

Month No : 9

Committee Report

| | Actual Last Year | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % of Budget |
|---|---------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|----------------|
| Finance & General Purposes | | | | | | | |
| 101 Administration | | | | | | | |
| 4000 Employee Salaries | 151,687 | 126,066 | 153,788 | 27,722 | | 27,722 | 82.0 % |
| 4001 Employer National Insurance | 10,916 | 11,430 | 14,408 | 2,978 | | 2,978 | 79.3 % |
| 4002 Employer Pension Contributions | 35,704 | 28,408 | 37,057 | 8,649 | | 8,649 | 76.7 % |
| 4030 Training | 2,527 | 1,357 | 7,000 | 5,643 | | 5,643 | 19.4 % |
| 4040 Travel & Expenses | 91 | 198 | 1,600 | 1,402 | | 1,402 | 12.4 % |
| 4260 Equipment Purchases | 176 | 0 | 1,250 | 1,250 | | 1,250 | 0.0 % |
| 4270 Printer/Photocopier | 2,988 | 2,360 | 3,500 | 1,140 | | 1,140 | 67.4 % |
| 4400 Stationery | 1,489 | 449 | 1,900 | 1,451 | | 1,451 | 23.6 % |
| 4425 Postage | 2,567 | 1,143 | 2,800 | 1,657 | | 1,657 | 40.8 % |
| 4441 Telephone & Internet | 6,736 | 5,091 | 6,600 | 1,509 | | 1,509 | 77.1 % |
| 4446 Mobile Phones | 430 | 181 | 120 | -61 | | -61 | 151.1 % |
| 4460 Subscriptions | 3,092 | 2,728 | 3,335 | 607 | | 607 | 81.8 % |
| 4461 External Audit | 1,300 | 1,300 | 1,300 | 0 | | 0 | 100.0 % |
| 4462 Internal Audit | 553 | 138 | 580 | 442 | | 442 | 23.8 % |
| 4464 Insurance | 8,088 | 8,410 | 8,500 | 90 | | 90 | 98.9 % |
| 4466 Catering Sundries | 374 | 0 | 0 | 0 | | 0 | 0.0 % |
| 4468 Miscellaneous | 216 | 65 | 250 | 185 | | 185 | 26.0 % |
| 4470 Publications | 205 | 0 | 50 | 50 | | 50 | 0.0 % |
| 4471 Advertising & Promotion | 779 | 298 | 2,000 | 1,702 | | 1,702 | 14.9 % |
| 4481 IT Maintenance & Software | 5,181 | 3,553 | 6,000 | 2,447 | | 2,447 | 59.2 % |
| 4490 Professional Fees | 1,047 | 247 | 2,000 | 1,753 | | 1,753 | 12.3 % |
| 4500 Election Expenses | 9,452 | 0 | 0 | 0 | | 0 | 0.0 % |
| 4550 Bank Charges | 587 | 732 | 750 | 18 | | 18 | 97.7 % |
| Administration :- Expenditure | 246,186 | 194,155 | 254,788 | 60,634 | 0 | 60,634 | 76.2 % |
| 1800 Agency Income | 1,500 | 0 | 0 | 0 | | | 0.0 % |
| 1805 Bank Interest Received | 2,210 | 4,183 | 4,000 | 183 | | | 104.6 % |
| 1830 Community Infrastructure Levy | 0 | 911 | 0 | 911 | | | 0.0 % |
| 1850 Miscellaneous Income | 247 | 0 | 0 | 0 | | | 0.0 % |
| 1900 Precept | 522,361 | 537,347 | 537,347 | 0 | | | 100.0 % |
| 1901 Transition Grant | 34,160 | 19,364 | 19,364 | 0 | | | 100.0 % |
| Administration :- Income | 560,478 | 561,805 | 560,711 | 1,093 | | | 100.2 % |
| Net Expenditure over Income | -314,292 | -367,650 | -305,923 | 61,727 | | | |
| Finance & General Purposes :- Expenditure | 246,186 | 194,155 | 254,788 | 60,634 | 0 | 60,634 | 76.2 % |
| Income | 560,478 | 561,805 | 560,711 | 1,093 | | | 100.2 % |
| Net Expenditure over Income | -314,292 | -367,650 | -305,923 | 61,727 | | | |

