



9 am to 4 pm Mondays to Fridays

TO ALL MEMBERS OF THE PLANNING & ENVIRONMENT COMMITTEE:

Cllr A Smith (Chairman)	Cllr G Newman
Cllr Jon Garfield (Vice Chairman)	Cllr D Savage
Cllr S Bird	Cllr S Wiles
Cllr Jan Garfield	Cllr K Williams
Cllr S Gallant	

You are hereby summoned to attend a meeting of the **PLANNING & ENVIRONMENT COMMITTEE** to be held at the **Town Hall, Felixstowe** on **Wednesday 8 March 2017** at **9.15 am** for the transaction of the following business preceded by:

- i. **Public Question Time.** A maximum of 15 minutes will be set aside to enable members of the public to make representation or put questions to the Committee on any Planning & Environment matters.

A G E N D A

- 1. Apologies**
To receive any apologies for absence.
- 2. Declarations of Interest**
Members and officers are invited to make any declarations of Disclosable Pecuniary or Local Non-Pecuniary Interests that they may have in relation to items on the Agenda and are also reminded to make any declarations at any stage during the meeting if it becomes apparent that this may be required when a particular item or issue is considered.
- 3. Requests for Dispensation**
Councillors with a pecuniary interest in an item on this agenda, who wish to remain, speak and/or vote during consideration of that item, may apply for a dispensation in writing to the Town Clerk prior to the meeting. Applications may also be considered at the meeting itself should the nature of the interest become apparent to a Councillor at the time of the meeting.
- 4. Confirmation of Minutes**
To confirm the Minutes of the Planning & Environment Committee meeting held on 23 February 2017 as a true record. **(Pages 4-7)**
- 5. Planning Applications**
To consider the following planning, and other, applications received since the previous agenda:

- a) **DC/17/0536/FUL** | Erection of two-storey side and single storey rear extension | **Holmehurst 84 Seaton Road**
Applicant: Mr & Mrs Gidlow [Link to Documents](#)
- b) **DC/17/0548/FUL** | Two storey rear extension with balcony and new porch (Resubmission of DC/16/5343/FUL) | **7 Picketts Road**
Applicant: Mr D South [Link to Documents](#)
- c) **DC/17/0606/FUL** | Erection of an Oak and brick veranda with glazed roof and bi fold doors to the rear elevation of the property.
105 Undercliff Road West
Applicant: Mr Coombes [Link to Documents](#)
- d) **DC/17/0556/FUL** | Detached Garage at rear of garden. Garden room extension. Amended pavement crossover. 2m boundary wall to rear.
93 High Road East
Applicant: Mr D Creasey [Link to Documents](#)
- e) **DC/17/0638/VOC** | **Variation of condition no. 2 & 3 of DC/15/3519/FUL** - Erection of a two storey dwelling - There is a minor change to the rear of the property to remove the ground floor lean too element and to square off the two storey part of the building. the main gable of the building also is now shown correctly (the approved drawing elevation did not match the plan length. The approved materials do not match the adjoining building therefore the change will be for a rendered building with concrete roof tiles to match those of the adjoining building 2 to be in accordance with submitted plan 1622/01 3 Finishes to match those of the adjoin building at **40 Kings St | Part Side Garden Of 40 King Street**
Applicant: Mr Julian Bobbin [Link to Documents](#)
- f) **DC/17/0650/FUL** | Proposed new extension to form single storey study and 1 and a half storey garage with loft storage area above.
1 Lansdowne Road
Applicant: Mr D Bloom [Link to Documents](#)
- g) **DC/17/0654/FUL** | Proposed two storey rear extension and detached garage and shed | **105 St Andrews Road**
Applicant: Mr & Mrs P Rivett [Link to Documents](#)
- h) **DC/17/0558/FUL** | Change of Use to A3 / A5 | **175 Hamilton Road**
Applicant: Mr Ozkan Taminler [Link to Documents](#)
- i) **DC/17/0711/TCA** | 2no. Holly - crown reduction to reduce shading and reduction of branches overhanging road and pavement. 1no. Yew - crown reduction to reduce shading and reduction of branches overhanging road and pavement. 1no. Sycamore - re-pollard to original pollard point.
Flat 5 52 Princes Road
Applicant: Lorraine Fish [Link to Documents](#)

6. Planning Decisions

To note the decisions received from Suffolk Coastal District Council since the date of the previous agenda and up until the date of this agenda. **(Page 8)**

7. 2018 Boundary Review - Eastern Region

To consider recommending to Council any comment on responses to the 2018 Boundary Review by 27 March 2017. **(Pages 9-10)**

8. Correspondence

To note any items of correspondence.

