

MINUTES of the **CIVIC & COMMUNITY COMMITTEE** meeting held at Felixstowe
Town Hall on **Wednesday 17 June 2015** at **7.30pm**

PRESENT: Cllr D Savage (Chairman) Cllr S Bloomfield
 Cllr S Gallant (Vice-Chairman) Cllr P Coleman
 Cllr C Barham

OFFICERS: Mr A Tadjrishi (Town Clerk)
 Mrs S Faversham (Cemetery & Allotments Officer)

IN ATTENDANCE: Sgt. 733 Peter Street (Felixstowe and District SNT) *to item 80.*

75. APOLOGIES FOR ABSENCE

Apologies for absence were received from **Cllr Jan Garfield, Cllr T Green, Cllr S Wiles** and **Cllr K Williams**.

76. DECLARATIONS OF INTEREST

Member(s)	Minute No.	Nature of Interest
Cllr S Bloomfield Cllr P Coleman Cllr S Gallant Cllr D Savage	All	Local Non-Pecuniary (as Members of Suffolk Coastal District Council)

77. REQUESTS FOR DISPENSATION

There were none.

78. INTRODUCTION TO CIVIC & COMMUNITY COMMITTEE

The Chairman welcomed newly appointed Members to the first meeting of the Civic & Community Committee in the current Municipal Year and following recent elections.

The Committee noted its Terms of Reference and received an introduction from the Chairman on the type of business for which it would be responsible.

79. CCTV REPORT

Sgt. Peter Street presented a CCTV report for the quarter 1 January to 31 March 2015. Members noted that recent hardware replacements under contract had improved the stability and responsiveness of the system.

In reference to the further six cameras, which were to be purchased by the District Council and installed at various locations within the Seafront Gardens area, Members asked how the existing system would be affected by these being linked in. Sgt. Street advised that the volunteers would be able to monitor

15 cameras effectively provided that an appropriately sized display screen was provided to ensure that each image could be easily viewed.

Sgt. Street invited Members to receive a demonstration of the CCTV system at the Police Station and to liaise with him for a mutually convenient time.

Committee recorded a vote of thanks to Sgt. Street for his report and Members asked that, if possible, his next report to include data on other relevant incidents identified by CCTV which may not be formal crimes.

Noting that the existing contract agreement for maintenance of the Town Council's 9 CCTV camera system was due to expire in July 2016, Members proposed that an overarching contract on a shared basis with SCDC could prove more cost effective than two separate contracts and preserve the robustness of the system through a single-source responsive service.

It was RESOLVED that the Clerk, in consultation with Sgt. Peter Street and Cllrs D Savage and S Gallant, be instructed to liaise with officers of the District Council on the principle of establishing an overarching contract for maintenance of the full complement of 15 CCTV cameras, once all had been installed, on a shared basis.

80. CIVIC & COMMUNITY BUDGET REPORT

The Committee considered a summary and detailed report showing income and expenditure against budget to 10 June 2015.

RESOLVED that the Budget Report to 10 June 2015 be received and noted as presented with no other action required at this time.

81. ANNUAL GRANTS 2015/16

Committee received the schedule of Annual Grants totalling £6,800 for 2015/16 and which had been paid. Each of the organisations listed had submitted correspondence thanking the Town Council for its support and detailing how the funds were to be spent. The Clerk advised that Committee would be considering recommendations for Annual Grants to Council for the year 2016/17 as part of the budget setting process.

Committee requested that details of the Annual Grants be highlighted in the next newsletter.

RESOLVED that the payment of Annual Grants for 2015/16 be noted as complete and highlighted in the Council's newsletter.

82. OCCASIONAL GRANTS: ROUND1 2015/16

Committee considered completed applications for funding received prior to the 31 May 2015 deadline for the first round of Occasional Grants. The total of grant funding requested in this first round being over £14,672.

Committee proposed that grants be awarded on the following basis:

Felixstowe Radio & TV

Awarded £575 towards the cost of relocating the aerial.

The Hope Trust

Awarded £350 for the purchase of a new laptop for pastoral workers.

Suffolk Accident Rescue Service (SARS)

Awarded £350 towards equipping new SARS responders & upgrading existing equipment.

Art on the Prom

Awarded £400 for the provision of one activity tent.

Felixstowe Book Festival

Awarded £100 towards the core costs of the Book Festival.

The Lions Club of Felixstowe

Awarded £1,500 towards a heart screening project for young persons.

Felixstowe Hockey Club

Awarded £1,290 for the cost of training new Hockey coaches.

Felixstowe and District Horticultural Society

Awarded £150 towards venue hiring costs for the 2015 annual show.

Felixstowe Friendly Visiting Service

Awarded £500 towards the cost of coach hire, lunches and teas for the elderly.

RESOLVED that:

- i. **for the first round of Occasional Grants for 2015/16 a total of £5,215 be awarded and approved for payment on the basis of the schedule above; and,**
- ii. **details of Occasional Grants awarded by the Town Council, availability and deadlines for the next round, be published in the Council's next newsletter.**

83. FELIXSTOWE IN FLOWER 2015

Committee received and noted the report on the Felixstowe in Flower scheme.

It was RESOLVED that the Felixstowe in Flower Awards event be held at the Felixstowe Academy on Friday 11 September 2015.

84. STREET FURNITURE

Committee considered the provision and installation of two new bins and the possibility of installing a bench at the Gosford Way green.

It was RESOLVED that:

- i. subject to confirmation by SCS Norse that the bin will be maintained and serviced by the waste collection team, a litter bin at a cost of £200+VAT be approved for installation at the Trim Trail on Sea Road;**
- ii. subject to confirmation by SCS Norse that the bin will be maintained and serviced by the waste collection team, a Fido (dog waste) bin at a cost of £183+VAT be approved for installation at the junction of Maybush Lane/Foxgrove Lane; and,**
- iii. it be recommended to Council that funding for a bench to be installed at Gosford Way green be approved from the Earmarked Reserve 'Recycling Credits', subject to confirmation of the cost for installation and period of inclusive maintenance.**

85. FELIXSTOWE SOCIETY WWI EVENT (2018)

Committee considered an early request for support, in principle, for an event in 2018 commemorating the centenary of the end of World War One.

RESOLVED that the Committee support, in principle, Felixstowe Society's plan for a Cavalry charge to be held in one of the town's open spaces, preferably Walton Recreation Ground, in September 2018 to commemorate the centenary of the end of World War One.

86. CLOSURE

The meeting was closed at 9.59pm. The next meeting was noted as being scheduled for Wednesday 16 September 2015 at 7.30pm.

Date: _____

Chairman: _____