



TO ALL MEMBERS OF THE PLANNING & ENVIRONMENT COMMITTEE:

Cllr A Smith (Chairman)	Cllr G Newman
Cllr Jon Garfield (Vice Chairman)	Cllr D Savage
Cllr S Bird	Cllr S Wiles
Cllr Jan Garfield	Cllr K Williams
Cllr S Gallant	

You are hereby summoned to attend a meeting of the **PLANNING & ENVIRONMENT COMMITTEE** to be held at the **Town Hall, Felixstowe** on **Wednesday 19 April 2017** at **9.15 am** for the transaction of the following business preceded by:

- i. **Public Question Time.** A maximum of 15 minutes will be set aside to enable members of the public to make representation or put questions to the Committee on any Planning & Environment matters.

A G E N D A

1. Apologies

To receive any apologies for absence.

2. Declarations of Interest

Members and officers are invited to make any declarations of Disclosable Pecuniary or Local Non-Pecuniary Interests that they may have in relation to items on the Agenda and are also reminded to make any declarations at any stage during the meeting if it becomes apparent that this may be required when a particular item or issue is considered.

3. Requests for Dispensation

Councillors with a pecuniary interest in an item on this agenda, who wish to remain, speak and/or vote during consideration of that item, may apply for a dispensation in writing to the Town Clerk prior to the meeting. Applications may also be considered at the meeting itself should the nature of the interest become apparent to a Councillor at the time of the meeting.

4. Confirmation of Minutes

To confirm the Minutes of the Planning & Environment Committee meeting held on 5 April 2017 as a true record. **(Pages 3-5)**

5. Planning Applications

To consider the following planning, and other, applications received since the previous agenda:

- a) **DC/17/1322/FUL | Proposed Rear & Side Single Storey Extension
30 Springfield Avenue**
Applicant: Mr & Mrs W Ablard

[Link to Documents](#)

- b) **DC/17/1414/FUL** | Conversion of loft providing 2no dormers
8 Rosemary Avenue
Applicant: Mr Benjamin Filby [Link to Documents](#)
- c) **DC/17/1382/FUL** | Erection of porch and works to existing driveway to provide easier access to residential home. Porch will also act as more defined entrance to building for visitors.
White Gables Residential Home 16 Stanley Road
Applicant: Mr Cliff Lewis [Link to Documents](#)
- d) **DC/17/1150/FUL** | Replacement of wooden single pane windows in a flat to double glazed pvc windows
49 Nelson Court Blyford Way
Applicant: Mr Joshua Rose [Link to Documents](#)
- e) **DC/17/1211/FUL** | Replace existing wooden framed windows with equivalent UPVC framed windows to match style and type to those on adjacent flats
Flat 2 Ranelagh Court Ranelagh Road
Applicant: Ms Alison Scott [Link to Documents](#)
- f) **DC/17/1258/FUL** | Installation of eight replacement windows
16 Red Hall Court
Applicant: Mrs Benneworth [Link to Documents](#)

6. Planning Decisions

To note the decisions received from Suffolk Coastal District Council since the date of the previous agenda and up until the date of this agenda. **(Page 6)**

7. Consultation - Housing White Paper – “Fixing our Broken Housing Market”

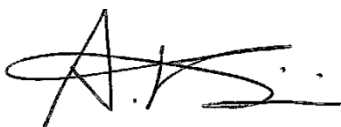
To consider the Housing White Paper and formulate a response to the consultation.

8. Correspondence

To note any items of correspondence.

9. Closure

To close proceedings and confirm the date of the next meeting scheduled for Wednesday 3 May 2017 at 9.15am, Felixstowe Town Hall.



Ash Tadjrishi
Town Clerk
12 April 2017

For information (via email): All Town Councillors
Local Press

Meetings of the Town Council and its Committees are open to the press and public who are welcome to attend

AGENDA 4: CONFIRMATION OF MINUTES

MINUTES of the **PLANNING & ENVIRONMENT COMMITTEE** meeting held at Felixstowe Town Hall on **Wednesday 5 April 2017** at **9.15am**.

PRESENT: Cllr A Smith (Chairman) Cllr Jan Garfield
Cllr Jon Garfield (Vice-Chairman) Cllr G Newman
Cllr S Bird Cllr D Savage
Cllr S Gallant Cllr S Wiles

OFFICERS: Mrs D Frost (Deputy Town Clerk)
Mrs C Page (Planning Administration Officer)

531. APOLOGIES FOR ABSENCE

Apologies for absence were received from **Cllr K Williams**.

532. DECLARATION OF INTEREST

Member(s)	Minute No.	Nature of Interest
Cllr S Bird Cllr S Gallant Cllr D Savage Cllr A Smith	All	Local Non-Pecuniary (as Members of Suffolk Coastal District Council)
Cllr G Newman	All	Local Non-Pecuniary (as a Member of Suffolk County Council)
Cllr G Newman	535c	Disclosable Pecuniary Interest (as a near neighbour to the property subject to this application)

Having declared that his interest was Pecuniary, Cllr Newman advised that he would leave the Chamber prior to any discussion on, and throughout the consideration of, item 535c.

