



9 am to 4 pm Mondays to Fridays

TO ALL MEMBERS OF THE PLANNING & ENVIRONMENT COMMITTEE

Cllr A Smith (Chairman)	Cllr G Newman
Cllr Jon Garfield (Vice Chairman)	Cllr D Savage
Cllr S Bird	Cllr S Wiles
Cllr Jan Garfield	Cllr K Williams
Cllr S Gallant	

You are hereby summoned to attend a meeting of the **PLANNING & ENVIRONMENT COMMITTEE** to be held at the **Town Hall, Felixstowe** on **Wednesday 18 May 2016** at **9.15 am** for the transaction of the following business preceded by:

- i. **Public Question Time.** A maximum of 15 minutes will be set aside to enable members of the public to make representation or put questions to the Committee on any Planning & Environment matters.

AGENDA

1. **Apologies**
To receive any apologies for absence.
2. **Declarations of Interest**
Members and officers are invited to make any declarations of Disclosable Pecuniary or Local Non-Pecuniary Interests that they may have in relation to items on the Agenda and are also reminded to make any declarations at any stage during the meeting if it becomes apparent that this may be required when a particular item or issue is considered.
3. **Requests for Dispensation**
Councillors with a pecuniary interest in an item on this agenda, who wish to remain, speak and/or vote during consideration of that item, may apply for a dispensation in writing to the Town Clerk prior to the meeting. Applications may also be considered at the meeting itself should the nature of the interest become apparent to a Councillor at the time of the meeting.
4. **Confirmation of Minutes**
To confirm the Minutes of the Planning & Environment Committee meeting held on 4 May 2016 as a true record. **(Pages 4-6)**
5. **Planning Applications**
To consider the following planning, and other, applications received since the previous agenda:
 - a) **DC/16/1285/FUL** | Proposed extension to rear and side of property (including 1st floor) and internal alterations. | **9 Beatrice Avenue**
Applicant: Mr & Mrs S Daniels [Link to documents](#)

- b) **DC/16/1695/FUL** | Bedroom extension to rear replacing existing building
Orchard Bungalow Park Avenue
 Applicant: Mrs P Ripley [Link to documents](#)
- c) **DC/16/1534/FUL** | Demolition of existing garage. Construction of new garages, workshops and stores | **Marsh End 283 Ferry Road**
 Applicant: Mr & Mrs M Turner [Link to documents](#)
- d) **DC/16/1617/FUL** | Construction of bungalow and associated parking
80 & 82 King Street
 Applicant: Mr Keith Cracknell [Link to documents](#)
- e) **DC/16/1640/FUL** | The removal of an existing UPVC conservatory with the replacement of a double height extension of similar style and proportion to that of existing. Both elements to the North of the property. | **60 Cobbold Road**
 Applicant: Mrs Patricia Durrant [Link to documents](#)
- f) **DC/16/1538/ADI** | 7.5m internally-illuminated free-standing totem sign.
2-4 Langer Road
 Applicant: n/a Lidl UK GmbH [Link to documents](#)
- g) **DC/16/1642/FUL** | Replacement extractor flue | **103-105 Hamilton Road**
 Applicant: Mrs A Kayhan [Link to documents](#)
- h) **DC/16/1793/ADI** | Illuminated Advertisement Consent - 1no new fascia sign, 1no new projecting sign and 2no internal window graphics.
35 Hamilton Road
 Applicant: Mrs Sarah Humphries [Link to documents](#)
- i) **DC/16/1512/FUL** | Rear extension to retail unit | **79 Hamilton Road**
 Applicant: Briggs Ltd [Link to documents](#)
- j) **DC/16/1817/FUL** | Proposed alterations & extensions including loft conversion; new porch and an orangery | **12 Norman Close**
 Applicant: Mrs D Bartlett [Link to documents](#)
- k) **DC/16/1853/VOC** | To develop original design concept to suit new owners of the site The Development hereby permitted shall not be carried out other than in complete accordance with Drawing Nos 7908-PA/16/01, 7908-PA/16/02 and 7908-PA/16/03 | **67 Cliff Road**
 Applicant: Messrs R Allen & B Clarke [Link to documents](#)
- l) **DC/16/1820/TCA** | 2no. Holm Oak - to crown lift by 1.5 - 2m and reduce crown by 0.5m. over road. | **Saville Court Victoria Road**
 Applicant: Orwell Housing [Link to documents](#)

6. Planning Decisions

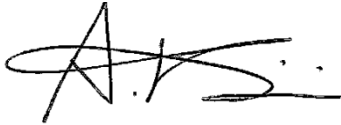
To note the decisions received from Suffolk Coastal District Council since the date of the previous agenda and up until the date of this agenda. **(Page 7)**

7. Correspondence

To note any items of correspondence.

8. Closure

To close proceedings and confirm the date of the next meeting scheduled for Wednesday 1 June 2016 at 9.15am, Felixstowe Town Hall.



Ash Tadjrishi
Town Clerk
11 May 2016

For information (via email): All Town Councillors
Local Press

Meetings of the Town Council and its Committees are open to the press and public who are welcome to attend

AGENDA ITEM 4: CONFIRMATION OF MINUTES

MINUTES of the **PLANNING & ENVIRONMENT COMMITTEE** meeting held at Felixstowe Town Hall on **Wednesday 4 May 2016** at **9.15am**

PRESENT: Cllr A Smith (Chairman) Cllr Jon Garfield (Vice-Chairman)
 Cllr S Bird Cllr G Newman
 Cllr S Gallant Cllr D Savage
 Cllr Jan Garfield Cllr S Wiles

OFFICERS: Mr A Tadjrishi (Town Clerk)
 Mrs R Jones (Estates Officer)

597. APOLOGIES FOR ABSENCE

Apologies for absence were received from **Cllr N Barber** and **Cllr K Williams**.

