



9 am to 4 pm Mondays to Fridays

TO ALL MEMBERS OF THE PLANNING & ENVIRONMENT COMMITTEE

Cllr A Smith (Chairman)	Cllr G Newman
Cllr Jon Garfield (Vice Chairman)	Cllr D Savage
Cllr S Bird	Cllr S Wiles
Cllr Jan Garfield	Cllr K Williams
Cllr S Gallant	

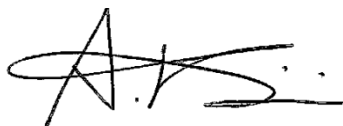
You are hereby summoned to attend a meeting of the **PLANNING & ENVIRONMENT COMMITTEE** to be held at the **Town Hall, Felixstowe** on **Wednesday 15 June 2016** at **9.15 am** for the transaction of the following business preceded by:

- i. **Public Question Time.** A maximum of 15 minutes will be set aside to enable members of the public to make representation or put questions to the Committee on any Planning & Environment matters.

A G E N D A

1. **Apologies**
To receive any apologies for absence.
2. **Declarations of Interest**
Members and officers are invited to make any declarations of Disclosable Pecuniary or Local Non-Pecuniary Interests that they may have in relation to items on the Agenda and are also reminded to make any declarations at any stage during the meeting if it becomes apparent that this may be required when a particular item or issue is considered.
3. **Requests for Dispensation**
Councillors with a pecuniary interest in an item on this agenda, who wish to remain, speak and/or vote during consideration of that item, may apply for a dispensation in writing to the Town Clerk prior to the meeting. Applications may also be considered at the meeting itself should the nature of the interest become apparent to a Councillor at the time of the meeting.
4. **Confirmation of Minutes**
To confirm the Minutes of the Planning & Environment Committee meeting held on 1 June 2016 as a true record. **(Pages 3-6)**
5. **Planning Applications**
To consider the following planning, and other, applications received since the previous agenda:

- a) **DC/16/2084/ADI** | 1 no. replacement fascia sign with letters only halo illuminated 1 no. replacement double sided projection sign with letters only halo illuminated Both to front elevation | **43 Hamilton Road**
Applicant: Bonmarche [Link to documents](#)
- b) **DC/16/2121/FUL** | Proposed 2 storey extension to rear of property
20 Princes Road
Applicant: Mr & Mrs Peter Goodhand [Link to documents](#)
- c) **DC/16/2246/FUL** | New porch, extended flat roof to reconfigured former garage, rear extension | **17 Thornley Road**
Applicant: Mr & Mrs M Wilson [Link to documents](#)
- d) **DC/PRETEL/16/2227** Proposed Telecommunications Installation
Land at Junction of Garrison Lane and Mill Lane Felixstowe
Applicant: EE Ltd and H3G Ltd *No link available at this time.*
- e) **DC/16/2215/TCA** .. T1- Silver birch to be felled. Overgrown tree within 2.50m of house causing severe overshadowing and potential damage to foundations and drains – **58 Orwell Road, Felixstowe**
Applicant: Mr G Miller [Link to documents](#)
6. Consultation by Suffolk County Council on planning proposal SCC/0134.16 ‘Extension and remodelling of Felixstowe Fire Station to provide accommodation for the Police Safe Neighbourhood Team and upgrading the accommodation and existing facilities for the on-call (Part time) Fire Station. External works to extend existing car park’ **Felixstowe Fire Station, High Road West, Felixstowe**
[Link to documents](#)
7. **Planning Decisions**
To note the decisions received from Suffolk Coastal District Council since the date of the previous agenda and up until the date of this agenda. **(Page 7)**
8. **Correspondence**
To note any items of correspondence.
9. **Closure**
To close proceedings and confirm the date of the next meeting scheduled for Wednesday 29 June 2016 at 9.15am, Felixstowe Town Hall.



Ash Tadjrishi
Town Clerk
8 June 2016

For information (via email): All Town Councillors
Local Press

Meetings of the Town Council and its Committees are open to the press and public who are welcome to attend

AGENDA ITEM 4: CONFIRMATION OF MINUTES

MINUTES of the **PLANNING & ENVIRONMENT COMMITTEE** meeting held at Felixstowe Town Hall on **Wednesday 1 June 2016** at **9.15am**

PRESENT: Cllr A Smith (Chairman) Cllr Jon Garfield (Vice-Chairman)
 Cllr S Bird Cllr D Savage
 Cllr Jan Garfield Cllr S Wiles
 Cllr G Newman

OFFICERS: Mr A Tadjrishi (Town Clerk)
 Mrs R Jones (Estates Officer)

39. APOLOGIES FOR ABSENCE

Apologies for absence were received from **Cllr S Gallant** and **Cllr K Williams**.

40. DECLARATIONS OF INTEREST

Member(s)	Minute No.	Nature of Interest
Cllr S Bird Cllr D Savage Cllr A Smith	All	Local Non-Pecuniary (as Members of Suffolk Coastal District Council)
Cllr G Newman	All	Local Non-Pecuniary (as a Member of Suffolk County Council)

41. REQUESTS FOR DISPENSATION

There were none.

42. CONFIRMATION OF MINUTES

It was **RESOLVED** that the **Minutes of the Planning & Environment Committee Meeting held on 18 May 2016** be signed by the Chairman as a true record.

