

MINUTES OF THE PREMISES COMMITTEE

Meeting held on Tuesday 4th March 2014

Present: Councillors Stokell (Chairman), Jan Garfield, Jon Garfield, Morris, and Sennington

Also present: Technical Adviser

460. APOLOGIES

Apologies for absence were received from Councillors Savage, Smith and Webb

461. MINUTES OF 26th SEPTEMBER 2013

The minutes of the meeting held on 26th September, 2013 previously circulated to Members were, subject to the substitution of “inappropriate” for “appropriate” in line eleven of minute 226, approved as a true record by those present and the Chairman was authorised to sign them.

462. DECLARATIONS OF INTEREST

Councillors Morris and Sennington declared a Local Non Pecuniary Interest as Members of Suffolk Coastal District Council. No other Councillors declared an interest in any matter on the agenda.

463. TO CONSIDER REQUESTS FOR DISPENSATIONS FROM COUNCILLORS WITH A PECUNIARY INTEREST

No Members sought a dispensation.

464. TO AGREE TO CLEAN THE TOWN HALL CARPETS

The Committee approved the cleaning of the Town Hall carpets on a one-off basis.

465. TO NOTE THE RECENT FLOOD DAMAGE AT THE TOWN HALL AND APPROVE ACTION TAKEN

The Committee noted the recent flood damage and approved the action taken and being taken to investigate the cause.

466. TO NOTE THE ISSUE REGARDING DAMP AT THE TOWN HALL AND AGREE TO RESOLVE IT

The Committee agreed to investigate the issue of damp on the front face of the Town Hall and, subject to final decisions regarding the costs, to resolve it.

467. TO AGREE TO AUTHORISE THE TOWN CLERK TO NEGOTIATE HIRE RATES FOR COUNCIL PREMISES

The Committee agreed to authorise the Town Clerk to negotiate hire rates for council premises during off-peak periods. The Town Clerk was asked to circulate details of hirings for each of the Council's buildings every six months.

468. TO AGREE TO ATTEND TO THE WINDOWS AT THE TOWN HALL

The Committee agreed to attend to the windows at the Town Hall subject to a further report on costs.

469. TO NOTE AND AGREE THE OUTLINE PROPOSALS FOR INTERNAL RE-USE OF TOWN HALL ACCOMMODATION

The Committee noted and agreed the outline proposals for internal re-use of Town Hall accommodation.

470. TO AGREE TO RECTIFY THE FRONT DOOR AT THE TOWN HALL

The Committee agreed to rectify the front door at the Town Hall.

471. CLOSURE

The meeting was closed at 10.45 a.m.

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