

Month No : 1

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
Finance & General Purposes							
101 Administration							
4000 Employee Salaries	151,687	12,737	153,788	141,051		141,051	8.3 %
4001 Employer National Insurance	10,916	1,198	14,408	13,210		13,210	8.3 %
4002 Employer Pension Contributions	35,704	3,082	37,057	33,975		33,975	8.3 %
4030 Training	2,527	612	7,000	6,388		6,388	8.7 %
4040 Travel & Expenses	91	0	1,600	1,600		1,600	0.0 %
4260 Equipment Purchases	176	0	1,250	1,250		1,250	0.0 %
4270 Printer/Photocopier	2,988	518	3,500	2,982		2,982	14.8 %
4400 Stationery	1,489	0	1,900	1,900		1,900	0.0 %
4425 Postage	2,567	0	2,800	2,800		2,800	0.0 %
4441 Telephone & Internet	6,736	291	6,600	6,309		6,309	4.4 %
4446 Mobile Phones	430	21	120	99		99	17.5 %
4460 Subscriptions	3,092	429	3,335	2,906		2,906	12.9 %
4461 External Audit	1,300	0	1,300	1,300		1,300	0.0 %
4462 Internal Audit	553	0	580	580		580	0.0 %
4464 Insurance	8,088	8,333	8,500	167		167	98.0 %
4466 Catering Sundries	374	0	0	0		0	0.0 %
4468 Miscellaneous	216	0	250	250		250	0.0 %
4470 Publications	205	0	50	50		50	0.0 %
4471 Advertising & Promotion	779	96	2,000	1,904		1,904	4.8 %
4481 IT Maintenance & Software	5,181	203	6,000	5,797		5,797	3.4 %
4490 Professional Fees	1,047	-487	2,000	2,487		2,487	-24.4 %
4500 Election Expenses	9,452	0	0	0		0	0.0 %
4550 Bank Charges	587	0	750	750		750	0.0 %
Administration :- Expenditure	246,186	27,033	254,788	227,755	0	227,755	10.6 %
1800 Agency Income	1,500	0	0	0			0.0 %
1805 Bank Interest Received	2,210	2,565	4,000	-1,435			64.1 %
1830 Community Infrastructure Levy	0	423	0	423			0.0 %
1850 Miscellaneous Income	247	0	0	0			0.0 %
1900 Precept	522,361	268,674	537,347	-268,674			50.0 %
1901 Transition Grant	34,160	9,682	19,364	-9,682			50.0 %
Administration :- Income	560,478	281,344	560,711	-279,367			50.2 %
Net Expenditure over Income	-314,292	-254,311	-305,923	-51,613			
Finance & General Purposes :- Expenditure	246,186	27,033	254,788	227,755	0	227,755	10.6 %
Income	560,478	281,344	560,711	-279,367			50.2 %
Net Expenditure over Income	-314,292	-254,311	-305,923	-51,613			

Assets & Services

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		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
201	Town Hall							
4000	Employee Salaries	12,554	802	10,815	10,013		10,013	7.4 %
4001	Employer National Insurance	14	4	47	43		43	8.3 %
4030	Training	0	0	2,000	2,000		2,000	0.0 %
4110	Rates	6,960	700	7,100	6,400		6,400	9.9 %
4115	Water and Sewerage	336	0	380	380		380	0.0 %
4120	Gas	2,857	349	3,150	2,801		2,801	11.1 %
4122	Electricity	1,974	0	2,415	2,415		2,415	0.0 %
4150	Cleaning	4,181	60	4,690	4,630		4,630	1.3 %
4155	Cleaning Materials	49	0	0	0		0	0.0 %
4170	Repairs and Maintenance	8,666	0	7,500	7,500		7,500	0.0 %
4180	Licences	600	600	600	0		0	100.0 %
4260	Equipment Purchases	428	0	550	550		550	0.0 %
4466	Catering Sundries	0	0	500	500		500	0.0 %
4553	Loan Repayments	34,732	0	34,732	34,732		34,732	0.0 %
	Town Hall :- Expenditure	73,350	2,514	74,479	71,965	0	71,965	3.4 %
1000	Hirings	1,602	0	1,200	-1,200			0.0 %
1001	Weddings	12,221	844	6,600	-5,756			12.8 %
1030	Leases, Rents & Licences	5,984	0	5,463	-5,463			0.0 %
	Town Hall :- Income	19,808	844	13,263	-12,419			6.4 %
	Net Expenditure over Income	53,542	1,671	61,216	59,545			
202	Walton							
4000	Employee Salaries	2,197	186	2,164	1,978		1,978	8.6 %
4001	Employer National Insurance	-16	0	1	1		1	5.0 %
4002	Employer Pension Contributions	331	28	335	307		307	8.3 %
4110	Rates	912	92	930	838		838	9.8 %
4115	Water and Sewerage	285	0	350	350		350	0.0 %
4122	Electricity	1,810	0	2,000	2,000		2,000	0.0 %
4155	Cleaning Materials	45	0	0	0		0	0.0 %
4170	Repairs and Maintenance	1,802	0	4,500	4,500		4,500	0.0 %
4260	Equipment Purchases	81	0	100	100		100	0.0 %
	Walton :- Expenditure	7,447	305	10,380	10,075	0	10,075	2.9 %
1000	Hirings	10,028	-1,282	7,500	-8,782			-17.1 %
	Walton :- Income	10,028	-1,282	7,500	-8,782			-17.1 %
	Net Expenditure over Income	-2,581	1,588	2,880	1,292			