533. REQUEST FOR DISPENSATION

There were none.

534. CONFIRMATION OF MINUTES

It was **RESOLVED** that the Minutes of the Planning & Environment Committee Meeting held on 22 March 2017 be signed by the Chairman as a true record.

535. PLANNING APPLICATIONS

Committee considered the following planning applications received since the last meeting and **RESOLVED** to submit the following observations to Suffolk Coastal District Council:

a	DC/17/0434/FUL Building onto an existing rear extension making it two storeys. Single storey extension to rear. Structural alterations to ground floor. Installation of new toilet to ground floor. 11 Gulpher Road
Committee recommended APPROVAL	

b	DC/17/1266/FUL Raise Felixstowe Ferry Cafe 400mm + proposed extension. Felixstowe Ferry Cafe The Ferry
Committee recommended APPROVAL	

At this point Cllr G Newman left the Chamber.

c	DC/17/1100/FUL First floor bedroom extension 5 Mellis Court
Committee recommended APPROVAL	

Cllr G Newman returned.

d	DC/17/1099/FUL Alterations to roof with construction of three dormer windows and insertion of roof window 6 Riby Road
Committee recommended APPROVAL	

e	DC/17/0972/FUL Change of Use from A2 to A1 and A4, Retail wine shop with drink-in option, with seating for up to 30 covers and moving of internal non-structural wall back so to incorporate part of hallway into unit 141 Hamilton Road
Committee recommended APPROVAL subject to planning conditions being in line with the recommendations by the Suffolk Coastal District Council's Environmental Health Officer.	

f	DC/17/0794/FUL The removal of an existing dilapidated static caravan and the erection of a single storey timber frame bunk house for the sole use of the applicant and their family. The building will be constructed in the same fashion as the existing property, timber frame & boarded with cedar shingle roof covering. Ferry Tower The Ferry
Committee recommended APPROVAL	

g	DC/17/1048/FUL Replacement of ground floor bay window Flat 2 5 Beach Station Road
Committee recommended APPROVAL	
h	DC/17/0984/VOC Variation of conditions 3, 12 & 15 of DC/13/3656/FUL - Proposed high bay distribution unit with a footprint of c. 47,000m2, including car parking and associated infrastructure. Land At Clickett Hill Road And South Of Railway Line Nicholas Road Trimley St Mary
Committee recommended APPROVAL	

536. PLANNING DECISIONS

RESOLVED that the decisions received from Suffolk Coastal District Council since the date of the previous agenda and up until the date of the agenda for this meeting be noted.

537. CORRESPONDENCE

Committee RESOLVED to note the following correspondence.

- i.** Housing White Paper produced by the Suffolk Association of Local Councils. The Chairman informed Members that a summary of the White Paper would be circulated and that discussion would take place at the next meeting of the Planning & Environment Committee on 19th April.
- ii.** Notification of an Appeal to the Secretary of State ref. APP/J3530/D/17/3170980 against the decision by Suffolk Coastal District Council to refuse planning permission for proposed three bay garage.

538. CLOSURE

The meeting was closed at 10.05am. The date of the next meeting was noted as being Wednesday 19 April 2017, 9.15am at Felixstowe Town Hall.

AGENDA ITEM 6: PLANNING DECISIONS

Approved by SCDC (and recommended for Approval by this Committee):

DC/17/0536/FUL | Erection of two-storey side and single storey rear extension
Holmehurst 84 Seaton Road

DC/17/0556/FUL | Detached Garage at rear of garden. Garden room extension.
Amended pavement crossover. 2m boundary wall to rear.
93 High Road East

DC/17/0547/FUL | Severance of side garden to 13 Bacton Road, Felixstowe for
construction of apartments consisting of three two bedroom units
13 Bacton Road

DC/17/0711/TCA | 2no. Holly - crown reduction to reduce shading and reduction of
branches overhanging road and pavement. 1no. Yew - crown reduction to reduce
shading and reduction of branches overhanging road and pavement. 1no.
Sycamore - re-pollard to original pollard point.
Flat 5 52 Princes Road

DC/17/0801/FUL | Single storey extension to front of property + dormer to extend
1st floor bedroom.
47 Brook Lane

DC/17/0578/FUL | Single storey side extension
The Anchorage 16 Crutel Road

DC/17/0971/FUL | Garage conversion to bedroom with ensuite & rear garden
room/family room extension
21 High Road East

Refused (and recommended for Refusal by this Committee):

None.

Approved (and recommended for Refusal by this Committee):

None.

Refused (and recommended for Approval by this Committee):

None.