

Note : First Draft Budget Estimates 2017/18

	<u>Last Year 2015/16</u>		<u>Current Year 2016/17</u>		<u>Next Year 2017/18</u>
	<u>Budget</u>	<u>Actual</u>	<u>Agreed Budget</u>	<u>Actual YTD</u>	
201					
<u>Town Hall</u>					
4000 Employee Salaries	13,638	12,554	10,815	5,586	11,392
4001 Employer National Insurance	1,731	14	47	82	188
4030 Training	2,000	0	2,000	0	2,000
4040 Travel & Expenses	50	0	0	0	0
4110 Rates	7,035	6,960	7,100	4,912	7,110
4115 Water and Sewerage	600	336	380	171	380
4120 Gas	3,000	2,857	3,150	564	2,500
4122 Electricity	2,300	1,974	2,415	940	1,830
4150 Cleaning	4,500	4,181	4,690	2,266	4,850
4155 Cleaning Materials	50	49	0	0	0
4170 Repairs and Maintenance	10,000	8,666	7,500	3,156	7,500
4180 Licences	900	600	600	600	600
4260 Equipment Purchases	550	428	550	320	550
4466 Catering Sundries	0	0	500	176	500
4553 Loan Repayments	34,732	34,732	34,732	17,366	34,732
OverHead Expenditure	81,086	73,350	74,479	36,138	74,132
1000 Hirings	1,500	1,602	1,200	1,902	2,000
1001 Weddings	4,400	12,221	6,600	4,788	7,500

Note: (-) Net Expenditure means Income is greater than Expenditure

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	Budget	Actual		Actual YTD	Next Year Budget	
1030 Leases, Rents & Licences	7,546	5,984	5,463	7,744	7,767	
Total Income	13,446	19,808	13,263	14,433	17,267	
201 Net Expenditure	67,640	53,542	61,216	21,704	56,865	
202 Walton						
4000 Employee Salaries	2,960	2,197	2,164	1,172	2,347	
4001 Employer National Insurance	0	-16	1	5	20	
4002 Employer Pension Contributions	483	331	335	294	369	
4110 Rates	930	912	930	644	1,035	
4115 Water and Sewerage	500	285	350	137	350	
4122 Electricity	1,500	1,810	2,000	845	1,850	
4155 Cleaning Materials	50	45	0	0	0	
4170 Repairs and Maintenance	4,500	1,802	4,500	441	4,000	
4260 Equipment Purchases	100	81	100	0	100	
OverHead Expenditure	11,023	7,447	10,380	3,538	10,071	
1000 Hirings	7,500	10,028	7,500	3,527	7,500	
Total Income	7,500	10,028	7,500	3,527	7,500	
202 Net Expenditure	3,523	-2,581	2,880	11	2,571	

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	Budget	Actual		Actual YTD	Next Year Budget	
203 <u>Broadway House</u>						
4000 Employee Salaries	9,542	8,247	8,096	4,297	8,925	
4001 Employer National Insurance	1,305	-87	3	2	99	
4002 Employer Pension Contributions	1,284	1,524	1,635	757	1,802	
4030 Training	2,000	0	2,000	0	0	
4040 Travel & Expenses	250	0	0	0	0	
	<u>14,381</u>	<u>9,684</u>	<u>11,734</u>	<u>5,057</u>	<u>10,826</u>	
OverHead Expenditure						
1030 Leases, Rents & Licences	1,360	1,375	1,360	0	1,375	
	<u>1,360</u>	<u>1,375</u>	<u>1,360</u>	<u>0</u>	<u>1,375</u>	
Total Income						
203 Net Expenditure	13,021	8,309	10,374	5,057	9,451	
204 <u>Cemetery</u>						
4000 Employee Salaries	80,211	77,940	81,391	41,032	85,648	
4001 Employer National Insurance	9,625	5,814	7,523	3,759	8,013	
4002 Employer Pension Contributions	9,965	9,981	19,693	5,544	20,727	
4030 Training	4,000	3,084	4,000	244	3,000	
4040 Travel & Expenses	100	0	0	0	0	
4110 Rates	2,600	2,544	2,600	1,794	2,878	
4115 Water and Sewerage	400	134	330	148	330	

