



9 am to 4 pm Mondays to Fridays

## TO ALL MEMBERS OF THE PLANNING & ENVIRONMENT COMMITTEE

Cllr A Smith (Chairman)	Cllr G Newman
Cllr Jon Garfield (Vice Chairman)	Cllr D Savage
Cllr S Bird	Cllr S Wiles
Cllr Jan Garfield	Cllr K Williams
Cllr S Gallant	

You are hereby summoned to attend a meeting of the **PLANNING & ENVIRONMENT COMMITTEE** to be held at the **Town Hall, Felixstowe** on **Wednesday 13 July 2016** at **9.15 am** for the transaction of the following business preceded by:

- i. **Public Question Time.** A maximum of 15 minutes will be set aside to enable members of the public to make representation or put questions to the Committee on any Planning & Environment matters.

### A G E N D A

1. **Apologies**  
To receive any apologies for absence.
2. **Declarations of Interest**  
Members and officers are invited to make any declarations of Disclosable Pecuniary or Local Non-Pecuniary Interests that they may have in relation to items on the Agenda and are also reminded to make any declarations at any stage during the meeting if it becomes apparent that this may be required when a particular item or issue is considered.
3. **Requests for Dispensation**  
Councillors with a pecuniary interest in an item on this agenda, who wish to remain, speak and/or vote during consideration of that item, may apply for a dispensation in writing to the Town Clerk prior to the meeting. Applications may also be considered at the meeting itself should the nature of the interest become apparent to a Councillor at the time of the meeting.
4. **Confirmation of Minutes**  
To confirm the Minutes of the Planning & Environment Committee meeting held on 29 June 2016 as a true record. **(Pages 4-6)**
5. **Planning Applications**  
To consider the following planning, and other, applications received since the previous agenda:

- a) **DC/16/1970/FUL** | Construction of 1 no dwelling | **31 Glemsford Close**  
Applicant: Mr Baldry [Link to documents](#)
- b) **DC/16/2547/FUL** | Vehicle repair centre and associated offices/new vehicular access to Carr Road and hardstanding areas  
**R T J Trailers 16 Sunderland Road**  
Applicant: Mr Jason Taylor [Link to documents](#)
- c) **DC/16/2433/COU** | Change of use of two units from Class A3 to Amusement Arcade use for a limited period of up to 18 months while pier is being rebuilt | **Sweet Treats & Thai Hut Undercliff Road West**  
Applicant: Mr Andrew Green [Link to documents](#)
- d) **DC/16/2117/FUL** | Extension of the existing entrance lobby  
**Morrison Supermarket Grange Farm Avenue**  
Applicant: Mr Tony Kho [Link to documents](#)
- e) **DC/16/2455/ADI** | Store and Petrol Filling Station signage  
**Morrison Supermarket Grange Farm Avenue**  
Applicant: Wm Morrisons Supermarkets PLC [Link to documents](#)
- f) **DC/16/2634/FUL** | Proposed two storey extension & associated alterations  
**Ravendale 31 Garrison Lane**  
Applicant: Mr & Mrs G Osborne [Link to documents](#)
- g) **DC/16/2629/FUL** | To replace flat roof of front bay window with pitched roof. Replace with pitched roof to original rear extension. Change windows to shower/toilet and ensuite. | **5 Swallow Close**  
Applicant: Mr Robert Nice [Link to documents](#)
- h) **DC/16/2644/VOC** | Application to Vary Condition 2 of DC/15/0835/FUL (Conversion of dwelling into 2no. flats) to approve the as built layout according to drawing sheets E.S/030/15A and E.S/040/15C.  
**35 Ranelagh Road**  
Applicant: Mrs Eryl Soler [Link to documents](#)
- i) **DC/16/2688/TCA** | Silver Birch - Fell due to excessive root growth undermining property, overgrown canopy shading structure and damaging existing drains. Single tree within rear garden of property 2.5m from rear of house. | **58 Orwell Road**  
Applicant: Mr Steve Cave [Link to documents](#)

## 6. Planning Decisions

To note the decisions received from Suffolk Coastal District Council since the date of the previous agenda and up until the date of this agenda. **(Page 7)**

## 7. Correspondence

To note any items of correspondence.