598. DECLARATIONS OF INTEREST

Member(s)	Minute No.	Nature of Interest
Cllr S Bird Cllr S Gallant Cllr D Savage Cllr A Smith	All	Local Non-Pecuniary (as Members of Suffolk Coastal District Council)
Cllr G Newman	All	Local Non-Pecuniary (as a Member of Suffolk County Council)
Cllr D Savage Cllr S Wiles	563(a)	Local Non-Pecuniary (as Members of the Advisory Board to the organisation submitting application DC/16/1471/FUL)
Cllr D Savage	563(d)	Pecuniary (as a near neighbour to the property subject to application DC/16/1521/FUL)

Having declared that the nature of her interest in DC/16/1521/FUL was Pecuniary, Cllr Savage advised that she would leave the chamber prior to any discussion on, and for the duration of Committee's consideration of, that item.

599. REQUESTS FOR DISPENSATION

There were none.

600. CONFIRMATION OF MINUTES

It was **RESOLVED** that the Minutes of the Planning & Environment Committee Meeting held on 20 April 2016 be signed by the Chairman as a true record.

601. PLANNING APPLICATIONS

Committee considered the following planning applications received since the last meeting and **RESOLVED** to submit the following observations to Suffolk Coastal District Council:

a	DC/16/1471/FUL Change of use from hotel to boarding house for Felixstowe international college, this will be for up to 22 female students age 10 - 19, 2 house mothers on alternating shifts, there will be one supervising adult at all times. Castle Lodge Hotel Chevalier Road
Committee recommended APPROVAL.	

b	DC/16/1474/FUL Proposed garden room The Beeches Martello Lane
Committee recommended APPROVAL on the basis that this application, if approved, will be in lieu of the previously approved application under DC/15/2377/FUL.	

c	DC/16/1531/FUL Proposed Rear Extension and Converted garage 13 Dellwood Avenue
Committee recommended APPROVAL.	

At this point, having declared a Pecuniary Interest in the following item, Cllr D Savage left the chamber.

d	DC/16/1521/FUL Proposed alterations and extensions to existing dwelling house currently subdivided in to two residential units to provide 5 apartments/flats Meri Rauha 1 High Beach
Committee recommended APPROVAL. Having carefully considered the issue of parking provisions and the location of this dwelling in the Conservation Area, it was felt that this proposal would be an improvement.	

Cllr D Savage returned to the chamber.

e	DC/16/1524/TCA To fell Sycamore in far RH corner of rear garden. Tree has included bark in main stem and unbalanced crown. 4 Quilter Road
Committee had no objections to this work taking place.	

f	<p>DC/16/1603/TCA To fell 5no. Sycamore trees to front of property. To crown lift to 4.5m. over shed, Sycamore tree in neighbouring rear garden. 4 Northcliffe Court</p>
<p>Committee requested that this group of trees be considered for a Tree Preservation Order. Committee considered that this group of trees offer significant value in this locality and request the District Council’s Arboricultural Officer to consider making a TPO, should there be no material reason for their felling.</p>	

602. CONSULTATION: FELIXSTOWE AAP PRE-SUBMISSION DOCUMENT

Members considered the AAP Pre-Submission Document, noting that the national regulations restricted representations to issues which affect the soundness of the document.

It was RESOLVED that the documents be considered ‘sound’ and that Clerk be instructed to respond to the consultation on this basis.

603. BUSINESS PLANNING 2016-20

Members considered potential objectives for the Planning & Environment Committee as part of Council’s draft Business Plan for 2016-2020.

It was RESOLVED that, subject to the amendments discussed being incorporated, the draft objectives be approved for inclusion in the Plan and recommended to F&GP for further consideration in due course.

604. PLANNING DECISIONS

RESOLVED that the decisions received from Suffolk Coastal District Council since the date of the previous agenda and up until the date of the agenda for this meeting be noted.

605. CORRESPONDENCE

The Estates Officer advised that County Council’s Rights of Way Officer had provided Council with a copy of the latest definitive map showing the official footpaths and byways in Felixstowe. This would be emailed to Members for reference following the meeting.

RESOLVED that the correspondence be noted.

606. CLOSURE

The meeting was closed at 11.00am. The date of the next meeting was noted as being Wednesday 20 May 2016, 9.15am at Felixstowe Town Hall.

Date: _____

Chairman: _____

AGENDA ITEM 8: PLANNING DECISIONS

Approved by SCDC (and recommended for Approval by this Committee):

DC/16/0917/VOC | Application to vary Condition 2 of DC/15/0151/FUL .(Erection of new building, part commercial, part residential) to allow for the design of the ground floor to be altered to include 2 further flats and undercroft parking.
North Sea Hotel Sea Road

DC/16/1162/TPO | T1 & T2 - Beech - laterally reduce over road by 2-3m, crown lift to 5m over the road, remove deadwood and clear BT line. The crown is heavily weighted one side which is over the road. The work would help balance the tree and remove any additional weight on the road side of the canopy. | **2 Barton Road**

DC/16/0764/FUL | Proposed two-storey side extension. | **48 Westmorland Road**

DC/16/0142/CLP | Proposed single storey rear extensions extending 3m from existing property, first floor infill section to rear of property, loft conversion including insertion of roof lights, reroofing with slate to match adjoining properties.
8 Manor Terrace

Refused (and recommended for Refusal by this Committee):

None

Approved (and recommended for Refusal by this Committee):

None

Refused (and recommended for Approval by this Committee):

None