Note: (-) Net Expenditure means Income is greater than Expenditure

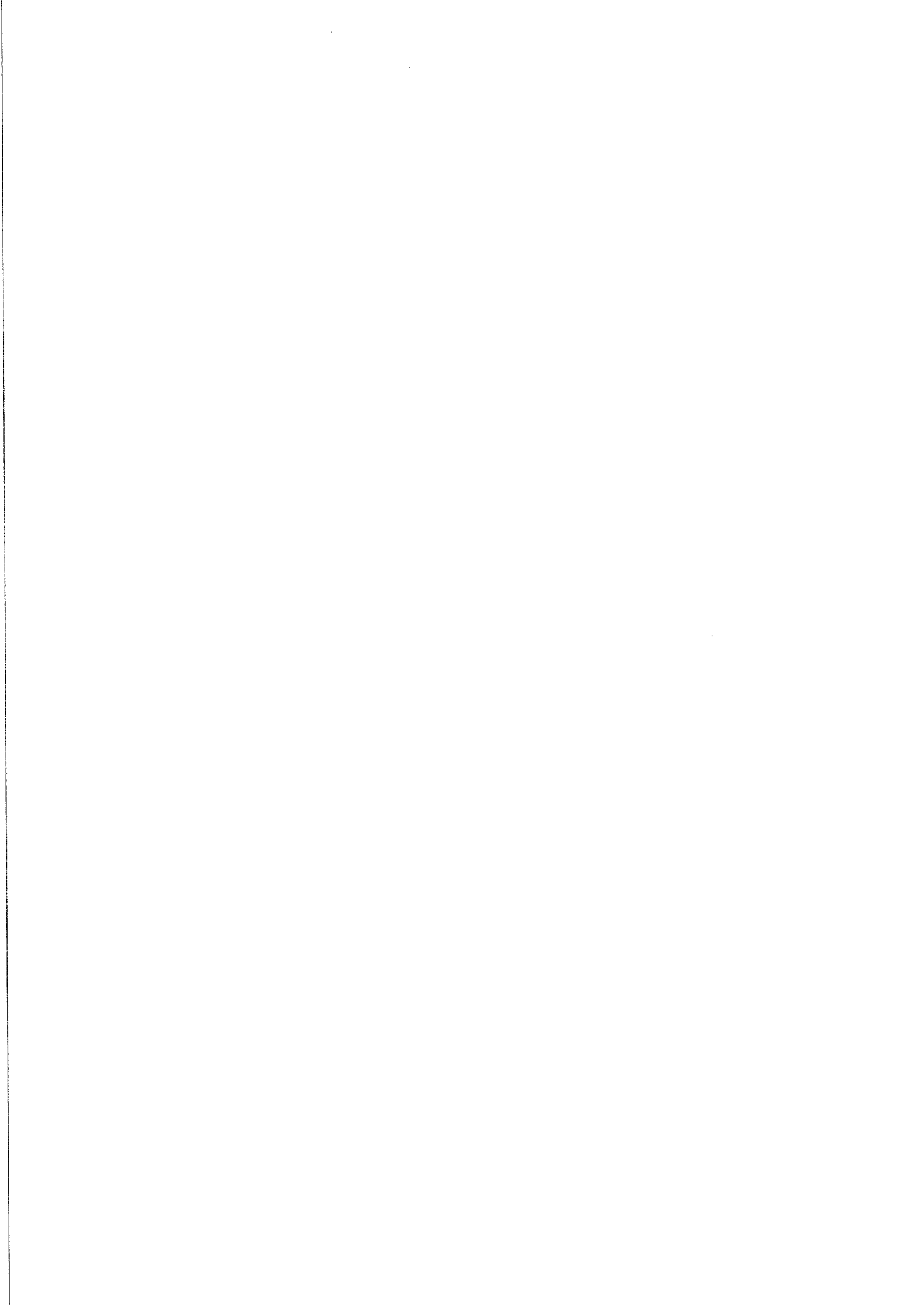
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	Last Year 2015/16		Agreed Budget	Current Year 2016/17		Next Year 2017/18
	Budget	Actual		Actual YTD	Next Year Budget	
4122 Electricity	1,050	930	1,100	349	1,155	
4155 Cleaning Materials	100	99	0	0	0	
4170 Repairs and Maintenance	4,000	4,034	4,000	1,536	4,000	
4260 Equipment Purchases	4,600	4,521	4,600	767	4,600	
4300 Vehicle Running Costs	2,125	1,710	2,125	1,101	2,125	
4320 Vehicles/Tool Hire	5,600	5,399	5,600	2,516	5,600	
4330 Fuel	2,800	2,014	2,200	1,168	2,200	
4446 Mobile Phones	900	860	480	280	530	
4466 Catering Sundries	50	18	50	4	50	
OverHead Expenditure	128,126	119,082	135,692	60,243	140,856	
1032 Mobile Phone Mast	5,315	5,315	5,315	5,315	5,315	
1100 Interment Fees	44,000	54,074	40,000	26,832	40,000	
1120 Purchase of Graves	13,200	6,931	8,500	4,810	8,000	
1130 Memorials	9,900	12,045	9,200	6,705	10,000	
1140 Upkeep of Grave Spaces	800	617	800	767	800	
1141 Bench Maintenance	0	3,150	0	0	0	
1160 Admin Fees	350	890	700	370	700	
Total Income	73,565	83,022	64,515	44,798	64,815	
204 Net Expenditure	54,561	36,061	71,177	15,445	76,041	

