

Felixstowe Town Council
Budget Detail - By Committee
Note : Draft Budget Estimates

Note: (-) Net Expenditure means Income is greater than Expenditure

	<u>Last Year 2015-16</u>		<u>Current Year 2016-17</u>			<u>Next Year 2017-18</u>	
	<u>Budget</u>	<u>Actual</u>	<u>Revised Budget</u>	<u>Actual YTD</u>	<u>Projected Actual</u>	<u>Next Year Budget</u>	
<u>Finance & General Purposes</u>							
<u>101 Administration</u>							
4000	Employee Salaries	151,668	151,687	153,788	92,305	159,360	162,115
4001	Employer National Insurance	18,200	10,916	14,408	8,868	15,332	15,562
4002	Employer Pension Contributions	33,421	35,704	37,057	22,273	38,458	39,069
4030	Training	7,000	2,527	7,000	1,357	5,000	5,000
4040	Travel & Expenses	500	91	1,600	134	1,600	1,600
4260	Equipment Purchases	1,250	176	1,250	0	0	0
4270	Printer/Photocopier	3,500	2,988	3,500	2,360	3,400	3,400
4400	Stationery	1,900	1,489	1,900	401	1,500	1,500
4425	Postage	2,600	2,567	2,800	658	2,000	2,000
4441	Telephone & Internet	5,000	6,736	6,600	3,418	6,600	6,600
4446	Mobile Phones	450	430	120	160	250	300
4460	Subscriptions	3,335	3,092	3,335	2,728	3,335	3,335
4461	External Audit	1,300	1,300	1,300	1,300	1,300	1,300
4462	Internal Audit	580	553	580	138	555	300
4464	Insurance	8,000	8,088	8,500	8,410	8,410	9,000
4466	Catering Sundries	500	374	0	0	0	0
4468	Miscellaneous	250	216	250	65	250	250
4470	Publications	200	205	50	0	50	50

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Note : Draft Budget Estimates

		<u>Last Year 2015-16</u>		<u>Current Year 2016-17</u>			<u>Next Year 2017-18</u>
		Budget	Actual	Revised Budget	Actual YTD	Projected Actual	Next Year Budget
4471	Advertising & Promotion	2,000	779	2,000	241	2,000	2,000
4481	IT Maintenance & Software	7,000	5,181	6,000	3,553	5,000	5,000
4490	Professional Fees	2,000	1,047	2,000	241	2,000	2,000
4500	Election Expenses	10,000	9,452	0	0	0	0
4550	Bank Charges	1,000	587	750	521	1,000	1,300
	OverHead Expenditure	261,654	246,186	254,788	149,130	257,400	261,681
1800	Agency Income	1,500	1,500	0	0	0	0
1805	Bank Interest Received	4,000	2,210	4,000	3,805	4,700	5,600
1830	Community Infrastructure Levy	0	0	0	911	911	0
1850	Miscellaneous Income	0	247	0	0	0	0
1900	Precept	522,361	522,361	537,347	537,347	537,347	549,742
1901	Transition Grant	34,160	34,160	19,364	19,364	19,364	0
	Total Income	562,021	560,478	560,711	561,427	562,322	555,342
101	Net Expenditure	-300,367	-314,292	-305,923	-412,297	-304,922	-293,661
Finance & General Purposes - Expenditure		261,654	246,186	254,788	149,130	257,400	261,681
Income		562,021	560,478	560,711	561,427	562,322	555,342
Net Expenditure		-300,367	-314,292	-305,923	-412,297	-304,922	-293,661

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Note : Draft Budget Estimates

		<u>Last Year 2015-16</u>		<u>Current Year 2016-17</u>			<u>Next Year 2017-18</u>
		<u>Budget</u>	<u>Actual</u>	<u>Revised Budget</u>	<u>Actual YTD</u>	<u>Projected Actual</u>	<u>Next Year Budget</u>
<u>Assets & Services</u>							
<u>201</u>	<u>Town Hall</u>						
4000	Employee Salaries	13,638	12,554	10,815	6,553	11,233	11,392
4001	Employer National Insurance	1,731	14	47	29	55	188
4030	Training	2,000	0	2,000	163	2,000	2,000
4040	Travel & Expenses	50	0	0	0	0	0
4110	Rates	7,035	6,960	7,100	5,614	7,018	7,110
4115	Water and Sewerage	600	336	380	171	340	380
4120	Gas	3,000	2,857	3,150	564	2,400	2,500
4122	Electricity	2,300	1,974	2,415	1,078	1,770	1,830
4150	Cleaning	4,500	4,181	4,690	2,645	4,542	4,850
4155	Cleaning Materials	50	49	0	0	0	0
4170	Repairs and Maintenance	10,000	8,666	7,500	3,830	7,500	7,500
4180	Licences	900	600	600	600	600	600
4260	Equipment Purchases	550	428	550	391	550	550
4466	Catering Sundries	0	0	500	203	500	500
4553	Loan Repayments	34,732	34,732	34,732	17,366	34,732	34,732
	OverHead Expenditure	81,086	73,350	74,479	39,207	73,240	74,132
1000	Hirings	1,500	1,602	1,200	1,902	2,000	2,000