9. Closure

To close proceedings and confirm the date of the next meeting scheduled for Wednesday 22 March 2017 at 9.15am, Felixstowe Town Hall.



**Ash Tadjrishi
Town Clerk
1 March 2017**

For information (via email): All Town Councillors
Local Press

Meetings of the Town Council and its Committees are open to the press and public who are welcome to attend

471. PLANNING APPLICATIONS

Committee considered the following planning applications received since the last meeting and **RESOLVED** to submit the following observations to Suffolk Coastal District Council:

a	DC/17/0203/VLA Written request to vary the agreement pursuant to section 106 Town & Country Planning Act 1990, attached to planning consent C07/2350, Felixstowe South Reconfiguration (FSR), to permit the reclamation of approximately 3 hectares of seabed behind Berth 9 to enable the construction and operation of additional land for container storage and stacking without triggering certain obligations under the S106 agreement. The Port Of Felixstowe Dock Road
Committee recommended APPROVAL of the application subject to making available further land for public car parking and securing the future of the Landguard Visitors' Centre. In the view of the Committee, the mitigation work should still be provided.	
b	DC/17/0408/FUL and DC/17/0409/LBC Erection of single side extension (following demolition of existing conservatory and outbuilding) 359 High Street Walton
Having given consideration to the potential impact of the proposals on Smock Mill, the listed building, Committee recommended APPROVAL.	
c	DC/17/0350/FUL Proposed rear extension part 2 storey and part single storey 10 Newry Avenue
Committee recommended APPROVAL.	
d	DC/17/0307/FUL Two storey rear extension. New render to existing house elevations. 106 Mill Lane
Committee recommended APPROVAL.	
e	DC/17/0280/FUL Proposed Two Storey Side Extension 3 Whinyard Way
Committee recommended APPROVAL.	
f	DC/17/0217/FUL Change of use from Wine Bar to domestic dwelling 11 Granville Road

Committee recommended APPROVAL subject to agreement with Suffolk Coastal District Council that the façade treatment will be sympathetic to the Conservation Area, within which the property is located.

g	DC/17/0104/COU Change of use from offices to 1No 3 bedroom residential unit 155 Hamilton Road
Committee recommended APPROVAL	

h	DC/17/0463/FUL Erection of an entrance canopy and glass screen over main pedestrian entrance, and erection of a small canopy over car park entrance on opposite side of building Pavilion Court Hamilton Gardens
Committee recommended APPROVAL	

i	DC/17/0253/VOC Variation of Condition No.2 of DC/16/4011/FUL - Construction of a Lidl foodstore together with customer access from Haven Exchange South and A154, landscaping, parking and associated engineering works - Remove reference to plans 15-1516/L, 12j and 20a and instead refer to plans 15-1516/12p and 20c Land At Haven Exchange Haven Exchange South
Committee recommended APPROVAL	

j	DC/17/0364/FUL To provide dropped curb and vehicular crossing with parking in front garden. 5 Elizabeth Way
Committee recommended REFUSAL. Committee consider that applications of this kind contribute towards an increasing concern with the paving over of front gardens in the town and a resulting loss of on-street parking. Committee also question the proposed use of block pavements as an appropriate SUDS treatment.	

k	DC/17/0326/TCA 2no. Lime (Garfield Rd frontage)- crown reduce by 30% 1no. Ash (Victoria Rd frontage) - crown lift by 1.5m. Saville Court Victoria Road
Committee had NO OBJECTIONS to the proposed works subject to the guidance of the District Council's Arboricultural Officer.	

472. PLANNING DECISIONS

RESOLVED that the decisions received from Suffolk Coastal District Council since the date of the previous agenda and up until the date of the agenda for this meeting be noted.

473. CHANGE OF USE FOR SEAFRONT SHELTERS

Committee considered the above consultation and further comments received from Town Councillors.