Budget Detail - By Centre

Note : First Draft Budget Estimates 2017/18

	<u>Last Year 2015/16</u>		Agreed Budget	<u>Current Year 2016/17</u>		<u>Next Year 2017/18</u>
	Budget	Actual		Actual YTD	Next Year Budget	
205 Allotments						
4000 Employee Salaries	14,156	13,750	14,363	7,241	15,114	
4001 Employer National Insurance	1,700	1,026	1,328	663	1,414	
4002 Employer Pension Contributions	1,758	1,761	3,476	978	3,658	
4115 Water and Sewerage	2,300	2,017	2,000	660	2,100	
4170 Repairs and Maintenance	5,000	4,915	5,000	605	5,000	
4320 Vehicles/Tool Hire	2,300	2,057	2,000	700	2,000	
OverHead Expenditure	27,214	25,526	28,167	10,848	29,286	
1080 Allotment Rents	13,500	13,649	14,000	7,175	14,400	
Total Income	13,500	13,649	14,000	7,175	14,400	
205 Net Expenditure	13,714	11,878	14,167	3,672	14,886	
Total Budget Expenditure	261,830	235,089	260,452	115,824	265,171	
Income	109,371	127,881	100,638	69,934	105,357	
Net Expenditure	152,459	107,208	159,814	45,890	159,814	



<u>A/c Code</u>	<u>Description</u>	<u>Centre</u>	<u>Description</u>	<u>Budget Notes</u>
1000	Hirings	201	Town Hall	Increased re large booking (£500) rebooked for 2017
1001	Weddings	201	Town Hall	Increase based on wedding deposits already taken for year 2017/18
1030	Leases, Rents & Licences	201	Town Hall	Figure based on existing agreements continuing.
4000	Employee Salaries	201	Town Hall	Estimated cost based on present staffing structure
4001	Employer National Insurance	201	Town Hall	Estimated cost based on present staffing structure
4030	Training	201	Town Hall	Retain for training of staff
4040	Travel & Expenses	201	Town Hall	Provisions for Members made under 101/4040
4110	Rates	201	Town Hall	Government estimate new rateable value £6,771 (+5% SCDC say likely to be same or no more than)
4115	Water and Sewerage	201	Town Hall	Based on average annual usage
4120	Gas	201	Town Hall	Projected saving against last year actual cost but rates not guaranteed for 2017/18.
4122	Electricity	201	Town Hall	Projected current usage plus 5% increase on charges
4150	Cleaning	201	Town Hall	Projected current usage +increase on cleaning to reflect expected + 5.5% national minimum wage
4155	Cleaning Materials	201	Town Hall	Subsumed within Repairs and Maintenance Budget
4170	Repairs and Maintenance	201	Town Hall	No change in provision based on expected outturn in current year
4180	Licences	201	Town Hall	£1,800 wedding licence over three years
4260	Equipment Purchases	201	Town Hall	Retain same figure for 2017/18
4466	Catering Sundries	201	Town Hall	Retain same figure for 2017/18 to cover cost of catering supplies for hired and other meetings.
4553	Loan Repayments	201	Town Hall	Set repayment figure to PWLB
1000	Hirings	202	Walton	Retain same figure for 2017/18
4000	Employee Salaries	202	Walton	Estimated cost based on present staffing structure
4001	Employer National Insurance	202	Walton	Estimated cost based on present staffing structure
4002	Employer Pension Contributions	202	Walton	Estimated cost based on present staffing structure
4110	Rates	202	Walton	Government estimate new rateable value £982 (+5% SCDC say likely to be same or no more than)
4115	Water and Sewerage	202	Walton	Retain same figure for 2017/18
4122	Electricity	202	Walton	Projected saving against last year actual cost but rates not guaranteed for 2017/18.
4155	Cleaning Materials	202	Walton	Subsumed within Repairs and Maintenance Budget from 2016/17.