Assets & Services

Month No : 9

Committee Report

| | | Actual Last Year | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % of Budget |
|------------|------------------------------------|---------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|----------------|
| 201 | Town Hall | | | | | | | |
| 4000 | Employee Salaries | 12,554 | 8,823 | 10,815 | 1,992 | | 1,992 | 81.6 % |
| 4001 | Employer National Insurance | 14 | 34 | 47 | 13 | | 13 | 72.7 % |
| 4030 | Training | 0 | 163 | 2,000 | 1,837 | | 1,837 | 8.2 % |
| 4110 | Rates | 6,960 | 6,316 | 7,100 | 784 | | 784 | 89.0 % |
| 4115 | Water and Sewerage | 336 | 171 | 380 | 209 | | 209 | 44.9 % |
| 4120 | Gas | 2,857 | 686 | 3,150 | 2,464 | | 2,464 | 21.8 % |
| 4122 | Electricity | 1,974 | 1,392 | 2,415 | 1,023 | | 1,023 | 57.7 % |
| 4150 | Cleaning | 4,181 | 3,084 | 4,690 | 1,606 | | 1,606 | 65.8 % |
| 4155 | Cleaning Materials | 49 | 0 | 0 | 0 | | 0 | 0.0 % |
| 4170 | Repairs and Maintenance | 8,666 | 4,041 | 7,500 | 3,459 | | 3,459 | 53.9 % |
| 4180 | Licences | 600 | 600 | 600 | 0 | | 0 | 100.0 % |
| 4260 | Equipment Purchases | 428 | 391 | 550 | 159 | | 159 | 71.0 % |
| 4466 | Catering Sundries | 0 | 293 | 500 | 207 | | 207 | 58.5 % |
| 4553 | Loan Repayments | 34,732 | 17,366 | 34,732 | 17,366 | | 17,366 | 50.0 % |
| | Town Hall :- Expenditure | 73,350 | 43,360 | 74,479 | 31,119 | 0 | 31,119 | 58.2 % |
| 1000 | Hirings | 1,602 | 2,404 | 1,200 | 1,204 | | | 200.3 % |
| 1001 | Weddings | 12,221 | 5,321 | 6,600 | -1,279 | | | 80.6 % |
| 1030 | Leases, Rents & Licences | 5,984 | 8,265 | 5,463 | 2,802 | | | 151.3 % |
| | Town Hall :- Income | 19,808 | 15,990 | 13,263 | 2,727 | | | 120.6 % |
| | Net Expenditure over Income | 53,542 | 27,371 | 61,216 | 33,845 | | | |
| 202 | Walton | | | | | | | |
| 4000 | Employee Salaries | 2,197 | 1,987 | 2,164 | 177 | | 177 | 91.8 % |
| 4001 | Employer National Insurance | -16 | 0 | 1 | 1 | | 1 | 27.0 % |
| 4002 | Employer Pension Contributions | 331 | 231 | 335 | 104 | | 104 | 69.1 % |
| 4110 | Rates | 912 | 828 | 930 | 102 | | 102 | 89.0 % |
| 4115 | Water and Sewerage | 285 | 204 | 350 | 146 | | 146 | 58.3 % |
| 4122 | Electricity | 1,810 | 1,217 | 2,000 | 783 | | 783 | 60.9 % |
| 4155 | Cleaning Materials | 45 | 0 | 0 | 0 | | 0 | 0.0 % |
| 4170 | Repairs and Maintenance | 1,802 | 600 | 4,500 | 3,900 | | 3,900 | 13.3 % |
| 4260 | Equipment Purchases | 81 | 0 | 100 | 100 | | 100 | 0.0 % |
| | Walton :- Expenditure | 7,447 | 5,068 | 10,380 | 5,312 | 0 | 5,312 | 48.8 % |
| 1000 | Hirings | 10,028 | 5,516 | 7,500 | -1,984 | | | 73.6 % |
| | Walton :- Income | 10,028 | 5,516 | 7,500 | -1,984 | | | 73.6 % |
| | Net Expenditure over Income | -2,581 | -448 | 2,880 | 3,328 | | | |

