Felixstowe Town Council

Detailed Income & Expenditure by Budget Heading 31/08/2016

Month No : 5

Committee Report

Finance & General Purposes

101 Administration

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4000	Employee Salaries	151,687	65,490	153,788	88,298		88,298	42.6 %
4001	Employer National Insurance	10,916	6,237	14,408	8,171		8,171	43.3 %
4002	Employer Pension Contributions	35,704	15,789	37,057	21,268		21,268	42.6 %
4030	Training	2,527	742	7,000	6,258		6,258	10.6 %
4040	Travel & Expenses	91	23	1,600	1,578		1,578	1.4 %
4260	Equipment Purchases	176	0	1,250	1,250		1,250	0.0 %
4270	Printer/Photocopier	2,988	1,574	3,500	1,926		1,926	45.0 %
4400	Stationery	1,489	287	1,900	1,613		1,613	15.1 %
4425	Postage	2,567	345	2,800	2,455		2,455	12.3 %
4441	Telephone & Internet	6,736	2,199	6,600	4,401		4,401	33.3 %
4446	Mobile Phones	430	96	120	24		24	80.3 %
4460	Subscriptions	3,092	2,693	3,335	642		642	80.8 %
4461	External Audit	1,300	1,300	1,300	0		0	100.0 %
4462	Internal Audit	553	138	580	442		442	23.8 %
4464	Insurance	8,088	8,333	8,500	167		167	98.0 %
4466	Catering Sundries	374	0	0	0		0	0.0 %
4468	Miscellaneous	216	40	250	210		210	16.0 %
4470	Publications	205	0	50	50		50	0.0 %
4471	Advertising & Promotion	779	96	2,000	1,904		1,904	4.8 %
4481	IT Maintenance & Software	5,181	3,553	6,000	2,447		2,447	59.2 %
4490	Professional Fees	1,047	131	2,000	1,869		1,869	6.5 %
4500	Election Expenses	9,452	0	0	0		0	0.0 %
4550	Bank Charges	587	233	750	517		517	31.0 %
	Administration :- Expenditure	**246,186**	**109,300**	**254,788**	**145,488**	**0**	**145,488**	**42.9 %**
1800	Agency Income	1,500	0	0	0			0.0 %
1805	Bank Interest Received	2,210	3,429	4,000	-571			85.7 %
1830	Community Infrastructure Levy	0	423	0	423			0.0 %
1850	Miscellaneous Income	247	0	0	0			0.0 %
1900	Precept	522,361	268,674	537,347	-268,674			50.0 %
1901	Transition Grant	34,160	9,682	19,364	-9,682			50.0 %
	Administration :- Income	**560,478**	**282,208**	**560,711**	**-278,503**			**50.3 %**
	Net Expenditure over Income	**-314,292**	**-172,908**	**-305,923**	**-133,016**			
	Finance & General Purposes :- Expenditure	**246,186**	**109,300**	**254,788**	**145,488**	**0**	**145,488**	**42.9 %**
	Income	**560,478**	**282,208**	**560,711**	**-278,503**			**50.3 %**
	Net Expenditure over Income	**-314,292**	**-172,908**	**-305,923**	**-133,016**			

Assets & Services

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		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
201	Town Hall							
4000	Employee Salaries	12,554	4,391	10,815	6,424		6,424	40.6 %
4001	Employer National Insurance	14	24	47	23		23	51.9 %
4030	Training	0	0	2,000	2,000		2,000	0.0 %
4110	Rates	6,960	3,508	7,100	3,592		3,592	49.4 %
4115	Water and Sewerage	336	84	380	296		296	22.2 %
4120	Gas	2,857	564	3,150	2,586		2,586	17.9 %
4122	Electricity	1,974	802	2,415	1,613		1,613	33.2 %
4150	Cleaning	4,181	1,886	4,690	2,804		2,804	40.2 %
4155	Cleaning Materials	49	0	0	0		0	0.0 %
4170	Repairs and Maintenance	8,666	2,727	7,500	4,774		4,774	36.4 %
4180	Licences	600	600	600	0		0	100.0 %
4260	Equipment Purchases	428	320	550	230		230	58.2 %
4466	Catering Sundries	0	146	500	354		354	29.1 %
4553	Loan Repayments	34,732	0	34,732	34,732		34,732	0.0 %
	Town Hall :- Expenditure	**73,350**	**15,052**	**74,479**	**59,427**	**0**	**59,427**	**20.2 %**
1000	Hirings	1,602	1,400	1,200	200			116.7 %
1001	Weddings	12,221	4,125	6,600	-2,475			62.5 %
1030	Leases, Rents & Licences	5,984	7,744	5,463	2,281			141.7 %
	Town Hall :- Income	**19,808**	**13,269**	**13,263**	**6**			**100.0 %**
	Net Expenditure over Income	**53,542**	**1,783**	**61,216**	**59,433**			
202	Walton							
4000	Employee Salaries	2,197	948	2,164	1,216		1,216	43.8 %
4001	Employer National Insurance	-16	0	1	1		1	27.0 %
4002	Employer Pension Contributions	331	149	335	186		186	44.5 %
4110	Rates	912	460	930	470		470	49.4 %
4115	Water and Sewerage	285	137	350	213		213	39.1 %
4122	Electricity	1,810	721	2,000	1,279		1,279	36.0 %
4155	Cleaning Materials	45	0	0	0		0	0.0 %
4170	Repairs and Maintenance	1,802	325	4,500	4,175		4,175	7.2 %
4260	Equipment Purchases	81	0	100	100		100	0.0 %
	Walton :- Expenditure	**7,447**	**2,740**	**10,380**	**7,640**	**0**	**7,640**	**26.4 %**
1000	Hirings	10,028	2,034	7,500	-5,466			27.1 %
	Walton :- Income	**10,028**	**2,034**	**7,500**	**-5,466**			**27.1 %**
	Net Expenditure over Income	**-2,581**	**706**	**2,880**	**2,174**			

