

**MINUTES** of the **PLANNING & ENVIRONMENT COMMITTEE** meeting held at Felixstowe Town Hall on **Wednesday 15 June 2016** at **9.15am**

**PRESENT:** Cllr A Smith (Chairman)                      Cllr Jon Garfield (Vice-Chairman)  
                  Cllr S Gallant                                      Cllr D Savage  
                  Cllr Jan Garfield                                    Cllr K Williams  
                  Cllr G Newman

**OFFICERS:** Mrs R Jones (Estates Officer)  
                  Mrs S Morrison (Administrative Assistant)

**76. APOLOGIES FOR ABSENCE**

Apologies for absence were received from **Cllr S Bird** and **Cllr S Wiles**.

**77. DECLARATIONS OF INTEREST**

There were none

**78. REQUESTS FOR DISPENSATION**

There were none.

**79. CONFIRMATION OF MINUTES**

It was **RESOLVED** that the **Minutes of the Planning & Environment Committee Meeting held on 1 June 2016** be signed by the **Chairman** as a true record.

**80. PLANNING APPLICATIONS**

**Committee considered the following planning applications received since the last meeting and RESOLVED to submit the following observations to Suffolk Coastal District Council:**

<b>a</b>	<b>DC/16/2084/ADI</b>   1 no. replacement fascia sign with letters only halo illuminated 1 no. replacement double sided projection sign with letters only halo illuminated Both to front elevation   <b>43 Hamilton Road</b>
<b>Committee recommended APPROVAL</b>	
<b>b</b>	<b>DC/16/2121/FUL</b>   Proposed 2 storey extension to rear of property <b>20 Princes Road</b>
<b>Committee recommended APPROVAL</b>	

<b>c</b>	<b>DC/16/2246/FUL</b>   New porch, extended flat roof to reconfigured former garage, rear extension   <b>17 Thornley Road</b>
<b>Committee recommended APPROVAL</b>	
<b>d</b>	<b>DC/PRETEL/16/2227</b> Proposed Telecommunications Installation <b>Land at Junction of Garrison Lane and Mill Lane Felixstowe</b>
<b>Committee recommended APPROVAL subject to the width of the pedestrian footway adjacent to the new equipment cabinets not being reduced to less than the statutory minimum required for a public footpath.</b>	
<b>e</b>	<b>DC/16/2215/TCA</b> T1- Silver birch to be felled. Overgrown tree within 2.50m of house causing severe overshadowing and potential damage to foundations and drains – <b>58 Orwell Road, Felixstowe</b>
<b>Committee has no objections to this notification.</b>	

## 81. CONSULTATION BY SUFFOLK COUNTY COUNCIL

Committee considered planning proposal SCC/0134.16 ‘Extension and remodelling of Felixstowe Fire Station to provide accommodation for the Police Safe Neighbourhood Team and upgrading the accommodation and existing facilities for the on-call (Part time) Fire Station. External works to extend existing car park’ **Felixstowe Fire Station, High Road West, Felixstowe**

**Committee RECOMMEND APPROVAL, subject to;**

- a) **The new 4 bay parking area to the left of the forecourt for the main emergency vehicles, be clearly reserved for rapid response vehicles, thereby taking advantage of the protected ‘keep clear box’ marked on High Road West and avoiding busy traffic light controls at the adjacent junction on Railway Approach.**
- b) **Careful provision being made for the relocation of the antennae for the CCTV service at no lesser height than as currently mounted on the existing Police Station.**

## 82. PLANNING DECISIONS

**RESOLVED** that the decisions received from Suffolk Coastal District Council since the date of the previous agenda and up until the date of the agenda for this meeting be noted.

### 83. CORRESPONDENCE

#### **Proposed move to new premises & branch modernisation: Felixstowe Crown Post Office branch, 143 Hamilton Road, Felixstowe, IP11 7AA**

The Committee discussed the proposal to move Felixstowe Crown Post Office to a new location at W H Smith on Hamilton Road. It was noted that Council, on consideration of this matter at its meeting of 8<sup>th</sup> June 2016, had delegated the authority to the Planning & Environment Committee to consider the proposals further and respond on behalf of the Town Council (*Minute #67 of 2016/17 refers*). Committee noted that the Chairman had written to the Public Affairs Manager at the Post Office to voice concerns about the proposed site. It was agreed that another representation outlining accessibility issues for disabled customers and the proposed location should be sent to the Post Office. This would be prepared by the Chairman exploring the potential of other more accessible sites within the town centre and requesting clarification on the internal arrangements at the proposed new location.

**RESOLVED that the Chairman and the Estates Officer finalise Council's response to the consultation as agreed in order to submit this before the deadline is 22 June 2016.**

### 84. CLOSURE

The meeting was closed at 11.15am. The date of the next meeting was noted as being Wednesday 29 June 2016, 9.15am at Felixstowe Town Hall.

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Date: \_\_\_\_\_

Chairman: \_\_\_\_\_