**8. Closure**

To close proceedings and confirm the date of the next meeting scheduled for Wednesday 27 July 2016 at 9.15am, Felixstowe Town Hall.



**Ash Tadjrishi**  
**Town Clerk**  
**6 July 2016**

For information (via email): All Town Councillors  
Local Press

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***Meetings of the Town Council and its Committees are open to the press and public who are welcome to attend***

## **AGENDA ITEM 4: CONFIRMATION OF MINUTES**

**MINUTES** of the **PLANNING & ENVIRONMENT COMMITTEE** meeting held at Felixstowe Town Hall on **Wednesday 29 June 2016** at **9.15am**

**PRESENT:** Cllr Jon Garfield (Vice-Chairman) Cllr D Savage  
Cllr S Bird Cllr S Wiles  
Cllr Jan Garfield

**OFFICERS:** Mr A Tadjrishi (Town Clerk)  
Mrs R Jones (Estates Officer)

### **94. APOLOGIES FOR ABSENCE**

Apologies for absence were received from **Cllr S Gallant, Cllr G Newman, Cllr A Smith** and **Cllr K Williams**.

**Cllr Jan Garfield** gave apologies in advance of leaving the meeting at 9.35am for a short time in order to attend to other business.

### **95. DECLARATIONS OF INTEREST**

There were none

### **96. REQUESTS FOR DISPENSATION**

There were none.

### **97. CONFIRMATION OF MINUTES**

It was **RESOLVED** that the **Minutes of the Planning & Environment Committee Meeting held on 15 June 2016** be signed by the Chairman as a true record.

### **98. PLANNING APPLICATIONS**

Committee considered the following planning applications received since the last meeting and **RESOLVED** to submit the following observations to Suffolk Coastal District Council:

<b>a</b>	<b>DC/16/2269/FUL   Single storey rear extension.   46 Graham Road</b>
<b>Committee recommended APPROVAL</b>	

**Cllr Jan Garfield left the chamber at 9.35am.**

<b>b</b>	<b>DC/16/2318/FUL</b>   The property is currently in use as 3 flats . Proposal consists of a small ground floor rear extension, for change of use into 4 flats.   <b>Adelaide House 13 Bacton Road</b>
<p><b>Committee recommended APPROVAL. Members were concerned about the potential for noise disturbance resulting from possible activities on the significantly sized rear balcony terrace and requested that Planning Officers consider this in relation to guidance under DM23 before making a decision.</b></p>	

**Cllr Jan Garfield returned at 9.49am.**

<b>c</b>	<b>DC/16/2300/FUL</b>   Proposed Rear Extension with single storey extension and new dropped kerb   <b>37 Quilter Road</b>
<p><b>Committee recommended APPROVAL. Members considered the potential effect on the neighbouring properties in relation to light amenity. It was requested that the reinstatement of on-street parking be completed with original kerb materials in keeping with the location within the Conservation Area.</b></p>	

<b>d</b>	<b>DC/16/2400/FUL</b>   Erection of an oak & brick veranda with glazed roof to the rear elevation of the property   <b>105 Undercliff Road West</b>
<p><b>Committee recommended APPROVAL subject to surface water being adequately discharged.</b></p>	

<b>e</b>	<b>DC/16/1817/FUL</b>   Proposed alterations & extensions including loft conversion; new porch and an orangery   <b>12 Norman Close</b>
<p><b>Committee recommended APPROVAL and welcomed the alterations which had addressed the concerns previously raised.</b></p>	

## **99. PLANNING DECISIONS**

**RESOLVED** that the decisions received from Suffolk Coastal District Council since the date of the previous agenda and up until the date of the agenda for this meeting be noted.

## **100. CORRESPONDENCE**

The Estates Officer advised that Highways England were undertaking a consultation to inform the next round of strategic route planning for major roads. Members were asked to consider problems/issues on the major highway

network that they were aware of across the region, which principally involved the A14 and A12, so that they could be assessed and then prioritised for future investment.