Committee agreed that the Edwardian character of the seafront shelters are an important part the Town's heritage and their design should be preserved as far as is practicably possible. Members advised that it was crucial for the shelters to retain some sheltered public seating as it was recognised that this is part of an essential all year round tourist offer. Members requested that, before any proposals for additional uses – which in any case must be complementary to the tourism offer – for these shelters are formally considered by SCDC, to meet with the relevant officers to discuss specific proposals for these two and the other Felixstowe shelters.

It was RESOLVED that the Clerk should refer the above comments to SCDC and request a meeting to discuss further.

It being 11am, Cllr S Wiles left the meeting.

474. CORRESPONDENCE

Committee received the following items of correspondence and RESOLVED that they be noted:

- a) Appeal ref. APP/J3530/W/15/3138710 (Land at Candlet Road).** The Clerk advised that the Town Council had been invited to give further views on the Candlet Road appeal currently being considered by the Secretary of State in the light of recent developments. Members asked that the Clerk respond with reference to recent approvals for significant housing developments in the area and the formal adoption of the Felixstowe Peninsula Area Action Plan in January 2017.
- b) 2018 Boundary Review - Eastern Region.** Notice that The Boundary Commission for England was due to publish the responses received to their initial proposals for new constituency boundaries on Tuesday 28 February 2017. Comments would be invited on these representations until Monday 27 March 2017. The Clerk advised that this matter would be brought to Committee at the next meeting with any recommendation to be given to the Council meeting of the same evening.

475. CLOSURE

The meeting was closed at 11.10am. The date of the next meeting was noted as being Wednesday 8th March 2017, 9.15am at Felixstowe Town Hall.

AGENDA ITEM 6: PLANNING DECISIONS

Approved by SCDC (and recommended for Approval by this Committee):

DC/17/0304/ADI | Illuminated Advertisement Consent - Display of two wall mounted advertisement hoardings, four fascia signs, one totem sign and two freestanding advertising hoarding.

Land At Haven Exchange Haven Exchange South

DC/17/0239/TEL | Prior Notification - Removal of 3 no. existing equipment cabinets, 2 no. existing antennas and feeder cables from the existing broadcast station and the installation of a slimline monopole within the broadcast station site together with 3 no. antennas, 1 no. 30cm transmission dish, 3 no. equipment cabinets together with associated feeder cables, support bracketry, extension to compound fence with 2m high close timber boarded fence and ancillary development thereto

Arqiva Felixstowe Transmitting Station Ranelagh Car Park

DC/17/0104/COU | Change of use from offices to 1No 3 bedroom residential unit | **155 Hamilton Road**

DC/17/0257/FUL | Two storey extension to front elevation, first floor extension to side elevation and garage conversion. | **44 Westmorland Road**

Refused (and recommended for Refusal by this Committee):

None

Approved (and recommended for Refusal by this Committee):

None

Refused (and recommended for Approval by this Committee):

None.

AGENDA ITEM 7: 2018 BOUNDARY REVIEW - EASTERN REGION

The Boundary Commission is responsible for reviewing Parliamentary constituency boundaries in England. They periodically review the boundaries of all the Parliamentary constituencies and are currently conducting a review on the basis of rules set by Parliament in 2011. The rules states that recommendations for new Parliamentary constituency boundaries should be made in September 2018. This will result in a significant reduction in the number of constituencies in England (from 533 to 501), and require that every constituency – apart from two specified exceptions – must have an electorate that is no smaller than 71,031 and no larger than 78,507.

Initial proposals for the new Parliamentary constituency boundaries in England were published on 13 September 2016.