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203	<u>Broadway House</u>							
4000	Employee Salaries	8,247	637	8,096	7,459		7,459	7.9 %
4001	Employer National Insurance	-87	0	3	3		3	8.3 %
4002	Employer Pension Contributions	1,524	136	1,635	1,499		1,499	8.3 %
4030	Training	0	0	2,000	2,000		2,000	0.0 %
	Broadway House :- Expenditure	9,684	774	11,734	10,960	0	10,960	6.6 %
1030	Leases, Rents & Licences	1,375	0	1,360	-1,360			0.0 %
	Broadway House :- Income	1,375	0	1,360	-1,360			0.0 %
	Net Expenditure over Income	8,309	774	10,374	9,600			
204	<u>Cemetery</u>							
4000	Employee Salaries	77,940	6,779	81,391	74,612		74,612	8.3 %
4001	Employer National Insurance	5,814	618	7,523	6,905		6,905	8.2 %
4002	Employer Pension Contributions	9,981	907	19,693	18,786		18,786	4.6 %
4030	Training	3,084	0	4,000	4,000		4,000	0.0 %
4110	Rates	2,544	252	2,600	2,348		2,348	9.7 %
4115	Water and Sewerage	134	0	330	330		330	0.0 %
4122	Electricity	930	172	1,100	928		928	15.6 %
4155	Cleaning Materials	99	0	0	0		0	0.0 %
4170	Repairs and Maintenance	4,034	242	4,000	3,758		3,758	6.0 %
4260	Equipment Purchases	4,521	0	4,600	4,600		4,600	0.0 %
4300	Vehicle Running Costs	1,710	322	2,125	1,803		1,803	15.1 %
4320	Vehicles/Tool Hire	5,399	51	5,600	5,549		5,549	0.9 %
4330	Fuel	2,014	0	2,200	2,200		2,200	0.0 %
4446	Mobile Phones	860	42	480	438		438	8.8 %
4466	Catering Sundries	18	0	50	50		50	0.0 %
	Cemetery :- Expenditure	119,082	9,385	135,692	126,307	0	126,307	6.9 %
1032	Mobile Phone Mast	5,315	0	5,315	-5,315			0.0 %
1100	Interment Fees	54,074	58	40,000	-39,942			0.1 %
1120	Purchase of Graves	6,931	0	8,500	-8,500			0.0 %
1130	Memorials	12,045	-565	9,200	-9,765			-6.1 %
1140	Upkeep of Grave Spaces	617	0	800	-800			0.0 %
1141	Bench Maintenance	3,150	0	0	0			0.0 %
1160	Admin Fees	890	0	700	-700			0.0 %
	Cemetery :- Income	83,022	-507	64,515	-65,022			-0.8 %
	Net Expenditure over Income	36,061	9,892	71,177	61,285			