Felixstowe Town Council
Budget Notes

<u>A/c Code</u>	<u>Description</u>	<u>Centre</u>	<u>Description</u>	<u>Budget Notes</u>
4170	Repairs and Maintenance	202	Walton	Retain provision for ongoing maintenance and in year repairs
4260	Equipment Purchases	202	Walton	Retain small amount for replacement of stock items
1030	Leases, Rents & Licences	203	Broadway House	Licence figure for 2017/18
4000	Employee Salaries	203	Broadway House	Estimated cost based on present staffing structure
4001	Employer National Insurance	203	Broadway House	Estimated cost based on present staffing structure
4002	Employer Pension Contributions	203	Broadway House	Estimated cost based on present staffing structure
4040	Travel & Expenses	203	Broadway House	Projected current usage plus 5% increase on charges
1032	Mobile Phone Mast	204	Cemetery	O2 Mast retain same figure for 2017/18
1100	Interment Fees	204	Cemetery	2017/18 budget based on current year projection
1120	Purchase of Graves	204	Cemetery	2017/18 budget based on current year projection
1140	Upkeep of Grave Spaces	204	Cemetery	2017/18 budget based on current year projection
1160	Admin Fees	204	Cemetery	2016/17 budget based on current year projection
4000	Employee Salaries	204	Cemetery	Estimated cost based on present staffing structure
4001	Employer National Insurance	204	Cemetery	Estimated cost based on present staffing structure
4002	Employer Pension Contributions	204	Cemetery	Estimated cost based on present staffing structure
4030	Training	204	Cemetery	To be recommended via Personnel Committee
4110	Rates	204	Cemetery	Government estimated from new rateable value £2,741 (+5% SCDC say likely to be same or no more than)
4115	Water and Sewerage	204	Cemetery	Retained based on current and historical consumption.
4122	Electricity	204	Cemetery	Projected current usage plus 5% increase on charges
4155	Cleaning Materials	204	Cemetery	Subsumed within Repairs and Maintenance Budget from 2016/17.
4170	Repairs and Maintenance	204	Cemetery	Retain provision for ongoing maintenance and in year repairs
4260	Equipment Purchases	204	Cemetery	Retain provision for purchase of tools, PPE and other equipment
4300	Vehicle Running Costs	204	Cemetery	To cover tax, MOT, service and running repairs to the Council's truck and tractor
4320	Vehicles/Tool Hire	204	Cemetery	Retain same figure for digger/skip hire 2017/18
4330	Fuel	204	Cemetery	Retain provision for fuel
4446	Mobile Phones	204	Cemetery	Current sim only contract expires March 2017.
4466	Catering Sundries	204	Cemetery	Retain small provision for catering supplies

Felixstowe Town Council
Budget Notes

<u>A/c Code</u>	<u>Description</u>	<u>Centre</u>	<u>Description</u>	<u>Budget Notes</u>
1080	Allotment Rents	205	Allotments	To reflect increase on rental fee.
4000	Employee Salaries	205	Allotments	Estimated cost based on present staffing structure
4001	Employer National Insurance	205	Allotments	Estimated cost based on present staffing structure
4002	Employer Pension Contributions	205	Allotments	Estimated cost based on present staffing structure
4115	Water and Sewerage	205	Allotments	Based on historic and current year projection
4170	Repairs and Maintenance	205	Allotments	Retain same figure for 2017/18
4320	Vehicles/Tool Hire	205	Allotments	Retain same figure for 2017/18