Month No : 9

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| | Actual Last Year | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % of Budget |
|-------------------------------------|---------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|----------------|
| 203 Broadway House | | | | | | | |
| 4000 Employee Salaries | 8,247 | 7,849 | 8,096 | 247 | | 247 | 96.9 % |
| 4001 Employer National Insurance | -87 | 1 | 3 | 2 | | 2 | 45.0 % |
| 4002 Employer Pension Contributions | 1,524 | 1,274 | 1,635 | 361 | | 361 | 77.9 % |
| 4030 Training | 0 | 82 | 2,000 | 1,918 | | 1,918 | 4.1 % |
| Broadway House :- Expenditure | 9,684 | 9,206 | 11,734 | 2,528 | 0 | 2,528 | 78.5 % |
| 1030 Leases, Rents & Licences | 1,375 | 0 | 1,360 | -1,360 | | | 0.0 % |
| Broadway House :- Income | 1,375 | 0 | 1,360 | -1,360 | | | 0.0 % |
| Net Expenditure over Income | 8,309 | 9,206 | 10,374 | 1,168 | | | |
| 204 Cemetery | | | | | | | |
| 4000 Employee Salaries | 77,940 | 61,016 | 81,391 | 20,375 | | 20,375 | 75.0 % |
| 4001 Employer National Insurance | 5,814 | 5,566 | 7,523 | 1,957 | | 1,957 | 74.0 % |
| 4002 Employer Pension Contributions | 9,981 | 8,564 | 19,693 | 11,129 | | 11,129 | 43.5 % |
| 4030 Training | 3,084 | 570 | 4,000 | 3,430 | | 3,430 | 14.3 % |
| 4110 Rates | 2,544 | 2,308 | 2,600 | 292 | | 292 | 88.8 % |
| 4115 Water and Sewerage | 134 | 148 | 330 | 182 | | 182 | 44.8 % |
| 4122 Electricity | 930 | 475 | 1,100 | 625 | | 625 | 43.2 % |
| 4155 Cleaning Materials | 99 | 0 | 0 | 0 | | 0 | 0.0 % |
| 4170 Repairs and Maintenance | 4,034 | 2,015 | 4,000 | 1,985 | | 1,985 | 50.4 % |
| 4260 Equipment Purchases | 4,521 | 1,230 | 4,600 | 3,370 | | 3,370 | 26.7 % |
| 4300 Vehicle Running Costs | 1,710 | 2,116 | 2,125 | 9 | | 9 | 99.6 % |
| 4320 Vehicles/Tool Hire | 5,399 | 3,351 | 5,600 | 2,249 | | 2,249 | 59.8 % |
| 4330 Fuel | 2,014 | 1,456 | 2,200 | 744 | | 744 | 66.2 % |
| 4446 Mobile Phones | 860 | 365 | 480 | 115 | | 115 | 76.1 % |
| 4466 Catering Sundries | 18 | 4 | 50 | 46 | | 46 | 8.1 % |
| Cemetery :- Expenditure | 119,082 | 89,184 | 135,692 | 46,508 | 0 | 46,508 | 65.7 % |
| 1032 Mobile Phone Mast | 5,315 | 5,315 | 5,315 | 0 | | | 100.0 % |
| 1100 Interment Fees | 54,074 | 31,614 | 40,000 | -8,386 | | | 79.0 % |
| 1120 Purchase of Graves | 6,931 | 7,124 | 8,500 | -1,376 | | | 83.8 % |
| 1130 Memorials | 12,045 | 7,114 | 9,200 | -2,086 | | | 77.3 % |
| 1140 Upkeep of Grave Spaces | 617 | 767 | 800 | -33 | | | 95.8 % |
| 1141 Bench Maintenance | 3,150 | 0 | 0 | 0 | | | 0.0 % |
| 1160 Admin Fees | 890 | 531 | 700 | -169 | | | 75.9 % |
| Cemetery :- Income | 83,022 | 52,465 | 64,515 | -12,050 | | | 81.3 % |
| Net Expenditure over Income | 36,061 | 36,719 | 71,177 | 34,458 | | | |