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205	Allotments							
4000	Employee Salaries	13,750	1,196	14,363	13,167		13,167	8.3 %
4001	Employer National Insurance	1,026	109	1,328	1,219		1,219	8.2 %
4002	Employer Pension Contributions	1,761	160	3,476	3,316		3,316	4.6 %
4115	Water and Sewerage	2,017	0	2,000	2,000		2,000	0.0 %
4170	Repairs and Maintenance	4,915	384	5,000	4,616		4,616	7.7 %
4320	Vehicles/Tool Hire	2,057	0	2,000	2,000		2,000	0.0 %
	Allotments :- Expenditure	25,526	1,849	28,167	26,318	0	26,318	6.6 %
1080	Allotment Rents	13,649	522	14,000	-13,478			3.7 %
	Allotments :- Income	13,649	522	14,000	-13,478			3.7 %
	Net Expenditure over Income	11,878	1,328	14,167	12,839			
	Assets & Services :- Expenditure	235,089	14,828	260,452	245,624	0	245,624	5.7 %
	Income	127,881	-424	100,638	-101,062			-0.4 %
	Net Expenditure over Income	107,208	15,252	159,814	144,562			
Civic & Community								
301	Civic & Community							
4095	Honoraria	250	0	250	250		250	0.0 %
4505	Mayoral Allowance	7,000	0	7,000	7,000		7,000	0.0 %
4511	Town Twinning	1,963	338	3,500	3,162		3,162	9.7 %
4512	Engraving/Sign Writing	106	0	200	200		200	0.0 %
4513	Civic Awards	417	0	500	500		500	0.0 %
4530	Civic Events	542	0	600	600		600	0.0 %
4600	CCTV	7,400	0	9,980	9,980		9,980	0.0 %
4605	Litter/Dog Bins	383	0	800	800		800	0.0 %
4612	Bus Shelter Cleaning	740	0	800	800		800	0.0 %
4645	Christmas Lights	6,750	0	6,750	6,750		6,750	0.0 %
4675	Youth Forum	2,000	0	2,000	2,000		2,000	0.0 %
	Civic & Community :- Expenditure	27,550	338	32,380	32,042	0	32,042	1.0 %
1800	Agency Income	0	0	3,990	-3,990			0.0 %
	Civic & Community :- Income	0	0	3,990	-3,990			0.0 %
	Net Expenditure over Income	27,550	338	28,390	28,052			
302	Section 137 Expenditure							
4531	Remembrance Day	268	0	300	300		300	0.0 %
4620	Annual Grants	6,800	0	6,800	6,800		6,800	0.0 %

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4655 Occasional Grants	15,000	0	15,000	15,000		15,000	0.0 %
Section 137 Expenditure :- Expenditure	22,068	0	22,100	22,100	0	22,100	0.0 %
Net Expenditure over Income	22,068	0	22,100	22,100			
303 Felixstowe in Flower							
4170 Repairs and Maintenance	3,699	0	3,700	3,700		3,700	0.0 %
4290 Flowers & Containers	3,807	495	4,000	3,505		3,505	12.4 %
4400 Stationery	1	0	0	0		0	0.0 %
4512 Engraving/Sign Writing	468	0	500	500		500	0.0 %
4532 Felixstowe in Flower Events	1,096	0	1,350	1,350		1,350	0.0 %
Felixstowe in Flower :- Expenditure	9,070	495	9,550	9,055	0	9,055	5.2 %
1810 Donations & Sponsorship	6,133	2,288	4,000	-1,712			57.2 %
Felixstowe in Flower :- Income	6,133	2,288	4,000	-1,712			57.2 %
Net Expenditure over Income	2,936	-1,793	5,550	7,343			
304 Communication							
4420 Newsletter Print	2,370	0	2,370	2,370		2,370	0.0 %
4421 Newsletter Distribution	1,865	0	1,865	1,865		1,865	0.0 %
4483 Website	798	28	1,350	1,323		1,323	2.0 %
Communication :- Expenditure	5,032	28	5,585	5,558	0	5,558	0.5 %
Net Expenditure over Income	5,032	28	5,585	5,558			
305 Community Fund Projects							
4625 Felixstowe Harwich Ferry	1,000	1,000	1,000	0		0	100.0 %
4630 Level 2	10,000	0	10,000	10,000		10,000	0.0 %
4640 Floral Bedding	10,779	0	10,866	10,866		10,866	0.0 %
4670 Felixstowe Forward	20,000	0	20,000	20,000		20,000	0.0 %
Community Fund Projects :- Expenditure	41,779	1,000	41,866	40,866	0	40,866	2.4 %
1810 Donations & Sponsorship	5,700	0	0	0			0.0 %
Community Fund Projects :- Income	5,700	0	0	0			
Net Expenditure over Income	36,079	1,000	41,866	40,866			
Civic & Community :- Expenditure	105,499	1,861	111,481	109,620	0	109,620	1.7 %
Income	11,833	2,288	7,990	-5,702			28.6 %
Net Expenditure over Income	93,665	-427	103,491	103,918			