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Note : Draft Budget Estimates

		<u>Last Year 2015-16</u>		<u>Current Year 2016-17</u>		<u>Next Year 2017-18</u>	
		Budget	Actual	Revised Budget	Actual YTD	Projected Actual	Next Year Budget
1001	Weddings	4,400	12,221	6,600	4,788	5,250	7,500
1030	Leases, Rents & Licences	7,546	5,984	5,463	7,744	8,784	7,767
	Total Income	13,446	19,808	13,263	14,433	16,034	17,267
201	Net Expenditure	67,640	53,542	61,216	24,774	57,206	56,865
202	Walton						
4000	Employee Salaries	2,960	2,197	2,164	1,364	2,302	2,347
4001	Employer National Insurance	0	-16	1	0	1	20
4002	Employer Pension Contributions	483	331	335	179	328	369
4110	Rates	930	912	930	736	920	1,035
4115	Water and Sewerage	500	285	350	204	350	350
4122	Electricity	1,500	1,810	2,000	969	1,600	1,850
4155	Cleaning Materials	50	45	0	0	0	0
4170	Repairs and Maintenance	4,500	1,802	4,500	476	4,000	4,000
4260	Equipment Purchases	100	81	100	0	100	100
	OverHead Expenditure	11,023	7,447	10,380	3,928	9,601	10,071
1000	Hirings	7,500	10,028	7,500	3,847	7,500	7,500
	Total Income	7,500	10,028	7,500	3,847	7,500	7,500
202	Net Expenditure	3,523	-2,581	2,880	80	2,101	2,571

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Note : Draft Budget Estimates

		<u>Last Year 2015-16</u>		<u>Current Year 2016-17</u>			<u>Next Year 2017-18</u>
		<u>Budget</u>	<u>Actual</u>	<u>Revised Budget</u>	<u>Actual YTD</u>	<u>Projected Actual</u>	<u>Next Year Budget</u>
203	<u>Broadway House</u>						
4000	Employee Salaries	9,542	8,247	8,096	5,022	8,645	8,925
4001	Employer National Insurance	1,305	-87	3	1	3	99
4002	Employer Pension Contributions	1,284	1,524	1,635	1,017	1,741	1,802
4030	Training	2,000	0	2,000	82	82	0
4040	Travel & Expenses	250	0	0	0	0	0
	OverHead Expenditure	<u>14,381</u>	<u>9,684</u>	<u>11,734</u>	<u>6,123</u>	<u>10,471</u>	<u>10,826</u>
1030	Leases, Rents & Licences	1,360	1,375	1,360	0	1,375	1,375
	Total Income	<u>1,360</u>	<u>1,375</u>	<u>1,360</u>	<u>0</u>	<u>1,375</u>	<u>1,375</u>
	203 Net Expenditure	13,021	8,309	10,374	6,123	9,096	9,451
204	<u>Cemetery</u>						
4000	Employee Salaries	80,211	77,940	81,391	47,729	81,391	85,648
4001	Employer National Insurance	9,625	5,814	7,523	4,367	7,500	8,013
4002	Employer Pension Contributions	9,965	9,981	19,693	6,443	12,200	20,727
4030	Training	4,000	3,084	4,000	570	3,000	3,000
4040	Travel & Expenses	100	0	0	0	0	0
4110	Rates	2,600	2,544	2,600	2,051	2,565	2,878
4115	Water and Sewerage	400	134	330	148	330	330

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Budget Detail - By Committee