43. PLANNING APPLICATIONS

Committee considered the following planning applications received since the last meeting and RESOLVED to submit the following observations to Suffolk Coastal District Council:

a	DC/16/1505/FUL Covered Driving Range Building; Golf Ball dispenser and machinery store Felixstowe Ferry Golf Club Ferry Road
Committee recommended APPROVAL.	

b	DC/16/1971/FUL Two Storey Rear Extension 135 Undercliff Road West
Committee recommended APPROVAL.	

c	DC/16/1841/FUL Conservatory to be built on existing raised decking at rear of property. 1 Sandhills Manor Terrace
<p style="text-align: center;">Committee recommended REFUSAL.</p> <p>We are concerned that this proposal, if approved, would set a precedent due to the important and particular circumstances of this property as part of the Martello Park development. The Martello Park development in its entirety, in both residential and public elements, was very carefully planned to create a high-quality new sense of place in this part of Felixstowe. Martello Park has been widely acclaimed from many different perspectives as having succeeded in those aspirations. A crucial part of this is the quality and cohesive nature of its residential architecture.</p> <p>Felixstowe Town Council therefore sees this application, the first of its kind since the development, as a crucial precedent for the future of the entire development. Accordingly we believe it significantly contravenes DM21 both in principle and with regard to specific criteria.</p> <p>Firstly, it fails “to establish (or in this case, maintain) a strong sense of place....to create attractive and comfortable places to live work and visit”; and,</p> <p>Secondly, we believe it fails to meet the criteria under DM21(c) in that it fails to “respect the plan, form, period, style, architectural characteristics and where appropriate, the type and standard of detailing and finishes of the original building”.</p>	

d	DC/16/1938/FUL Single storey rear extension, new balcony and insulation/rendering of existing house. 4 Western Avenue
Committee recommended APPROVAL.	

e	DC/16/1920/FUL Proposed side/front extension to form orangery and proposed front balcony Old Thurlow Golf Road
Committee recommended APPROVAL.	

f	DC/16/1320/FUL Change of use of existing A1 and A3 commercial units into D1 use for treatment rooms along with glazing to external decking area to create additional usable space for A3 Cafe and treatment. Waverley Heights Wolsey Gardens
Committee recommended APPROVAL. We note that the wording of the application suggests “space for A3 café” however it is clear that the space proposed could not reasonably be used as such in the absence of any kitchen facilities. We note that there is minimal detail in respect of the proposed glazing and request that a condition be imposed for appropriate glazing to this significant building which is within the Conservation Area.	

g	DC/16/1933/FUL Demolition of office building (use class B1a) and redevelopment of site to provide a distribution and storage facility (use class B8), vehicle parking, gatehouse and staff welfare facilities, landscaping, access alterations and relocation of pumping station Anzani House Anzani Avenue
Committee recommended APPROVAL and particularly welcomed the proposal to close the access crossing Trinity Avenue.	

h	DC/16/2007/VOC Application to vary Condition 2 on application DC/15/0363/FUL (Extensions and alterations) To permit use of weather boarding. 19 Cliff Road
Committee recommended APPROVAL.	

i	DC/16/2052/FUL Extension to existing Garage with pitched roof to replace flat roof. 11 Brook Lane
Committee recommended APPROVAL.	

j	DC/16/1954/TCA To fell Pear tree causing damage to neighbouring property. and in deteriorating state. To thin out self-seeded saplings along rear boundary. To fell 2no. Leylandii causing heavy shading. Southwater 60 Tomline Road
Committee had no objections to this notification.	

44. PLANNING DECISIONS

RESOLVED that the decisions received from Suffolk Coastal District Council since the date of the previous agenda and up until the date of the agenda for this meeting be noted.

45. CORRESPONDENCE

There was none.

46. CLOSURE

The meeting was closed at 11:30am. The date of the next meeting was noted as being Wednesday 15 June 2016, 9.15am at Felixstowe Town Hall.

AGENDA ITEM 8: PLANNING DECISIONS

Approved by SCDC (and recommended for Approval by this Committee):

DC/16/1002/FUL | Conversion of existing 20 Bedroom Nursing Home into 5 No Apartments. | **Suffolk Private Retirement Home 9 Sea Road**

DC/16/1471/FUL | Change of use from hotel to boarding house for Felixstowe international college, this will be for up to 22 female students age 10 - 19, 2 house mothers on alternating shifts, there will be one supervising adult at all times. | **Castle Lodge Hotel Chevalier Road**

DC/16/1534/FUL | Demolition of existing garage. Construction of new garages, workshops and stores | **Marsh End 283 Ferry Road**

DC/16/1603/TCA | To fell 5no. Sycamore trees to front of property. To crown lift to 4.5m. over shed, Sycamore tree in neighbouring rear garden. | **4 Northcliffe Court**

DC/16/1695/FUL | Bedroom extension to rear replacing existing building | **Orchard Bungalow Park Avenue**

DC/16/1362/FUL | Proposed two storey side extension | **1 Wesel Avenue**

DC/16/1285/FUL | Proposed extension to rear and side of property (including 1st floor) and internal alterations. | **9 Beatrice Avenue**

DC/16/1538/ADI | 7.5m internally-illuminated free-standing totem sign. | **2-4 Langer Road**

DC/16/1474/FUL | Proposed garden room | **The Beeches Martello Lane**

DC/16/1378/TPO | To fell leaning white poplar tree; stump to be allowed to regrow as coppice. 5 no. White Poplar trees to be pollarded, and to be permitted to be re-pollarded every 5 years or longer as required. | **Marsh End 283 Ferry Road**

Refused (and recommended for Refusal by this Committee):

None

Approved (and recommended for Refusal by this Committee):

None

Refused (and recommended for Approval by this Committee):

None