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| | | Actual Last Year | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % of Budget |
|------------------------------|------------------------------------|---------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|----------------|
| 205 | Allotments | | | | | | | |
| 4000 | Employee Salaries | 13,750 | 10,769 | 14,363 | 3,594 | | 3,594 | 75.0 % |
| 4001 | Employer National Insurance | 1,026 | 982 | 1,328 | 346 | | 346 | 74.0 % |
| 4002 | Employer Pension Contributions | 1,761 | 1,511 | 3,476 | 1,965 | | 1,965 | 43.5 % |
| 4115 | Water and Sewerage | 2,017 | 1,577 | 2,000 | 423 | | 423 | 78.9 % |
| 4170 | Repairs and Maintenance | 4,915 | 617 | 5,000 | 4,383 | | 4,383 | 12.3 % |
| 4320 | Vehicles/Tool Hire | 2,057 | 854 | 2,000 | 1,146 | | 1,146 | 42.7 % |
| | Allotments :- Expenditure | 25,526 | 16,311 | 28,167 | 11,856 | 0 | 11,856 | 57.9 % |
| 1080 | Allotment Rents | 13,649 | 13,881 | 14,000 | -119 | | | 99.2 % |
| | Allotments :- Income | 13,649 | 13,881 | 14,000 | -119 | | | 99.2 % |
| | Net Expenditure over Income | 11,878 | 2,430 | 14,167 | 11,737 | | | |
| | Assets & Services :- Expenditure | 235,089 | 163,129 | 260,452 | 97,323 | 0 | 97,323 | 62.6 % |
| | Income | 127,881 | 87,852 | 100,638 | -12,786 | | | 87.3 % |
| | Net Expenditure over Income | 107,208 | 75,277 | 159,814 | 84,537 | | | |
| Civic & Community | | | | | | | | |
| 301 | Civic & Community | | | | | | | |
| 4095 | Honoraria | 250 | 0 | 250 | 250 | | 250 | 0.0 % |
| 4505 | Mayoral Allowance | 7,000 | 7,000 | 7,000 | 0 | | 0 | 100.0 % |
| 4511 | Town Twinning | 1,963 | 1,645 | 3,500 | 1,855 | | 1,855 | 47.0 % |
| 4512 | Engraving/Sign Writing | 106 | 75 | 200 | 125 | | 125 | 37.5 % |
| 4513 | Civic Awards | 417 | 511 | 500 | -11 | | -11 | 102.3 % |
| 4530 | Civic Events | 542 | 411 | 600 | 189 | | 189 | 68.5 % |
| 4600 | CCTV | 7,400 | 9,980 | 9,980 | 0 | | 0 | 100.0 % |
| 4605 | Litter/Dog Bins | 383 | 643 | 800 | 157 | | 157 | 80.4 % |
| 4612 | Bus Shelter Cleaning | 740 | 528 | 800 | 272 | | 272 | 66.0 % |
| 4645 | Christmas Lights | 6,750 | 6,750 | 6,750 | 0 | | 0 | 100.0 % |
| 4675 | Youth Forum | 2,000 | 0 | 2,000 | 2,000 | | 2,000 | 0.0 % |
| | Civic & Community :- Expenditure | 27,550 | 27,543 | 32,380 | 4,837 | 0 | 4,837 | 85.1 % |
| 1800 | Agency Income | 0 | 3,992 | 3,990 | 2 | | | 100.1 % |
| | Civic & Community :- Income | 0 | 3,992 | 3,990 | 2 | | | 100.1 % |
| | Net Expenditure over Income | 27,550 | 23,551 | 28,390 | 4,839 | | | |
| 302 | Section 137 Expenditure | | | | | | | |
| 4531 | Remembrance | 268 | 286 | 300 | 15 | | 15 | 95.2 % |
| 4620 | Annual Grants | 6,800 | 5,300 | 6,800 | 1,500 | | 1,500 | 77.9 % |