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Felixstowe Town Council

Detailed Income & Expenditure by Budget Heading 31/08/2016

Month No : 5

Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
203	Broadway House							
4000	Employee Salaries	8,247	3,642	8,096	4,454		4,454	45.0 %
4001	Employer National Insurance	-87	1	3	2		2	45.0 %
4002	Employer Pension Contributions	1,524	728	1,635	907		907	44.5 %
4030	Training	0	0	2,000	2,000		2,000	0.0 %
	Broadway House :- Expenditure	**9,684**	**4,371**	**11,734**	**7,363**	**0**	**7,363**	**37.3 %**
1030	Leases, Rents & Licences	1,375	0	1,360	-1,360			0.0 %
	Broadway House :- Income	**1,375**	**0**	**1,360**	**-1,360**			**0.0 %**
	Net Expenditure over Income	**8,309**	**4,371**	**10,374**	**6,003**			
204	Cemetery							
4000	Employee Salaries	77,940	34,203	81,391	47,188		47,188	42.0 %
4001	Employer National Insurance	5,814	3,134	7,523	4,389		4,389	41.7 %
4002	Employer Pension Contributions	9,981	4,614	19,693	15,079		15,079	23.4 %
4030	Training	3,084	244	4,000	3,756		3,756	6.1 %
4110	Rates	2,544	1,280	2,600	1,320		1,320	49.2 %
4115	Water and Sewerage	134	49	330	281		281	14.8 %
4122	Electricity	930	301	1,100	799		799	27.4 %
4155	Cleaning Materials	99	0	0	0		0	0.0 %
4170	Repairs and Maintenance	4,034	1,422	4,000	2,578		2,578	35.6 %
4260	Equipment Purchases	4,521	302	4,600	4,298		4,298	6.6 %
4300	Vehicle Running Costs	1,710	1,087	2,125	1,038		1,038	51.2 %
4320	Vehicles/Tool Hire	5,399	1,616	5,600	3,984		3,984	28.8 %
4330	Fuel	2,014	795	2,200	1,405		1,405	36.2 %
4446	Mobile Phones	860	195	480	285		285	40.6 %
4466	Catering Sundries	18	4	50	46		46	8.1 %
	Cemetery :- Expenditure	**119,082**	**49,246**	**135,692**	**86,446**	**0**	**86,446**	**36.3 %**
1032	Mobile Phone Mast	5,315	5,315	5,315	0			100.0 %
1100	Interment Fees	54,074	21,265	40,000	-18,735			53.2 %
1120	Purchase of Graves	6,931	4,783	8,500	-3,717			56.3 %
1130	Memorials	12,045	4,360	9,200	-4,840			47.4 %
1140	Upkeep of Grave Spaces	617	561	800	-239			70.1 %
1141	Bench Maintenance	3,150	0	0	0			0.0 %
1160	Admin Fees	890	296	700	-404			42.3 %
	Cemetery :- Income	**83,022**	**36,580**	**64,515**	**-27,935**			**56.7 %**
	Net Expenditure over Income	**36,061**	**12,666**	**71,177**	**58,511**			

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		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
205	Allotments							
4000	Employee Salaries	13,750	6,036	14,363	8,327		8,327	42.0 %
4001	Employer National Insurance	1,026	553	1,328	775		775	41.6 %
4002	Employer Pension Contributions	1,761	814	3,476	2,662		2,662	23.4 %
4115	Water and Sewerage	2,017	128	2,000	1,872		1,872	6.4 %
4170	Repairs and Maintenance	4,915	497	5,000	4,503		4,503	9.9 %
4320	Vehicles/Tool Hire	2,057	700	2,000	1,300		1,300	35.0 %
	Allotments :- Expenditure	**25,526**	**8,728**	**28,167**	**19,439**	**0**	**19,439**	**31.0 %**
1080	Allotment Rents	13,649	902	14,000	-13,098			6.4 %
	Allotments :- Income	**13,649**	**902**	**14,000**	**-13,098**			**6.4 %**
	Net Expenditure over Income	**11,878**	**7,826**	**14,167**	**6,341**			
	Assets & Services :- Expenditure	**235,089**	**80,137**	**260,452**	**180,315**	**0**	**180,315**	**30.8 %**
	Income	**127,881**	**52,784**	**100,638**	**-47,854**			**52.4 %**
	Net Expenditure over Income	**107,208**	**27,353**	**159,814**	**132,461**			