Note: (-) Net Expenditure means Income is greater than Expenditure

Note : Draft Budget Estimates

		<u>Last Year 2015-16</u>		<u>Current Year 2016-17</u>			<u>Next Year 2017-18</u>	
		Budget	Actual	Revised Budget	Actual YTD	Projected Actual	Next Year Budget	
4122	Electricity	1,050	930	1,100	349	1,100	1,155	
4155	Cleaning Materials	100	99	0	0	0	0	
4170	Repairs and Maintenance	4,000	4,034	4,000	1,667	4,000	4,000	
4260	Equipment Purchases	4,600	4,521	4,600	767	4,600	4,600	
4300	Vehicle Running Costs	2,125	1,710	2,125	1,411	2,125	2,125	
4320	Vehicles/Tool Hire	5,600	5,399	5,600	2,671	5,600	5,600	
4330	Fuel	2,800	2,014	2,200	1,323	2,200	2,200	
4446	Mobile Phones	900	860	480	323	495	595	
4466	Catering Sundries	50	18	50	4	50	50	
	OverHead Expenditure	128,126	119,082	135,692	69,823	127,156	140,921	
1032	Mobile Phone Mast	5,315	5,315	5,315	5,315	5,315	5,315	
1100	Interment Fees	44,000	54,074	40,000	28,055	40,000	40,000	
1120	Purchase of Graves	13,200	6,931	8,500	4,810	8,000	8,000	
1130	Memorials	9,900	12,045	9,200	6,705	10,000	10,000	
1140	Upkeep of Grave Spaces	800	617	800	767	800	800	
1141	Bench Maintenance	0	3,150	0	0	0	0	
1160	Admin Fees	350	890	700	370	700	700	
	Total Income	73,565	83,022	64,515	46,021	64,815	64,815	
204	Net Expenditure	54,561	36,061	71,177	23,802	62,341	76,106	

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Felixstowe Town Council
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		<u>Last Year 2015-16</u>		<u>Current Year 2016-17</u>			<u>Next Year 2017-18</u>
		<u>Budget</u>	<u>Actual</u>	<u>Revised Budget</u>	<u>Actual YTD</u>	<u>Projected Actual</u>	<u>Next Year Budget</u>
205	Allotments						
4000	Employee Salaries	14,156	13,750	14,363	8,425	14,363	15,114
4001	Employer National Insurance	1,700	1,026	1,328	771	1,328	1,414
4002	Employer Pension Contributions	1,758	1,761	3,476	1,137	2,100	3,658
4115	Water and Sewerage	2,300	2,017	2,000	1,497	2,000	2,100
4170	Repairs and Maintenance	5,000	4,915	5,000	617	5,000	5,000
4320	Vehicles/Tool Hire	2,300	2,057	2,000	700	2,000	2,000
	OverHead Expenditure	<u>27,214</u>	<u>25,526</u>	<u>28,167</u>	<u>13,146</u>	<u>26,791</u>	<u>29,286</u>
1080	Allotment Rents	13,500	13,649	14,000	10,226	13,000	14,400
	Total Income	<u>13,500</u>	<u>13,649</u>	<u>14,000</u>	<u>10,226</u>	<u>13,000</u>	<u>14,400</u>
	205 Net Expenditure	13,714	11,878	14,167	2,920	13,791	14,886
	Assets & Services - Expenditure	261,830	235,089	260,452	132,227	247,259	265,236
	Income	109,371	127,881	100,638	74,528	102,724	105,357
	Net Expenditure	<u>152,459</u>	<u>107,208</u>	<u>159,814</u>	<u>57,698</u>	<u>144,535</u>	<u>159,879</u>

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		<u>Last Year 2015-16</u>		<u>Current Year 2016-17</u>			<u>Next Year 2017-18</u>
		<u>Budget</u>	<u>Actual</u>	<u>Revised Budget</u>	<u>Actual YTD</u>	<u>Projected Actual</u>	<u>Next Year Budget</u>
<u>Civic & Community</u>							
301	<u>Civic & Community</u>						
4095	Honoraria	250	250	250	0	250	0
4505	Mayoral Allowance	7,000	7,000	7,000	7,000	7,000	7,000
4511	Town Twinning	4,500	1,963	3,500	1,645	3,500	2,500
4512	Engraving/Sign Writing	300	106	200	75	200	200
4513	Civic Awards	600	417	500	511	511	600
4530	Civic Events	300	542	600	411	600	700
4600	CCTV	7,400	7,400	9,980	9,980	9,980	9,980
4605	Litter/Dog Bins	800	383	800	643	800	0
4612	Bus Shelter Cleaning	750	740	800	462	792	0
4615	Street Furniture	0	0	0	0	0	1,600
4645	Christmas Lights	7,250	6,750	6,750	6,750	6,750	6,750
4650	Seasonal Events	0	0	0	0	0	6,000
4675	Youth Forum	2,000	2,000	2,000	0	2,000	2,000
	OverHead Expenditure	<u>31,150</u>	<u>27,550</u>	<u>32,380</u>	<u>27,477</u>	<u>32,383</u>	<u>37,330</u>
1800	Agency Income	0	0	3,990	3,992	3,992	3,992
1810	Donations & Sponsorship	0	0	0	0	0	4,000
	Total Income	<u>0</u>	<u>0</u>	<u>3,990</u>	<u>3,992</u>	<u>3,992</u>	<u>7,992</u>
301	Net Expenditure	31,150	27,550	28,390	23,485	28,391	29,338