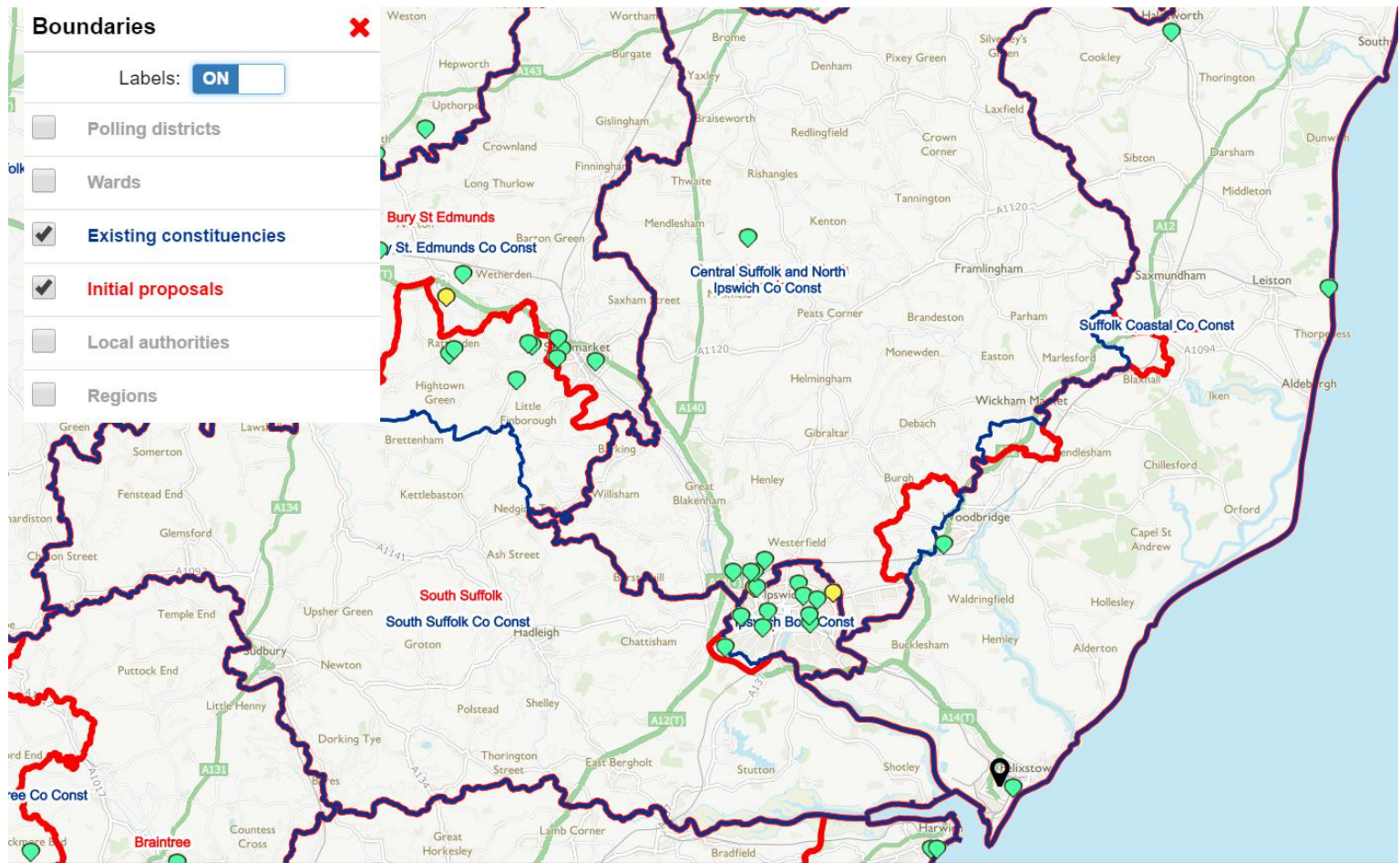
The Eastern region has been allocated 57 constituencies – a reduction of one from the current number. Proposals leave six of the 58 existing constituencies unchanged.

As it has not always been possible to allocate whole numbers of constituencies to individual counties, the Commission has grouped some county and local authority areas into sub-regions. The number of constituencies allocated to each sub-region is determined by the electorate of the combined local authorities. Consequently, it has been necessary to propose some constituencies that cross county or unitary authority boundaries.

Of the seven existing constituencies in Suffolk, five are currently within 5% of the electoral quota. Of these they have been able to leave four unchanged, apart from modifications to accommodate changes to local government ward boundaries: Central Suffolk and North Ipswich, Suffolk Coastal, Waveney, and West Suffolk.

Initial proposals were out for consultation during a 12-week period, from 13 September 2016 to 5 December 2016. The Boundary Commission are now seeking comments until 27 March 2017 on responses received during the initial consultation stage. There were four comments logged for the whole of the Suffolk Coastal constituency, one of which from Felixstowe.

A map showing the existing constituency boundary for Suffolk Coastal and initial proposals for a new boundary is shown over the page (north-eastern part of the boundary is not shown at this scale but remains unchanged in the initial proposals):



An interactive map and further information is available on the Boundary Commission website here: <https://www.bce2018.org.uk/node/6484?postcode=IP112LF>

Committee is requested to consider any recommendations for the 8 March Council meeting in relation to comments received at the initial review stage.