Civic & Community

301	Civic & Community							
4095	Honoraria	250	0	250	250		250	0.0 %
4505	Mayoral Allowance	7,000	7,000	7,000	0		0	100.0 %
4511	Town Twinning	1,963	1,113	3,500	2,387		2,387	31.8 %
4512	Engraving/Sign Writing	106	75	200	125		125	37.5 %
4513	Civic Awards	417	422	500	78		78	84.4 %
4530	Civic Events	542	411	600	189		189	68.5 %
4600	CCTV	7,400	9,980	9,980	0		0	100.0 %
4605	Litter/Dog Bins	383	0	800	800		800	0.0 %
4612	Bus Shelter Cleaning	740	330	800	470		470	41.2 %
4645	Christmas Lights	6,750	6,750	6,750	0		0	100.0 %
4675	Youth Forum	2,000	0	2,000	2,000		2,000	0.0 %
	Civic & Community :- Expenditure	**27,550**	**26,081**	**32,380**	**6,299**	**0**	**6,299**	**80.5 %**
1800	Agency Income	0	3,992	3,990	2			100.1 %
1850	Miscellaneous Income	0	20	0	20			0.0 %
	Civic & Community :- Income	**0**	**4,012**	**3,990**	**22**			**100.6 %**
	Net Expenditure over Income	**27,550**	**22,069**	**28,390**	**6,321**			

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		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
302	Section 137 Expenditure							
4531	Remembrance Day	268	0	300	300		300	0.0 %
4620	Annual Grants	6,800	5,300	6,800	1,500		1,500	77.9 %
4655	Occasional Grants	15,000	7,450	15,000	7,550		7,550	49.7 %
	Section 137 Expenditure :- Expenditure	**22,068**	**12,750**	**22,100**	**9,350**	**0**	**9,350**	**57.7 %**
	Net Expenditure over Income	**22,068**	**12,750**	**22,100**	**9,350**			
303	Felixstowe in Flower							
4170	Repairs and Maintenance	3,699	634	3,700	3,066		3,066	17.1 %
4290	Flowers & Containers	3,807	3,059	4,000	941		941	76.5 %
4400	Stationery	1	0	0	0		0	0.0 %
4512	Engraving/Sign Writing	468	0	500	500		500	0.0 %
4532	Felixstowe in Flower Events	1,096	103	1,350	1,247		1,247	7.6 %
	Felixstowe in Flower :- Expenditure	**9,070**	**3,796**	**9,550**	**5,755**	**0**	**5,755**	**39.7 %**
1810	Donations & Sponsorship	6,133	3,718	4,000	-282			93.0 %
	Felixstowe in Flower :- Income	**6,133**	**3,718**	**4,000**	**-282**			**93.0 %**
	Net Expenditure over Income	**2,936**	**77**	**5,550**	**5,473**			
304	Communication							
4420	Newsletter Print	2,370	790	2,370	1,580		1,580	33.3 %
4421	Newsletter Distribution	1,865	622	1,865	1,244		1,244	33.3 %
4483	Website	798	328	1,350	1,023		1,023	24.3 %
	Communication :- Expenditure	**5,032**	**1,739**	**5,585**	**3,846**	**0**	**3,846**	**31.1 %**
	Net Expenditure over Income	**5,032**	**1,739**	**5,585**	**3,846**			
305	Community Fund Projects							
4625	Felixstowe Harwich Ferry	1,000	1,000	1,000	0		0	100.0 %
4630	Level 2	10,000	10,000	10,000	0		0	100.0 %
4640	Floral Bedding	10,779	4,491	10,866	6,375		6,375	41.3 %
4670	Felixstowe Forward	20,000	0	20,000	20,000		20,000	0.0 %
	Community Fund Projects :- Expenditure	**41,779**	**15,491**	**41,866**	**26,375**	**0**	**26,375**	**37.0 %**
1810	Donations & Sponsorship	5,700	0	0	0			0.0 %
	Community Fund Projects :- Income	**5,700**	**0**	**0**	**0**			
	Net Expenditure over Income	**36,079**	**15,491**	**41,866**	**26,375**			
	Civic & Community :- Expenditure	**105,499**	**59,857**	**111,481**	**51,624**	**0**	**51,624**	**53.7 %**
	Income	**11,833**	**7,730**	**7,990**	**-260**			**96.8 %**
	Net Expenditure over Income	**93,665**	**52,127**	**103,491**	**51,364**			