSPOs relating to the drinking of alcohol.

Other restrictions which were being considered for recommendation by the Group related to dogs on short fixed leads in the Town Centre and Seafront Gardens, the launching and landing of jet skis, and a specific PSPO for Martello Park.

Members discussed the potential merits of a PSPO banning rough sleeping and it was agreed that this needed further consideration.

The Working Group would continue to meet on a regular basis in order to bring forward any recommendations to Committee.

It was RESOLVED that the update from the Working Group be noted.

306. SUFFOLK ARMED FORCES WEEKEND LEGACY GRANT

Committee considered the recommendations of the Finance & General Purposed Committee relating to the administration of a grant fund to support local armed-forces related projects from the £10,796 remaining from the 2017 Suffolk Armed Forces Weekend Event.

Following a discussion it was RESOLVED that:

- i. **It be recommended to Council that the receipt of funds leftover from the 2017 Suffolk Armed Forces Weekend event totalling £10,796 from the Suffolk Coastal District Council for the purposes of setting up a Suffolk Armed Forces Weekend Legacy Fund on the following basis be approved;**

- ii. given the short-term nature of the fund and the timing, coinciding with the centenary year of the end of the First World War, a responsive application process be introduced to attract a wide number of applicants throughout the year;
- iii. a 'Suffolk Armed Forces Weekend Legacy Fund Sub-Committee' comprising Cllrs D Savage, P Coleman, S Gallant and K Williams be formed the authority to review applications as they are received and make grant awards;
- iv. an indicative limit of £500 be suggested to applicants on the understanding larger amounts would be welcomed by the Sub-Committee based on the nature of the project;
- v. the Civic & Community Committee would receive regular updates on projects for which applications had been received and any grants awarded; and,
- vi. grant applications to be made using a modified version of the Town Council's existing Occasional Grant application form which would also reflect the nature of the funding available and recognise the contribution made by Suffolk Coastal District Council and others who supported the 2017 Suffolk Armed Forces Weekend event.

307. LAUNCH OF THE SUFFOLK POPPY APPEAL 2017/REMEMBRANCE 2017

Committee noted the arrangements for the Launch of the 2017 Suffolk & Felixstowe Poppy Appeal and the 2017 Remembrance Day Events.

RESOLVED that the arrangements for the launch of the 2017 Suffolk & Felixstowe Poppy Appeal and the 2017 Remembrance events be noted.

308. DRAFT BUDGET CONSIDERATIONS 2018-19

Committee considered first draft proposals for its element of the Council's 2018-19 budget and reviewed the accompanying notes to the budget estimates in the report.

RESOLVED that the draft proposals for the Civic & Community element of the Council's 2017-18 budget be recommended, as per the report, to Council's Finance & General Purposes for further consideration.

309. CLOSURE

The meeting was closed at 9.38pm. The next meeting was noted as being scheduled for Wednesday 13 December 2017 at 7.30pm.

Date: _____

Chairman: _____