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	<u>Last Year 2015-16</u>		<u>Current Year 2016-17</u>		<u>Projected Actual</u>	<u>Next Year Budget</u>
	<u>Budget</u>	<u>Actual</u>	<u>Revised Budget</u>	<u>Actual YTD</u>		
302 Section 137 Expenditure						
4531 Remembrance	300	268	300	254	300	300
4620 Annual Grants	6,800	6,800	6,800	5,300	6,800	5,850
4655 Occasional Grants	15,000	15,000	15,000	7,450	15,000	15,000
OverHead Expenditure	<u>22,100</u>	<u>22,068</u>	<u>22,100</u>	<u>13,004</u>	<u>22,100</u>	<u>21,150</u>
Total Income	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
302 Net Expenditure	22,100	22,068	22,100	13,004	22,100	21,150
303 Felixstowe in Flower						
4170 Repairs and Maintenance	3,700	3,699	3,700	3,595	3,700	0
4290 Flowers & Containers	4,000	3,807	4,000	3,554	4,000	7,590
4400 Stationery	200	1	0	0	0	0
4512 Engraving/Sign Writing	575	468	500	324	324	500
4532 Felixstowe in Flower Events	1,350	1,096	1,350	1,005	1,005	1,350
OverHead Expenditure	<u>9,825</u>	<u>9,070</u>	<u>9,550</u>	<u>8,477</u>	<u>9,029</u>	<u>9,440</u>
1810 Donations & Sponsorship	4,000	6,133	4,000	5,718	6,218	4,000
Total Income	<u>4,000</u>	<u>6,133</u>	<u>4,000</u>	<u>5,718</u>	<u>6,218</u>	<u>4,000</u>
303 Net Expenditure	5,825	2,936	5,550	2,759	2,811	5,440

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		<u>Last Year 2015-16</u>		<u>Current Year 2016-17</u>			<u>Next Year 2017-18</u>
		<u>Budget</u>	<u>Actual</u>	<u>Revised Budget</u>	<u>Actual YTD</u>	<u>Projected Actual</u>	<u>Next Year Budget</u>
304	Communication						
4420	Newsletter Print	2,370	2,370	2,370	1,185	2,370	2,489
4421	Newsletter Distribution	1,865	1,865	1,865	932	1,865	1,958
4483	Website	1,140	798	1,350	428	1,350	1,350
	OverHead Expenditure	<u>5,375</u>	<u>5,032</u>	<u>5,585</u>	<u>2,545</u>	<u>5,585</u>	<u>5,797</u>
	304 Net Expenditure	5,375	5,032	5,585	2,545	5,585	5,797
305	Community Fund Projects						
4625	Felixstowe Harwich Ferry	1,000	1,000	1,000	1,000	1,000	1,000
4630	Level 2	10,000	10,000	10,000	10,000	10,000	10,000
4640	Floral Bedding	10,866	10,779	10,866	6,288	10,779	10,866
4670	Felixstowe Forward	20,000	20,000	20,000	20,000	20,000	20,000
	OverHead Expenditure	<u>41,866</u>	<u>41,779</u>	<u>41,866</u>	<u>37,288</u>	<u>41,779</u>	<u>41,866</u>
1810	Donations & Sponsorship	0	5,700	0	3,000	3,000	0
	Total Income	<u>0</u>	<u>5,700</u>	<u>0</u>	<u>3,000</u>	<u>3,000</u>	<u>0</u>
	305 Net Expenditure	41,866	36,079	41,866	34,288	38,779	41,866
	Civic & Community - Expenditure	110,316	105,499	111,481	88,791	110,876	115,583
	Income	4,000	11,833	7,990	12,710	13,210	11,992
	Net Expenditure	<u>106,316</u>	<u>93,665</u>	<u>103,491</u>	<u>76,081</u>	<u>97,666</u>	<u>103,591</u>

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	<u>Last Year 2015-16</u>		<u>Current Year 2016-17</u>		<u>Projected Actual</u>	<u>Next Year Budget</u>
	<u>Budget</u>	<u>Actual</u>	<u>Revised Budget</u>	<u>Actual YTD</u>		
Total Budget Expenditure	633,800	586,774	626,721	370,148	615,535	642,500
Income	675,392	700,192	669,339	648,666	678,256	672,691
Net Expenditure	<u>-41,592</u>	<u>-113,418</u>	<u>-42,618</u>	<u>-278,518</u>	<u>-62,721</u>	<u>-30,191</u>