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| | Actual Last Year | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % of Budget |
|--|------------------|---------------------|--------------------|-----------------------|-----------------------|-----------------|----------------|
| 4655 Occasional Grants | 15,000 | 15,000 | 15,000 | 0 | | 0 | 100.0 % |
| Section 137 Expenditure :- Expenditure | 22,068 | 20,586 | 22,100 | 1,515 | 0 | 1,515 | 93.1 % |
| Net Expenditure over Income | 22,068 | 20,586 | 22,100 | 1,515 | | | |
| 303 Felixstowe in Flower | | | | | | | |
| 4170 Repairs and Maintenance | 3,699 | 3,595 | 3,700 | 105 | | 105 | 97.2 % |
| 4290 Flowers & Containers | 3,807 | 3,554 | 4,000 | 446 | | 446 | 88.8 % |
| 4400 Stationery | 1 | 0 | 0 | 0 | | 0 | 0.0 % |
| 4512 Engraving/Sign Writing | 468 | 324 | 500 | 176 | | 176 | 64.7 % |
| 4532 Felixstowe in Flower Events | 1,096 | 1,005 | 1,350 | 345 | | 345 | 74.4 % |
| Felixstowe in Flower :- Expenditure | 9,070 | 8,477 | 9,550 | 1,073 | 0 | 1,073 | 88.8 % |
| 1810 Donations & Sponsorship | 6,133 | 6,718 | 4,000 | 2,718 | | | 168.0 % |
| Felixstowe in Flower :- Income | 6,133 | 6,718 | 4,000 | 2,718 | | | 168.0 % |
| Net Expenditure over Income | 2,936 | 1,759 | 5,550 | 3,791 | | | |
| 304 Communication | | | | | | | |
| 4420 Newsletter Print | 2,370 | 1,580 | 2,370 | 790 | | 790 | 66.7 % |
| 4421 Newsletter Distribution | 1,865 | 1,243 | 1,865 | 622 | | 622 | 66.6 % |
| 4483 Website | 798 | 428 | 1,350 | 923 | | 923 | 31.7 % |
| Communication :- Expenditure | 5,032 | 3,251 | 5,585 | 2,335 | 0 | 2,335 | 58.2 % |
| Net Expenditure over Income | 5,032 | 3,251 | 5,585 | 2,335 | | | |
| 305 Community Fund Projects | | | | | | | |
| 4625 Felixstowe Harwich Ferry | 1,000 | 1,000 | 1,000 | 0 | | 0 | 100.0 % |
| 4630 Level 2 | 10,000 | 10,000 | 10,000 | 0 | | 0 | 100.0 % |
| 4640 Floral Bedding | 10,779 | 7,186 | 10,866 | 3,680 | | 3,680 | 66.1 % |
| 4670 Felixstowe Forward | 20,000 | 20,000 | 20,000 | 0 | | 0 | 100.0 % |
| Community Fund Projects :- Expenditure | 41,779 | 38,186 | 41,866 | 3,680 | 0 | 3,680 | 91.2 % |
| 1810 Donations & Sponsorship | 5,700 | 6,500 | 0 | 6,500 | | | 0.0 % |
| Community Fund Projects :- Income | 5,700 | 6,500 | 0 | 6,500 | | | |
| Net Expenditure over Income | 36,079 | 31,686 | 41,866 | 10,180 | | | |
| Civic & Community :- Expenditure | 105,499 | 98,043 | 111,481 | 13,438 | 0 | 13,438 | 87.9 % |
| Income | 11,833 | 17,210 | 7,990 | 9,220 | | | 215.4 % |
| Net Expenditure over Income | 93,665 | 80,832 | 103,491 | 22,659 | | | |