**RESOLVED that the following be submitted in response to the consultation:**

**Improvements required at:**

A14 Junction 55 (Copdock)

A14 Junction 57 (Nacton) Further improvements required to complement the recent widening of the Nacton Road beneath.

A14 Junction 42-46 (Bury St Edmunds)

*The above assumes that A14 Cambridge to Huntingdon improvement, Lowestoft Third Crossing and Ipswich Wet Dock Crossing are already programmed.*

A14 (Innocence Lane slip road to Kirton) Consider extending this slip road.

**Strategic Planning for:**

A14 Northern Ipswich bypass from Junc 53 (Whitehouse) to A12 Martlesham

A120 improvements between A12 Marks Tey & A120 Braintree; also A120

improvements between Hare Green & Harwich (to improve access to Stansted)

Possible Highways England re-adoption and improvement of A12 between A14

A14 Junction 58 (Seven Hills) This had seen a significant increase in container traffic which will be further increased once park and ride scheme for Sizewell C come in to being.

A12 Martlesham ByPass

A428 improvements between Caxton Gibbet & Wyboston

Members also requested that improved facilities for long-haul drivers be considered along the A14 route.

**101. CLOSURE**

The meeting was closed at 10.47am. The date of the next meeting was noted as being Wednesday 13 July 2016, 9.15am at Felixstowe Town Hall.

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Date: \_\_\_\_\_

Chairman: \_\_\_\_\_

## **AGENDA ITEM 8: PLANNING DECISIONS**

### **Approved by SCDC (and recommended for Approval by this Committee):**

<b>DC/16/2337/CCC</b>   Suffolk County Council Consultation: SCC\0134\16 - Extension and remodelling Felixstowe Fire Station to provide accommodation for the Police Safer Neighbourhood Team and upgrading the accommodation and existing facilities for the on-call (part time) Fire Station. External works to extend existing car park.   <b>Fire Station High Road West</b>
<b>DC/16/1853/VOC</b>   Variation of condition 2 of planning permission reference DC/15/1485 (Redevelopment by construction of 2 detached dwellings) to modify design of dwellings   <b>67 Cliff Road</b>
<b>DC/16/1841/FUL</b>   Conservatory to be built on existing raised decking at rear of property.   <b>1 Sandhills Manor Terrace</b>
<b>DC/16/2052/FUL</b>   Extension to existing Garage with pitched roof to replace flat roof.   <b>11 Brook Lane</b>
<b>DC/16/1792/FUL</b>   New shopfront and awning   <b>35 Hamilton Road</b>
<b>DC/16/1793/ADI</b>   Illuminated Advertisement Consent - 1no new fascia sign, 1no new projecting sign and 2no internal window graphics.   <b>35 Hamilton Road</b>
<b>DC/16/2007/VOC</b>   Application to vary Condition 2 on application DC/15/0363/FUL ( Extensions and alterations ) To permit use of weather boarding.   <b>19 Cliff Road</b>
<b>DC/16/1920/FUL</b>   Proposed side/front extension to form orangery and proposed front balcony   <b>Old Thurlow Golf Road</b>
<b>DC/16/1640/FUL</b>   Removal of conservatory and erection of two storey rear extension   <b>60 Cobbold Road</b>
<b>DC/16/1591/DRC</b>   Discharge of Condition numbers 6, 7 and 8 on application DC/15/3589/FUL - Conversion of ground floor from B1 Offices to A3 Restaurant and/or A5 Takeaway food establishment. Conversion of upper floors from B1 vacant offices to 3no C3 flats. Proposal to include an extension to and a new pitched roof over the second floor accommodation - Acoustic report attached, extract ventilation drawings submitted, and grease trap manufacturers details submitted   <b>91 Undercliff Road West</b>
<b>DC/16/1505/FUL</b>   Covered Driving Range Building; Golf Ball dispenser and machinery store   <b>Felixstowe Ferry Golf Club Ferry Road</b>
<b>DC/16/1817/FUL</b>   Proposed alterations & extensions including loft conversion; new porch and an orangery   <b>12 Norman Close</b>

**Refused (and recommended for Refusal by this Committee):** None

**Approved (and recommended for Refusal by this Committee):** None

**Refused (and recommended for Approval by this Committee):** None